



CEDAR MOUNTAIN SERVICE DISTRICT

3620 Mammoth Creek Rd

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Cedar Mountain Service District Minutes

May 1, 2025 Board Meeting

This meeting was held in person.

Board members present:

Chairperson Suzy Polnisch - in person
Vice Chair Paula Bell-Saxton - in person
Treasurer Sheryl Snow - in person
District Clerk Zach Hascall - in person
Member Brent Carter - in person
Commissioner Patty Kubeja - remote

Agenda:

Chairperson Suzy Polnisch called the meeting to order at 6:04 pm.
Prayer - Fire Chief Barnard
Pledge - Zach Hascall

Public Comments - none

Board Member Comments - none

Chairperson Suzy Polnisch stated the roll call. All Board members were present and County Commissioner Patty Kubeja was attending remotely as well as staff members and two members of the public.

Chairperson Comments - none

Consent Agenda:

Zach Hascall made a motion to approve the Consent Agenda consisting of the May 1, 2025 agenda, the Minutes of April 3, 2025 Board meeting and April 2025 expenditures.

CHAIRMAN | SUZY POLNISCH **VICE CHAIRMAN** | PAULA BELL-SAXTON **CLERK** | ZACH HASCALL
TREASURER | SHERYL SNOW **MEMBER** | BRENT CARTER **DISTRICT MANAGER** | KENDALEE COX

Paula Bell-Saxton seconded the motion.
All were in favor, none opposed, motion carried.

Meeting Agenda:

Commissioner Comments:

Commissioner Kubeja spoke about Kane County's efforts to provide fire protection to all residents by expanding Service Districts as well as creating an additional Fire District and hiring an outside consultant for objective input.

Treasurer's Report: Sheryl Snow

<u>Checking/Savings</u>	<u>April 30, 2025</u>
Fire Operations Checking	\$172,923.91
Snow Removal Checking	\$10,334.15
Dust Checking	\$19,637.54
Fire PTIF 8810	\$1,393,857.81
Dust PTIF 8811	\$291,481.37
<u>Snow PTIF 8812</u>	<u>\$636,810.83</u>
Total all accounts	\$2,525,045.61

All accounts were in order and it was noted that the PTIF accounts were holding funds to collect interest until needed for expenses. Approximately \$40k interest was earned in 2024 with this process.

Clerk's Report - Zach Hascall

The County's TRT contribution to EMS services was received in the amount of \$150k. Snow contractor payments will be completed in June. There were no unexpected expenses.

District Manager's Report - Kendalee Cox

The Dust mitigation service was scheduled and ready to start on May 13, 2025 and a schedule will be shared with the Public. Dust product was to be ordered by the ton to control costs.

The majority of snowfall was still below 8 feet total for the season.

The new Sprinter van/ambulance was scheduled for pickup at the end of the month or first of June.

Chief's Report - Forrest Barnard

April call volume was low but also included 4 interfacility transports.

EMS relicensure was still in process along with EMS grant applications for 2026.

EMS billing service contract with Gold Cross Billing expired but will continue on a year to year basis with auto renewal May 1st of each year.

All Full Time line personnel are now licensed in both Fire/Hazmat and EMS certifications.

Wildland seasonal employees currently at training and deployed Wildland crew were returning from Texas.

Bids for extrication equipment upgrade were sought and a vendor demonstration was scheduled.

CMSD Service Boundaries -

Commissioner Kubeja presented a proposed map of expanded boundaries to provide Fire and EMS services. The discussion included possible fee structures, contracting outside current boundaries, working with multiple HOA's, the effects of ISO ratings and the legalities involved with all options. At 6:51 pm Commissioner Kubeja left the meeting and the Board continued discussion about mutual aid/MOU's and providing services outside of boundaries. The Board members stated that they were open to more discussion to find potential solutions.

Personnel Action Report - no changes

Firefighting/EMS - Fire Chief Barnard

A summary bid proposal was presented to the Board that included new power load equipment and gurneys for the new and existing ambulances. There was a lengthy discussion about the three quotes, quantities and payment options presented from 3 different vendors, and the actual cost of outfitting only the new ambulance.. After the discussion and input from all Board members, there was a decision with an estimated total cost of approximately \$100k that would require a new quote from the vendor Stryker Sales.

Zach Hascall made an initial motion for purchase that was rescinded and restated after a point of order was called by Sheryl Snow so that there could be more discussion regarding future budgeting for equipment.

Zach Hascall made a motion to approve the purchase from Stryker Sales including 2 Cots, one Power Load, trade-in credit for 1 cot and Pro Care warranty coverage on all using cash for payment with no financing totaling approximately \$100k.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion carried unanimously.

Wildland Report - Fire Chief Barnard

The Wildland Crew on deployment has been released and are on their way home.

Fees -

In previous Board meetings there were recommendations for the need to address Fire and Dust fees with Public Hearings. Zach Hascall said that if Dust fees were put on hold it would affect the service in 2026. Given the incremental increase in the cost of the product over the previous years, he estimated that the Dust fund would be 10-15% short next year if there were any increase from 2025-2026.

There was a discussion about the need to address Fire, Snow and Dust fees in rotating years. The Board and Fire Chief also discussed different types of grants to supplement the budget.

The June Board meeting is scheduled for 10:00 am Saturday June 7th, an Open House and Public Hearings for Fire and Dust fees would be scheduled to follow the meeting at 11:30 am and 12:30 pm. Final fee decisions will be made July 3, 2025 in the monthly Board meeting.

CMUSD Technology -

Kendalee Cox said that there was an upcoming meeting scheduled to transition to the District .gov url.

Surplus Property -

Suzy Polnisch led a discussion about the surplus properties in Swains Creek that are currently listed with Trophy Realty. The listing is due to expire on June 1st. Discussion included keeping the property and seeking the agent's recommendation on lowering the listing price to a reasonable amount. An offer of \$7500 per lot was considered to be too low.

Sheryl Snow made a motion to hold onto the lots and relist them for another 6 months time with realtor's recommendation.

Zach Hascall seconded the motion.

All were in favor, none opposed, motion carried.

Policies and Procedures - Fire Chief Barnard

Field Training Officer - standards for who is authorized to sign off on certifications.

Zach Hascall made a motion to approve SOG 3.01G FTO Program.

Paula Bell-Saxton seconded the motion

All were in favor, none opposed, motion carried.

EMS Training - revision to the current policy.

Zach Hascall made a motion to approve SOG 3.03G EMS Training with updated revision date.

Sheryl Snow seconded the motion.

All in favor, none opposed, motion carried

Narcotics Use and Tracking - revision to account for new laws on controlled substances and procedures.

Zach Hascall made a motion to approve SOP 5.06P Narcotics Use and Tracking.

Brent Carter seconded the motion.

All were in favor, none opposed, motion carried.

Force Hire - ensures compliance while requiring personnel to remain at work during staffing shortages due to illness, leave, high call volume etc.

Zach Hascall made a motion to approve SOP 8.07P Force Hire

Sheryl Snow seconded the motion

All were in favor, none opposed, motion carried.

Other Business -

The next meeting is scheduled for June 7th at 10:00 am and Suzy Polnisch requested the meeting be as efficient as possible.

Closed Session - none

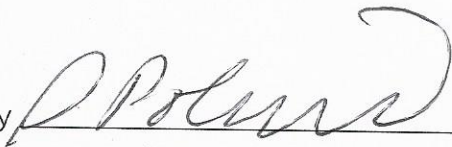
Adjournment -

Zach Hascall made a motion to adjourn.

Sheryl Snow seconded the motion.

Meeting adjourned at 8:47 pm.

Minutes Approved By



Suzy Polnisch, Chairperson

June 7, 2025

Signed copy on file at 3620 N. Mammoth Creek Road, Duck Creek Village, UT 84762