

**Pinon Forest Special Service District Meeting Held Monday May 12, 2025 at the 28260 West Koch Road, Duchesne, Utah 84021**

- 1. Meeting called to order at 5:00 p.m.**
- 2. Present** – PFSSD Chair Melissa Hughes, Commissioner Greg Miles, PFSSD Vice-Chair Connie Sweat, PFSSD Water Operator Clyde Watkins via phone, PFSSD Board Member Corey Biesinger, PFSSD Secretary Theresa Welborn, PFSSD residents Felix and Cathi Sandoval.
- Absent –**
- 3. Read and Approve the April 14, 2025, PFSSD Meeting Minutes** – PFSSD Vice-Chair Connie Sweat motions to approve minutes as presented. PFSSD Board Member Corey Biesinger seconds the motion. The motion passed with no opposing votes.
- 4. Discussion & Consideration of Commercial Account for Residential Use Comments** - PFSSD resident Felix Sandoval approached the PFSSD Board regarding setting up an account that would be serving the Pinon Forest area. Felix stated he has testing, certifications, a truck with a stainless-steel water tank for hauling. Commissioner Greg Miles noted he and the board would like more time to think on the proposition. PFSSD board members agreed that they will have another meeting in the future.
- 5. Engineering Comments – Chlorination/Filtration System Update**  
Water Operator Clyde Watkins will be following up with Jones & DeMille Engineering regarding help with a valve as it has been closing 6 seconds after the amount of water is dispensed. He would also like to get a cost on new software that would function more efficiently for him.
- 6. Water Operator Report** - Water Operator Clyde Watkins has pulled the testing and it has passed.

**7. Secretary Report –**

**a) Status of Accounts –**

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

**b) Presentation of Bills/Reimbursements –**

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$291.68
- Duchesne City Water - \$15.00

- Streamline - \$70.00
- Clyde Watkins - \$1,434.64
- Strata - \$207.91
- Connie Sweat – Board Meeting \$50.00
- Theresa Welborn – Secretary Wages \$680.00
- Corey Biesinger - \$180.00

PFSSD Vice Chair Connie Sweat motions to pay the bills and the review of the financials as presented. Commissioner Greg Miles seconds the motion. The motion passed with no opposing votes.

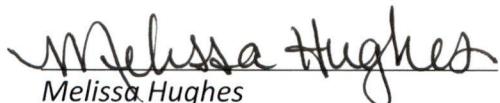
**8. Old Business** - PFSSD Board member Corey Biesinger, took the UBAOG information off of the website as they no longer provide water help. He also has been working at cleaning up the property around the wellsite.

**9. New Business** – None was had

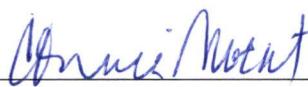
**10. Adjourn Meeting –**

PFSSD Board member Corey Biesinger motions to adjourn the meeting, PFSSD Vice Chair Connie Sweat seconds the motion. The motion passed with no opposing votes.  
Meeting adjourns at 5:48

*Read and approved this on the 9<sup>th</sup> day of June 2025.*

  
Melissa Hughes

Chair

  
Connie Sweat

Vice-Chair

*Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn*