



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, May 28, 2025

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Sean Clayton, Vice Chair

Joe Smolka

Eric Barney

Kelly Bush (via Webex)

Paulina Flint

Jeff Bossard (Alternate Trustee representing the Town of Brighton)

Trustees Excused:

Keith Zuspan, Chair

Laurie Stringham

Staff Present:

Marla Howard, General Manager

Stewart Okobia, Director of Finance

Tabitha Mecham, Office Manager

Trent Sorensen, Director of Planning and Development Services

Mark Anderson, Legal Counsel

Lizel Allen, Director of Engineering

Daniel Torres, Economic Development Manager

Chad Anderson, Engineering Manager (via Teams)

Rachel Manko, Service Desk Supervisor

Daniel Hoffman, Senior General Ledger Accountant (via Teams)

Alex Rudowski, Grading Floodplain and Stormwater Manager (via Teams)

Joel Grant, Human Resources Manager (via Teams)

Tamaran Woodland, Engineering Manager

Others Present:

Paul Ashton, Magna and White City Legal Counsel (via Teams)

Ryan Anderson, Salt Lake County (via Teams)

David Brickey, Magna City Administrator

1. Call to Order

Vice Chair Clayton called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Trustees

Keith Zuspan Sean Clayton Eric Barney Kelly Bush Paulina Flint Laurie Stringham Joe Smolka
Chair Vice Chair

3. Public Comments

There were no public comments.

4. Approve meeting minutes for May 14, 2025

Trustee Flint moved to approve the May 14, 2025 Board meeting minutes as presented. Trustee Smolka seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”.

5. Public Hearing on the 2024 -2025 Fiscal Year Amended Budget

a. Open the Public Hearing

Trustee Smolka moved to open the public hearing. Trustee Barney seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”, after which Vice Chair Clayton declared the public hearing to be open.

b. Overview of the MSD 2024 – 2025 Fiscal Year Amended Budget

Stewart Okobia presented a brief overview of the proposed amendment to the 2024 – 2025 Fiscal Year Budget of the MSD. In particular, he explained that, due to the length of the MSD’s new office lease, the lease must be accounted for in the Budget. He calculated the present value of total lease payments of \$4,907,152.88 over the ten year eight month lease term to be \$3,340,759.49 using a Zions Bank loan rate of 6.88%.

c. Public Comments or Questions

There were no public comments or questions.

d. Close the Public Hearing

Trustee Flint moved to close the public hearing. Trustee Smolka seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint and Smolka each voting “aye”, after which Vice Chair Clayton declared the public hearing to be closed.

6. Adopt Resolution 2025-05-03 adopting the MSD’s 2024-2025 Fiscal Year Amended Budget

Trustee Barney moved to adopt Resolution 2025-05-03 thereby amending the MSD’s 2024-2025 Fiscal Year Budget. Trustee Flint seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”.

7. Contract Amendment for Change Order #1 with MC Contractors for Copperton Storm Drain in the amount of \$55,358.88

Tamaran Woodland presented Change Order #1 with MC Contractors for the Copperton Storm Drain Project in the amount of \$55,358.88. Tamaran stated that sufficient funds are in the project budget to cover the Change Order.

Trustee Bush moved to approve Change Order #1 to the Contract with MC Contractors for the Copperton Storm Drain Project in the amount of \$55,358.88, as presented. Trustee Barney seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”.

8. Contract Amendment for Change Order #2 with MC Contractors for Copperton Storm Drain from the amount of \$161,373 to \$45,850 for a savings of \$115,523

Tamaran Woodland presented Change Order #2 with MC Contractors for the Copperton Storm Drain Project. Change Order #2 decreased an expenditure from the original amount of \$161,373 down to \$45,850 due to a change in the work that is to be completed.

Trustee Bush moved to approve Change Order #2 thereby amending the Contract with MC Contractors for the Copperton Storm Drain Project by reducing a charge from \$161,373 down to \$45,850, for a savings of \$115,523. Trustee Flint seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”.

9. Update on MSD Transportation Master Plan

Dan Torres presented an update on the MSD Transportation Master Plan.

10. Approve Replacement of MSD vehicles

Trent Sorensen presented a request to replace up to six vehicles and remove one vehicle from the MSD fleet. He explained the need for certain vehicles to be replaced based on age, mileage, and Fleet Service recommendations. He noted that, when the MSD acquired five Salt Lake County Engineering Department vehicles, the County also remitted to the MSD the current replacement funds for those vehicles because the MSD provided the funds as part of its periodic payments to the County. By using the fund balances and auction proceeds for the surplus vehicles, no additional funds should be needed to acquire the new vehicles.

Trustee Smolka moved to approve the replacement of MSD vehicles as discussed. Trustee Flint seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”.

11. General Manager report

Marla Howard presented her General Manager's Report:

- An offer for the Director of IT position has been extended. The proposed start date is June 17th.

- Marla Howard and Michael Duncan met with Brian Whiting regarding the MSD's cyber security needs. Michael Duncan decided to use Barracuda at an all inclusive cost of \$25,000 a year.
- Tomorrow, Marla Howard, Michael Duncan, and Diana Baum will attend the UVU Utah Public Policy Summit.
- Between June 2 and June 4, Marla Howard will attend an Arbinger Training certification course.
- A "great" All-Staff training was held on Wednesday of last week.
- The municipal general election candidate filing period will be next week from June 2 through June 6. Diana Baum will be available from 8 a.m. to 5 p.m. each of those days to accept candidate filings for each of the municipalities served by the MSD, and she will be joined by Rori Andreason on Friday.
- Daniele Benigni has been hired as a Long Range Planner. Her first day was last Monday.
- The Code Enforcement Officer Job Description is being rewritten. This position has been open for some time.
- The Code Enforcement Supervisor interviews are wrapping up and a decision is expected on Friday.

12. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

Mark Anderson responded to a question from Trustee Smolka regarding annual Open and Public Meetings Act training requirements.

13. Identify future agenda items

No future agenda items were suggested.

14. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))

This agenda item was not needed.

15. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))

This agenda item was not needed.

16. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

17. Discuss the pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

18. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Smolka seconded the motion. The motion carried with Trustees Barney, Bossard, Bush, Clayton, Flint, and Smolka each voting “aye”.

Vice Chair Clayton declared the meeting to be adjourned at 6:43 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 11th day of June, 2025.

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk

4933-3479-2777, v. 5