



# SUGAR HOUSE P A R K

## Sugar House Park Authority

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## Sugar House Park Authority | June 12, 2025, AGENDA

**Date/Time:** Thursday, June 12, 2025, from 6:00 – 8:20 pm

**Location:** Sugarhouse Park Garden Center

How to Join:	Anchor Location:
<p>This meeting will be in-person only.</p> <p>Due to WIFI incapacibilities at the Garden Center, a virtual meeting is not available.</p>	<p><b>Sugarhouse Park Garden Center</b> 1602 E 2100 S Salt Lake City, UT 84106</p> <p>If you have questions or require additional assistance, please contact Danielle Calacino at (385) 468-1801.</p>

This meeting will be conducted in person only. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at [utah.gov/pmn/](http://utah.gov/pmn/)

6:00 **Call to Order**  
*Siavash Ghaffari – President*

6:01 **Public Comment - Opening**  
*Siavash Ghaffari - President*

1. Open the meeting for public comments on any agenda item, issue, or matter for the park authority's consideration and attention. A board member will be appointed to follow up if a more extended discussion and follow-up are required.

6:05 **Approval of Special Events and Athletic Field Use Requests**  
*Siavash Ghaffari – President*

Name/Organization/Event	Pavilion(s) or Field(s)	Document Reference	Reservation Date(s)
Wydner/Stevens Wedding	Fabian Lakeside	Portfolio 1	10-22-2025

\*These event requests are exempt from appearing before the Park Authority for approval because they have been held for three or more consecutive years. \*

**Action Item: Park Authority Vote(s) Required**

6:15 **Administrative Items for the Board**

1. Approval of **May 2025 Meeting Minutes**
  - a. *Siavash Ghaffari – President***Action Item: Park Authority Vote Required**
2. Approval of **April 2025 Financial Statements**
  - a. *Shehan Jaro - Treasurer***Action Item: Park Authority Vote Required**
3. Approval of **May 2025 Financial Statements**

a. *Shehan Jaro - Treasurer*

**Action Item:** Park Authority Vote Required

6:30

**Miscellaneous Items Follow-up from previous Meetings**

1. Need everyone to complete their Conflict of Interest Disclosure Form and 2025 Open and Public Meetings Act Training (Siavash)
2. 2024 Operational and Maintenance budget payment has been approved and released (Siavash/Partrick)
3. Hotel Project on Sizzler Property (Jackie)
4. Financial Claim against SHPA (Jackie)
5. Draft Contract update between Salt Lake County and SHPA (Jascha/Patrick)
6. Draft contract from County for TreeUtah and Sugar House Park Authority (Jascha/Patrick).
7. Draft contract between Garden Club and SHPP (Jascha/Holly)

**Informational Only**

6:45

**Walking Tour of Sugar House Park (Eastside of the Park Only)**

- a. *Holly Nichols – Garden Center updates and status*
- b. *Roxanne Christensen - Arboretum activities, examples, and updates*
- c. *Siavash Ghaffari and Roxanne Christensen – Highland HS Retaining Wall Options*
- d. *Roxanne Christensen - Big Field & Parley's Creek Pavilion Construction status update*
- e. *Chris Thayer - Issues in the park*
- f. *Richard Layman & Roxanne Christensen – CIP goals for 2026/2027*

7:30

**Summary of Highland High School South Property Line Retaining Wall Options**

Siavash Ghaffari

Review the options and provide a recommendation to the school district. Two questions: (1) Do we want to change the boundary and give some land, and (2) of the options available, what does the board recommend?

**Action Item:** Park Authority Vote Required on a Recommendation

7:40

**2026 SHP Budget Draft**

*Shehan Jaro*

Preview of the new format for drafting the 2026 SHP budget.

**Informational Only**

7:55

**Incident Reports and Park Updates**

*Patrick Leary*

Status update on any major incidents (requiring police, ambulance, fire department, etc.) at the park last month.

Status update on park maintenance and operations.

**Informational Only**

8:05

**President's Report**

*Siavash Ghaffari – President*

Park Security Update

**Informational Only**

8:15

**Other Business**

1. Social Media / Website – *Roxanne Christensen*
2. Open the meeting to the board – *Any Board Member*

**Informational Only**

8:20

**ADJOURN**