

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, May 13, 2025**

**1:30 PM**

**Room N2-800**

**County Council**

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

## 1. CALL TO ORDER

**Present:** Council Member Suzanne Harrison  
Council Member Natalie Pinkney  
Council Member Carlos Moreno  
Council Member Aimee Winder Newton  
Council Member Ross Romero  
Council Member Sheldon Stewart  
Council Chair Dea Theodore

**Call In:** Council Member Laurie Stringham

Invocation - Reading or Thought - Pledge of Allegiance

**Ms. Abby Evans**, Senior Policy Advisor, Council Office, led the Pledge of Allegiance to the Flag of the United States of America.

## 2. PUBLIC COMMENT

**Ms. Dina Long** stated she was concerned about an incident today, when her homeowner's association was spraying an herbicide along cracks, and when she asked what it was spraying, she was told it was none of her business. Her concern was because children had been killed by a non-licensed sprayer in the past, and certain products could leak into the ground and contaminate the water or harm a pet. The sprayers did not have labeling on the containers, nor were they using personal protective equipment. She tried calling the Utah Department of Agriculture and Food, which oversees herbicides and pesticides, but the phone numbers she dialed were incorrect. She asked the Council if the County had any controls for ensuring people were safe and healthy from such activity.

**Council Member Theodore** stated the Salt Lake County Health Department would be the organization to answer that question.

**Council Member Winder Newton** provided Ms. Long with the Salt Lake County Health Department's phone number.

## 3. REPORT OF ELECTED OFFICIALS:

### 3.1. County Council Members

**Council Member Harrison** stated she, along with other Council Members, were

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

given a tour by the Flood Control Engineering Division of the sights in anticipation of spring runoff this year. It was helpful to see the teams work and the resources throughout the County to help protect people and deal with floods.

Council Member Harrison also reported that she attended the Behavioral Health Services Advisory Council last week. It was important to understand what the County did to help people with behavioral and mental health issues.

**Council Member Romero** stated he visited Millcreek City today, which is working on Phase II for the development of its city center. Millcreek is contemplating putting in miniature golf and other outdoor events at Millcreek Common, with pavilions and shaded areas to compliment what it currently offered.

**Council Member Theodore** stated she attended the Flood Control Engineering Division's tour, where she was able to see how water flowed and ended up in the Great Salt Lake. Flood Control Engineering has a huge system throughout the County, and it had to be cognizant of its water and do everything it could to mitigate any potential for flooding.

Council Member Theodore stated she and Council Member Bradshaw attended a Best Friends Animal Society panel outside of Salt Lake County, which talked with stakeholders about making the state a "no kill" state. Salt Lake County's Animal Services Division's shelter is a "no kill" shelter, and it wanted to encourage other shelters to also become "no kill" shelters.

Council Member Theodore stated she also attended a grand opening for Snelgrove Ice Cream, a store in Sandy City, which former Council Member Richard Snelgrove recently opened.

## 3.2. County Mayor

**Mayor Jennifer Wilson** made the following announcements:

- This month is Older Americans Month, which is in honor of aging men and women who have given so much to the community.
- Mayor Wilson recognized the County's Aging and Adult Services Division, which does amazing things for adults and aging adults. She had several engagements with the Aging and Adult Services Division over the past month,

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

including participating in Meals on Wheels deliveries, along with the Governor and the Lieutenant Governor.

- The American Association of Retired Persons (AARP) made an announcement this past week at the Millcreek Community Center that it had designated Salt Lake County as an “age-friendly” community, the first in Utah. The designation was given because of what Salt Lake County and the Aging and Adult Services Divisions provided to aging adults.
- Mayor Wilson attended the Lodestone Regional Park: Mountain Bike Skills Course opening, along with some of the Council Members. It was a fun event. The creation of the Mountain Bike Skills Course was a public private partnership, whereby a lot of the work was done by various organizations and volunteers, with a lot of contributed funding.
- Last week, Mayor Wilson attended a dinner event at the Governor’s Mansion, put on by a partner of the World Trade Center. The event was related to the Crossroads of the World International Trade Summit. Some others in attendance included Jeff Flake, former Senator and Ambassador, a major visionary world religious leader, Antony Blinken, former Secretary of State, and J. Stuart Adams, President, Utah Sentate. She shared what the County did with the attendees, who complimented the County and expressed appreciation for the State. While the County is not always in the main lane of international agreements or trade, as that is more of a State role, its engagement and support for the World Trade Center and international affairs is key.
- Mayor Wilson attended the Millcreek Common Phase II event today, which was awesome.
- Mayor Wilson attended the ribbon-cutting for the Astra Tower, the tallest building in the state. Astra Tower is an apartment complex that has its own urban ecosystem, as well as an air quality monitor, a colored system that lights up showing the quality of the air.
- The Mayor's Office selected nine new interns into its Intern Cohort program. This is the fifth year of the program. Bank of America supported the program in its first four years, and she hoped it would do so again this year. Having these talented young people in Mayor’s operations was good for both the County and the interns.
- The County Library Services Division will be kicking off its Summer Reading

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

May 30th. In the past, 50,000 residents signed up for that program.

- Mayor Wilson stated Council Member Bradshaw's service to the County has been remarkable. He has a deep understanding of County operations and was committed to the County. She thanked him for his service as a Council Member and looked forward to having him in her administration.

## 3.3. Other Elected County Officials

## 4. CONSENT ITEMS

A motion was made by Council Member Bradshaw, seconded by Council Member Stewart, that the Consent Agenda be approved. The motion carried by a unanimous vote.

- 4.1 **Resolution of the Salt Lake County Council Approving the Recommendation of the Salt Lake County Council of Governments and Authorizing the Execution of an Interlocal Cooperation Agreement Providing for the Transfer of \$50,288 of County Corridor Preservation Funds to Riverton City to Be Used by the City to Acquire Certain Property for Transportation Purposes** [25-2893](#)

**Attachments:**

[Staff Report](#)

[250430 Riverton Corridor Preservation Resolution - 12600](#)

[South RATF](#)

[250430 Riverton Corridor Preservation ILA - 12600](#)

[South RATF](#)

[Signed COG Ltr to SLCo Council Nov 2021](#)

## RESOLUTION NO. 6297

RESOLUTION OF THE SALT LAKE COUNTY COUNCIL APPROVING THE RECOMMENDATION OF THE SALT LAKE COUNTY COUNCIL OF GOVERNMENTS AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT PROVIDING FOR THE TRANSFER OF \$50,288 OF COUNTY CORRIDOR PRESERVATION FUNDS TO RIVERTON CITY TO BE USED BY THE CITY TO ACQUIRE CERTAIN PROPERTY FOR TRANSPORTATION PURPOSES.

## RECITAL

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

WHEREAS, Salt Lake County (the "County") and Riverton City (the "City") are "public agencies" as defined by the Utah Interlocal Cooperation Act, UTAH CODE §§ 11-13-101 to -608, and as such, are authorized to enter into an interlocal cooperation agreement to act jointly and cooperatively on the basis of mutual advantage;

WHEREAS, during the 2015 General Session, the State Legislature amended Section 72- 2-117.5 of the Utah Transportation Code, UTAH CODE §§ 72-1-101 to -16-402, to provide corridor preservation funds to local counties for disbursement to various cities and governmental entities, as recommended and endorsed by a council of governments (hereinafter "Corridor Preservation Funds");

WHEREAS, on December 20, 2021, the Salt Lake County Council of Governments ("COG"), an association of local governments in Salt Lake County, requested that the County Council approve its recommended distribution to the City from the Salt Lake County Corridor Preservation Fund to enable the City to acquire property needed for a transportation project considered and approved by COG at approximately 4311 West 12600 South in Riverton, Utah, consistent with the purpose and requirements of Utah Code § 72-2-117.5. A copy of the COG recommendation letter, dated December 20, 2021, is attached hereto as ATTACHMENT "A";

AND WHEREAS, the County and the City now desire to enter into the interlocal cooperation agreement attached hereto as ATTACHMENT "B" (the "Interlocal Agreement") providing for the transfer of \$50,288 of Corridor Preservation Funds to the City to be used by the City as described in the Interlocal Agreement and in accordance with Utah Code § 72-2-117.5.

## RESOLUTION

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the County Council of Salt Lake County:

1. That the recommendation of the Salt Lake County Council of Governments to transfer County Corridor Preservation Funds to Riverton City for the project described in its recommendation letter is approved.
2. That the Interlocal Agreement between Salt Lake County and Riverton

City is approved, in substantially the form attached hereto as ATTACHMENT "B", and that the Salt Lake County Mayor is authorized to execute the same.

3. That the Interlocal Agreement will become effective as stated in the Interlocal Agreement

APPROVED AND ADOPTED this 13th day of May, 2025.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ DEA THEODORE

Chair

By /s/ LANNIE CHAPMAN

Salt Lake County Clerk

The vote on this consent item was approved.

**4.2 Consideration of a Resolution of the Salt Lake County Council Declaring Surplus Real Property and Approving the Sale to Natalie Ann Hendrix** [25-2875](#)

**Attachments:** [Staff Report](#)  
[Property Purchase and Sale Agreement with QCD - Natalie Ann Hendrix - Final - RAFL \(3\) - \(Rev.4 05.12.25\)](#)  
[Resolution Approving Property Purchase Agreement - Natalie Ann Hendrix - RAFL \(3\) - \(Rev.4 05.12.25\)](#)

**RESOLUTION NO. 6298**

A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL  
DECLARING SURPLUS REAL PROPERTY AND APPROVING THE  
SALE AND CONVEYANCE OF THE SAME BY QUITCLAIM DEED TO  
NATALIE ANN HENDRIX

**RECITALS**

1. Salt Lake County ("County") owns a parcel of land located

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

approximately at 7535 South Birch St., Salt Lake City, UT 84047, identified as Tax Id. No. 21-25-429-005-0000 (the "Property"); and

2. Natalie Ann Hendrix ("Hendrix") owns real property adjacent to the Property, and desires to purchase from County any right, title, or interest of the County in and to the Property. A description of the Property is included in the Property Purchase Agreement ("Agreement") as Exhibit "A" and the Agreement is attached hereto as Exhibit 1, and incorporated herein by this reference.

3. Hendrix has offered in writing to purchase the Property from County for Five Thousand Two Hundred Twenty-Six Dollars (\$5,226.00 the "Purchase Price"), which amount has been approved by the Salt Lake County Real Estate Section as fair market value.

4. County has determined that the Property is not in public use. Proceeds from the sale of the Property will be distributed in accordance with Utah Code Section 59-2-1351.5.

5. It has been determined that the best interest of County and the general public will be served by the sale and conveyance of the Property to Hendrix.

6. The sale and conveyance will be in compliance with all applicable state statutes and County ordinances.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Salt Lake County Council that the Property, described in Exhibit 1 of the Agreement is hereby declared surplus property.

IT IS FURTHER RESOLVED by the Salt Lake County Council that the sale and conveyance of the Property by quitclaim deed to NATALIE ANN HENDRIX, as provided in the Agreement for the agreed appraised value of Five Thousand Two Hundred Twenty-Six Dollars (\$5,226.00) is hereby approved; and the Mayor is hereby authorized to execute the Agreement, and the Mayor and County Clerk are hereby authorized to execute the Quitclaim Deed, attached to the Agreement as Exhibit 2, and to deliver the fully executed documents to the County Real Estate Section for delivery to NATALIE ANN HENDRIX, upon payment of the agreed upon Purchase Price.



# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

APPROVED and ADOPTED this 13th day of May, 2025.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ DEA THEODORE

Chair

By /s/ LANNIE CHAPMAN

Salt Lake County Clerk

The vote on this consent item was approved.

- 4.3 Consideration of a Resolution of the Salt Lake County Council Approving and Authorizing the Mayor to Grant a Perpetual Easement to Rocky Mountain Power in South Jordan** 25-2898

**Attachments:**

Staff Report

Resolution for Easement to RMP - Fuller - RAFL - (Rev.3 03.24.25)

**RESOLUTION NO. 6299**

A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL APPROVING AND AUTHORIZING THE MAYOR TO GRANT A PERPETUAL EASEMENT TO ROCKY MOUNTAIN POWER IN SOUTH JORDAN RECITALS

A. Salt Lake County ("County") owns two (2) parcels of real property located in South Jordan, Utah adjacent to the South Jordan City Park, specifically identified as Parcel Nos. 27-15-376-023 and 27-15-376-024 (the "Property").

B. Rocky Mountain Power, an unincorporated division of PacificCorp ("RMP"), provided electrical power service to the Property, and an easement was necessary across the Property and across portions of the South Jordan City Park (the "Park") to allow RMP to access, service and maintain the main electrical power facilities on the Property.

C. County, South Jordan City ("City"), and RMP prepared an

Underground Right of Way Easement ("Original Easement"), wherein County would grant the powerline easement across the Property to RMP, and City would grant the powerline easement across the portions of the Park.

D. On May 23, 2023, the Salt Lake County Council resolved, approved and adopted Resolution No. 6107, whereby it approved the Original Easement, and authorized the Mayor and County Clerk to execute said Original Easement and for the same to be delivered to RMP.

E. With the granting of the Original Easement, RMP provided the electrical services to the Property.

F. Thereafter, RMP provided the electrical services to the Property, however, in doing so, RMP went across more of the Property than it was described in the Original Easement.

G. To fix this discrepancy and to have an easement that reflects the as-used easement, County, City, and RMP have prepared a new Underground Right of Way Easement ("New Easement") attached hereto as Exhibit 1.

H. It has been determined that the best interests of County and the general public will be served by granting the New Easement to RMP. The terms and conditions of the New Easement are in compliance with all applicable state statutes and County ordinances.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Salt Lake County Council that the New Easement, attached hereto as Exhibit 1 and by this reference made a part of this Resolution, is hereby approved; and the Mayor and County Clerk are hereby authorized to execute said New Easement and to cause the New Easement to be delivered to RMP.

APPROVED AND ADOPTED this 13th day of May, 2025.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ DEA THEODORE  
Chair

By /s/ LANNIE CHAPMAN

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

Salt Lake County Clerk

The vote on this consent item was approved.

## 5. ACCEPTANCE OF ETHICS DISCLOSURES

## 6. APPROVAL OF TAX LETTERS

A motion was made by Council Member Bradshaw, seconded by Council Member Stewart, that the Tax Letters be approved. The motion carried by a unanimous vote.

### 6.1 Assessor's Tax Letter

[25-2900](#)

**Attachments:** [Staff Report](#)  
[15-16-100-048](#)

The vote on this tax letter was approved.

### 6.2 Refund of Overpaid 2025 Manufactured Home Property Taxes

[25-2888](#)

**Attachments:** [Staff Report](#)  
[25-9008 25- Refund overpaid MH property taxes \\$194.51](#)

The vote on this tax letter was approved.

## 7. APPROVAL OF COUNCIL MEETING MINUTES

## 8. WORK SESSION

### 8.1 Proposed Hire Report / Incentive Plans - \$3,000 and Under / Weekly Reclassification Report

[25-2901](#)

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 5-6-2025](#)  
[Incentive Plans - \\$3,000 and Under 5-7-2025](#)  
[Weekly Reclassification Report 5-7-2025](#)

Presenter: Hoa Nguyen, SLCo Council Budget and Policy Analyst.  
(Approx. 1:45PM, Less than 5 Min.)

Discussion/Direction

## Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the new hires, reclassifications, and incentive plans.

### 8.2 Incentive Plans over the \$3,000 Threshold

[25-2903](#)

**Attachments:** [Staff Report](#)

[Incentive Plan over \\$3,000 5.7.2025](#)

Presenter: Hoa Nguyen, SLCO Council Budget and Policy Analyst.

(Approx. 1:45PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the incentive plans over \$3,000.

A motion was made by Council Member Harrison, seconded by Council Member Winder Newton, that this agenda item be approved. The motion carried by a unanimous vote.

### 8.3 Budget Adjustment: Parks and Recreation Requests to Transfer \$50,000 in Under-Expend Budget from the Completed Magna Pool Replastering Project to the Magna Classroom Mold Removal Project

[25-2904](#)

**Attachments:** [Staff Report](#)

[35722 - PAR Mold Remediation at Magna Recreation](#)

Presenter: Hoa Nguyen, SLCo Council Budget and Policy Analyst.

(Approx. 1:50PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Pinkney, that this agenda item be approved. The motion carried by a unanimous vote.

### 8.4 Budget Adjustment: The Sheriff's Office Requests an Appropriation Unit Shift of \$148,760 from Operations to Debt Services to Properly Account for Axon Evidence to

[25-2906](#)

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

**Comply with the Subscription-Based Information Technology Arrangements (SBITA) Requirements as Outlined in GASB 96**

**Attachments:** Staff Report

35752 - SHF Axon SBITA Appr Shift

Presenter: Hoa Nguyen, SLCo Council Budget and Policy Analyst.  
(Approx. 1:50PM, Less than 5 Min.)

Discussion/Direction

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Winder Newton, seconded by Council Member Stewart, that this agenda item be approved. The motion carried by a unanimous vote.

**8.5 Consideration of Council Advice and Consent to the Mayor's Appointment of Arlyn Bradshaw as the Associate Deputy Mayor for Mayor's Finance and Administration** 25-2910

**Attachments:** Staff Report

Presenters: SLCo Mayor Jenny Wilson. SLCo Deputy Mayor and CFO Darrin Casper.

(Approx. 1:55PM, 5 Min.)

Discussion/Direction

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, reviewed the appointment of Council Member Bradshaw as his Associate Deputy Mayor. Mayor Finance handles budget, financing, and administrative-type services for all elected officials, and considers the Council its customer. From that perspective, Council Member Bradshaw is ideal for this role. Council Member Bradshaw has also been on Visit Salt Lake's Board of Directors for years, and he would be able to help with a lot of major projects, including the renovation of the Salt Palace, which would be one of the largest construction projects the County had ever done.

**Council Member Bradshaw** asked if he could vote on this agenda item.

**Mr. Ralph Chamness**, Chief Deputy District Attorney, stated no, that

## Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

would be a restricted conflict of interest, as Council Member Bradshaw had a direct interest in it.

**Council Member Winder Newton** asked if Council Member Bradshaw would no longer be a Council Member if the Council consented to this appointment.

**Council Member Bradshaw** stated he had to formally resign first. His letter of resignation is ready to be signed, awaiting the Council's decision. He asked the Council for a favorable vote.

A motion was made by Council Member Harrison, seconded by Council Member Stewart, that this agenda item be approved. The motion carried by a unanimous vote, with the exception of Council Member Bradshaw who abstained from voting.

### 8.6 Consideration of the Division of Behavioral Health Services [25-2897](#) FY26 Area Plan

Attachments: [Staff Report](#)  
[2026 Area Plan PP 5-1-25](#)  
[FY26 Area Plan Final 5-2-25](#)  
[Division of Behavioral Health Services Acronym Legend 4-30-25](#)  
[Salt Lake County FY24-FY26 Form D Area Plan Signature Page Chair Added](#)  
[Salt Lake County FY24-FY26 Form D Area Plan Signature Page without Chair Added](#)

Presenters: Tim Whalen, Division Director, SLCo Division of Behavioral Health Services. Jeannie Edens, Associate Director, SLCo Division of Behavioral Health Services. Alysa Stuart, Substance Use Prevention Program Manager, SLCo Health Department.

(Approx. 2:00PM, 45 Min.)

Discussion/Direction

**Ms. Jeannie Edens**, Associate Director, Behavioral Health Services Division, delivered a PowerPoint presentation entitled Salt Lake County. She reviewed what the Area Plan is; new and notable programs for treatment and housing, mental health residential waitlists, workforce capacity, universal health services bed shortages, Medicaid changes; concerns with the Federal

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

Government decisions; area plan sections, including the mental health narrative section and the substance use disorder narrative section; other information; and a flow chart.

**Ms. Alysa Stuart**, Substance Use Prevention Program Manager, Salt Lake County Health Department, continued the presentation, reviewing new and notable programs for prevention, including community coalitions, evidence-based programming, environmental strategies; the prevention narrative section; social development strategy; other information; and a flow chart.

**Mr. Tim Whalen**, Director, Behavioral Health Services Division, stated the Area Plan has to be submitted to the State by May 15th, so the County can draw down dollars. If the Council had any changes to the Area Plan, he asked that it let him know right away, so his office could make those changes and get it to the State on time.

**Council Member Winder Newton** asked how often the County went out for a request for proposal (RFP) for providers.

**Mr. Whalen** stated the County sent out an RFP every six years. The County can add a new Medicaid or other providers at any time, and it can terminate a contract if there are any issues with a provider, and his office monitors that carefully.

**Mayor Jennifer Wilson** asked if the County had to pull out of a contract, whether revenue would be available for other providers.

**Mr. Whalen** stated if a contract provider had not realized all of its dollars, those dollars could be distributed to other appropriate providers.

**Council Member Moreno** stated he would like to learn more about the Area Plan. He wanted Behavioral Health Services to review the Area Plan in advance of it needing approval in the future, and for the County to better inform the community of the programs it provided.

**Council Member Stringham** wanted to know what the County was doing for individuals who have issues with their support system in their home. Sometimes people are taken out of their home for treatment, but then they go

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

back to the same environment after getting treatment.

**Council Member Pinkney** stated she would like to know more about how County contracts were assessed from prevention to treatment, and what the metrics were. She wanted an explanation of how the County measured success and how funding was tied to that.

**Mr. Whalen** stated his office would put together a list of programs and what each of those programs were doing and send that to the Council.

A motion was made by Council Member Harrison, seconded by Council Member Bradshaw, that this agenda item be approved. The motion carried by a unanimous vote.

## 8.7 Consideration of Amendments to Countywide Policy 2010

25-2895

**Attachments:** Staff Report  
Records Management & Archives Policy Updates  
Public Access 2010\_050625

Presenters: Maren Slaugh, SLCo Records Management & Archives Manager.  
(Approx. 2:45PM, 10 Min.)  
Discussion/Direction

**Ms. Megan Hillyard**, Director, Administrative Services Department, stated there was a legislative change that necessitated a change to Countywide Policy 2010.

**Ms. Maren Slaugh**, Manager, Records Management Division, delivered a PowerPoint presentation entitled Records Management and Archives Policy Updates. She reviewed the policy changes to Countywide Policy 2010 - Public Access, which included creating a Government Records Office and dissolving the State Records Committee, and updating sections 63A-12-202 and 63G-12-203 - the duties of the Government Records Office; the reason for the policy changes; and the Records and Information Management Committee members and legal counsel.

**Council Member Romero** asked if a request was denied, what office would review that.

**Ms. Slaugh** stated if an agency denied a public records request, the



# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

requestor could appeal to the agency designee (usually a manager or division director). If the designee upheld the denial, the request would go to the Chief Administrative Officer of Appeals (Ms. Hillyard). If the Chief Administrative Officer of Appeals upheld the denial, the requestor could either appeal to the new Government Records Office or Third District Court.

A motion was made by Council Member Stewart, seconded by Council Member Bradshaw, to approve this agenda item. The motion carried by a unanimous vote. Council Member Winder Newton was absent for the vote.

## 8.8 Human Resources Policy Revisions

[25-2905](#)

### Attachments:

[Staff Report](#)

[HR Policy Revisions 5 13 2025](#)

[2-400 New Hire ZLL 7May25](#)

[2-400 New Hire ZLL 7May25](#)

[2-1100 Personnel Records ZLL 7May25](#)

[2-1100 Personnel Records ZLL 7May25](#)

[5-100 Pay Practices ZLL 7May25](#)

[5-100 Pay Practices ZLL 7May25](#)

Presenter: Nilsa Carter, SLCo Associate Division Director of Human Resources.

(Approx. 2:55PM, 10 Min.)

Discussion/Direction

**Ms. Nilsa Carter**, Associate Director, Human Resources Division, delivered a PowerPoint presentation entitled Human Resources Policy Revision. She reviewed Human Resources (HR) Policy Revisions to Policies 2-400: New Hire and Separation Requirements, HR Policy 2-1100: Personnel Records, and HR Policy 5-100; Policy 2-400 changes to clean up language and add a new section outlining separation requirements to comply with the Payroll Audit recommendations; Policy 2-1100 changes to clean up and reorganize language to comply with the Payroll Audit recommendations; and Policy 5-100 changes to clean up old language to comply with the Payroll Audit recommendations, and introduce a new tool/option to fill positions with high turnover or hard to fill positions.

A motion was made by Council Member Bradshaw, seconded by Council Member Moreno, that this agenda item be approved. The motion carried by a unanimous vote. Council Members Winder Newton and Stewart were absent

## Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

for the vote.

### 8.9 Informational Update on the Council Agenda and Minutes Software Project [25-2894](#)

**Attachments:** [Staff Report](#)  
[Council Agenda and Minutes Software Project Update](#)

Presenter: Isaac Higham, SLCo Council Office Director.  
(Approx. 3:05PM, 10 Min.)  
Informational

**Mr. Isaac Higham**, Office Director, Council Office, delivered a PowerPoint presentation entitled Council Agenda and Minutes Software Project Update. He reviewed the project history; pros of the CivicPlus system; the transition timeline; the board portal; the public portal; and the core project team.

**Council Member Theodore** asked if other departments were being trained on CivicPlus.

**Mr. Higham** stated a training was held for heavy users of the system. That training was recorded and uploaded to SharePoint. A guide is also on SharePoint that can walk a user through the system. Additionally, CivicPlus has a great help center.

### 8.10 Sheriff's Office Special Investigations Unit Presentation [25-2890](#)

**Attachments:** [Staff Report](#)  
[2025 Sheriff's Office Presentation - SIU](#)

Presenters: SLCo Sheriff Rosie Rivera. SLCo Captain Dustin Fowler.  
(Approx. 3:15PM, 20 Min.)  
Informational

**Sheriff Rosie Rivera** delivered a PowerPoint presentation entitled Salt Lake County Sheriff's Office Law Enforcement Bureau Special Investigations Unit. She reviewed what the Special Investigations Unit (SUI) does; SIU - investigation responsibilities; SIU - staffing overview; SIU - investigation statistics, with 401 investigations from July 1, 2024 to March 30, 2025; and SIU - investigation details. Sheriff Rivera asked Sgt. Jared Stillion to relay information about a murder at the Mount Olympus trailhead, which shows

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

how time-intensive a case takes.

**Sgt. Jared Stillion**, Special Investigations Unit, Sheriff's Office, relayed the investigation of the incident of a man who had been shot and killed while in his car at the Mount Olympus trailhead. He stated there was a lot of forensic evidence at the site to go on, but nothing else. Investigators did a full canvass of the neighborhood, checking cameras and interviewing people. From the evidence, the Sheriff's Office developed and located one suspect, and then did two search warrants and arrested three people. A Title III investigation was then authorized on two phones, which is basically a wire tape. Investigators listened to those phones for 30 days, from 6:00 AM to midnight, a total of 1,080 hours. From there, the Sheriff's Office arrested two additional people. A total of five people are now in custody. One of the mothers of a suspect obstructed the investigation by hiding a car and hindering the investigation, but she has not yet been taken into custody.

**Sheriff Rivera** continued the presentation, reviewing SIU - task force involvement; SIU - task force details for the Child Abduction Response Team (CART), human trafficking, Internet Crimes Against Children (ICAC), the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), fentanyl death investigations; and the Federal Bureau of Investigation (FBI) Cyber Crimes Task Force.

**Deputy Chief Zach Van Emmerik**, Sheriff's Office, stated the Sheriff's Office does not have the resources to handle everything the task forces do, and it needs that expertise. The task forces also provide federal resources.

The ATF task force supports gun violence investigations and ballistic analysis through the National Integrated Ballistic Information Network (NIBIN). There is a lot of gun crime in this county, and it is going up. Gun crime is difficult to combat. The Sheriff's Office has assigned a task force officer to provide NIBIN services regionally because several agencies do not have task force officers who can do these federal cases. He explained that when a firearm shoots a shell, the shell casing is left with a mark that essentially leaves its own fingerprint, and NIBIN tracks that.

The Fentanyl Death Investigation Task Force has been instrumental helping with overdoses in the jail.

The FBI Cyber Crimes Task Force combats fraud, and there are a lot of

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

cyber crimes in the country. The Sheriff's Office has a part-time officer working with that task force, and it hoped to eventually have a full-time officer.

**Sheriff Rivera** stated the Sheriff's Office needed to do more to help with child sexual abuse, as there has been a 90 percent increase since 2018. It also needed to do more with human trafficking. If that is not enforced, it will increase. Fraud is increasing too, and it goes on every day. The Sheriff's Office is trying to educate seniors, but it needs help educating families with seniors in their families.

**Council Member Theodore** asked if human trafficking cases were getting solved.

**Deputy Chief Van Emmerik** stated human trafficking cases are very difficult to solve. They require resources that agencies do not have, and human trafficking is transient. It starts in one city, but moves to another city, so investigations stop at city lines. Those investigations require a federal agency that can investigate across city and state lines, and into Mexico. Also, the victims will often not cooperate. There has been an increase in human trafficking in the valley and nationally.

**Mayor Jennifer Wilson** stated she received some positive feedback from people who were involved in another incident at the Mount Olympus trailhead where kids had taken airsoft guns and beverages, to which the Sheriff's Office responded. One of the parents of one of the kids said the Sheriff's Office had treated everyone respectfully and handled the situation well.

## **8.11 Presentation of an Audit of the Mayor's Office Administration Travel Expenses**

25-2902

**Attachments:** Staff Report

Mayor's Admin Travel Presentation to Council Final

Presenter: Chris Harding, SLCo Auditor.

(Approx. 3:35PM, 15 Min.)

Informational

**Mr. Chris Harding**, County Auditor, delivered a PowerPoint presentation entitled A Countywide Audit of Travel Expenses: Mayor's Office

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

Administration Audit Findings and Recommendations. He reviewed the agenda; audit team and management; about this report; key audit findings with travel expense reimbursement accuracy, accuracy of documentation of travel costs, and consistency of the approval processes; an opportunity to enhance travel expense reimbursement accuracy, having found travel errors, reimbursements, and card issues;

**Ms. Audra Byland**, Audit Manager, Auditor's Office, continued the presentation reviewing what the report was about; key audit findings with travel expense reimbursement accuracy, accuracy of documentation of travel costs, and consistency of the approval processes; an opportunity to enhance travel expense reimbursement accuracy, having found travel errors, reimbursements, and card issues;

**Mr. Anthony Kournianos**, Internal Auditor, Auditor's Office, continued the presentation reviewing an opportunity to improve accuracy and documentation of travel costs on request for travel allowance forms, having found an E-credit misclassification, missing transportation cost, incorrect registration cost, duplicate registration fee, duplicate information, and duplicate hotel entry; and opportunities to improve consistency of travel reports, having found inconsistent approval signatures, not having two approval signatures, missing traveler signatures, and not having a secondary approval signature on the travel expenditure report form; and recommendations for improvement.

**Mr. Harding** concluded the presentation stating that the audio is posted on the Auditor's website.

**Council Member Romero** asked if agencies reported back to the Auditor's Office on the changes made and any disciplinary action taken.

**Mr. Harding** stated there had only been two instances of an audit finding nefarious activity, and the Auditor's Office did follow up on those. In one instance, an employee was disciplined and in the other instance, they were let go. The findings in this case were just risks; there were no instances of fraud.

## 9. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES

## 10. PENDING LEGISLATIVE BUSINESS

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

## 11. PROCLAMATIONS, MEMORIALS, AND OTHER CEREMONIAL OR COMMEMORATIVE MATTERS

### 11.1 Older Utahns Month Proclamation

25-2907

Attachments: Staff Report  
Older Utahns Month Proclamation

Sponsors: Mayor Jenny Wilson and County Council.  
(Approx. 3:50PM, 5 Min.)  
Informational

**Ms. Kristin Tripodi**, American Association of Retired Persons (AARP), stated AARP has designated Salt Lake County as an age-friendly community. AARPA does this nationally. There are about 900 other communities in the country that have this designation. AARP has worked for a long time to get a Utah community to participate in the organization and Salt Lake County was the first in Utah to do so. The age-friendly framework equips local leaders and residents with resources for assessing the needs of older adults as they age, such as housing, transportation, finding fulfillment, and medical care. In the coming years, AARP will partner to implement age-friendly priorities for the community.

**Mayor Jennifer Wilson** read the following joint proclamation, declaring May as Older Utahns Month.

Whereas, during National Older Americans Month, we recognize the vast contributions made by older adults within Salt Lake County, the state of Utah, and the nation;

Whereas, Salt Lake County is the first AARP Age-Friendly Community in Utah, joining a network of over 900 communities supporting healthy aging, community resilience, and inclusivity for people of all ages;

Whereas, the history of Utah cannot be discussed without acknowledging the history and influence of the older adults within Salt Lake County, the State of Utah, and the intermountain region;

Whereas, Salt Lake County is aging 1.3 times faster than the rest of the United States with our older adult population increasing by over 50% between 2010 and 2020;

# Minute Book, County Council, Salt Lake County

County Council

Meeting Minutes

May 13, 2025

Whereas, by 2050, one in five Utahns will be over 65 and Salt Lake County is home to 35% of Utah's older adult population;

Whereas, we acknowledge the varied needs and experiences of older adults across different generations, genders, races, incomes, and abilities;

Whereas, we recognize the decades of service, guidance, and leadership contributed by older adults across Salt Lake County;

Whereas, we honor the resilience of those past and present who have overcome many challenges, often in the face of prejudice, in order to live their lives with dignity and grace;

NOW, THEREFORE, we, the Salt Lake County Council and Salt Lake County Mayor, do hereby recognize and celebrate all the older adults of Salt Lake County during this month set aside to honor them.

## 12. OTHER ITEMS REQUIRING COUNCIL APPROVAL

## 13. OTHER BUSINESS

### ADJOURN

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 4:15 PM until Tuesday, May 20, 2025.

LANNIE CHAPMAN, COUNTY CLERK

By 

DEPUTY CLERK

By 

CHAIR, SALT LAKE COUNTY COUNCIL

