

Gunlock Special Service District

February 5, 2025

Board members present: Directors: Kip Bowler, Diann Covington, Paula Guthrie, Dusty Leavitt, Odean Bowler. Judy Leavitt, Certified Operator and Roxanne Aplanalp, Clerk present. Ethel Benware, CCA, excused. Chairman called the meeting to order at 7:02 PM; quorum established. Pledge of Allegiance recited.

Approve December Minutes: Odean Bowler, Dusty Leavitt and Judy Leavitt offered corrections for misspelled words on pages 2 & 3, clarify contractor moving meter, 12 inches for clearance, Danny for Dave, add was, and correct head house.

Motion by Director O. Bowler seconded by Director Guthrie to approve the December minutes with corrections. Unanimous approval with Directors Covington, O. Bowler, Guthrie, Leavitt voting aye.

Approve November and December Expenditures: Clerk advised ended year within budget. Director O. Bowler asked about loan payment. Clerk advised the 2005 loan will be paid off with this year's payment.

Motion by Director Guthrie seconded by Director O. Bowler to approve the financial reports. Unanimous approval with Directors Covington, O. Bowler, Guthrie, Leavitt voting aye.

Director Reports:

Water System: All okay. Chairman Bowler asked Director Leavitt to discuss the leak. Director Leavitt replied the problem at head house was resolved. Chairman shared the pictures of leak. Director Guthrie asked how did we know about the problem. When she called Taylor, he asked if that was cause of wet ground by his drive. Judy said there is a natural seep near Taylors. Vice Chair asked what is considered minimal use when have leak. CO said showering okay just no clothes or dish washer and no outside watering. Judy, Dusty, and Kip all commented on seeing damp ground near head house plus water in channel in head house. Digging found the pipe going from the head house to the first tank had broken away from the valve fitting. John Leavitt, a licensed water contractor, did the repair. Director Leavitt said work began around 4pm and the break was discovered that evening. The next day 8-9' of pipe was replaced. Discussion on how much tank level went down during the repair. CO replied was not down past the one foot level. Director Leavitt said he was surprised it did not go down as much as expected. He estimated about 15,000 gallons used. No water was going out the overflow. Director Leavitt said the cast iron pipe was not rotted and was encased in cement so some movement had to cause the break. Chairman Bowler discussed feeling his home shake in late January. Gary Bringham said he felt it also. The Gunlock fault line runs near their homes plus the tank area. Chairman thanked Director Leavitt for taking control and overseeing the problem.

Street Lights/Park: Director O. Bowler reported couple of lights out. Since Park not being used in evenings during this time of year, he recommended bulbs not be replaced for a couple of months. Consensus okay to wait.

Clerk Report: First of year always busy with conflict of interest and ethical behavior forms to be signed. Working on loan response. Advised had spent several hours on the meter readings report and individual letters. Director O. Bowler said he needed to be reminded of self audit.

Certified Operator [CO] Report:

TCR Samples: December and January passed. February has been taken.

DBP Report: Submitted in early January.

-CO turned in the work log: Will have to get log to you

-Changed up test site sample plan. Substituted Dusty home for Peck. Plan has been submitted to Div of Drinking Water. Judy gave copy to Clerk for file.

Director Guthrie asked about turning sprinkler on. CO said it is going to turn cold again so not time to turn on.

Cross Connection Administrator Report: Clerk reported Ethel said she had checked with Scholzen about cemetery and they had dual check and setter for \$1600. Dusty mentioned type ranges from \$4000 to couple hundred. He will work with Ethel on this connection. Clerk said Ethel was attending Rural Water conference also. Judy said her picture has been included on some of the literature Rural Water sending out about conference.

Old Business

Status of Park Pavillon: Chairman said contractor waiting until warmer weather to complete the restroom. Director Covington said she thought it was all done. Chairman said all payments have been submitted and paid. Material is here for restroom. Clerk advised she had spoken to Taylor Ence about connecting the old building power to new meter. The conduit is in place. He will work with Power Company to get old meter and wire going over Vickie property removed. Will also connect the basketball court. All power will come from new meter.

Statue of Dual Check Valves: Cross Connection Administrator report.

Discuss Park Trash Cans: Vice Chairman showed picture of type Board had discussed. It is \$270. She will order two for the Park. Will be here on Feb 11. Discussion about weight of base so not blow over in wind. Lids can be locked down. Director Guthrie will be custodian of key. Director Covington commented if Odean is in charge of Park, he should be in charge of garbage and keys. Chairman asked about tables. Director Guthrie said they are here.

Discuss Meter Reading Information to Residents: Clerk asked if any comments to the proposed letter and newsletter regarding meter reading and usage. Kip said he and Dusty found the meter that had been buried. She said the number of gallons used for the Water Use Data Report due March 1 should be 19,351,000 gallons. Judy discussed Helen's meter and does not think the reading is correct. Dusty said the meter was in good condition when he replaced the check valve. Clerk will recheck the reading. Clerk said all the high users have been over the base number since reading began. Clerk said there will always be some properties over the

15,000 gal due to large orchards, big lots, no irrigation water. Clerk discussed what will be in the letter informing residents of their use. This information will be the February bill insert. Clerk said still deciding when to do next reading—couple times a year or just once. Director Guthrie asked if had any idea when the connections not installed will go in. Discussion not aware of any new homes this year. Judy said she had received letter for Rodeo about Ohran meeting at planning commission to combine 3 lots into one for a parcel change. Chairman asked if got letter as neighbor. Judy said yes. Should not have any impact on GSSD as connection already installed. Clerk asked parcel numbers involved. Judy said his home plus two on either side 13-14-15. Director Guthrie stated seem odd to have 14 month reading. Clerk explained why. Normally read in April and October but wanted to read closer to end of year to get a better number for Water Use Data Report. Clerk said a new bill going thru legislature about enforcing tiered rate billing. Discussion about different ways to do tiered rate billing. Director Leavitt commented on Veyo doing flat rate and then read and bill for usage during warm months. Their meters are electronic and can be read driving by. Discussion about cost of those kind of meters. Chairman said some day billing based on use will come.

New Business:

Discuss UCMR 5 Sampling/Results: Certified Operator explained this is new process that is in information gathering stage for future base line. It is not an adopted process yet. The sampling is for micro plastic substances. Gunlock results are non detectable. CO said Roxanne has email with results. Clerk asked about samples and cost. Judy said she received box with kit and no cost to local company. She had to take sample and return to lab. Every source in the United States had to do this. Chairman asked if this is yearly test. Judy said not sure. Clerk asked if public notification required. CO thinks there will be a class at conference to explain this more. Chairman said this may relate to reusable water which does not involve us. Clerk commented letter makes reference to 2026-2029 time frame.

Discuss/Approve Interlock Agreement for Election: Clerk said 3 positions will end this year—Odean, Paula, and Diann. Candidate filing will be June 1-9 so forms can be signed at June meeting. Clerk explained this agreement would enable the Washington County to do the majority of the work for the November election. Clerk would still be involved. She recommended the Board accepts this process. Last election cost was \$150.

Motion by Director Leavitt seconded by Director O. Bowler to enter into interlock agreement with Washington County for election . Unanimous approval with Directors Guthrie, Covington, O. Bowler, Leavitt voting aye.

Report on Electrical Meters at Park: See report in Status of Park under old business.

Discuss Certified Operator Use of Personal email: Clerk pointed out CO still using personal email address so not all information coming to the GSSD files. Discussion on how Clerk signs into gssd email to do the GSSD business to have records on file as required. Chairman asked if information he was getting came to GSSD. Clerk said she had not seen the report he showed. Discussion about Chairman and CO advising Div of Drinking Water to use the GSSD email address. Gary Bringhurst said he would explore way to use gssd email. He said we only pay for a single address. May be way to set up something. He will check it out. Judy asked how often email checked. Clerk said she does it daily except when gone.

Discuss/Approve Leak at Tanks: See Discussion under Directors Report for Water System for s discussion about the leak. Clerk said invoices for both the material of \$1450 and labor of \$2550 had been received. It is an emergency repair. CO said Jarold had started the digging to find the leak but he would not be submitting any bill. No money budgeted for this break.

Motion by Director O. Bowler seconded by Director Leavitt to pay the material and labor bills totaling about \$4000. Unanimous approval with Directors Guthrie, Covington, O. Bowler, Leavitt voting aye.

Director Leavitt said he pulled all vegetation around the tanks and noticed seeping around the old tank. The Board discussed last time divers examined tank—thought about 5 years ago—need to have a diving team check for potential cracks in the concrete tank. Director Leavitt asked if we had insurance. Clerk replied not for earthquake. Director Leavitt said there is a way to coat inside of tank but would have to drain tank. He thinks we should start calling around for prices. This will be an agenda item for April. Director O. Bowler asked that the self audit be on agenda also.

Board Comments for Future Meetings: Chairman discussed action he planned to take on points assessed due to pipe not high enough near spring. Screen is on so those points should be removed. He is going to ask if anyone in their office has common sense about water not running uphill without power. Director Leavitt going to check plans to make sure the overflow pipe is not the problem with leak. Discussion about where overflow comes out of tanks.

Clerk reminded the Board all need to take Open Meeting Training each year plus Kip and Dusty to complete Board training.

Discussion of next Town Clean up. No need to do in March. Will do Saturday April 5th. Paula will announce on Gunlock facebook. Clerk said will put in Feb bill insert..

Public Comments: Fire Chief Charlie Guthrie announced February 27 meeting here called Ready-Set-Go. Good training on fire suppression and evacuation. Like as many people here as possible. Fire Chief Guthrie discussed the work on Veyo bridge that will send more traffic thru Gunlock this weekend. Emergency conditions have been addressed with an ambulance staying in Veyo and the Ivins and Enterprise Fire Departments on alert to respond any action in Gunlock.

Community Issues: None

Adjourn: Meeting adjourned at 8:29 PM

Motion by Director O. Bowler seconded by Director Leavitt to adjourn. Unanimous approval with Directors Guthrie, O. Bowler, Covington, D Leavitt voting aye.

Approved: 4-3-2025

Roxanne Aplanalp, GSSD Clerk

Public Present: Charlie Guthrie, Gary & Marci Bringhurst