

**City of Taylorsville  
Planning Commission Meeting Minutes  
May 13, 2025**

**Briefing – 6:30 p.m. / General Meeting – 6:00 p.m.  
2600 West Taylorsville Blvd – Council Chambers**

## Attendance

## Planning Commission

Don Russell – Chair  
Lynette Wendel  
Gordon Willardson  
David Wright  
David Young (Alternate)

## Staff

Jim Spung – Senior Planner  
Terryne Bergeson - Planner  
Jamie Brooks – City Recorder

**Excused:** Commissioners Don Quigley, Marc McElreath and Cindy Wilkey

**Others:** Ernest Burgess, Bob Knudsen, Michelle Holman, Robin Marvive, and Michael Nieuwland

## **BRIEFING SESSION – 6:00 P.M.**

## 1. Briefing Session to Review the Agenda

24 Senior Planner Jim Spung provided an overview of the evening's agenda. He noted that  
25 Commissioner Quigley had texted him and would likely not be present. Marc McElreath  
26 was traveling for work but might join via Zoom.

27 Mr. Spung stated there was a short agenda for the night, consisting of minutes approval  
28 for three meetings and a subdivision application.

29 Commissioner Wendel asked that the minutes be considered in three separate motions  
30 as different commissioners were in attendance at each meeting.

31 Mr. Spung then briefly discussed the subdivision application, noting it was for a property  
32 the commission should be familiar with because it had been discussed previously. The  
33 property was near the Taylorsville Bennion project and involved creating two flag lots  
34 behind existing duplex units.

35 Mr. Spung showed maps and images of the proposed subdivision, explaining the layout  
36 and configuration. He noted the front setback would be measured from the common  
37 shared property line, with side setbacks on the north and south, and rear setbacks on the  
38 east and west. This would resemble the configuration of neighboring properties.

39 Mr. Spung mentioned he had received a few emails from neighbors. He stated he would  
40 read the neighbor's messages during the public hearing portion of the meeting.

41 Commissioner Wendel asked for clarification on whether this was the same property  
42 discussed previously that involved a potential inheritance situation. Mr. Spung confirmed  
43 it was the same property, clarifying that the applicant's great aunt lived in one house and  
44 his grandfather in another, though the grandfather's parcel was not included in this plat.

45 Mr. Spung noted that the application met flag lot criteria and fit with the neighborhood,  
46 matching the adjacent subdivision. He stated that while ideally something else might go  
47 there eventually, this proposal meets the standards and had been applied for on private  
48 land.

49 Commissioner Willardson asked about fire code requirements. Mr. Spung explained that  
50 a turnaround was not required as it was fewer than 150 feet from a hydrant or public road.

51 Chair Russell then updated the Planning Commission on the most recent City Council  
52 meeting, noting that the rapid transit item was unanimously approved. The general plan  
53 item was discussed but action was deferred, with Council members indicating they  
54 needed more time to review it. City Recorder Jamie Brooks added that further discussion  
55 was planned for the first meeting in June with potential passage expected in late June or  
56 early July.

57 Mr. Spung encouraged commissioners to continue reviewing the general plan chapters  
58 and provide feedback, as changes could still be made even after adoption through a  
59 public hearing process.

60 Commissioner Wendel asked for her colleagues' thoughts on the revised economic  
61 development chapter. Commissioner Young felt it was improved with more direction, and  
62 the discussion focused on implementation and encouraging the city to be proactive. Mr.  
63 Spung pulled up the revised chapter to review key changes, including new charts and  
64 data on revenue sources, sales tax trends, retail trade areas, and detailed information on  
65 local shopping centers.

66 The briefing session adjourned at 6:23 p.m.

#### **REGULAR MEETING – 6:00 P.M.**

68 Chair Russell read the welcome statement and explained that Commissioners McElreath,  
69 Quigley and Wilkey had been excused.

#### **Consent Agenda**

**2. Review/Approval of the meeting minutes of March 25, April 8, and April 22,  
2025.**

71

72 Commissioner Wright noted he had some discussion points for the April 22 minutes. The  
73 commission agreed to handle approval of each set of minutes separately.

74 **MOTION: Commissioner Wendel moved to approve the meeting minutes for March  
75 25, 2025. The motion was approved by Commissioner Young and  
76 passed unanimously.**

77 **MOTION: Commissioner Wendel moved to approve the meeting minutes for April  
78 8, 2025. The motion was seconded by Commissioner Willardson and  
79 passed unanimously.**

80 Regarding the minutes for the April 22 meeting, Commissioner Wright requested that a  
81 response from Mark McGrath regarding other cities' economic development spending be  
82 included in the minutes, as he felt it contained useful information. He indicated his  
83 question was at about line # 335 in the draft minutes. Ms. Brooks indicated she would  
84 review that portion of the recording and add the requested response.

85 **MOTION: Commissioner Wright moved to table approval of the April 22, 2025  
86 meeting minutes. Commissioner Wendel seconded the motion which  
87 passed unanimously.**

88

89 **SUBDIVISIONS - Administrative Action**

90 **3. Public Hearing and Consideration of Preliminary Subdivision Approval to  
Create Four Residential Lots on 0.979 Acres of Property at Approximately  
1881, 1883, 1901, and 1903 West 4655 South in Taylorsville, Utah; (File 1S25-  
SUB-000494-2024; Applicant: Jake Larsen, Desert Peak Builders; Presenter:  
Mr. Spung, AICP / Sr. Planner)**

91 Mr. Spung presented the subdivision application, showing vicinity maps and aerial views  
92 of the property. He explained that the proposal would create two flag lots behind existing  
93 duplex homes, with a shared 20-foot-wide driveway. Mr. Spung noted that the application  
94 generally complied with city code criteria, though some minor comments were still being  
addressed with the applicant.

95 Staff recommended approval with the following conditions:

- 96 1. All outstanding city department and review agency comments be resolved and  
97 subsequent revisions comply with applicable city ordinances, codes, and  
98 standards prior to plat recording.
- 99 2. The plat be compliant with all requirements and standards of Salt Lake County.
- 100 3. All required fees and bonds are to be paid to the City.

101 Mr. Spung outlined three recommended conditions of approval: addressing outstanding  
102 comments, complying with city codes and ordinances, meeting Salt Lake County  
103 standards, and paying all required fees and bonds.

104 Commissioner Willardson asked about responsibility for the private road and whether it  
105 was sufficient for fire and safety access. Mr. Spung confirmed that maintenance would be  
106 the sole responsibility of the back lot owners, and that Unified Fire had approved the  
107 current configuration. He also noted that no parking would be allowed on the private lane  
108 (which would be noted on the plat) with signs to be installed as required by the fire  
109 department.

110 Applicant Jake Larsen thanked city staff for their assistance and explained that this  
111 concept had evolved from a previous mixed-use proposal that was unsuccessful. He  
112 stated they had worked closely with staff to ensure compliance with city codes.

113 Chair Russell asked Mr. Larsen when he hoped to break ground. He responded that he  
114 hoped to do so in August.

115 During the public hearing, three residents spoke:

- 116 1. Robin Marvine, an adjacent property owner, expressed concerns about fencing,  
117 security, and potential noise from the new homes.
- 118 2. Michael Nieuwland asked about snow removal practices on similar nearby  
119 properties and whether the proposed homes would be tall like other recent builds  
120 in the area.
- 121 3. Michelle Holman noted issues with snow removal, garbage cans, and cars not  
122 respecting an existing fire lane.

123 In response to the public comments, Mr. Spung explained that a 6-foot vinyl privacy fence  
124 was proposed along the entire south property line. He noted that pushing snow from  
125 private drives onto public streets was generally not allowed and she suggested contacting  
126 the city if that was already occurring as had been suggested. Regarding building height,  
127 Mr. Spung explained that while not part of this subdivision review, the general maximum  
128 height for homes in the city was 35 feet.

129 Jake Larson added that the intent was to build rambler-style homes, which would fit the  
130 buildable area and be consistent with the neighborhood demographics and median  
131 income.

132 Commissioner Wright initiated a discussion about the mixed-use zoning of the property  
133 and how it related to the city's broader development goals. Commissioner Wendel and  
134 Mr. Spung provided context on the challenges of implementing mixed-use development  
135 in a largely built-out city and explained how the current proposal, while not mixed-use,  
136 still met code requirements and preserved the existing neighborhood character.

137 **MOTION:** Commissioner Wright moved to approve File 1S25-SUB-000494-2024,  
138 the Preliminary Subdivision Plat Creating Four Residential Lots on  
139 0.979 Acres of Property at 1881, 1883, 1901, and 1903 West 4655 South  
140 in Taylorsville, Utah, Subject to Findings and Conditions as Outlined  
141 in the Staff Report. The motion was seconded by Commissioner  
142 Willardson and passed unanimously.

143 **ADJOURNMENT**

144 **MOTION:** Commissioner Wright moved to adjourn. Commissioner Wendel  
145 seconded the motion, and the meeting adjourned at 7:02 p.m.

146  
147  
148  
149 Jamie Brooks, MMC  
150 City Recorder

151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165