

Terra Academy Governing Board Meeting Agenda (Thursday, May 8, 2025) **DRAFT**

Generated by Pauline Manwaring on Sunday, May 18, 2025

1. OPENING ITEMS/WELCOME - Wes Porter, Chair

Procedural: A. Call the Meeting to Order/Record Attendance and Guests

Wes Porter called the meeting to order at 6:31 PM

Board: Wes Porter, David Aldrich, Alyson Slaugh, Chandi Sainsbury, Jared McKeachnie, Carl Morton, Jared Short-late

Guests: Karlie Thompson, Bill Zenner, Dana Durham, Kayleen Richter, Pauline Manwaring

Information, Procedural: B. Vision, Mission Reading/Review Board Goals

David Aldrich read the Mission and Chandi Sainsbury read the vision

Information: C. Accessibility Accommodations

N/A

Information: D. Board Member School Visit Reports/Assignments

Jared Short, Carl Morton, Jared McKeachnie came to Terra's 10 year celebration.

2. PUBLIC COMMENT

Information: A. Guidelines for Public Comment

Pauline Manwaring read statement for Jennifer Foley about Terra Academy 10 year Celebration

3. DIRECTOR'S OFFICE - Bill Zenner/Karlie Thompson

Information: A. Data Review Requirements for Instruction in Health

Recommended Action: Motion to Approve the 2023-2024 Wellness Policy

Bill Zenner stated that the Terra Academy Board needed to review Instruction in Health. Wes Porter acknowledge that the Terra Board has reviewed the Instruction in Health for the 2025 year.

Information: B. Early Academic Results

Karlie Thompson presented Terra's Academic Results for 2024-2025 ACT, RISE, Aspire+, and Acadience Reading and Math scores.

Information: C. Graduation Ceremony Attendees

Carl Morton, David Aldrich, Chandi Sainsbury, Jared McKeachnie, Jared Short will all be in attendance for May 22, 2025 for Terra's Graduation at 6:00 at the Uintah Conference Center

Information: D. Results From Staff Survey

Karlie Thompson stated from the Staff Survey only got 19 responses back. Gave a brief update on all the different ideas staff suggested to help build Terra's High School enrollment.

4. HR DIRECTOR'S OFFICE - Kayleen Richter

Information: A. Executive Director Interviews

Kayleen Richter stated that we have 8 candidates for Terra's Director position and start interviewing June 1st. Wes Porter would like have a committee. Carl Morton is the committee chair with Alyson Slaugh, David Aldrich, and Chandi Sainsbury. Karlie Thompson is suppose to get Terra Faculty and Staff members for this committee.

5. FINANCE - Dana Durham/Carl Morton/Chandi Sainsbury

Information: A. Finance Report

Dana Durham stated that Terra needs to renew its licence with Meraki which is \$25,000 3 years license renewal. Dana Durham stated the the Fraud Risk Assessment needed to be completed by the end of June.

6. CAPITAL FUNDRAISING - Alyson Slaugh/David Aldrich

N/A

7. SCHOOL LAND TRUST/COMMUNITY COUNCIL - Bill Zenner/Alyson Slaugh/Jared Short

Bill Zenner stated that we have completed everything for Terra's School Land Trust for 2025 school year to the State.

8. ACADEMIC COMMITTEE - Jared McKeachnie

Information: A. Academic Performance Committee Data

Jared McKeachnie stated that Terra students can get an AS Degree thru Snow College and USU.

9. BOARD GOVERNANCE - Wes Porter

Action, Minutes: A. April 10th Minutes

Recommended Action: Motion to approve the minutes of April 10, 2025

Wes Porter asked for a motion to approve of the April 10th and April 23rd minutes.

David Aldrich approve both April minutes

Carl Morton 2nd the motion

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter

Action, Information: B. April 23rd Minutes

Recommended Action: Motion to approve the minutes of April 23, 2025

Wes Porter asked for a motion to approve of the April 10th and April 23rd minutes.

David Aldrich approve both April Minutes

Carl Morton 2nd the motion

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter

Information: C. Annual Bullying Audit Per Policy

Karlie Thompson presented Terra's Annual Bullying Audit Per Policy and Terra is in Normal Range.

Action, Information: D. Proposed New Model Policy to Update Our Policy 03-105

Recommended Action: Motion to Update Terra's policy 03-105

Karlie Thompson propose to adopt XYZ for Terra's new Behavioral Policy. Wes Porter recommended to put in the same format as Terra's other Policies, and vote on the it at the next meeting.

Information: E. Review Policy 06-102

Bill Zenner stated that we need to review that Policy only odd years. Wes Porter stated that we need to make a motion that Terra's Board has review the Policy 06-102

Jared McKeachnie said that the Terra Board has reviewed Policy 06-102 with a review date of May 8, 2025

Chandi Sainsbury 2nd the motion

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter

Information: F. Review Attendance and Truancy Prevention Policy 03-102

Recommended Action: Motion to Update Terra's policy 03-102

Bill Zenner didn't need to make corrections and changes on Policy 03-102 unless the board wanted to.

Wes Porter asked for a motion stating that Terra's Board has reviewed Policy 03-102

Carl Morton made a motion that Terra's Board has reviewed Attendance and Truancy Prevention Policy 03-102 with a review date of May 8th.

Alyson Slaugh 2nd the motion.

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter

Update Conflict of Interest Policy 01-102

Action, Information: H. Update Conflict of Interest 01-102

Wes Porter asked for a motion to leave Policy 01-102 as is with a review date of May 8th. Look at employment of relatives at a future date.

Jared McKeachnie made a motion to show that Terra Board reviewed Policy 01-102 Conflict of Interest with a new revised date of May 8th

Chandi Sainsbury 2nd the motion

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh

**David Aldrich
Chandi Sainsbury
Wes Porter**

Action, Information: H. Update Complaint Policy 01-103
Recommended Action: Motion to Update Terra's policy 01-103

Policy 01-103 with the changes with dates of when the complaint was filed Supervisor gets 7 business days, HR 7 business days, Executive 7 business days, Board 15 business days.

Wes Porter asked for a motion to change the Complaint Policy 01-103 with Terra's new Grievance Policy 01-103 with

Carl Morton made a motion to dissolve Terra's Complaint Policy 01-103 and replace it with the new Grievance Policy 01-103 with the changes that was discussed tonight on May 8th

Alyson Alough second that motion

ROLL CALL:

**Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter**

Action, Information: I. Update Governing Board Member Code of Conduct Policy 01-106
Recommended Action: Motion to Update Terra's policy 01-106

Wes Porter recommended that we table Policy 01-106 until next meeting

Action, Information: J. Update Board to Administration Delegation Policy 01-108

Wes Porter wants to table Policy 01-108

Information: K. Strategic Plan to Increase Terra Academy High School Enrollment

Great discussion on Terra Academy's Strategic plan. The board would like Karlie Thompson to meet with teachers and to come up with a plan to have Feeder Program for 6th, 7th, and 8th grade with the schedule and how much it would cost and have a mini meeting to discuss the changes

Wes Porter asked for a motion for the board to approve of this plan

David Aldrich made a motion to approve to move forward with that plan and have a mini meeting to discuss these changes to Terra Academy

Jared Short 2nd that motion

ROLL CALL:

**Carl Morton
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter
Jared McKeachnie-No**

Information: L. Next Board Meeting - June 17, 2025 at 6:30pm

10. EXECUTIVE/CLOSED SESSION

Action: A. Move into Closed Session

Recommended Action: Motion to move into Closed Session for the purpose of

Wes Porter asked for a motion to move into Closed Session

Carl Morton made a motion to move into closed session at 8:13pm in order to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 Utah Code.

Alyson Slaugh 2nd the motion

ROLL CALL:

**Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter**

Action: B. Move out of Closed Session

Recommended Action: Motion to move out of Closed Session

Carl Morton make a motion to end a portion of Terra Academy's meeting out of Closed Session at 8:49 and back into Open Session

David Aldrich 2nd the motion

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter

Action: C. Possible Motion on Closed Session Decision

11. ADJOURN MEETING

Action: A. Adjourn the Meeting

Recommended Action: Motion to adjourn the meeting.

Wes Porter made a motion to adjourn the meeting
David Aldrich 2nd the motion

ROLL CALL:

Carl Morton
Jared McKeachnie
Jared Short
Alyson Slaugh
David Aldrich
Chandi Sainsbury
Wes Porter