

Meadow Town Planning and Zoning Meeting

June 10th, 2025
Meadow Firehouse
7:00 p.m.

*****THESE MINUTES ARE DRAFT AND HAVE NOT BEEN APPROVED*****

Attendance: Commission Chairman Andrew Flake, Commission Member Rex Williams, Commission Member Sarah Lombard, Commission Member Sean Kelly, Town Clerk Monica Dearden, Jess Peterson, Andee Holdaway, Mark Cowley, Tony Cowley, Lloyd Robison.

Excused: Planning and Zoning Secretary Haley Abplanalp, Commission Member James Wilcox

- 1. Opening Ceremonies (three-minute limit):** Andrew welcomed everyone to the meeting and led the Pledge of Allegiance. Andrew offered a prayer.
- 2. Review of minutes May 13th, 2025:** Rex motioned to accept the minutes. Andrew seconded. All in favor.
- 3. Discuss the Subdivision Ordinance:** Andrew looked into Fillmore's subdivision ordinances. They have the option of a simple lot subdivision, which doesn't require a plat and is done quickly at the county office. If this is done, Meadow doesn't hear about it until it is done. The commission would like to include this and receive the information. Andrew learned that there needs to be both preliminary and final in the process, so he updated the application to read the preliminary/final application, that way it is the same paper work, just done twice throughout the process. Andrew and the council feel that they are possibly ready for the public hearing next month in July or possibly even August. He will update everything and get it to the commission members to review. Mark questioned if there would be an administrator. Andrew talked to Daniel Jensen at Sunrise. They are good to be the reviewers of the final application, but they would like a final administrator from Meadow Town to sign off on it. The appointed administrator can not be the Mayor, the Town Council or the Planning and Zoning commission. Jess shared that Fountain Green's reads "The city shall determine if the completed application meets the requirements or requires corrective actions". Tony feels this should be a paid professional. Mark wondered about the appeals group. Andrew will look into that. Tony asked about the short term rental ordinance. Andrew shared that this subdivision ordinance took priority and the commission will get back to the short term rental ordinance when the subdivision ordinance is complete.
- 4. Adjourn:** Sarah motioned to adjourn. Sean seconded. All in favor

Monica Dearden

Meadow Town Clerk