

BRIGHTON TOWN COUNCIL MEETING MINUTES

Tuesday, May 13th, 2025, at 6:30 pm

**Minutes were approved at the Brighton Town Council Meeting on June 10th, 2025.*

**The audio recording was inadvertently muted at the beginning of the meeting so there is no sound for 1 minute and 16 seconds which was during the announcements and the beginning of the public comment period.*

ATTENDANCE

Dan Knopp (Mayor and meeting chair)

Council Members: Keith Zuspan, Lise Brunhart, Jeff Bossard, Carolyn Keigley

Staff: Polly McLean, Nate Rockwood, Jane Martain, Kara John, MSD-Curtis Woodward

Partners: UPD- Anna Walker and Justin Hoyle, UFA- Dustin Dern, Brighton Resort-Kim Doyle, Solitude- Amber Broadaway, BCCA- Barbara Cameron,

Public: Doug Tolman, Siobhan Gillis, Riley Nell, Ulrich Brunhart, Brian Reynolds, Linda Andrus, Lisa Sommer, Jack, Carolyn Maricq, Angus Robertson, Amy Kelley, Julie Jag, Maryellen Johnson, Laurie, Bruce Warren, Wesley Seybold, Chad Smith, Wendy Smith, Nicholas's iPhone, Ralph Becker, Mike Allegra, 801-891-2000

ANNOUNCEMENTS

Election Dates:

- **June 2-June 6** Municipal Candidate Declaration period
- **August 1** Last day to register to vote
- **August 12** Primary Election
- **November 4** Municipal General Election

PUBLIC INPUT

1. Chad Smith, Willow Loop Rd. Chad commented on the STR agenda item. He noted that the Planning Commission has been working very hard on this and he's appreciative of them and how they settled it. Regarding the town paying for plowing on town roads, he noted that this is a commitment to a continual payment, rather than purchasing an asset, a property, or capital improvements.

MINUTES. RECORDING 2:21.

Lise Brunhart moved to approve the minutes for the Town Council Meeting on April 8th, 2025, with Carolyn's edit sent via email. Jeff Bossard seconded the motion. The minutes were approved unanimously.

Carolyn Keigley moved to approve the minutes from the Visioning Meeting on April 14th, 2025, with changes: She suggested removing the comment from the Neighborhood Nodes presentation that the most feasible location for the civic center was at Brighton Loop. Carolyn recommended removing the statement from the council interviews that one of the goals is to lower taxes because they are already set at zero. She corrected the statement that the town

collaborates on restroom cleaning with CWC, not CCF as stated in the minutes. Jeff seconded the motion, and the minutes were approved unanimously.

UPD: Dispatch 801-840-4000. RECORDING 5:03.

Anna Walker reported:

In the month of April 2025, the Unified Police Department responded to 163 calls for Service in the Town of Brighton – we are in our shoulder season and the need for assistance has dropped significantly. Most notably, there were 32 vehicle or citizen assists – most of those were vehicles which were stuck in snowbanks or slid off the road. There were 11 reported traffic accidents, which is higher than usual, so our traffic enforcement has increased. There were 38 traffic-stops, which were performed primarily for vehicles speeding or driving recklessly in the Town of Brighton.

There were four reports of trespassers and seven reports of thefts – the incidents of theft all occurred at Brighton Resort and are being investigated and resolved. Officers served a warrant on an individual who had been stealing skis from the resorts, and we were able to recover multiple pairs of skis, which were returned to their owners.

It is warming up, and to reiterate what was said last month, copper and scrap metal thefts have increased in the valley, so please be cognizant around your properties of strange or suspicious vehicles or persons. If you are going to be away from your home, you can always request a property check. We try to drive through all the neighborhoods daily, but you can always request special attention to your home or property – email me at AWalker@UnifiedPoliceUT.gov and I will add it to our proactive patrol list.

UFA. RECORDING 7:02.

Dusty Dern provided the quarterly report in the packet. In the first quarter of 2025, there were 276 incidents and of those 236 were emergent, which is very high across the organization as well as higher than usual in Brighton for the first quarter. There was one structure fire which was at Brighton Loop and the fire was out upon UFA's arrival. The top EMS call was for traumatic injury at the resorts. There were a few false alarms and unintentional detectors. Station 108 responded to most calls, station 116 responded to 29 calls, on occasion station 110 from Midvale responded as well as Snowbird because they were closest at a time when they were near the mouth of the canyon getting fuel. Ambulances have also come from Holladay, Millcreek, and Riverton when the response has needed to be spread out. The average response time for the quarter was 11minutes and 7seconds, which is in the 90th percentile. The budget process is going well and has been approved by the finance committee, and it will go before the full board next week. They are on target to open station 253 in Eagle Mountain. They promoted 4 captains and need to promote engineers to begin staffing that station by June 3. Graduation is tomorrow for 33 out of 35 candidates that made it through recruit camp. There will be another camp beginning August 1st. The need for increasing staffing came from mandatory overtime, which was hurting morale, as well as another engine beginning in December in Kearns. UFA selected 8 out of 19 candidates that will be put on a two-year list for the next open position for Battalion Chief. Dependent on the budget process, a Battalion Chief will be placed in Cottonwood Heights, which will respond for Brighton. The Wildland crews are in readiness training and just sent a few engines to Arizona. The Hand Crews have been in a 4-year training

to move to the national Hot Shot status. There are strict criteria for the crews, equipment, and fiscal support. Training the Cottonwood Canyons Foundation (CCF) crews has not yet begun, but they will be ready by the time the snow and mud are gone. The firework restrictions map will be posted June 1st.

SKI RESORTS. RECORDING 14:14.

Solitude

Amber Broadway reported they finalized daily winter operations last weekend, with bonus openings the next two weekends. Terrain will be limited to Apex and Link. They had the first annual cardboard box derby with lots of community participation.

Summer operations begin Thursday, June 12th for Thursdays-Sundays. They open daily beginning June 26th. The opening weekend is Father's Day, and Brew Fest. They are adding a second Twilight Night where lifts will run until 8pm on Tuesdays and Thursdays for scenic rides or mountain biking. They have a joint bike park pass with Deer Valley called the Wasatch Gravity Pass, so it will be one bike pass to access both resorts.

Brighton

Kim Doyle reported they are still in Meltdown and the last day of operations will be May 18th. There will be a band and BBQ all weekend. They plan to open mountain bike trails on July 4th, in addition to other events for after the parade. The first Flea Market begins on June 1st.

BUSINESS

- a. **Presentation related to potential donation during budget process for a request of \$20,000 to Wasatch Transit Solutions (WATS) to support efforts to promote transit regionally along the Wasatch Front and Back. Presented by Ralph Becker. (Pages 25-28).**

RECORDING 17:29.

Dan Knopp introduced the presenters. Ralph Becker, previous mayor of Salt Lake City, manager of Central Wasatch Commission, and Mike Allegra, former director of Utah Transit Authority (UTA). They both are Big Cottonwood Canyon residents and actively work on improving transit. They started a nonprofit, Wasatch Transit Solutions, to be a comprehensive valley wide solution to improve transit to the canyons, not just in the canyons. They presented their efforts as an advocacy group and would like Town of Brighton support in the fundraising stage. They have a board of directors and a little funding already. It's a public, private partnership that brings together community leaders to make wiser decisions on land use as it relates to transit needs. They've had many discussions with Mayor Knopp and the three of them are in favor of further studying the train as a viable way to reduce motorists and improve transit.

Per Jeff's question, Ralph answered they are not in competition with UDOT and will be meeting with UDOT in the coming weeks about collaborating. They are not against UDOT playing the role they were assigned by the legislature to look at transportation from the mouth of the canyon to the resorts. There needs to be comprehensive work on how it all ties together, which wasn't included in the LCC EIS. They have UTA's support. They applied for a grant from American Public Transit Association (APTA). Legislatively, they have advocates to help.

Regarding rail lines, there has been some study and NEPA work already. Mike Allegra was the conceiver, planner, designer, implementor of rails at UTA from its inception and he is the greatest expert in the state, if not the country. Rail is better supported around the country and in Europe than it is here. The state of Colorado recently agreed to fund a snow train from Denver to Steamboat Springs. Locally, the rail line from downtown to the university reduced traffic by 40%. UTA is looking to expand their bus service, but entrepreneurially, they are not able to consider rail. The infrastructure development was taken away from UTA and given to UDOT. They did not pursue rail because the alignment would need to be adjusted into the wilderness boundary in the canyons and they didn't want to get approval for that from congress. However, the conservation groups and wilderness society would support an adjustment if wilderness areas could be added in exchange for the wilderness area loss. That is something that can be done. The big difference of the gondola and the train is that the gondola goes straight to the resorts and the train can stop anywhere. There are also around 1,200 miles of historic mining tunnels in these mountains that can connect Little Cottonwood to Park City. This nonprofit is not just for one solution such as the train, but for public engagement and to find a consensus. They are working on a website with more comprehensive information. In addition to public input, they will collaborate with Wasatch Front Regional Council, UDOT, UTA, CWC for a big picture, comprehensive plan. Nate Rockwood has included a tentative budget amount to contribute to WATS that can be approved at the June meeting.

- b. OAM2024-001259 - Consideration and possible action on an Ordinance amending Titles 5 and 19 of the Brighton Code of Ordinances in order to: Clarify the definitions of "kitchen," "second kitchen," "dwelling unit," and "owner occupancy;" and to create reasonable regulations for the use of a portion of a home with an accessory dwelling unit or nonconforming apartment as a licensed short-term rental. Planner: Curtis Woodward. For discussion and possible action. (Pages 29-44).
RECORDING 43:57.**

Curtis Woodward presented the ordinance amendments. This began in September of last year at the joint meeting of the Brighton Planning Commission and Short-Term Rental Subcommittee. They discussed the many accessory dwellings, nonconforming mother-in-law apartments, or other units that owners had an interest in renting out short-term but were prohibited by the code. The planning commission had to keep in mind the growing pressure on the water system. There were workshops and various meetings considering this. IADUs have a very specific definition in state code because the building code has restrictions when it comes to duplexes such as fire separation and independent controls on HVAC systems. The legislature negotiated to get around the building code and satisfy the building officials by requiring IADUs to be owner occupied. To get around that, it was suggested to require an STR to be owner occupied, however that was unfavorable in public input. The ordinance proposes that a dwelling with an IADU can be rented out entirely as one STR, but both units cannot be rented as two separate STRs. The property owner may also elect to leave the other unit vacant or allow a long-term tenant or live in it themselves. They also had to consider adequate parking for different uses simultaneously.

Some of the other changes are that the owner of the home identify what unit will be designated as the STR so that it's clear what is being inspected and approved. Owners can

decide to change which portion of the house is rented short-term by completing an application and getting additional inspections. Water providers must approve the floor plan for STRs, IADUs, new builds, and remodels so they can confirm there is adequate water supply for the uses. The site plan must account for the most intensive parking scenario so that if the use is changed, additional parking doesn't have to be added. Also in the ordinance, definitions were clarified to capture all existing nonconforming apartments under the same category. Finally, it was notified that many homes are owned by an LLC, but to consider it owner occupied, it must be a fee simple ownership or a trust where the owner living there is one of the principal trustees.

Polly highlighted that IADUs must be permitted, and since there are a lot of second kitchens in the canyon, by definition, there are a lot of IADU's, so people need to get those licensed. Polly emphasized that we are the outliers with this law. We're the only ones in the state that allow ADUs to be used as STRs when they are not owner occupied at the same time. We are forging new ground, and this strays from the intent of the state code. The intent was to increase long-term rentals. We are following another intent that allows owners to maximize STR use and use their property part time, as is the nature in the canyon.

Carolyn noted that allowing STRs drives up the cost of long-term rentals since owners can make so much more money from renting short-term than long-term. Also noted was that since we're allowing long term tenants as caretakers in the other unit of a property with an STR, there is potential for long term housing.

Jeff Bossard moved to approve ordinance 2025-O-5-1, amending the sections to clarify definitions of dwelling units, owner occupancy, primary dwelling kitchen and second kitchen and to regulate the use of short-term rentals in internal accessory dwelling units. Carolyn Keigley seconded the motion

The motion passed unanimously.

Jeff Bossard: Aye

Carolyn Keigley: Aye

Dan Knopp: Aye

Lise Brunhart: Aye

Keith Zuspan: Aye

- c. Approve a resolution adopting the Tentative Budget for the Town of Brighton, Utah for the Fiscal Year 2026 beginning July 1, 2025, and ending June 30, 2026, and set a time and place for a public hearing on June 10, 2025, at 6:30 PM at Fire Station 108, 6788 S. Big Cottonwood Canyon Rd, and electronically via Zoom. Presented by Nate Rockwood. For discussion and adoption. (Pages 45-67).**

RECORDING

Nate Rockwood presented the tentative budget (included in the packet) to be adopted today with adjustments as needed. A time and place will be set for the public hearing on June 10th to also adopt the final budget. At that point, the property tax rate will be set by ordinance at zero, since there's no property tax in Brighton. The final step is to file the budget with the state auditor. Nate noted that the MSD is now on a fiscal year budget, however since they try and align their budget with the various cities and towns, they try to set those budgets in February. That is tough for Brighton since much of our revenue is seasonal and is still being generated at

that time, but we can reconcile to make it work. Nate showed the last completed fiscal year, revenues and expenditures for the current fiscal year, and then the estimated revenues and expenditure for the next budget year. Sales tax plays a huge part of Brighton's budget, because it is the primary revenue generator and it changes per year depending on the season, snow, and how long the resorts stay open. Revenues come from the state tax commission on a two-month delay, which means we have not seen revenues for March/April when setting next year's budget so those amounts must be forecasted. Looking at the sales taxes, Nate noted the local option tax goes toward funding the MSD, and a portion of that is returned to the town. The resort community sales tax, the municipal transient room tax, and a portion of the county option tax comes back to the town. There are 5 transportation taxes the county can levy. They've levied 4 of those, and have approved to levy the 5th, and it was estimated that 10% of that will come back to the town. It was noted the town does not levy property tax, but of the property tax paid, about half goes to Canyons School District, about 12% goes to Salt Lake County and are distributed for things like the library, about a quarter of the taxes go toward UPD and UFA, and then a small amount to Mosquito Abatement and Central Utah Water Conservancy District. Nate noted that when property values increase, entities collecting tax must lower the rate so that the same amount is collected each year. For an entity to collect more taxes, they must go through a truth in taxation hearing, or by issuing a bond that is voted on by constituents.

The revenues are set to increase by 2% each year for the transportation sales tax and the 1% option. The Resort Community Sales Tax and TRT are also set to increase. The interlocal revenue to the MSD is a calculation based on how much goes to the MSD, how much we anticipate using in services, and how much we can expect back. The ballpark is around \$600,000 but the amount we pay changes every year, so Nate will compile a history to review next month.

Some of the adjustments to expenditures are to include the estimated salary of the Community Outreach Coordinator at \$27,000, the meter incentive program at \$80,000, and lobbyist services. The total nonprofit requests have increased to \$160,000, and of that the MSD covers \$100,000. The ranger services at \$60,000 will be covered by resort taxes and will now be paid to CCF for disbursement but the ranger will still be managed by Forest Service. Some of the nonprofits include BCCA for \$8,700 for Adopt a Trail and 4th of July; CCF for \$15,000 for weed mitigation, as well as a new request of \$30,000 for a naturalist at Silver Lake. They also have programs to be funded like Adopt a Trail, and defensible space. Since this funding may be recurring, it could be organized in a contract with the amounts and summary of services. It could be included in the contract that wherever the entities provide services they have a sign saying funds were made available by the Town of Brighton.

Polly noted the state only allows a municipality to give up to 1% of the fiscal year budget. Nate added that it's unclear if Capital Improvement funds should be included in the fiscal budget or if it refers to the operating budget only. Our operating expenditure is \$1.8M, so that would allow us to donate \$180,000, which includes in kind donations, not just cash. The amount doesn't need to be captured if we receive a service for the donation, but that part of the code requires studies to be done during the budget adoption as well as a public hearing and noticing requirements. It was agreed to leave in the WATS request for now and to request them to give more of a plan.

Dan noted that the MSD shared a proposal from a design company that searches for grants for telecommunication infrastructure. Nate clarified that if they are a sole source, they may be on the state approved list of vendors, otherwise we'll need to do an RFP. Once that is done, this could be paid out of the contract service funds.

Regarding the final budget, revenues must equal expenditures for a balanced budget. A fund balance of 100% of annual revenues can be kept and all other excesses must be transferred to the capital fund. Funding for capital projects can be moved to a project that is prioritized.

Restroom repairs at Silver Lake could be covered under the facility improvement line.

Carolyn Keigley moved to approve resolution, 2025-R-5-1 adopting the Tentative Budget for the Town of Brighton, Utah for the Fiscal Year 2026 beginning July 1, 2025, and ending June 30, 2026, and set a time and place for a public hearing on June 10, 2025, at 6:30 PM at Fire Station 108, 6788 S. Big Cottonwood Canyon Rd, and electronically via Zoom. Lise Brunhart seconded the motion. The motion passed unanimously.

Carolyn Keigley: Aye

Lise Brunhart: Aye

Dan Knopp: Aye

Jeff Bossard: Aye

Keith Zuspan: Aye

d. Re-appointment of planning commissioner, Ulrich Brunhart, with advice and consent from the council. For discussion and possible action.

RECORDING 1:53:29.

It was confirmed that Ulrich Brunhart would like to continue his appointment as planning commissioner. Lise Brunhart recused herself from the discussion and vote.

Jeff Bossard moved to re-appoint Ulrich Brunhart and Keith Zuspan seconded the motion. The motion passed unanimously.

e. MSD alternate trustee appointment. For discussion and possible action. (Page 68).

RECORDING 1:54:48.

Carolyn Keigley moved to adopt resolution 2025-R-5-2 (incorrectly put in the packet as 2025-R-5-1) appointing Jeff Bossard as town council member to serve as Town of Brighton alternate representative on the Greater Salt Lake Municipal Services District Board of Trustees. Keith Zuspan seconded the motion. The motion passed unanimously.

f. An ordinance to address minor changes to STR licenses including but not limited:

1. Review criteria for STR cap calculations to include certificates of occupancy issued in the last year. For discussion and possible action.

RECORDING 1:56:07.

Polly McLean explained that these considerations came from the STR subcommittee, but some follow up was needed before drafting these ordinances. For item 1, STR cap calculations, Polly recommended an annual review in May to evaluate how many certificates of occupancy have been issued and then calculate the cap for the following year based on that number. It's more efficient than tracking it constantly. There will be less confusion and push back if the code has a

set number as the cap that can be updated, rather than a vague percentage. It will be clearer for staff, and the public won't have to find the specific meeting minutes to understand what the cap is. The definition of residential units was previously challenged. As a more straightforward solution, Dan suggested counting water connections since there are some dry lots and dry cabins; this would exclude commercial connections. If someone has more than one water share, then only the ones connected will be counted. This will be ready for next month.

2. Excluding Solitude Village from water requirements on initial applications for short-term rentals. For discussion and possible action.

Polly explained there are other minor details to update along with this change, such as changing the number of occupancy from 15 adults to 15 people. This will be ready for next month.

3. Consideration for Unifying the Requirement for Property Owners to hold both Long-Term License, and Short-Term License. For discussion and possible action. (Public Comment, Page 22)

Polly explained that this was brought up by an owner who wants to rent out long term part of the year and short-term part of the year. Since the short-term license is more extensive, this person wondered the reason that both are required. The code requires a business license for long term rentals, so despite having a short-term rental license a long term rental license is still required. We could remove the requirement for a business license for long-term rentals. The fee schedule will be reviewed next month, and it was estimated that a long-term rental license is not very costly. The application is easy, and by continuing to require it, we will understand how many long-term rentals are in the canyon. Polly wanted to provide the option to not require it if there isn't a legal reason, so she will investigate it more and bring back a recommendation next month. Nate Rockwood noted there is a property tax break for long term rentals because it can be categorized as a primary residence, but short-term rentals are taxed as a secondary home.

f. Explore possibilities of the town reimbursing the plow fee for homes on town roads. For discussion. RECORDING 2:06:40.

Keith Zuspan recommended tabling this item for next month.

PUBLIC INPUT

None

REPORTS. RECORDING 2:07:27

Mayor's Report

Dan Knopp did not have a report from the UFA meeting because he was unable to attend due to a schedule conflict. The CWC meeting was all housekeeping. Dan has been in close contact with B Jackson about the Rocky Mountain Power project.

Council Members' Reports

Keith Zuspan reported on the finances. Zion's bank account has \$10,154. The distributions received in April from February were \$330,000 of that \$298,000 was resort community sales

tax, \$25,000 was transient room tax, \$7,500 from interstate. There is currently \$6.276M in our PTIF account. Interest earned was \$21,657 which averages 4.5% annually. WFWRD expects to have the fence up and bins at Cardiff by May 19th.

Carolyn Keigley reported there was a resident in Pine Tree upset that the RMP project hit a water line. Dan noted it was an unmarked white PVC pipe which isn't allowed and it wasn't buried deep enough. He acknowledged how disruptive the project is, but how satisfied people will be when it's complete. Carolyn noted the great communication from RMP when they were working in Forest Glen last year. Regarding the communication conduit, it was clarified that the town is installing this and there are 7 interior conduits that various providers can pay to use. We currently have 5.8 UPD officers, and we will be getting 1 more if the SLVLESA budget is approved. Lieutenant Tyler Ackerman explained the need for the request. Considering sick time, vacation time, and those officers in the military the overtime coverage adds up to one full officer.

Jeff Bossard reported on the Animal Services board fundraiser set for October. Mosquito Abatement is fully staffed and ready to start treating needed areas. Regarding the Town of Brighton road signs, it was suggested that they could be put up when the fireworks signs are placed.

Lise Brunhart reported the hiring committee recommended Laura Bossard as the Community Engagement Coordinator. To guide the decision, they used a list of questions and score sheets provided by Keith. Laura will be doing the newsletter, and planning for the 4th of July and Brighton Days, which she's already been involved with for years. The Culinary Water Committee, initiated by Dea Theodore has been dissolved. John Bennet put together a group called "This is Your County". It is working to get water for people in BCC who don't have water at their properties.

For people to stay informed with the Town of Brighton, Lise encouraged people to check out brighton.utah.gov. She noted the town has granted all the water companies' money toward the purchase of water meters, and installation is up to the homeowners.

Emergency Management Report

Dan reported for Jane and reminded everyone to sign up for Chipper Days right away and tell neighbors to get updated contact information to Jane.

BCCA Report

Barbara Cameron reported there were a lot of issues at the BCCA meeting.

Events: May 22, The Beauty and the Breaking. It's a guide to dealing with loss, held by Nicole Merges, local Silver Fork resident, at the fire station at 6pm.

On May 16th there is a memorial service for Bill Lapsley, the person who was largely responsible for the Solitude Improvement District, our sewer up here. He passed away March 25. He's a very accomplished person and did a really great job for us up here in the Big Cottonwood Canyon.

May 30 and June 1 are the Beaver Dam Analogue workdays near Willow Heights. All are welcome, bring a hat, gloves, boots, and lunch.

July 28th is the Chipper Day deadline, and signing up is encouraged. The new leader is Sterling Smith. There is interest in asking the town to set aside \$15,000 in the fuels reduction budget so homeowners can be reimbursed for two hours of defensible space from a private contractor. Barbara noticed that the town granted CCF \$23,000 this year to do fuels reduction. In speaking with the chairman of that project, it was unknown that it was for homeowners and seemed to be for public lands. It was also unknown that the Town of Brighton contributes to restroom maintenance because they've created a go fund me. Brighton Days and Adopt a trail are going well with CCF. This is our 35th year and we will be cleaning up from mile marker 10 to the winter gate and around the Brighton loop. Emergency Management update, Jane needs updated information from residents. There is an invasive weed pull with CCF, and Laura Bossard has been rounding up volunteers in each community. Text her to volunteer. The Solitude parking lot proposal was discussed at BCCA, and they want to share a statement to urge Solitude, to protect the aspen forest across the highway from the upper Solitude entry. Many people were grateful to know the town is installing conduit along with the Rocky Mountain Power Project.

PROPOSALS FOR FUTURE AGENDA ITEMS. RECORDING

- a. June: Engineering Standard Drawings and Specifications
- b. June: Proposed Fiscal Year 2026 Brighton Fee Schedule. For discussion and possible action
- c. June: Public Hearing and Adoption of Final Budget for FY 2026.
- d. Gathering Permit Ordinance. Presented by Daniel Torres.
- e. June: Arcadis presentation on Brighton Neighborhood Nodes Study.
- f. Legislative amendments for speed limit designations and town road speed limits.

CLOSED SESSION

Carolyn Keigley moved to go into a closed session for a discussion of pending or reasonably imminent litigation, personnel matters, and/or sale or acquisition of real property pursuant to Utah Code §52-4-205 and Keith Zuspan seconded the motion. The motion carried unanimously. Keith Zuspan moved to close the closed session and Jeff Bossard seconded the motion. The motion passed unanimously.

ADJOURN

Keith Zuspan moved to adjourn the meeting and Jeff Bossard seconded the motion. The motion passed unanimously.



Submitted by Kara John, Town Clerk