

**Terra Academy Governing Board Meeting Agenda (Thursday, April 10, 2025) DRAFT***Generated by Pauline Manwaring on Sunday, April 27, 2025***1. OPENING ITEMS/WELCOME - Wes Porter, Chair**

Procedural: A. Call the Meeting to Order/Record Attendance and Guests

Carl Morton called the meeting to order at 6:32

BOARD: Carl Morton, David Aldrich, Jared Short, Alyson Slaugh, Chandi Sainsbury, Jared McKeachnie

GUESTS: Bill Zenner, Karlie Thompson, Kayleen Richter, Sam Lee(phone), Pauline Manwaring

Information: B. Accessibility Accommodations

N/A

Information, Procedural: C. Vision, Mission Reading/Review Board Goals

Chandi Sainsbury read the Mission Statement and Alyson Slaugh read the Vision

Information: D. Board Member School Visit Reports/Assignments

Chandi Sainsbury went to Terra Academy's drama production

**2. PUBLIC COMMENT**

Information: A. Guidelines for Public Comment

Jen Foley gave a brief update on Terra's 10 year Celebration

**3. DIRECTOR'S OFFICE - Bill Zenner/Karlie Thompson**

Information: A. District Wellness Policy Annual Progress Report

Sam Lee said that produce from Terra's garden went to feed student's at Terra.

Sam said the Terra's Wellness needed to be reviewed in the Fall of 2025. The Wellness Policy is reviewed every 3 years.

Information: B. Annual Water Testing Results

Bill Zenner stated that Camie Tomlinson said that Terra's water is in good shape and no lead.

Information: C. Truancy Policy (03-102) and Attendance Data

Bill Zenner stated the Truancy Policy (03-102) is up for review every year. 2025 attendance is 86.5%, 2024-87.3%, 2023 87.4%

Jared McKeachnie would like to make a motion to have the Truancy Policy on May 8, 2025 meeting

Jared Short 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachnie

Jared Short

Alyson Slaugh

Chandi Sainsbury

David Aldrich

Information: D. UPIPS Improvement Plan Report

Bill Zenner stated that Lorie Meeks State is revamping UPIPS Improvement Plan. Don't need to Submit an Improvement Plan at this time.

Information: E. Second Semester Formal Observations/Evaluations

Bill Zenner that all the Second Observations are finished, and Bill and Karli are going over goals with all of Terra's teachers.

Information: F. Birthday Celebration-May 1st

N/A

**4. HR DIRECTOR'S OFFICE - Kayleen Richter**

Information: A. Master Degree or Credit or Training \$4,000

Kayleen Richter-would propose a \$4,000 increase for a Master Degree and the a 2nd Masters Degree.

Jared McKeachnie would like to make a motion with our economic challenges we are having to postpone the \$4,000 increase until next year Oct. 1, 2025.

David Aldrich 2nd motion

## ROLL CALL:

Carl Morton  
Jared McKeachnie  
Jared Short  
Alyson Slaugh  
Chandi Sainsbury  
David Aldrich

Information: B. Update On Compensation Agreements

Kayleen Richter stated that 98% of the Terra employees have signed their Compensation Agreements

## 5. FINANCE - Dana Durham/Carl Morton/Chandi Sainsbury

Information: A. Finance Report

N/A

Recommended Action: Motion to approve the Budget Adoption Revised Budget for 2024.

David Aldrich made a motion

Alyson Slaugh 2nd the motion

## 6. CAPITAL FUNDRAISING - Alyson Slaugh/David Aldrich

Information: A. Fundraising Report

## 7. SCHOOL LAND TRUST/COMMUNITY COUNCIL - Bill Zenner/Alyson Slaugh/Jared Short

Bill Zenner stated that Rachel Smith is working on Terra's web site for Community Council to make sure it is accurate. Web site needs to be completed by May 1, 2025.

Action, Information: A. Land Trust Submission Updates

Information: B. Next Meeting - TBD

## 8. ACADEMIC COMMITTEE - Jared McKeachnie

Information: A. Update 6th-11th Grade Meetings

Janet Zenner submitted a report on meetings with Parents/students on their Educational Goals

Information: B. Request Permission To Review Terra Programs

There was much discussion on classes. Janet Zenner is working with Shelly Hunt to get a list of all the online classes that Terra offers. To let Terra Parents and students know what classes they can take.

Jared McKeachnie requesting the board to have the Academic Committee seek out other Education options for Terra with their college classes.

David Aldrich made a motion to approve to pursue these leads

Chandi Sainsbury

ROLL CALL:

Carl Morton  
Jared McKeachnie  
Jared Short  
Alyson Slaugh  
Chandi Sainsbury  
David Aldrich

## 9. BOARD GOVERNANCE - Wes Porter

Action, Minutes: A. March 13th Minutes

Recommended Action: Motion to approve the minutes of March 13, 2024

Jared McKeachnie made a motion

Jared Short 2nd the motion

ROLL CALL:

Carl Morton  
Jared McKeachnie  
Jared Short  
Alyson Slaugh  
Chandi Sainsbury  
David Aldrich

Action, Minutes: B. April 2nd Minutes

Recommended Action: Motion to approve the minutes of April 2nd, 2025

Jared McKeachnie made a motion

David Aldrich 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachnie

Jared Short

Alyson Slaugh

Chandi Sainsbury

David Aldrich

Action, Information: C. Update 03-109 Privacy of Student Records (Annual FERPA Notice)

Recommended Action: Motion to approve Update of 03-109 Privacy of Student Records (Annual FERPA Notice)

Bill Zenner, Janet Zenner, and Karil Thompson Update 03-109 Privacy of Student Records from the state recommendations.

Jared McKeachnie made a motion

Chandi Sainsbury 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachnie

Jared Short

Alyson Slaugh

Chandi Sainsbury

David Aldrich

Action, Information: D. Update 08-101 Student Data Privacy and Security Governance Policy

Recommended Action: Motion to Approve Update of 08-101 Student Data Privacy and Security Governance Policy

Jared McKeachnie made a motion

Chandi Sainsbury 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachnie

Jared Short

Alyson Slaugh

Chandi Sainsbury

David Aldrich

Action, Information: E. Update TAP-8030 Terra Academy Student Data Collection And Directory Information Notice

Recommended Action: Motion to Approve Update of 08-101 Student Data Privacy and Security Governance Policy

Jared McKeachnie made a motion

Chandi Sainsbury 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachnie

Jared Short

Alyson Slaugh

Chandi Sainsbury

David Aldrich

Information: F. Next Board Meeting - May 8th, 2025 at 6:30pm

Recommended Action: Motion to Approve the Application to UHSSA

#### 10. EXECUTIVE/CLOSED SESSION (OPTIONAL)

Action: A. Move into Closed Session

Recommended Action: Motion to move into Closed Session for the purpose of

Carl Morton called for a motion

Jared McKeachie made a motion to move into closed session at 7:24pm in order to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 Utah Code.

David Aldrich 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachie

Jared Short

Alyson Slaugh

David Aldrich

Chandi Sainsbury

Action: B. Move out of Closed Session

Recommended Action: Motion to move out of Closed Session

David Aldrich motioned to end closed session of this meeting at 10:03pm and move back into open session

Alyson Slaugh 2nd the motion

ROLL CALL:

Carl Morton

Jared McKeachie

Jared Short

Alyson Slaugh

David Aldrich

Chandi Sainsbury

Action: C. Possible Motion on Closed Session Decision

Carl Morton called for a motion based on Terra's Boards discussion during closed session

David Aldrich made a motion to end the service of Terra's Executive Director for the upcoming year.

Alyson Slaugh 2nd the motion

ROLL CALL:

Jared Short

David Aldrich

Jared McKeachie

Alyson Slaugh

Carl Morton

Wes Porter(phone)

Chandi Sainsbury-Nay

Carl Morton stated vote passes.

David Aldrich proposed a 2nd motion to require a 2nd signature either the Board Chair or Vice Chair or Treasury on any financial decision from now until the end of the year by Terra's Executive Director.

Chandi Sainsbury 2nd the motion

ROLL CALL:

Jared Short

David Aldrich

Jared McKeachie

Alyson Slaugh

Carl Morton

Wes Porter(phone)

Chandi Sainsbury

## 11. ADJOURN MEETING

Action: A. Adjourn the Meeting

Recommended Action: Motion to adjourn the meeting.

**Carl Morton called for a motion**

Jared McKeachie motioned to adjourn the meeting at 10:09

David Aldrich 2nd the motion

ALL IN FAVOR:

Carl Morton

Jared McKeachie

Jared Short

Alyson Slaugh

David Aldrich

Chandi Sainsbury