



Provo City School District Board of Education Closed Executive Session, Study Session and Business Meeting

(Tuesday, May 27, 2025 at 280 W 940 N Provo UT 84604)

Generated by Bonnie Tautkus on Tuesday, May 27, 2025

Members present

Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

1. 4:00pm Closed Executive Session for the Purpose of Discussing the Character, Professional Competence, or Physical or Mental Health of an Individual and Real Property UT Code 52.4.205

Procedural: A. Welcome: President Jennifer Partridge

Meeting called to order at 4:00pm

Procedural: B. Roll Call *(Audio timestamp 00:14)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member

**Not Present: Superintendent Wendy Dau*

Action: C. Motion to Convene *(Audio timestamp 00:27)*

I move that we convene the study session.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

Action: D. Motion to Convene Closed Executive Session

(Audio timestamp 00:44)

I move that we convene a closed executive session for the purpose of discussing the character, professional competence, or physical or mental health of an individual and real property.

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Roll Call Vote: Jennifer Partridge, Aye; Gina Hales, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Meg Van Wagenen, Aye; Emily Harrison, Aye; Teri McCabe, Aye

**Business Administrator Devyn Dayley arrived for agenda item F. (audio part 2)*

Discussion, Information: E. Character, Professional Competence, or Physical or Mental Health of an Individual

Discussion, Information: F. Real Property

Action: G. Adjourn

2. 4:40pm Study Session

Procedural: A. Welcome: President Jennifer Partridge

Meeting called to order at 4:43pm

Procedural: B. Roll Call *(Audio timestamp 00:16)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator

Action: C. Motion to Convene *(Audio timestamp 00:37)*

I move that we convene the study session.

Motion by Megan Van Wagenen, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

Information: D. Board Member Training, Appointment and Evaluation of Superintendent and BA: Teri McCabe *(Audio timestamp 00:51)*

Summary:

Board member Teri McCabe briefly discussed the board's responsibilities regarding the Superintendent and Business Administrator appointments and contracts.

[May 27, 2025 Board Member Training Presentation](#)

Discussion, Information: E. Community Connections Committee Recommendations: Business Administrator Devyn Dayley

(Audio timestamp 02:01)

Summary:

Devyn Dayley, Business Administrator summarized discussions in recent meetings and ideas the committee suggested for the district, such as:

- Recruiting and employing and retaining great educators even with possible salary differences with neighboring districts
- Advertising, communicating celebration stories, improving community communication and updating the newsletter

At the request of Superintendent Dau, the board also discussed possible next topics for this committee.

Discussion, Information: F. Timpview High School Construction Update *(Audio timestamp 23:33)*

Summary:

- The board reviewed the newest plans, made suggestions, voiced concerns, and asked questions.
- There is a meeting scheduled for tomorrow to bring these things up and see about getting things adjusted if possible

Discussion, Information: G. Wasatch Update *(Audio timestamp 40:42)*

Summary:

- Still working on research
- A third party company is evaluating
- All walls are being evaluated, more borings are being done.
- Still working on the financial aspect, not releasing retainage until information comes in and informs who should pay for what (who's responsible for payment or failure on what aspects of the problem)

Discussion, Information: H. Large Purchase Request - HVAC Maintenance *(Audio timestamp 48:41)*

Summary:

- Removal and replacement of rooftop units at Timpanogos Elementary (two 20-ton units) and Canyon Crest (11 various sizes, damaged with hail, insurance pending)
- Part of regular budget, but cost is over \$50,000, so requires board approval
- The total cost will be \$245,000.

Discussion, Information: I. Fee Schedule Update *(Audio timestamp 50:03)*

Summary:

- 1st reading, will review again next board meeting in June
- Changed to generic testing fee for tests instead of list of specific tests.
- District tests, not AP tests, will clarify in the next reading
- Utah Online fee indicated as well
- Purpose is to be more flexible with parents and students that need credit or want grade revisions or homeschooled or other students that want to take assessments

Discussion, Information: J. Policy Review 7150 and P1 Website

Content: Director of Communications, Caleb Price *(Audio timestamp 56:05)*

Summary:

- Second reading
- Content managers and principals have reviewed
- Changed from policy to policy and procedure
- Change: Remove the word 'additionally' at the top of the procedure

Action: K. Motion to Adjourn *(Audio timestamp 59:03)*

I move we adjourn the study session.

Motion by Lisa Boyce, second NONE.

3. 6:00pm Business Meeting

Procedural: A. Welcome: President Jennifer Partridge

Meeting called to order at 6:00pm

Procedural: B. Roll Call *(Audio timestamp 00:14)*

Melanie Hall, Board Member; Emily Harrison, Board Member; Meg Van Wagenen, Board Member; Jennifer Partridge, Board President; Gina Hales, Board Vice President;

Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator

**Not Present: Superintendent Wendy Dau*

Action: C. Motion to Convene *(Audio timestamp 00:38)*

I move that we convene the business meeting.

Motion by Emily Harrison, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

Procedural: D. Pledge of Allegiance: Caleb Price, Director of Communications and PR *(Audio timestamp 00:55)*

4. Community Connections

Procedural: A. Public Input *(Audio timestamp 01:27)*

None

5. Business Items

Action: A. Policy 7150 and Procedure 1, Website Content

(Audio timestamp 01:40)

I move that we approve Policy 7150 as discussed in the study session.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

Action: B. Large Purchase Request - HVAC Maintenance

(Audio timestamp 03:17)

I move that we approve the large purchase request in the amount of \$245,000 for rooftop units at Timpanogos and Canyon Crest elementaries.

Motion by Lisa Boyce, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

6. Adjourn

Action: A. Motion to Adjourn *(Audio timestamp 04:23)*

I move we adjourn the business meeting.

Motion by Megan Van Wagenen, second NONE.