

**Edith Bowen Laboratory School
Governing Board Meeting
Unofficial Minutes
The Collaboratory Room 233
May 15, 2025
3:30 PM**

Board Members Present

Dr. Steven Camicia - Board Chair
Dr. Jody Clarke-Midura
Whitney Mortenson
Frank Schofield
Joel Lopez
Dr. Nate Justis
Dr. Laura Reina
Jennifer Barton
Carolina Harward (GB Secretary)

Excused:

Dr. Shawn Whiteman - Interim Dean
Dr. Jennifer Grewe

1. WELCOME & CALL TO ORDER

a. Roll call

Dr. Steven Camicia called the meeting to order at 3:30 pm. Roll call.

Dr. Steven Camicia - Board Chair
Dr. Jody Clarke-Midura
Whitney Mortenson
Frank Schofield
Joel Lopez
Dr. Nate Justis
Dr. Laura Reina





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Jennifer Barton
Carolina Harward (GB Secretary)

2. CONSENT ITEMS

- a. Vote to approve board meeting minutes from March 20, 2025

Motion: Dr. Jody Clarke-Midura

Second: Frank Schofield

Vote: Dr. Steven Camicia
Whitney Mortenson
Dr. Jody Clarke-Midura
Frank Schofield

3. Public Comment

No Public Comment.

4. BUSINESS MANAGER REPORT

- a. Monthly Summary

Dr. Justis and Ms. Barton presented the financial updates:

- Playground Project: Construction starts after June 5th; most savings have been utilized, but future funding may improve stability.
- Donation and Endowment: A family has started an endowment to help with expenses, but it won't cover the entire shortfall.
- Managing Costs: Clear communication about donations is needed to avoid misunderstandings about fees.

Action Items:

- Enhance communication with parents regarding costs and donations.
- Schedule meetings for families.





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[Summary of Accounts April 2025](#)

[Monthly Comparison FY25.xlsx](#)

b. Approval of FY26 budget (vote)

i. Discuss closing of after school club

Dr. Justis discussed next year's budget, highlighting possible cuts of \$60,000 to \$90,000 due to reduced Higher Education Funding, affecting the after-school club, which is currently subsidized by \$40,000 annually. Fortunately, the Boys and Girls Club is interested in running a similar program at a comparable cost. Janelle, the current director, has successfully revived their operations and will provide staff training and curriculum, needing only space from us.

Dr. Justis also mentioned potential slight reductions in other areas, including employee Christmas gifts, with an operating surplus of about \$31,000 and plans to cut travel expenses. If funding cuts are less severe, there are opportunities for more behavioral consulting and resources.

Questions about the budget revealed that amendments typically occur in October or November after audits, with projections based on university suggestions. The Boys and Girls Club will still accommodate EBLS students.





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Action: To approve the FY26 budget as it stands.

Motion: Frank Schofield

Second: Dr. Jody Clarke-Midura

Vote: Dr. Steven Camicia

Whitney Mortenson

Dr. Jody Clarke-Midura

Frank Schofield

[Budget FY26 Governing Board Initial](#)

5. REGULATORY & STATUTORY COMPLIANCE

a. 2025-26 Educational service days for kindergarten (vote)

Motion: Whitney Mortenson

Second: Dr. Jody Clarke-Midura

Vote: Dr. Steven Camicia

Whitney Mortenson

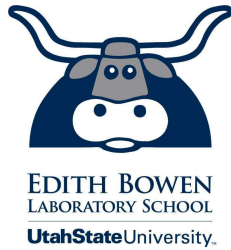
Dr. Jody Clarke-Midura

Frank Schofield

b. Maturation curriculum (discuss)

Dr. Reina reported that the Maturation curriculum was reviewed and found to be free of issues when it was presented in October.





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6. SCHOOL REPORTS

a. Principal's report - Dr. Justis

i. Highlights

- The kindergarteners went to Stokes Nature Center
- The first graders went today to Zootah and Willow Park
- Sixth graders participated in fly fishing, where they learned to tie flies and fish.
- The 6th graders released trout at the Wellsville reservoir.
- There's an exhibit of photos of field experiences at the Sorenson Center
- Dr. Reina invited the members of the board to attend the Musical

7. Adjourn

The meeting adjourned at 4:11pm.

