

**MINUTES  
ELECTRICIAN AND PLUMBERS  
LICENSING BOARD**

**May 7, 2025**

**Electronic Meeting  
With Anchor location in Rm 475**

**CONVENED:** 9:04 a.m.

**ADJOURNED:** 10:03 a.m.

**Bureau Manager:**

Stephen Duncombe  
Allyson Pettley

**Board Secretary:**

Nicole Herrera

**Board Members Present:**

Terry McBride  
Matt Lawson  
Mike Hartwell  
Cory Moore  
Keven Verwer  
Jason Haun  
Harvey Hansen  
Steve Woodman

**Board Members Absent:**

Justin May  
Matthew Campisi

**Guests**

Dave Hill  
Ken Adams  
Sandi Monson  
Thomas Hicken  
Robert Martinez  
Rob Allen  
Nephi Raynor  
Shawn Swapp  
Drake Layton

**DOPL Staff Present:**

Bobby Main, Investigation  
Sicily Hill, Compliance  
Boyce Barnes, Continuing Education  
Jenna Mayne, Exam Coordinator  
Patrick Fitzgibbon, Outreach  
Ashley Beyer, Outreach  
Karissa Lewis, Outreach

**TOPICS FOR DISCUSSION****ADMINISTRATIVE BUSINESS:**

Approval of Minutes  
Time: 4:20

Elect/Re-elect Chair  
and Vice Chair:  
Time: 5:00

Investigation Update  
Time: 19:15

Continuing Education Update  
Time: 7:40

**DECISIONS AND RECOMMENDATIONS**

Mr. Hansen made a motion to approve the April 2, 2025 minutes Mr. Haun seconded the motion. The motion passed unanimously.

Mr. Woodman made a motion to re-elect Justin May as the Chairperson. Mr. Warner seconded the motion. The motion passed unanimously. Mr. Haun made a motion to re-elect Terry McBride as Vice Chairperson. Mr. Woodman seconded the motion. The motion passed unanimously.

Bobby Main gave the board an update on investigations. Item noted. No action taken.

Boyce Barnes gave the board an update on continuing education. Item noted. No action taken.

Compliance Update  
Time: 8:45

Sicily Hill gave an update on compliance. Items noted. No action taken.

Testing/Exam Update:  
Time: 12:25

Jenna Mayne gave an update on testing and exams. Items noted. No action taken.

Outreach Update  
Time: 23:35

Patrick Fitzgibbon gave an update on outreach. Mr. Fitzgibbon introduced DOPL's new outreach Manager Karissa Lewis. Items noted. No action taken.

## **DISCUSSION and ACTION ITEMS:**

**Nephi Raynor:**  
Time: 31:25

Mr. Raynor came before the board to see if it was possible to renegotiate his stipulation. The board discussed it. Mr. Hartwell made a motion to keep the stipulation as is. Mr. Hansen seconded it. The motion passed unanimously.

**Exam Working Group Update:**  
**Ken Adams**

Time: 43:00

The volunteers are: Ken Adams, Rob Allen, Dave Hill, Will Pierce and Boyd Bindrup. The group wanted to get additional information on having PROV pre-approve for the exams. The plumber's preference is not to change anything. At this time the board has decided to not make any changes at this time.

## **ADJOURN:**

Adjourned at 10:03 a.m.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

Date: 06/04/2025

X Justin May  
Justin May (Jun 4, 2025 14:12 MDT)

Electrician and Plumbers  
Licensing Board Chairperson

Date: 06/04/2025

X *Stephen Duncombe*

Bureau Manager, Division of  
Professional Licensing