

## NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, June 12, 2025, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Mayor Hair
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – May 8, 2025
5. Agenda Items—
  - A. Public comment period (2 min/person)
  - B. Consideration of resolution setting Mayor Pro Tempore for Fiscal Year 2025 – Mayor Hair
  - C. RAPZ funding update – Recorder Twedt
  - D. Review of FY25 Budget Revisions and FY26 Budget – Recorder Twedt
  - E. PUBLIC HEARINGS – as close as possible to 7:30 p.m.
    - i. FY25 Budget Revisions
    - ii. FY26 Budget
    - iii. Compensation Increases
  - F. Consideration of resolution adopting the revised Fiscal Year 2025 Budget – Mayor Hair
  - G. Consideration of resolution accepting the certified property tax rate (no increase) – Mayor Hair
  - H. Consideration of ordinance increasing employee compensation – Mayor Hair
  - I. Consideration of resolution adopting the Fiscal Year 2026 Budget – Mayor Hair
  - J. City Celebration planning progress update – Councilmember Ward
  - K. City Reports: Roads, Parks, Water – Public Works Director Kendrick
  - L. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on June 9, 2025, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.

  
Corey Twedt, Recorder

**MILLVILLE CITY COUNCIL MEETING**  
**City Hall – 510 East 300 South – Millville, Utah**  
**May 8, 2025**

**PRESENT:** David Hair, Daniel Grange, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Heidi Burton, Jacob Ames, Scott Robison, Richard Zollinger, Larry Lewis, Alex Gerke

**Call to Order/Roll Call**

Mayor David Hair called the City Council Meeting to order for May 8, 2025, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Clay Wilker, and Daniel Grange were in attendance.

**Opening remarks/Pledge of Allegiance**

Councilmember Wilker welcomed everyone to the Council Meeting and led all present in the Pledge of Allegiance. He then offered a word of prayer.

**Approval of agenda**

The agenda for the City Council Meeting of May 8, 2025, was reviewed. **Councilmember Wilker motioned to approve the agenda for May 8, 2025.** Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the agenda is included as Attachment “A”.)

**Approval of minutes of the previous meeting**

The Council reviewed the minutes of the City Council Meeting on April 10, 2025.

**Councilmember Wilker motioned to approve the minutes for April 10, 2025.**

Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

**Public comment period**

Mayor Hair opened the floor for any public comments. Heidi Burton asked for consideration of removing a late fee she was charged for not having paid on time the yearly standby fee for an empty lot that they own. She said that she wasn't aware of what the standby fee was. Mayor Hair said that the Council would review the request and get back to her.

**As it was not yet time for the public hearing, Councilmember Grange motioned to skip forward on the agenda to Item D.** Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

**Consideration of resolution to accept the interlocal agreement with Cache County for administration of the 2025 municipal election**

Recorder Twedt reviewed the resolution and interlocal agreement with Cache County for the administration of the 2025 municipal election. He said that elections have gotten more difficult to administer in Utah. There are several bills passed every year with new requirements. He said that every City in Cache Valley, to his knowledge, was contracting with Cache County as they have the equipment and personnel to handle the election requirements.

**Councilmember Wilker motioned to adopt Resolution 2025-9.** Councilmember Grange seconded. Councilmember Zollinger asked about the County costs in relation to the charges from the previous municipal election. Recorder Twedt said that their fees had not increased. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the adopted resolution is included as Attachment “B”.)

**As it was still not yet time for the public hearing, Councilmember Zollinger motioned to skip forward on the agenda to Item F.** Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

**County-wide indoor recreation study**

Mayor Hair reviewed with the Council the County-wide indoor recreation study that is planned to be sent out to residents throughout Cache County.

Councilmember Zollinger said that he wasn’t sure how they would account for the separate data they had received earlier from the Nibley survey, since the questions are so different. It was discussed that Millville City would have access to the data that comes from Millville residents, separate from the rest of the data.

Recorder Twedt asked if the Council was okay with this new County survey being published and put out to Millville residents.

**Councilmember Zollinger motioned to distribute the County indoor recreation survey to Millville residents.** Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

**PUBLIC HEARING**

Councilmember Zollinger said that he had a conflict of interest for this agenda item. He recused himself from this item and went to sit in with the audience as is required by the Millville Conflict of Interest Policy.

**Councilmember Grange motioned to go into the public hearing.** Councilmember Ward seconded. Councilmembers Ward, June, Wilker, and Grange voted yes. Councilmember Zollinger abstained.

**PUBLIC HEARING: 7:15 p.m.**  
**Commenced at 7:15 p.m.**

**PRESENT:** David Hair, Daniel Grange, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Heidi Burton, Jacob Ames, Scott Robison, Richard Zollinger, Larry Lewis, Alex Gerke

Recorder Twedt reviewed the proposed boundary line adjustment (BLA). He said that this BLA didn't change anything for Millville other than it would clean up the boundary lines so that each of the parcels in question would be in a single city instead of spanning both Millville and Logan.

**Public Comment:**

There were no public comments.

**Councilmember Grange motioned to close the public hearing.** Councilmember Ward seconded. Councilmembers Ward, June, Grange, and Wilker voted yes. Councilmember Zollinger abstained.

**Consideration of ordinance accepting the Global Properties Boundary Line Adjustment**

Mayor Hair reviewed the ordinance for acceptance of the Global Properties Boundary Line Adjustment between Millville City and Logan City.

**Councilmember Grange motioned to adopt Ordinance 2025-2.** Councilmember Ward seconded. Councilmembers Ward, June, Grange, and Wilker voted yes. Councilmember Zollinger abstained. (A copy of the adopted ordinance is included as Attachment "C".)

**Consideration of resolution accepting the Eames Annexation Petition**

Councilmember Zollinger recused himself from this agenda item as well due to a potential conflict of interest.

Recorder Twedt reviewed the petition that was submitted by Richard Zollinger and Ezra Eames to annex property from the County into Millville City near the southwest border. As was reviewed and updated in Millville Code previously, when property is being annexed into the City, it now comes with a zoning request rather than all property annexing into the City zoned as Agriculture and then later requiring zone change requests. This annexation is coming in with a request to be zoned as Residential R2, which allows for minimum half-acre lots.

Recorder Twedt reviewed an ordinance that was passed with a split vote back in 2018. He explained that he thought then that this was problematic. He said that he doesn't think it is legal to dictate future zoning of annexed property through code changes like were done at that time. The code referenced would dictate that all property annexed into Millville must be zoned as Residential R3 with 2-acre minimum lots. This would make the Zollinger parcel a dead lot that cannot be developed.

Recorder Twedt said that Planning and Zoning did their job and said that they could not recommend acceptance of the annexation, in that there is existing code stating that everything south of 400 South must be zoned as R3. Instead, they asked that the City Council consider this and make a decision.

Recorder Twedt said that he would like to recommend that the Council consider this annexation on its merit and also consider a change to the City Code to remove the stipulation that was added in 2018 as it takes power away from the City Council who is mandated with deciding on zoning rather than a sentence in the land use code that restricts that power.

Recorder Twedt reminded the Council that the resolution they are considering today does not adopt the annexation. It only says that it is something they are interested in considering. After that, the County gets involved, notices are sent out, and due diligence must be completed. Later, this would come back before the Council for final consideration and possible acceptance through an ordinance, as was done earlier in the meeting with the Boundary Line Adjustment that was accepted.

The Council said that they would like to request that Planning and Zoning look at the code in question to consider a change. The consensus from the Council was that this resolution could be adopted now, as they don't have an issue with the annexation. Zoning would need to be resolved at a future date.

**Councilmember Ward motioned to adopt Resolution 2025-10.** Councilmember June seconded. Councilmembers Ward, June, Grange, and Wilker voted yes. Councilmember Zollinger abstained. (A copy of the adopted resolution is included as Attachment "D".)

#### **Budget review for FY25 and FY26**

Recorder Twedt reviewed the proposed budget updates for FY25 and the new proposed budget for FY26.

He reviewed the revenue and expenses for both FY25 and FY26. He said that everything on the revenue side is looking good and reflects what was expected. He explained that revenue from water usage is up. This will be a little more dialed in at the next meeting, but it is up significantly. A big portion of this is the work that Treasurer Dyer has been doing to audit the billing. There were quite a few homes that were not being billed properly for the water base rate. She has found other missed billings as well, which is helping to get the revenue where it should be.

For expenses, Recorder Twedt discussed fire, law enforcement, EMS, and other services for which costs continue to increase. Most of these are not billed directly to Millville residents and are covered with revenue from property taxes and other revenue sources.

Recorder Twedt reviewed a table showing the property tax rates in Millville vs other cities in Cache Valley. Councilmember Zollinger said that he would like to see this graphic again with the inclusion of what Millville City's property tax revenue would look like if we had the same rate as these other cities. Recorder Twedt said he would have this prepared for the next meeting.

Recorder Twedt said that in this draft version of the FY26 budget, he has allocated \$10,000 in Class "C" Roads Capital Outlay for speed limit readout signs. Although there are potential opportunities for grant funding for these signs, there isn't a defined path to getting them with grant money. So, this is in the budget for now in case the Council decides to pay for them with Class "C" money. The Council said that for now, they would like to keep the money for these signs included in the budget. (A copy of the budgets that were reviewed is included as Attachment "E".)

#### **Adoption of the tentative FY26 Budget**

Recorder Twedt said that he doesn't think this makes a lot of sense to him, but State Code requires adoption of an initial budget for next year at the City Council meeting in May. At the June City Council meeting, this budget will be tweaked and reviewed again. A public hearing will also be held. After that public hearing, the Council will need to adopt a real FY26 Budget.

#### **Councilmember Wilker motioned to accept the FY26 Tentative Budget.**

Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

#### **City Reports**

Director of Public Works Chad Kendrick reported that the new pavilion is up and looks good. They will be laying a bit of sod around the pavilion tomorrow to clean things up. The tables for the pavilion have arrived. They will work on getting those assembled when they can find time. He said that they installed the cement path to the east of the pavilion themselves to save a little money. They are planning to get a few trees for the west side to

help with shade during the summer afternoons. Director Kendrick said that the parks have already been busy.

Director Kendrick said that the City was now back on using primarily the wells for culinary water. The sewer project excavation work is getting close to being completed. There are only 4 manholes left to be installed. Director Kendrick also reported that staff had met earlier today to discuss details for the 550 E. 300 S. intersection project. That project will get going soon.

**Councilmember Reports and Items for Future Agendas**

(A copy of the Councilmember Assignments List is included with the minutes as Attachment “F”.)

Councilmember Ward discussed the activities that are planned for the City Celebration next month.

Mayor Hair and Councilmembers Zollinger and Wilker discussed ongoing issues with the lights at the baseball field at Ridgeline High School. Councilmember Zollinger said that he spoke with the principal. Mayor Hair spoke with the superintendent. Councilmember Wilker said that a portion of the chain link fence between his property and the school property has been cut or taken down. Councilmember Zollinger said he would speak with the principal again.

Mayor Hair briefly discussed the Burton water bill issue that had been addressed at the beginning of the meeting. The Council decided to waive the late fee on this bill since it was the first time the Burtons had seen it, and they weren't aware of what it was.

The Council wished Mayor Hair a happy birthday.

**Adjournment**

**Councilmember Ward moved to adjourn the meeting.** Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. The meeting adjourned at 8:23 p.m.

**MILLVILLE CITY  
RESOLUTION 2025-11**

**RESOLUTION APPOINTING A MAYOR PRO TEMPORE FOR FISCAL YEAR 2026**

WHEREAS, the City Council sees the need for maintaining Public Safety within the community and determining the chain of command; and

WHEREAS, if for some reason the Mayor, Chief Officer of the community, was not available or could not be reached for some reason; and

WHEREAS, the Council felt there should be someone appointed to be in charge and make decisions on behalf of the City;

NOW THEREFORE, it is hereby resolved that Councilmember Pamela June will serve as Mayor Pro Tempore for Fiscal Year 2026.

Approved and passed by the Millville City Council this 12<sup>th</sup> day of June 2025.

SIGNED:

\_\_\_\_\_  
David Hair, Mayor

ATTEST:

\_\_\_\_\_  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Daniel Grange				
Clay G. Wilker				
Pamela June				
Ryan Zollinger				





## AGENDA REPORT: BUDGET REVIEW

June 13, 2024

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### Background

At the end of each fiscal year, the Council reviews the yearly budget and adopts a new final budget, with adjustments, for the current year. Additionally, the Council must adopt the new fiscal year budget in June of each year. If a tax rate increase is planned, a preliminary budget is adopted in June, and the final budget is adopted in August.

At the City Council meeting held on May 8, 2025, the Council reviewed the budget, and some updates have been made since then. At that meeting, the Council also discussed the property tax rate, and it was determined that Millville would accept the certified rate set by the County for 2025. This means that the City will not have a property tax increase this year, and the City will bring in the same amount of revenue from property taxes as it did last year, except for any new homes that are built.

At this June meeting, the Council will review the updated budgets and hear from interested residents concerning the budgets. The Council will have the option to update or change the budgets based on feedback received. Following the review of the budgets and public hearing, the Council will review resolutions to adopt the certified tax rate as well as the FY25 and FY26 budgets.

Here are some items of note related to the budgets:

- **Sales Tax Revenue** – Sales Tax Revenue is the largest revenue source for the General Fund and accounts for more than double the amount of revenue than is generated from property taxes. Sales tax revenue is roughly the same for FY25 as it has been the last two years. The majority of this sales tax revenue is from point-of-purchase online shopping, as Millville currently does not have many brick-and-mortar businesses that are generating lots of sales tax revenue.
- **Property Taxes** - Millville has done two very small increases in property taxes in the past 30-plus years and is not planning to do one this year. Millville has a very low property tax rate. About \$0.07 of each dollar residents pay in property taxes goes to Millville City. Millville runs with minimal employees and is effective with a small budget. The City, like all of its residents, is seeing inflation in supplies, utilities, and contracted service costs. As discussed by the City Council during the budget review held in May of this year, it is likely that a tax rate increase will be needed, and should be considered, at some point in the next few years, but for now, Millville is planning to accept the certified rate set by the County. Millville continues to have an extremely low property tax rate in comparison to other surrounding cities. Included with this staff report is a 2024 Property Tax comparison sheet showing the revenue generated by different cities in Cache Valley from property taxes. As requested at the last City Council meeting, a column has been added to show the revenue that Millville would generate if it had the tax rates that our neighboring cities used in 2024.

- **Class “C” Road Revenue** – Ever since the sewer project began, the City has wisely been collecting and investing Class “C” Road Revenue, knowing that major road treatments would be needed following the completion of the sewer project. In FY25, we generated over \$4,000 per month in interest because of the invested reserves. The FY26 Budget currently shows \$190,000 planned for road treatments. This number is a bit of a wild guess and could be increased or decreased based on the amount of chip/seal we can get done before July 2027.
- **Impact Fees** – There were only a small number of new homes built during fiscal year 2025 in Millville. Impact fee revenue has been low for the last three years while the sewer system has been underway. We expect building rates to increase (along with impact fee revenue) after the completion of the sewer project. Road Impact Fee money was used in FY25 for the City match of the COG grant funding for the design of a new road that would connect Millville 300 South to Nibley 3200 South at the traffic light on the highway, and for the match for the COG 550 East 300 South Intersection Project that is now complete. Some Park Impact Fee money was spent in FY25 to supplement the RAPZ funding for the lighting of the tennis courts and remaining pickleball courts. No additional park impact fee money is budgeted to be spent in FY26. We will work on building up those reserves again until they are needed.
- **Grants and Other Funding** – The FY25 and FY26 Budgets show the grant revenue and expenses for COG-funded projects, RAPZ-funded projects, and the sewer project, which has both federal funding from RDA and state money from DEQ. Here is the summary of the status of these projects:
  - **300 South to Nibley 3200 South engineering design** - \$379,960 in COG grant funding. We are attempting to complete the design by the end of June. If not, we will need to roll over some of the money to FY26.
  - **300 South 550 East Intersection Alignment** - \$127,682 in COG grant funding. This project will be completed and reimbursement submitted by the end of June.
  - **Lighting for West Pickleball Courts and Tennis Courts** - \$63,200 in RAPZ grant funding. This was completed and reimbursed in FY25.
  - **Pavilion Phase 1** - \$150,000 in RAPZ grant funding. This project will be completed and reimbursement submitted by the end of June.
  - **Pavilion Phase 2** - \$52,000 in RAPZ grant funding. This funding was awarded to Millville this past month, and the work is planned and in process. It is planned to be completed and submitted for reimbursement by the end of July.
  - **Sewer Project** – We burned through all sewer loan money in FY25 and are working through the remaining grant money to finish the project by October. For the \$35 million sewer project, the City will receive 55% in grant money and 45% in loans.
- **Water Service Revenue** – Revenue for culinary water service is up a little more than 11% in FY25. We can attribute this to a few things. More yards of new homes have been completed, and more water is being used. Also, Treasurer Dyer has done a very good job of auditing the water system and has found several homes that were not being billed properly. Several thousand dollars of missing revenue have been found by just cleaning up our internal controls.
- **Water Misc. Expenses** – As discussed at several City Council meetings throughout the year, we have had higher-than-usual costs for repairing and replacing water lines that have been uncovered with the sewer construction project. This is overall a good thing. We have been able to identify leaks that we may not have known about for years and have been able to replace lines at a lower cost since excavation was already underway and we will not need to replace those segments of roads twice.

- **Park Rentals** – Rentals of the park pavilions continue to be very popular. The new South Park pavilion will add another option for people looking for a place to gather. The rentals/reservations of the City's pickleball courts are also getting heavy use. All of these rentals are resulting in additional revenue, but also additional clean-up costs, repairs, staff time, and garbage. Staff is keeping an eye on this to ensure the revenue is keeping up with the expenses.
- **Interest Revenue** – Interest revenue remained relatively high in FY25. This is a revenue source that will likely decrease in the future.
- **Capital Expenses** – We continue to move significantly more money into our capital projects fund and investment accounts than we are spending. This is good. The interest that those funds have been earning has been beneficial for the City. In FY25, as discussed with the Council, we have purchased two public works replacement trucks. We have a backhoe budgeted for FY26. For the water fund, there were some capital expenses in FY25 that were discussed throughout the year, and for which the budget needs to be updated at this time. The City paid to continue the upsized water line heading south on Canyon Road so that we are prepared for future development on the southeast side of the City. We also paid for parts and installation to get the generator at the new well up and running. For the first time, we will have the power to run a well and provide water to the City in case of a long-term power outage, in addition to what water we can pull from the Garr Spring.
- **Utah Local Government TRUST Incentive Program** – Millville, like the majority of other cities in the state, gets its insurance through Utah Local Government TRUST. For the past few years, Millville has participated in the TRUST TAP/TARP incentive programs, where we have implemented policies and made safety improvements on a City level, and the TRUST has given the City back some of the money we spend on insurance. The TRUST has a new expanded program wherein we have the opportunity to save 20% of our liability costs over 5 years, basically getting a year free. To do this, there are some programs that we need to run with our employees. We see this as a win for the City in employee education and improvements, reducing potential insurance claims, and the insurance cost savings we will realize as a City. This is a program we plan to kick off this year. You will see those cost savings in future years reflected in the budget.

**Note from Recorder Twedt to Mayor Hair and the City Council:**

From my perspective, Millville City continues to run really well. The sewer project has been the largest project that Millville will ever face. It has been painful for staff and painful for Millville residents. Overall, I think the City continues to run very efficiently. We do a lot with our little staff, and I am proud of what we have accomplished and the things we are still working on improving. Every person on our current staff at Millville comes to work to try and improve and to try and make a difference. Everyone who works here truly cares about the City. I think the City finances are in a good place. We have some major things to work through when we start paying on our additional debt and we turn on the sewer system, but we are working hard to make this as smooth as we can. Thank you for your trust in us as your employees. We welcome feedback. If you ever want to see what we are doing from a more granular level, reach out. We are happy to spend time with you and show you what projects we are focused on that you may not be aware of.

# PROPERTY TAX

This is an illustration of how your 2024 property tax dollar was distributed. Approximately 7% went to Millville City.



2024 ENTITY PROPERTY TAX RATE COMPARISON

ENTITY NAME	TAX RATE	MULTIPLE OF MILLVILLE RATE	ENTITY RECEIVED \$600K HOME	ENTITY RECEIVED \$800K HOME	Millville Revenue using tax rates from other cities
AMALGA TOWN	0.000413	0.79	\$248	\$330	\$129,711
TRENTON TOWN	0.000461	0.89	\$277	\$369	\$144,786
RIVER HEIGHTS CITY	0.000489	0.94	\$293	\$391	\$153,580
PARADISE TOWN	0.000501	0.96	\$301	\$401	\$157,349
<b>MILLVILLE CITY</b>	<b>0.000520</b>	<b>1.00</b>	<b>\$312</b>	<b>\$416</b>	<b>\$163,316</b>
NEWTON TOWN	0.000755	1.45	\$453	\$604	\$237,123
WELLSVILLE CITY	0.000810	1.56	\$486	\$648	\$254,397
HYRUM CITY	0.000847	1.63	\$508	\$678	\$266,017
LOGAN CITY	0.000965	1.86	\$579	\$772	\$303,077
PROVIDENCE CITY	0.001055	2.03	\$633	\$844	\$331,344
NORTH LOGAN CITY	0.001066	2.05	\$640	\$853	\$334,799
HYDE PARK CITY	0.001101	2.12	\$661	\$881	\$345,791
RICHMOND CITY	0.001110	2.13	\$666	\$888	\$348,618
CLARKSTON TOWN	0.001330	2.56	\$798	\$1,064	\$417,713
SMITHFIELD CITY	0.001352	2.60	\$811	\$1,082	\$424,623
NIBLEY CITY	0.001378	2.65	\$827	\$1,102	\$432,788
MENDON CITY	0.001453	2.79	\$872	\$1,162	\$456,344
CORNISH TOWN	0.001567	3.01	\$940	\$1,254	\$492,148
LEWISTON CITY	0.001765	3.39	\$1,059	\$1,412	\$554,333

\*bright yellow highlighted cells are cities that raised property tax rates in 2024

MILLVILLE CITY BUDGET - REVENUE		ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY23 Actual	FY24 Actual	FY25 Budget	FY25 Budget	FY26 Budget
GENERAL	Property Tax	\$159,204	\$161,128	\$163,300	\$164,600	\$165,000
	Sales Tax	\$429,631	\$431,318	\$400,000	\$430,000	\$400,000
	Motor Tax	\$881	\$1,004	\$900	\$900	\$900
	In Lieu Fees - UTV Recreation Fees	\$9,750	\$10,977	\$10,000	\$10,000	\$10,000
	Comcast Franchise	\$10,256	\$9,612	\$9,400	\$8,900	\$8,700
	Energy Sales and Use Tax	\$195,996	\$199,353	\$190,000	\$190,000	\$190,000
	Animal Licenses	\$4,851	\$4,546	\$4,400	\$4,100	\$4,100
	Ambulance / EMS	\$45,952	\$45,904	\$45,600	\$45,600	\$45,600
	Fines / Court	\$1,986	\$437	\$400	\$1,300	\$800
	Business Licenses	\$2,638	\$3,254	\$2,700	\$4,100	\$3,800
	Sanitation	\$228,435	\$205,702	\$214,000	\$200,000	\$200,000
	9-1-1 Service	\$26,121	\$26,306	\$27,000	\$27,000	\$29,500
	Class "C" Roads	\$138,420	\$245,213	\$140,000	\$204,000	\$200,000
	Appro. Fund Bal. Class "C" Rd	\$0	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0
	<a href="#">Park Impact Fee</a>	\$45,900	\$21,320	\$21,300	\$26,600	\$26,600
	Park Impact Appropriated FB	\$0	\$0	\$2,700	\$23,700	\$0
	<a href="#">Road Impact Fee</a>	\$17,600	\$7,040	\$7,000	\$8,800	\$8,800
	Road Impact Appropriated FB	\$0	\$0	\$0	\$21,800	\$41,200
	Restaurant/RAPZ Tax Awarded	\$96,887	\$7,061	\$227,200	\$220,200	\$59,100
	Youth Council	\$560	\$1,655	\$800	\$0	\$800
	Park Rentals	\$13,406	\$14,399	\$10,000	\$11,300	\$10,000
	Building Permits	\$11,789	\$10,737	\$6,500	\$3,000	\$5,000
	Development Review Fees	\$5,560	\$3,702	\$2,500	\$2,000	\$2,000
	Reimbursed Fees; Eng. & Dev.	\$9,702	\$9,114	\$5,000	\$13,800	\$5,000
	Interest	\$47,411	\$83,168	\$40,000	\$85,300	\$50,000
	COG Grant (reimbursment)	\$92,000	\$114,710	\$183,100	\$301,000	\$0
	Misc. Revenue	\$13,651	\$10,176	\$500	\$9,000	\$500
	Mass Transit Sales Tax/CVTD	\$34,961	\$36,021	\$41,000	\$41,000	\$44,000
	<b>TOTAL GENERAL</b>			<b>\$1,755,300</b>	<b>\$2,058,000</b>	<b>\$1,511,400</b>

STORM WATER	Charges for Stormwater	\$33,877	\$33,872	\$34,100	\$33,900	\$34,000
	Stormwater Construction Fees	\$2,475	\$2,913	\$2,900	\$1,600	\$1,500
	Interest	\$2,551	\$5,066	\$2,000	\$5,500	\$3,000
	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL STORMWATER</b>			<b>\$39,000</b>	<b>\$41,000</b>	<b>\$38,500</b>

CPT PROJ.	Interest	\$39,673	\$74,911	\$35,000	\$85,100	\$60,000
	Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0
	Transfer from General Fund	\$305,000	\$350,000	\$153,800	\$286,500	\$116,800
	<b>TOTAL CAPITAL PROJECT</b>			<b>\$188,800</b>	<b>\$371,600</b>	<b>\$176,800</b>

MILLVILLE CITY BUDGET - REVENUE		ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY23 Actual	FY24 Actual	FY25 Budget	FY25 Budget	FY26 Budget
WATER & SEWER	Charges for Water Service ...	\$497,456	\$484,441	\$478,000	\$540,000	\$550,000
	Miscellaneous Income	\$7,153	\$9,459	\$14,500	\$22,200	\$2,500
	Interest Income (Water)	\$43,360	\$71,840	\$35,000	\$63,500	\$40,000
	Interest Income (Sewer)	\$408,379	\$256,334	\$0	\$130,000	\$20,000
	<a href="#">Water Impact Fee</a>	\$30,500	\$12,200	\$12,200	\$15,200	\$15,200
	Water Connection Fees	\$1,900	\$1,550	\$1,000	\$400	\$400
	Charges for Sewer Service	\$22,734	\$442,520	\$420,000	\$509,000	\$694,000
	<a href="#">Sewer Impact Fee</a>	\$26,280	\$35,040	\$35,000	\$43,800	\$43,800
	Grant Proceeds (Sewer)	\$0	\$4,604,000	\$10,641,000	\$9,700,000	\$2,000,000
	Transfer from General Fund	\$127,200	\$0	\$0	\$0	\$0
	Transfer from Capital Project Fund	\$0	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$729,100	\$0	\$0
TOTAL WATER AND SEWER				\$12,365,800	\$11,024,100	\$3,365,900
TOTAL				\$14,348,900	\$13,494,700	\$5,092,600



MILLVILLE CITY BUDGET - EXPENSES		ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY23 Actual	FY24 Actual	FY25 Budget	FY25 Budget	FY26 Budget
GENERAL	General Government	\$39,576	\$28,797	\$44,500	\$37,000	\$44,500
	Auditor (General) ...	\$14,736	\$13,956	\$16,000	\$17,500	\$17,500
	Financial Consulting & IT (General) ...	\$8,835	\$12,130	\$14,000	\$14,000	\$14,500
	Insurance (General)	\$19,257	\$17,759	\$21,000	\$21,000	\$22,000
	Elected Officials (General)	\$20,790	\$21,500	\$21,500	\$21,500	\$21,500
	General Non-Category Payroll	\$78,105	\$91,662	\$113,200	\$103,000	\$122,300
	P&Z ...	\$7,497	\$9,354	\$9,900	\$9,900	\$9,900
	Legal (General) ...	\$8,643	\$3,715	\$14,000	\$10,000	\$14,000
	Engineering (General) ...	\$23,906	\$10,378	\$30,000	\$22,000	\$30,000
	Building (General) ...	\$11,894	\$10,353	\$14,300	\$14,300	\$14,700
	Law Enforcement	\$26,175	\$28,792	\$33,100	\$33,100	\$35,400
	Animal Control ...	\$3,776	\$3,776	\$4,100	\$4,100	\$4,500
	Fire	\$26,749	\$28,992	\$32,000	\$30,900	\$33,800
	First Responders and EMS	\$43,137	\$44,207	\$46,000	\$47,100	\$48,000
	Elections ...	\$0	\$0	\$500	\$300	\$6,700
	Roads - General ...	\$123,715	\$128,926	\$137,500	\$124,300	\$142,600
	Roads Class "C" Regular ...	\$8,781	\$7,756	\$46,000	\$8,000	\$190,000
	Roads Class "C" Capital Outlay	\$0	\$0	\$0	\$0	\$10,000
	Class "C" Designated Future Use	\$0	\$0	\$94,000	\$196,000	\$0
	COG Road Project (Reimbursable)	\$91,507	\$113,639	\$183,100	\$302,500	\$0
	Road Impact Fee Capital Outlay	\$66,350	\$10,197	\$7,000	\$30,600	\$50,000
	Road Impact Fee Designated Future	\$0	\$0	\$0	\$0	\$0
	Parks (General) ...	\$124,202	\$149,223	\$161,000	\$161,000	\$174,000
	Parks/Recreation - Other ...	\$3,584	\$12,082	\$11,500	\$8,600	\$11,500
	Park Capital Improv. RAPZ (Reimbursable)	\$107,970	\$0	\$228,900	\$228,900	\$59,100
	Park Impact Fees ...	\$68,260	\$0	\$24,000	\$50,300	\$0
	Park Impact Fees - Designated Future	\$0	\$0	\$0	\$0	\$26,600
	Sanitation	\$210,499	\$200,805	\$210,000	\$194,000	\$202,000
	9-1-1 Service	\$25,701	\$26,770	\$27,000	\$27,100	\$31,000
	Disaster Relief	\$3,881	\$0	\$4,000	\$3,000	\$4,000
	Public Safety/Emergency Preparedness ...	\$4,470	\$3,799	\$6,000	\$4,500	\$6,000
	Youth Council ...	\$3,721	\$3,635	\$6,400	\$6,000	\$4,500
	Designated for Future Use	\$0	\$0	\$0	\$0	\$0
	Mass Transit Tax Distribution/CVTD	\$34,961	\$36,021	\$41,000	\$41,000	\$44,000
	Transfer to Capital Project Fund	\$305,000	\$350,000	\$153,800	\$286,500	\$116,800
	Transfer to Water-Sewer Fund	\$127,200	\$0	\$0	\$0	\$0
	<b>TOTAL GENERAL</b>			<b>\$1,755,300</b>	<b>\$2,058,000</b>	<b>\$1,511,400</b>

STORM WATER	Salaries/Benefits	\$19,587	\$20,572	\$22,100	\$22,100	\$23,500
	Special Dept. Supplies (SW) ...	\$5,906	\$6,904	\$9,000	\$3,000	\$9,000
	Capital Outlay	\$14,495	\$0	\$7,900	\$0	\$5,000
	Appropriated for Future Use	\$0	\$0	\$0	\$15,900	\$1,000
	<b>TOTAL STORMWATER</b>			<b>\$39,000</b>	<b>\$41,000</b>	<b>\$38,500</b>

MILLVILLE CITY BUDGET - EXPENSES		ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY23 Actual	FY24 Actual	FY25 Budget	FY25 Budget	FY26 Budget
CPT PROJECT	Capital Outlay - Gen Government	\$4,969	\$12,237	\$115,000	\$115,000	\$115,000
	Capital Projects	\$0	\$0	\$0	\$0	\$0
	Transfer to Water-Sewer Fund	\$0	\$0	\$0	\$0	\$0
	Designated Future Use	\$0	\$0	\$73,800	\$256,600	\$61,800
	<b>TOTAL CAPITAL PROJECT</b>			<b>\$188,800</b>	<b>\$371,600</b>	<b>\$176,800</b>
WATER & SEWER	General (Water) ...	\$59,739	\$59,464	\$65,000	\$66,400	\$71,900
	Salary/Benefit (Water) ...	\$146,205	\$156,759	\$166,400	\$166,400	\$176,300
	Legal (Water) ...	\$4,933	\$2,606	\$10,000	\$4,000	\$10,000
	Engineering (Water)	\$1,930	\$2,313	\$11,000	\$3,000	\$15,000
	Auditor (Water) ...	\$12,014	\$12,000	\$12,000	\$12,000	\$15,000
	Financial Consulting & IT (Water) ...	\$6,389	\$2,706	\$8,500	\$8,500	\$9,000
	Insurance (Water)	\$5,983	\$8,295	\$9,000	\$8,000	\$9,000
	Special Department Supplies - Water ...	\$43,934	\$58,259	\$55,000	\$56,500	\$55,000
	Special Department Supplies - Sewer	\$1,168	\$209	\$1,800	\$1,800	\$20,000
	City Sewer - Nibley/Hyrum	\$10,058	\$9,930	\$12,000	\$12,000	\$270,000
	Capital Outlay (Water)	\$0	\$0	\$0	\$21,600	\$0
	Sewer Capital Projects	\$8,036,115	\$11,645,476	\$11,495,000	\$9,700,000	\$2,000,000
	Water Bond (2006) - Water Storage Tank	\$91,130	\$91,502	\$92,000	\$92,000	\$93,000
	Bond (2000) - Parker Well	\$44,760	\$44,760	\$44,800	\$44,800	\$44,800
	USDA Sewer Rev Bond	\$496,130	\$24,053,336	\$338,300	\$338,300	\$338,300
	Cap. Facility Rplcmnt Fund Reserve	\$0	\$0	\$45,000	\$45,000	\$45,000
	Designated for Future Use - Sewer	\$0	\$0	\$0	\$443,800	\$193,600
	<b>TOTAL WATER AND SEWER</b>			<b>\$12,365,800</b>	<b>\$11,024,100</b>	<b>\$3,365,900</b>
<b>TOTAL</b>				<b>\$14,348,900</b>	<b>\$13,494,700</b>	<b>\$5,092,600</b>



**MILLVILLE CITY  
RESOLUTION 2025-12**

**REVISIONS TO THE 2025 FISCAL YEAR BUDGET**

WHEREAS, the Millville City Council has reviewed the budget which was adopted on June 13, 2024; and

WHEREAS, there have been changes proposed to increase and decrease various department revenues and expenses to meet the needs of the City; and

WHEREAS, a Public Hearing was held by the Millville City Council on June 12, 2025, for the purpose of receiving public comment on the proposed revisions;

THEREFORE, BE IT RESOLVED that the Millville City Council adopts the Revised Budget for Fiscal Year 2025 as proposed.

Approved and passed by the Millville City Council this 12<sup>th</sup> day of June 2025.

SIGNED:

\_\_\_\_\_  
David Hair, Mayor

ATTEST:

\_\_\_\_\_  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Pamela June				
Ryan Zollinger				
Clay G. Wilker				
Daniel Grange				

**MILLVILLE CITY  
RESOLUTION 2025-13**

**MILLVILLE CITY 2025 PROPERTY TAX RATE**

WHEREAS, the Millville City Council has reviewed the budget for Fiscal Year 2026;  
and

WHEREAS, the property taxes are a significant portion of such budget to operate the  
City and provide services to the City residents; and

WHEREAS, the County Auditor has proposed the certified tax rate; and

WHEREAS, the Council acknowledges the dollar amount to be collected with said rate;

NOW THEREFORE, be it resolved the Millville City Council adopts the certified tax  
rate as certified by the Cache County Auditor for 2025.

Approved and adopted this 12<sup>th</sup> day of June 2025, by the Millville City Council.

SIGNED:

\_\_\_\_\_  
David Hair, Mayor

ATTEST:

\_\_\_\_\_  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Daniel Grange				
Clay G. Wilker				
Pamela June				
Ryan Zollinger				



## **AGENDA REPORT: COMPENSATION REVIEW**

**June 12, 2025**

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### **Background**

During the 2024 Utah State Legislative session, S.B. 91 was passed due to some perceived problems with how compensation increases were happening in one of our neighboring cities. S.B. 91 amended Utah Code Section 10-3-818 regarding city employee and elected officer salaries.

As a result, we now must hold a separate public hearing seeking input on pay increases for Millville City, and then those increases can be approved by the adoption of an ordinance.

The draft ordinance shows percentage increases for all employees at Millville City, and these increases are reflected in the FY26 budget you will be reviewing tonight.

Mayor Hair has recommended a 6% increase for all employees except for the City Treasurer. Megan was hired a year ago at a lower rate and has proven herself during that time. The 15.6% increase will bring her pay rate up to \$20.23/hour.

### **Included Documents**

- Ordinance 2025-3

**MILLVILLE CITY  
ORDINANCE 2025-3**

**COMPENSATION INCREASES FOR CITY EMPLOYEES AND  
ELECTED OFFICIALS**

WHEREAS, the Utah State Legislature during the 2024 General Session passed S.B. 91, which amended Utah Code Section 10-3-818 regarding City employee salaries; and

WHEREAS, Millville City must now publish notice and hold a separate public hearing on proposed compensation increases for executive municipal officers before adopting those increases;

NOW, THEREFORE, BE IT ORDAINED that the following compensation increases for Millville employees and elected officials will take place as included in the Millville City Fiscal Year 2026 Budget:

Mayor	0.0%
City Council	0.0%
City Recorder	6.0%
City Treasurer	15.6%
Development Coordinator	6.0%
Public Works Director	6.0%
Public Works Employee	6.0%
Crossing Guards	6.0%
Seasonal Public Works	6.0%

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 12<sup>th</sup> day of June 2025.

MILLVILLE CITY

\_\_\_\_\_  
David Hair, Mayor

ATTEST:

\_\_\_\_\_  
Corey Twedt, City Recorder

<b>COUNCILMEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Jeremy Ward				
Daniel Grange				
Clay Wilker				
Pamela June				
Ryan Zollinger				

POSTED: \_\_\_\_\_

**MILLVILLE CITY  
RESOLUTION 2025-14**

**ADOPTING THE BUDGET FOR FISCAL YEAR 2026**

WHEREAS, the Millville City Council has reviewed the proposed budget prepared and presented; and

WHEREAS, the Millville City Council has taken into consideration needs for funding in various departments; and

WHEREAS, the Millville City Council held a public hearing on June 12, 2025, for the purpose of receiving public input with regard to the proposed budget;

NOW THEREFORE, be it resolved the Millville City Council adopts the budget for Fiscal Year 2026.

Approved and adopted this 12<sup>th</sup> day of June 2025, by the Millville City Council.

SIGNED:

\_\_\_\_\_  
David Hair, Mayor

ATTEST:

\_\_\_\_\_  
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Daniel Grange				
Clay G. Wilker				
Pamela June				
Ryan Zollinger				

# **Councilmember Assignments 2025**

## **Councilmember Daniel Grange**

- Car Show for City Celebration
- Parks

## **Councilmember Ryan Zollinger**

- Sewer
- School District

## **Councilmember Clay Wilker**

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

## **Councilmember Pamela June**

- P&Z
- Youth Council
- Wildfire

## **Councilmember Jeremy Ward**

- City Celebration/Parade
- Trails