

MINUTES
COALVILLE CITY COUNCIL MEETING
Tuesday May 27, 2025, 5:00 P.M.
COALVILLE CITY HALL, COUNCIL CHAMBERS
10 N MAIN STREET
COALVILLE, UT 84017

In Attendance

Mayor and Council

Mayor: Mark Marsh

Councilors: Louise Willoughby, Shaun Powis, Lynn Wood, John Hansen, and Brandon Brady.

City Staff

Community Development Director: Don Sargent

City Attorney: Sheldon Smith (Exused)

City Treasurer: RaeShel Hortin

Public Works Director: Kyle Clark

Mayor Mark Marsh opened the meeting at 5:05 p.m.

Item 1 - Welcome

- A. Roll Call – A quorum was present.
- B. Pledge of Allegiance – **Councilor Lynn Wood** led the Pledge of Allegiance.

Item 2 - Council Tour: Water and Wastewater Treatment Facility

The council left at 5:07 p.m. for a tour of the Water Treatment Plant Facility.

The council returned at 5:55 p.m. from the tour of the Water Treatment Plant Facility.

Item 3 - Public Comment:

No public comment was made.

Item 4 – Public Hearing Review, Discussion, and Possible Adoption: Resolution # 2025-2; 2025-2026 Fiscal Year Budget.

Dave Sanderson addressed the Council and gave a brief summary of the budget.

Councilor Lynn Wood asked clarifying questions regarding the Capital Improvements in which Dave Sanderson and Public Works Director Kyle Clark answered.

Discussion was held between council and staff over account 10-43-310, professional and technical services.

Mayor Mark Marsh opened the public hearing. No comments were offered so the public hearing was closed.

Dave will make the corrections that were requested and will return at the next meeting dated June 9th.

Item 5 – Continued Review Discussion, and Possible Approval: Robinson (NS Hill) Property Annexation Petition (NS-424-A, 37.56 acres).
Applicant: Jonathan Shaw representing Robinson (NS) Hill

Coalville City Community Development Director Don Sargent gave a background of the Robinson (NS Hill) Annexation Petition (NS-424-A, 37.56 acres).

Discussion was held between the Council, Staff, and Applicant Jonathan Shaw over the culinary and secondary water servicing the project.

Discussion was held between the Council, Staff, and Applicant Jonathan Shaw over the access and land slope of the project.

Discussion was held between the Council, Staff, and Applicant Jonathan Shaw over proposed zoning of the project.

*Councilor Shaun Powis made a motion to table Robinson (NS Hill) Property Annexation Petition (NS-424-A, 37.56 acres), until the applicant can address item #2 on the petitioner's information packet (water rights/shares to serve the proposed development).
Councilor Lynn Wood seconded the motion.*

Motion Carried (5-0)

Item 6 – Review and Discussion: Fairview Subdivision Phase 2 and Bridge Concept Plan Proposal.

Coalville City Community Development Director Don Sargent gave the background of the Fairview Phase 2 Subdivision and Bridge Concept Proposal.

Applicant Courtney Richins presented his proposal to the council.

Discussion was held between the Council, Staff, and Applicant Courtney Richins over the Fairview Subdivision Phase 2 and Bridge Concept Plan.

Discussion was held between the Council, Staff, and Applicant Courtney Richins over the agreement between the Chalk Creek Estates Developer and Courtney Richins over the construction of the vehicular bridge.

Applicant Courtney Richins informed the council that he would discuss the bridge with the Chalk Creek Estates Developer and schedule further discussion and possible action with the council at a subsequent meeting.

Item 7 – Continued Review, Discussion, and Possible Approval: Resolution #2025-1; Updates to the Coalville City Fee Schedule.

Coalville City Community Development Director Don Sargent gave the background of Resolution #2025-1; Updates to the Coalville City Fee Schedule.

Councilor Shaun Powis made a motion to approve Resolution #2025-1; Updates to the Coalville City Fee Schedule.

Councilor John Hansen seconded the motion.

Motion Carried (5-0)

Item 8 – Updates:

A. Community Development

Coalville City Community Development Director Don Sargent gave update of the current, on-going, and long-range planning projects.

B. Public Works

No updates.

C. Engineering

Mayor Mark Marsh informed the council of the rising costs of the safe walk to school sidewalk project.

D. Legal

No comment

E. Mayor

Mayor Mark Marsh gave updates with upcoming events. Mayor Mark Marsh stated that Spencer Foster with Mountain Land Association of Governments (MAG) will be attending the June 9th meeting with a presentation.

F. Council

Councilor Shaun Powis asked for clarification on the 2025 Coalville City Municipal Candidate Declaration Period.

Councilor John Hansen gave an update on pricing for crosswalk signage on Main Street.

Item 9 – Review and Possible Approval: Accounts Payable dated May 22, 2025.

Councilor Brandon Brady made a motion to approve Accounts Payable dated May 22, 2025.

Councilor Louise Willoughby seconded the motion.

Motion carried (5-0)

Item 10 – Continued Review and Possible Approval: Minutes dated April 28 and May 12, 2025.

Councilor Louise Willoughby made a motion to approve the minutes dated April 28, 2025.

Councilor Lynn Wood seconded the motion.

Councilor Brandon Brady recused his vote due to being absent at the April 28, 2025 meeting.

Councilor Shaun Powis abstained from his vote.

Motion Carried (3-0)

Councilor Shaun Powis made a motion to approve the minutes dated May 12, 2025.

Councilor John Hansen seconded the motion.

Motion Carried (5-0)

Item 11 –Closed Session:

Possible motion to enter a closed session for the purchase, exchange, or lease of property; pending or reasonably imminent litigation; the character, professional competence, or the physical or mental health of an individual; or the deployment of security personnel, devices, or systems.

No closed session was held.

Item 12 - Adjournment

Councilor Brandon Brady made a motion to adjourn.

Councilor Lynn Wood seconded the motion.

Motion Carried (5-0)

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of the proceedings that occurred at the meeting.

Mark Marsh, Mayor

Trevor Devey, City Recorder