

Interlaken Town Council Regular Meeting Agenda
Tuesday, 06 May 2025, 6:30 PM – 8:00 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJINT3loV3J4Nm83TFJOdGVsUE1ldz09>

- 1. Call to Order**
- 2. Roll Call**
- 3. Presentations:** None
- 4. Public Comment:** Comments will be taken by the Town Council on any non-agenda items. Comments are limited to four minutes per speaker. The Council may or may not respond to non-agenda issues brought up under public comment. Those wishing to comment should stand, state their full name and address, whom they represent, and the subject matter to be addressed. Total time allocated to public comments will be no more than twenty minutes.
- 5. Consent Agenda:** None
- 6. Approval of Agenda or Changes**
- 7. Approval of 04/01/2025 Council Regular Meeting Minutes**
- 8. Presentation and Discussion of FY2026 Tentative Budget**
 - a. Review of FY2026 Budget Report and proposed tentative budget
 - b. Discussion and revisions of tentative budget
 - c. Motion to approve tentative budget
 - d. Set date for public hearing
- 9. Cross-Connection Control Program**
- 10. Speed Bumps**
- 11. Comcast Update – Proposal to Install Fiber-Optic Network**
- 12. 2025 Elections Reporting**
- 13. Financial Reporting**
 - + FY2025 Water Billing Update
 - + Year to Date Revenue and Expenses FY2025 Reporting
- 14. Building Permit Update and Planning Commission Status**
 - a. Active Building Permit Reporting
 - b. Planning Commission – land use code review
- 15. Other Business**
- 16. Council Comments**
- 17. Adjournment**

Interlaken Town Council Regular Meeting Agenda
Tuesday, 06 May 2025, 6:38 PM – 7:41 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

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Zoom Meeting Link

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1. Call to Order - Mayor Harrigan called the meeting to order at 6:38pm.

2. Roll Call

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Jill Jacobson, Council Member

Erin Merryweather, Council Member

Timm Dixon, Council Member was absent

Matt Hermann, Planning Commission member

3. Presentations: None

4. Public Comment:

Tasha Lingos, 311 Interlaken Dr. – having a difficult time with a neighboring dog barking. Greg – the town is not responsible for enforcement. Call Heber Valley Animal Control.

Tracy Henry, 328 Bern – how many full-time residents are there? Greg - 75-80.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 04/01/2025 Council Regular Meeting Minutes

Motion: Council Member O’Nan moved to approve the 4/1/25 Council Meeting Minutes.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Presentation and Discussion of FY2026 Tentative Budget

a. Review of FY2026 Budget Report and proposed tentative budget

Town Administrator Smith prepared a FY2026 budget proposal and presented it to the council. See the attached document.

b. Discussion and revisions of tentative budget

Greg’s major concern is that we fall behind in taking care of the town’s major assets – roads and water.

Chuck Cullom – wanted to thank and support the town for investing in the water system study. He thinks we’re on the right track.

Greg – the first draft had a higher tax hike, and we decided to soften the blow this year. It’s important to invest in the town.

c. Motion to approve tentative budget

Motion: Council Member O’Nan moved to approve the FY2026 Tentative Budget as presented.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

d. Set date for public hearing

Back-to-back hearings will be scheduled for Tuesday 6/3/25. At 6:00pm, a public hearing will be held to discuss proposed Town Ordinance No. 16 Amending Compensation for Interlaken Town Elected and Appointed Officers. At 6:30pm a public hearing to discuss the tentative FY2026 budget will be held. Following the hearings, the regular town council meeting will be held.

9. Cross-Connection Control Program

Smith reported progress on the town’s annual survey for our cross-connection control program. The town is required by the state to verify protection of the culinary water system from contaminants through the use of backflow prevention devices installed on irrigation systems and fire prevention systems with connections to the town water system. See the attached ordinance passed on May 24, 2024 regarding this requirement. All lots are required to submit BFPD test reports to the town by June 30th to comply. The response so far has been slow, but Smith will continue to send out notices and complete the process.

Interlaken Cross Connection Control Status				5/6/25		
Category	Irrigation System	Irrigation BFPD	Irrigation Tested	Fire Suppression System	Fire BFPD	Fire Tested
Occupied Lots with "Yes" =Y	43	38	3	20	19	4
Occupied Lots with "No" =N	106	3	41	96	0	60
Occupied Lots with "Unknown" =U	1	3	0	33	34	0
Empty Lots with "Empty" =E	35	35	35	35	35	35
Lots with "Not Applicable" - Empty or no System =X	0	106	106	1	97	86
Total Lots Counted	185	185	185	185	185	185

10. Speed Bumps

Removable speed bumps have been requested for various spots in town - Derek will install them.

11. Comcast Update – Proposal to Install Fiber-Optic Network

The town is currently working with Comcast to complete a franchise agreement to provide fiber optic service throughout town. There may be an issue with things put in the right of way as Comcast will need to bury cable along all the roadways. See the attached draft franchise agreement.

12. 2025 Elections Reporting

No candidates have reached out yet to declare interest in the 2 open council seats, and the position of mayor.

13. Financial Reporting

+ FY2025 Water Billing Update. The town has collected 96% of the billed amount. Here’s a summary of the collected revenue.

Invoice/Deposits	Base Payment	Overage Payment	USPS Payment	Late Payment	New Owner Payment	Total Payment
Original Invoice	\$ 210,331.00	\$ 22,805.35	\$ 105.00	\$ 1,250.00	\$ 150.00	\$ 234,641.35
Batch 00	\$ (3,057.18)	\$ -	\$ -	\$ (800.00)	\$ (150.00)	\$ (4,007.18)
Batch 01	(\$34,063.82)	(\$3,631.37)	\$0.00	\$0.00	\$0.00	(\$37,695.19)
Batch 02	(\$133,788.00)	(\$15,331.23)	(\$70.00)	\$0.00	\$0.00	(\$149,189.23)
Batch 03	(\$24,110.00)	(\$175.95)	(\$20.00)	\$0.00	\$0.00	(\$24,305.95)
Batch 04	(\$7,501.00)	\$0.00	(\$10.00)	(\$100.00)	\$0.00	(\$7,611.00)
Batch 05	(\$2,160.00)	\$0.00	\$0.00	(\$50.00)	\$0.00	(\$2,210.00)
Total Payments	\$ (204,680.00)	\$ (19,138.55)	\$ (100.00)	\$ (950.00)	\$ (150.00)	\$ (225,018.55)
Accounts Receivable	\$ 5,651.00	\$ 3,666.80	\$ 5.00	\$ 300.00	\$ -	\$ 9,622.80
FY2025 Budget	\$ 209,000.00	\$ 7,500.00	\$ 50.00	\$ 50.00	\$ 450.00	\$ 217,050.00

+ Year to Date Revenue and Expenses FY2025 Reporting. See the attached revenue and expense reports.

14. Building Permit Update and Planning Commission Status

+ Active Building Permit Reporting - Matt Hermann reported that at the 339 Jungfrau, Pope new build, footings inspection completed, pouring completed.

+ Planning Commission – land use code review – Nothing to report, have not scheduled a meeting with Derek Becker.

15. Other Business - none

16. Council Comments none

17. Adjournment

Council member O’Nan moved to adjourn the meeting. Council member Jacobson seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:41pm. The next regular town council meeting is scheduled for Tuesday June 3rd, 2025, at 7:00pm via Zoom.

Presented at the Town Council meeting on May 6, 2025

RE: FY2026 Budget Proposal

To: Interlaken Town Council and Public

From: Bart Smith, Interlaken Town Administrator

This document has been provided to the council and lot owners in Interlaken Town to inform and promote discussion regarding the town's FY2026 budget, for July 1, 2025 through June 30, 2026. This report has been prepared for the May 6, 2025 Town Council Meeting. It includes general information about the town's finances and specifics about the current FY2025 budget and a proposed draft FY2026 budget. At the end of this document there are appendices which provide detail to accompany the information presented in the text. Some of the tables in this document have been reduced in size in order to fit within the main text to highlight the relevant information. Larger scale, more readable pdf file versions of these tables are provided in the appendices.

This report includes a first draft of the proposed FY2026 budget in Appendix A, along with various reports and tables describing the town's finances. The table of contents below summarizes the document's content.

Section	Page
1. Overview	2
2. Interlaken's Incorporation and Progress	2
3. Interlaken Town Bank Accounts	4
4. Interlaken Town Revenue Sources	5
5. Interlaken Revenue History	5
6. Interlaken Expenditure History	7
7. FY2025 Water and Road Systems Expenses	8
8. FY2026 Budget Proposal	9
9. Budget Process and Public Hearing	10
Appendix A: FY2026 Draft Budget Rev01	
Appendix B: Revenue History	
Appendix C: Expenditure History	
Appendix D: Water Master Plan Bid	
Appendix E: Amended Water Rates Ordinance	
Appendix F: Council Compensation Ordinance	
Appendix G: Road-Signage Expense Estimates	
Appendix H: Road Patch List	
Appendix I: FY2025 Jul-Apr Revenue and Expenses	
Appendix J: FY2026 Budget Dates	

1. Overview

The town's operating budget has had, over the years, items that remain consistent and predictable. For example, water master salaries, snow removal costs, General Fund administrative expenses for legal, clerical, and accounting, and revenue and expenses related to building permits. These items are fairly easy to predict and without much risk can be carried over to next year's budget with minor adjustments for inflation or labor cost increases. This report will focus on areas that require council decisions and public feedback on expenditures for our road and water systems. These areas of expense vary year to year and require some consideration.

As Interlaken completes its 10th year of incorporation as a town, it's important to review what we've accomplished over this timeframe for perspective. We've undertaken several projects focused on our water and road systems, and improved access to other public services, like our dumpsters, recycling, and annual fire mitigation services. A summary of these projects are presented in the next section.

2. Interlaken's Incorporation and Progress

At public hearings prior to the incorporation of Interlaken Town, there was much discussion about the impact, advantages and disadvantages of incorporation. It's worth noting that becoming a town offered some clear advantages right off the bat:

- Improved liability protection
- Additional revenue from the state – sales tax and B&C road tax
- Access to grants and low interest loans from the state and federal governments
- Better control over code enforcement
- Ownership and control over our roads
- Management of building permits

In these first ten years as a town, we've contributed significantly to infrastructure improvements and available services and added processes and tools for improved administrative efficiency. Here's a condensed list of these improvements and additions:

Road System

- Replaced sections of Interlaken Drive, St. Moritz Rd. and Luzern Rd. with new road base and asphalt, replacing the most heavily trafficked roads in town
- Added signage and pavement marking to improve traffic flow and safety
- Repaired and replaced worn shoulder areas, improving drainage and reducing road degradation
- Established a cost sharing agreement with Burgi Hill Ranches and The Reserves for Interlaken Drive maintenance and improvements
- Commissioned an LTAP road maintenance and reserve study to help plan maintenance and future expenditures
- Performed annual road and shoulder maintenance including crack sealing, topcoat sealing, shoulder repair, and asphalt patching

Water System

- Added a cellular based telemetry system, allowing improved monitoring of tank levels, usage, and control of the pumps remotely
- Backup generator was added to provide power to the pumps in case of an outage, paid for by a FEMA grant
- Power delivered to pumphouse was upgraded, correcting frequent outages from an obsolete network of transformers
- Both water pumps have been replaced as expected from 20 plus years of usage
- Sensus analytics system installed, upgrading all 149 meters for remote readings and monitoring
- Water System Master Plan budgeted for FY2026, providing an assessment of our system and recommendations for maintenance and improvements going forward
- Achieved compliance with state requirement for lead survey, confirming lead free status
- Began cross-connection control program to meet state requirement
- Formally affirmed the town's water rights with the state, guaranteeing future access
- Replaced a main water line on lower St. Moritz and numerous other repairs
- Completed payoff of the \$1.2 million dollar State water system bond issued for the 2003 improvements
- Met all state water testing requirements and consumer confidence reporting, obtaining high marks for water purity and system operation
- Continued maintenance on water system, including tank cleaning, meter replacements, and repairs
- Renewed water tank easement with State Park, adding 20 years to the agreement

Public Services and Safety

- Added a Verkada security system to monitor activity at the dumpster site, the interior and exterior of the pumphouse, generator, and the water tank
- Built out a larger DPW site to house our dumpsters within the town, and began offering recycling to all residents free of charge
- Added power to the DPW site to provide power for equipment and maintenance and added a cargo container for storage
- Brought hi-speed internet into town, currently provided by Utah Broadband
- Currently working with Comcast to add fiber optic service to town, including cable, phone, and broadband service
- Provided a free annual fire mitigation service, collecting wooden debris from interested lots
- Provided timely and effective snow removal service through SuperDave
- Began a program to control the spread of noxious weeds throughout town
- Contracted Heber Valley Animal Services to handle pet related issues
- Established an agreement with Wasatch County Fire Department for wildland fire emergencies
- Purchased equipment for brush removal from shoulder areas

Town Administration and Finance

- Established and revised municipal code
- Converted town records into digital format for cloud storage
- Achieved compliance with state reporting requirements, including annual AUP audit
- Created and maintained database of resident contact information
- Created User Guides and instructions for town systems and administrative tasks
- Instituted emergency text messaging system and notification protocol
- Provided regular email updates on town events and important issues
- Created a Zoom workspace for remote participation of council meetings
- Developed and maintained town website, adding important town documents and information
- Established application process and issued 68 building and excavation permits
- Established good working relationships with Midway city and neighboring communities
- Developed franchise agreements with Heber Light & Power, Dominion Energy, with Comcast currently in progress
- Moved town banking to Grand Valley Bank with better returns on investment funds
- Added online bill pay to General, Water Revenue, and Building funds
- Added remote deposit capability to reduce town treasurer workload
- Created form-based system for check payments and deposit transactions
- Held monthly council and planning commission meetings, posting minutes and associated documents on the state public website

3. Interlaken Town Bank Accounts

The Town currently uses five Grand Valley bank accounts to receive revenue, pay bills, and save money (reserves) for future expenses. Since the main components of our Town's expenses are the water system and the roads, our accounts are organized around those two entities.

Each bank account has its own budget: revenue, expenses, transfers, and a resulting increase or decrease in the fund balance. As you read through the proposed FY2026 budget, you'll notice that there are many transfers between these funds. This is how we move our revenue around to fill up reserve funds and to pay our bills. The sum total of all our transfers, at any given time, will be zero, summed over all the accounts. You'll see this on the last page of the annual budget (Net Transfers between funds).

In Table 3.1 there is a brief description of all our town bank accounts and funds:

Table 3.1 – Grand Valley Bank Accounts

Grand Valley Bank Account	Type	Description
General Fund	Checking	Main operating account
Roadway Reserve	Money Market	Reserves for road repair & capital improvements
Water Revenue Fund	Checking	Operating account for water system
Water Reserve	Money Market	Reserves for water system repair & capital improvements
Building Fund	Checking	For building permit transactions – largely a pass through account for engineering expenses related to permits

In January of this year, we began the process of moving the town's banking from Zion Bank to Grand Valley Bank. After multiple security breaches at Zion, followed by subpar customer service, we began investigating other banking options in the valley. We looked at Mountain America and Wells Fargo in Heber and learned that neither bank was setup for municipal accounts. Grand Valley, on the other hand, already had accounts with special service districts and was familiar with the banking needs of the town. Grand Valley also provided us with improved money market rates, e.g. 1.64% compared to .25% at Zion, with the option of investing in CDs with rates up to 3.85%. Grand Valley also provided us with an online bill payment service called SmartPay, which the town used for water payments and building permits this year. Finally, Grand Valley has provided us with a check scanner for remote check deposits. Now our treasurer, Sue O'Nan, doesn't have to go to the bank for deposits. Overall we are pleased with this change and happy to have made the switch.

The Fiscal Year budget for each of these 5 funds appears on a new page in the budget document. At the end of the budget document, there is a summary across all the funds to demonstrate overall growth, surpluses, and withdrawals.

4. Interlaken Town Revenue Sources

Interlaken Town receives revenue from the sources described in *Table 4.1* below.

Table 4.1 – Revenue Sources

Revenue Source	Description
Wasatch County Taxes	Distributed by Wasatch County, collected from lot owners, based on assessed property value
Interlaken Annual Water Billing	Collected by the town from lot owners, based on overall usage and lot status – developed or not
New Ownership Transfer Fees	Collected from buyer, typically at closing
Shared Interlaken Drive Maintenance Agreement with BHR	Collected from Burgi Hill Ranches HOA and The Reserves for lower Interlaken Drive maintenance
B&C Road Taxes	Distributed by the State
State Sales Tax 1% Revenue	Distributed by the State
Administrative Fees from Building Permit Applications	Collected by the town from the permit applicant
Road Impact Fees from Building Projects	Collected by the town from the permit applicant
Water Connection Fee	Collected by the town from the permit applicant
Town Engineer Building Permit Plan Review and Inspections	Collected by the town from the permit applicant and reimbursed to our engineer
Municipal Code Violations	Collected from the offender
State and Federal Grants	FEMA grant, CARES grant in FY2021, none currently proposed
Earned Interest on Accounts	Deposited directly in bank accounts

5. Interlaken Revenue History

Interlaken collects revenue from recorded lot owners from two sources: our annual water billing collected by the town, and the annual Wasatch County Tax.

The council presented a proposal to the town at a water rate hearing on November 6, 2024, to raise water rates for the second half of FY2025 and going forward, for the full year FY2026.

Table 5.1 – Monthly Base Water Rates

Base Fee Category	FY2025 1 st Half	FY2025 2 nd Half	FY2026 Full Year
Connected Lots - Monthly	\$81	\$98	\$115
Empty Lots - Monthly	\$68	\$82	\$96

The water rate increase was approved in order to pay for a major capital expense due to a line replacement on St. Moritz, and a proposal to contract a Water System Master plan to assess the overall condition of the water system and provide guidance for future expenditures.

In the draft FY2026 budget, there is a proposed Wasatch County tax increase of 15%. The FY2025 budgeted tax revenue was \$200,000 – the proposed FY2026 tax revenue is \$230,000. This tax increase of \$30,000 will be transferred into the Roadway Reserve fund, set aside for future maintenance and improvements to the town's road system. The additional \$30K would not be deemed sufficient year over year to bolster our reserves, but the 15% increase for FY2026 reduces the additional load for next year. We expect another increase of 10% for FY2027 will be necessary to maintain road reserve balances that address the town's future needs.

As noted in table 4.1, the town has received significant funding from the state and federal governments since incorporation. Note that these funds only became available to us after incorporating as a town in 2015 (fiscal year 2016). Here is a summary of revenue sources in table 5.2 over these past years. The table below includes revenue collected year by year from lot owners (assessments, county taxes, water usage fees), the state (sales tax, B&C road taxes), and the federal government (FEMA and CARES grants). A larger pdf version of this table is provided in Appendix B.

Table 5.2 – Interlaken Revenue History

Source	Budget Line #	Description	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025 (budgeted)	FY2026 (proposed)	TOTALS
Lot Owners	5	Annual IMWC Assessment	\$201,453	\$220,467	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 421,920
Lot Owners	5	Wasatch County Property Taxes	\$ -	\$ -	\$ 78,189	\$ 79,042	\$121,248	\$110,162	\$133,724	\$122,906	\$191,596	\$ 200,000	\$ 230,000	\$1,266,867
State	8	State Sales Tax	\$ 9,649	\$ 17,475	\$ 22,033	\$ 24,881	\$ 28,186	\$ 23,247	\$ 36,084	\$ 31,629	\$ 31,034	\$ 34,000	\$ 34,000	\$ 292,218
State	13	B&C Road Tax	\$ 11,720	\$ 16,471	\$ 18,408	\$ 18,605	\$ 20,068	\$ 16,044	\$ 23,419	\$ 20,503	\$ 33,421	\$ 26,000	\$ 26,000	\$ 230,659
Lot Owners	92	Base Water Usage	\$ 3,715	\$ -	\$153,718	\$162,247	\$167,253	\$177,649	\$172,115	\$170,610	\$176,288	\$ 209,000	\$ 245,000	\$1,637,595
Lot Owners	95	Overage Charges	\$ -	\$ 5,281	\$ 8,821	\$ 10,337	\$ 5,370	\$ 841	\$ 4,466	\$ 28,792	\$ 8,373	\$ 7,500	\$ 22,000	\$ 101,781
Lot Owners	95b,c	Water System Administrative Fees	\$ -	\$ -	\$ 550	\$ 650	\$ 825	\$ 1,968	\$ 3,625	\$ 700	\$ 2,050	\$ 550	\$ 1,650	\$ 12,568
Federal FEMA Grant	150	Water System Grant for pumphouse generator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,335
Federal CARES Grant	51b	Covid Assistance - contributed to Wasatch County Fire District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,115	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,115
Lot Owners Total Contribution			\$205,168	\$225,748	\$241,278	\$252,276	\$294,696	\$290,620	\$313,930	\$323,008	\$378,307	\$ 417,050	\$ 498,650	\$3,440,731
State/Federal Total Contribution			\$ 21,369	\$ 33,946	\$ 40,441	\$ 43,486	\$ 48,254	\$100,741	\$ 59,503	\$ 52,132	\$ 64,455	\$ 60,000	\$ 60,000	\$ 584,327
TOTAL Revenue Collected			\$226,537	\$259,694	\$281,719	\$295,762	\$342,950	\$391,361	\$373,433	\$375,140	\$442,762	\$ 477,050	\$ 558,650	\$4,025,058

Total Revenue Collected from Lot Owners (including water service)	\$3,440,731	15%	Percentage Contribution from State & Feds (includes water)
Total Revenue Collected from Lot Owners (excluding water service)	\$1,477,827	28%	Percentage Contribution from State & Feds (without water)
Total Revenue Collected from State & Federal Governments	\$584,327		

In the town's 1st two fiscal years, we collected assessments directly from lot owners to pay for all the town services, including water, snow removal, road and water system repair and maintenance. In FY2018 we shifted to collecting water usage revenue from lot owners but set a tax rate to be added to the annual Wasatch County tax bill. This revenue was then transferred to the town after collection. We were informed that this was the correct way to receive General fund revenue, not through our direct assessment.

If you consider the out-of-pocket town expenses for a lot owner, totaled over these 11 fiscal years, compared to revenue contributions from the state and federal government, you can see that the government contributions are less, but still significant.

If you exclude what a lot owner pays for water service, for example, the government contribution is roughly 28% of our total revenue. If you include the annual water billing, the government contribution is roughly 15%.

It's clear that the financial burden on lot owners has increased over time, looking Table 5.2, "Lot Owners Total Contribution." Regardless of our status as a water company (IMWC) or a municipality, the necessary investment in our infrastructure and administration would have been there. In the next sections, a few of the most recent investments will be called out.

6. Interlaken Expenditure History

The town's expenses can be broken into 3 main categories. Each of these categories has its own section in the budget:

- Administration: this category includes all the expenses related to management of the town, including bookkeeping and accounting, administrative duties, record keeping, communication, legal expenses, systems management, web hosting and IT services, animal control, office supplies, insurance, and other general expense categories
- Roadway System, DPW Site, Fire Mitigation: includes road repair, snow removal, recycling, noxious weed control, fire mitigation, capital investment in roads and equipment
- Water System: includes maintenance and repair of our water system, water masters' payroll, utilities at the pumphouse, capital improvements, and previously included our water bond payment which was paid off in FY 2024.

Table 6.1 below shows a history of the town's expenses in these 3 categories. A pdf copy is available in Appendix C.

Table 6.1 – Interlaken Expenditure History

Expense Category	Budget Line #	Description	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025 (budgeted)	FY2026 (proposed)	TOTALS
Administration	52	Town Management and Finances	\$ (58,922)	\$ (53,274)	\$ (63,057)	\$ (59,458)	\$ (50,236)	\$ (54,633)	\$ (49,699)	\$ (65,474)	\$ (127,913)	\$ (192,500)	\$ (219,600)	\$ (994,766)
Roadway System, DPW Site, Fire Mitigation	61	Road Maintenance and Improvements	\$ (33,273)	\$ (41,360)	\$ (126,957)	\$ (42,912)	\$ (58,285)	\$ (145,445)	\$ (118,452)	\$ (91,805)	\$ (132,189)	\$ (416,000)	\$ (164,000)	\$ (1,370,678)
Water System (includes administrative expenses)	127	Operation, Maintenance and Improvements	\$ (18,064)	\$ (102,360)	\$ (149,696)	\$ (137,801)	\$ (133,044)	\$ (176,800)	\$ (204,554)	\$ (175,699)	\$ (256,932)	\$ (289,850)	\$ (234,650)	\$ (1,879,450)
TOTALS			\$ (110,259)	\$ (196,994)	\$ (339,710)	\$ (240,171)	\$ (241,565)	\$ (376,878)	\$ (372,705)	\$ (332,978)	\$ (517,034)	\$ (898,350)	\$ (618,250)	\$ (4,244,894)

7. FY2025 Water and Road Systems Expenses

In FY2025, Interlaken invested in major capital improvements to both our water system and our roads. A report on the FY2025 expenses related to roads and the water system was distributed at the November 6, 2024 budget hearing. A budget amendment was approved by the council to address these expenses. Here are the main issues presented at that hearing.

St. Moritz Water Line Breaks

We had 2 water line breaks in September on lower St. Moritz, on 9/08/24 and 9/15/24. Fortunately, we were able to make repairs quickly to avert a long shut down. That 8" line supplies all of Interlaken Dr., Luzern Rd., and Edelweiss. Cost for these 2 repairs was \$5,866.64.

After examining the failed section of pipe from the 9/8/24 break, it became clear that this entire section of the water line was vulnerable to corrosion and failure. The corrosion began at the pipe's exterior, possibly from improper bedding (rock instead of sand), rough handling, or a corrosive soil environment. The town council met on 9/10/24 and approved an emergency expenditure of \$75K for replacement of the St. Moritz 8" line from Jungfrau Hill Rd. to Interlaken Drive. The second line break on 9/15/24 verified the corroded condition of the pipe.

Interlaken Drive - St. Moritz – Luzern Rd. Asphalt Replacement

Interlaken's planned road replacement project with Eckles began on 9/19/24 with milling and was completed on 9/30/24. The schedule was delayed in part due to rain, but also due to the ongoing St. Moritz water line replacement work.

The net cost to the town for the road replacement project included deductions for BHR and The Reserves contributions for replacement of the shared section of Interlaken Dr. Net cost for the town was \$271,395.

Jungfrau Hill Rd. Shoulder Work

The town identified the southern shoulder area of Jungfrau just east of St. Moritz as needing repair. This work was completed on 8/16/24 by Becker Excavation, at a cost of \$2,470, and included digging out loose material and replacing it with cobble rock to level the shoulder with the asphalt surface. This improvement will help maintain the integrity of the asphalt edge as well as provide drainage to divert water from the asphalt surface. There are other areas of town that will require this treatment in the future.

Water System Master Plan

To address uncertainties and develop a plan going forward to address the maintenance and repair of our water system, it was decided to hire an engineering firm to conduct a Water System Model and Master Plan. This plan would include the following tasks:

- Analytical Water System Model – uses the elements of our system to calculate pressures in various zones, system flow, and other information
- Water System Master Plan – takes the model data and creates a plan for additional PRVs, pipe replacement, and source capacity
- Soil Chemistry Test – a Geotech report that samples soil throughout the water system with regard to corrosion
- Impact Fee Analysis – develops a replacement timeframe for areas most susceptible to corrosion

- GIS survey – creates a map of the system’s service lines. It could also include lot lines, terrain, water zones, putting everything together on a digital map. This would also require an annual subscription fee of around \$700.

Jones and DeMille Engineering has bid this project out at a cost of \$67,500, which would be conducted in FY2026. See Appendix D for more details.

For more information about the FY2025 budget revenue and expense status, refer to Appendix I for a report showing FY2025 Revenue and Expenses to date – July 1, 2024 through April 30, 2025.

8. FY2026 Budget Proposal

The proposed FY2026 in Appendix A follows the same form as previous budgets, with revenue, expenses, and transfers grouped together by the 5 bank accounts. The discussion below focuses on changes in revenue and expenses.

The proposed FY2026 revenue items are mostly unchanged from past years, except for the annual Wasatch County tax revenue and water system revenue. Increases in both these categories are necessary to address future maintenance, repair, and expense projections.

Table 8.1 – FY2026 Proposed Revenue Changes

Line#	Revenue Description	FY2026 Proposal	FY2026 Notes
5	Annual Wasatch County Tax Assessment	\$ 230,000	This proposed tax increase of 15% is deemed necessary to add funds to the town's roadway reserves. As we discovered with our FY2025 road project, replacement is very expensive. It is preferable to build up reserves over time to cover these future costs rather than levying a large assessment in a single year to cover costs. The additional \$30K in revenue will be deposited into the roadway reserves account, as shown in line 29: Contribution to Capital Improvements.
92	Annual Water Utility Base Usage Fee	\$ 245,000	A rate increase was passed by Ordinance on November 6, 2024. This additional revenue will be used to pay for a Water Master Plan Study (line 125) and contribute \$60K to the water system reserves. See Appendix E for a copy of the ordinance.

Proposed FY2026 adjustments to expenses follow inflationary increases, road repairs, additional services, and development of a Water System Master Plan.

Table 8.2 – FY2026 Proposed Expense Descriptions

Line#	Expense Description	FY2026 Proposal	FY2026 Notes
37	Town Council, Commission, Appointee Stipends	\$ (5,700)	Proposal to distribute stipends to council members. See Appendix F for a draft ordinance to amend compensation.
38	Town Administrator & Clerk	\$ (105,000)	Annual adjustment for inflation, by an increase in hourly rate.
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	\$ (12,000)	The town has not yet entered into a contract with the Wasatch County Sheriff to expand enforcement tasks in town, but this remains a consideration.
51d	Public Works Manager	\$ (45,000)	Annual adjustment for inflation, by an increase in hourly rate.
55	Annual Road Repair & Maintenance	\$ (48,000)	Corresponds to a bid from Eckles paving to crack seal all roads. Last crack sealing was performed in October 2021 by Asphalt Preservation, costing \$15,150. Asphalt patching includes, 3700 ft ² . Refer to Appendices G and H for more information.
56	Additional Contract Services - Recycling, Noxious Weed Control	\$ (10,000)	This line item has been increased, adding noxious weed control by Gridiron to the Recyclops recycling expense.
56a	Road Signage	\$ (5,500)	The proposal is to add 3 signs for speed bumps, 4 additional speed limit signs, 2 restricted area signs at the pumphouse, and to replace 2 signs at the water tank with updated emergency contact information.
57	Contract Service (Snow Removal)	\$ (70,000)	Annual adjustment for inflation and material costs.
60	Capital Investment in Roads	\$ (3,000)	Capital improvements for this year will be limited to shoulder repair.
116	Payroll - Water Masters	\$ (31,500)	Annual adjustment for inflation.
125	Additional Water System Contract Services	\$ (70,000)	Contract work to complete the Water System Master plan.

9. Budget Process and Public Hearing

This proposed draft FY2026 budget will be discussed at the May 6, 2025 council meeting in detail. The council may decide to approve the draft with changes and then present it at a public hearing for final adoption. The timing of the public hearing and final adoption will depend on whether the council tentatively approves the tax increase. Suggestions and revisions may be added to the draft prior to adoption. For a schedule of dates for the FY2026 Budget process, see Appendix J.

If you have any questions about the process, please contact me through email at admin@interlakenut.gov

Thanks,



Bart Smith, Interlaken Town Administrator

Revised May 6, 2025

Appendix A

Interlaken Town Budget
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Draft Rev01 for May 6, 2025 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
1	General Fund (checking)				
3	General Fund Revenue				
5	Annual Wasatch County Tax Assessment	\$191,596	\$200,000	\$230,000	Wasatch County Tax Increase +15%
8	1% State Sales Tax (estimate)	\$31,034	\$34,000	\$34,000	
10	Interest Income	\$201	\$130	\$130	
13	B&C Road Tax (estimate)	\$33,421	\$26,000	\$26,000	
15a	Federal Grant Revenue	\$0	\$0	\$0	
15b	State and Local Grant Revenue	\$0	\$0	\$0	
15c	Miscellaneous Revenue	\$0	\$0	\$0	
15d	Fines for municipal code violations	\$1,000	\$4,200	\$200	
16	Total General Fund Revenue:	\$257,253	\$264,330	\$290,330	
18	Transfers into General Fund				
19	Transfer from Building Fund (Application Fees for admin costs)	\$2,463	\$1,800	\$2,000	New construction admin fee is \$1000
20	Transfer from Water Revenue for Share of Admin. Expenses	\$65,000	\$95,000	\$110,000	50% of General fund admin fees applied to water system
21	Transfer from Transportation Reserves for Capital expenses	\$0	\$310,000	\$0	No capital improvements
23	Transfers out of General Fund				
26	Transfers into Transportation Reserve Fund				
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$30,000)	(\$26,000)	(\$26,000)	
29	Contribution to Capital Improvements	\$0	(\$150,000)	(\$30,000)	Increased tax revenue for future road expenses
31	Total Net General Fund Transfers:	\$37,463	\$230,800	\$56,000	
35	General Fund Expenses				
36	Administrative Expenses				
37	Town Council, Commission, Appointee Stipends	\$0	\$0	(\$5,700)	To be added by Ordinance as compensation
38	Town Administrator & Clerk	(\$83,962)	(\$100,000)	(\$105,000)	Increase in hourly rate
39	Association Memberships	(\$1,018)	(\$2,000)	(\$2,000)	
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$2,769)	(\$1,500)	(\$1,500)	
40a	Town Council Equipment & Supplies	(\$1,278)	(\$1,000)	(\$1,000)	
41	Meeting Advertising	(\$668)	(\$200)	(\$200)	
42	Bookkeeping, Accounting & CPA fees	(\$17,086)	(\$18,000)	(\$18,000)	
43	Bank Charges, Checks	(\$411)	(\$500)	(\$500)	
44	Town Attorney	(\$4,537)	(\$10,000)	(\$10,000)	
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$2,469)	(\$3,000)	(\$3,000)	
45b	Municipal Election Balloting & Noticing, Advertisements	(\$102)	\$0	(\$200)	Applicable in election years only
46	Misc. Admin. Expenses	(\$822)	(\$800)	(\$1,500)	Cost increases
47	Insurance	(\$5,494)	(\$5,000)	(\$5,000)	
48	Office Supplies (postage + supplies)	(\$1,524)	(\$1,500)	(\$1,500)	
51	Additional Consulting Fees	\$0	\$ (2,000)	\$ (2,000)	
51a	Federal IRS Taxes	(\$5,067)	(\$5,500)	(\$5,500)	
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	(\$706)	(\$1,500)	(\$12,000)	Need to decide to pursue this contract
51d	Public Works Manager		(\$40,000)	(\$45,000)	Increase in hourly rate
52	Total Administrative Expenses:	(\$127,913)	(\$192,500)	(\$219,600)	
54	Annual Road Maintenance-Repair Expenses - General Fund				
55	Annual Road Repair & Maintenance	(\$41,463)	(\$2,500)	(\$48,000)	Crack sealing all roads, 3,700 ft2 patching estimate
56	Additional Contract Services - Recycling, Noxious Weed Control	(\$3,553)	(\$3,000)	(\$10,000)	Additional expense of Noxious Weed Control plus recycling
56a	Road Signage	(\$84)	(\$2,000)	(\$5,500)	Replace old signs, add new signs
57	Contract Service (Snow Removal)	(\$55,000)	(\$65,000)	(\$70,000)	Increase from \$13K to \$14K per month, for 5 months
58	Supplies - Salt, Sand, etc	(\$3,224)	(\$6,000)	\$0	Included in contract with SuperDave
58a	Annual Fire Mitigation Expenses				
58b	Brush Removal and other Wildfire Mitigation	(\$26,200)	(\$20,000)	(\$20,000)	
59	Annual General Fund Capital Expenses				
59a	Capital Equipment Investment	\$0	(\$5,000)	(\$5,000)	
60	Capital Investment in Roads	\$0	(\$310,000)	(\$3,000)	Selected shoulder work only
60a	DPW Expenses				
60b	DPW Site Construction - Capital Investment	(\$1,803)	(\$2,000)	(\$2,000)	
60c	Annual DPW Site Maintenance Expenses	(\$862)	(\$500)	(\$500)	
61	Total Road Maintenance, Capital, Fire & DPW Expenses	(\$132,189)	(\$416,000)	(\$164,000)	
65	Total General Fund Expenses:	(\$260,101)	(\$608,500)	(\$383,600)	
67	Increase/Decrease in General Fund Balance	\$34,614	(\$113,370)	(\$37,270)	

Interlaken Town Budget
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Draft Rev01 for May 6, 2025 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
70	Transportation Reserve Fund (savings)				
72	Transportation Reserve Fund Revenue				
73	Estimated Interest	\$1,215	\$800	\$800	
73a	Revenue From RMA Agreement & 3rd Party Contributions	\$0	\$50,500	\$3,000	Reimbursement for snow removal and brush clearing
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0	\$0	
74	Total Transportation Reserve Fund Revenue:	\$1,215	\$51,300	\$3,800	
76	Transfers into Transportation Reserve Fund				
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$30,000	\$26,000	\$26,000	
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$150,000	\$30,000	Additional WC tax revenue
80	Transfer from Building Fund of Road Impact Fee	\$42,753	\$7,000	\$10,000	2 Permits @ \$5K
82	Transfers out of Transportation Reserve Fund				
83	Transfer to General Fund for Transportation Capital Expenses	\$0	(\$310,000)	\$0	No capital improvements
84	Total Net Transportation Reserve Fund Transfers:	\$72,753	(\$127,000)	\$66,000	
86	Incr/Decr in Transportation Reserve Fund Balance	\$73,968	(\$75,700)	\$69,800	
88	Water Revenue Fund (checking)				
90	Water Revenue Fund Revenue				
92	Annual Water Utility Base Usage Fee	\$176,288	\$209,000	\$245,000	Rate Increase +21% FY25 +42% FY26
93	Interest Income	\$292	\$200	\$200	
95	Charge for Services: Metered Water (overages)	\$8,373	\$7,500	\$22,000	Increase in overages consistent with historical usage
95a					
95b	Water Billing Late Fees and Additional Administrative Fees	\$1,000	\$100	\$1,200	Increase based on current FY amounts
95c	New Owner Transfer Fees	\$1,050	\$450	\$450	
95d	Misc. Water Revenue				
95e					
96	Total Water Revenue Fund Revenue:	\$187,003	\$217,250	\$268,850	
98	Transfers into Water Revenue Fund				
100	Transfer from Building Fund (Water Connect Fees)	\$5,917	\$700	\$2,300	Increase in connection fee, \$2,300 per lot
101	Transfer from Bond Sinking Fund for current year Water Bond payme	\$82,707	\$0	\$0	Bond payments completed in FY2024
102	Transfer from Water System Reserves for Capital Improvements	\$0	\$90,000	\$0	No capital improvements
104	Transfers out of Water Revenue Fund				
105	Transfer to Water System Reserve Capital Fund	(\$78,275)	(\$70,000)	(\$60,000)	Make adjustments based on FY expenses
106					
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	\$0	\$0	\$0	
108					
109	Transfer to General Fund for Share of Administrative expenses	(\$65,000)	(\$95,000)	(\$110,000)	Based on 50% share
110	Total Net Water Revenue Fund Transfers:	(\$54,651)	(\$74,300)	(\$167,700)	
111a	Water Revenue Fund - continued				
112	Water Revenue Fund Expenses				
113	Bond Payment				
114	Water Bond Payment, due annually in January	(\$75,773)	\$0	\$0	Bond payments completed in FY2024
115	Operating Expenses				
116	Payroll - Water Masters	(\$22,070)	(\$30,000)	(\$31,500)	Adjust for inflation
117	Bank Charges, Checks			(\$500)	New expense line
118	Chemicals & Monitoring	(\$274)	(\$800)	(\$800)	
119	Telemetry System Operating Costs	(\$2,734)	(\$2,700)	(\$2,700)	
120	Water Share Fee, Education, etc.	\$0	(\$450)	(\$450)	
121	Gas Heat	(\$322)	(\$1,200)	(\$800)	Reduction based on historical expense
122	Electricity	(\$8,170)	(\$7,000)	(\$7,000)	
123	Payroll Taxes - Water Masters	(\$1,065)	(\$4,000)	(\$4,000)	
123a	Workman's Comp Insurance for Water Masters	(\$391)	(\$1,200)	(\$1,200)	
123b	Misc. Water Expenses	(\$2,581)	(\$1,500)	(\$1,500)	
123e	Capital Investment in Water System				
123f	Purchase of Generator and Installation	\$0	\$0	\$0	
123g	Water System Capital Upgrades, Replacements	(\$56,068)	(\$90,000)	\$0	None planned
123h	Capital Equipment Investment - Water System	\$0	(\$5,000)	(\$1,000)	Additional equipment
124	Repair and Maintenance				
125	Additional Water System Contract Services	(\$1,506)	\$0	(\$70,000)	Water master plan not completed in FY25 - move to FY26

Interlaken Town Budget
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Draft Rev01 for May 6, 2025 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
126	Annual Generator Maintenance	(\$6,576)	(\$1,000)	(\$1,700)	Maintenance cost based on historical expense
126a	General Water System Maintenance & Repair	(\$14,401)	(\$10,000)		
127	Total Water Revenue Expenses:	(\$191,932)	(\$154,850)	(\$123,150)	
129	Increase/Decrease in Water Revenue Fund Balance	(\$59,580)	(\$11,900)	(\$22,000)	
131	Water Bond Sinking Fund (money market)				
133	Water Bond Sinking Fund Revenue				
134	Estimated Interest	\$190	\$0	\$0	Account closed in FY2024
135	Total Water Bond Sinking Fund Revenue:	\$190	\$0	\$0	
137	Transfers into Water Bond Sinking Fund				
138	Transfer from Water Revenue Fund	\$0	\$0	\$0	
140	Transfers out of Water Bond Sinking Fund				
141	Transfer to Water Revenue Fund to pay current year bond	(\$82,707)	\$0	\$0	FY2024 Transfer completed
142	Total Net Water Bond Sinking Fund Transfers:	(\$82,707)	\$0	\$0	
144	Increase/Decrease in Water Revenue Bond Sinking Fund Balance	(\$82,517)	\$0	\$0	
146	Water Reserve Fund (savings)				
148	Water Reserve Fund Revenue				
149	Interest Income	\$1,265	\$800	\$800	
150	Revenue from Federal & State Water System Grants	\$0	\$0	\$0	
151	Total Water Reserve Fund Revenue:	\$1,265	\$800	\$800	
153	Transfers into Water Reserve Fund				
154	Trfr from Water Revenue Fund to Capital Reserves	\$78,275	\$70,000	\$60,000	Make adjustments based on FY expenses
154a	Trfr from Water Bond Fund to Capital Reserves				
160	Transfers out of Water Reserve Fund				
161	Transfer to Water Revenue Fund for Capital Improvements	\$0	(\$90,000)	\$0	
162	Total Net Water Reserve Fund Transfers:	\$78,275	(\$20,000)	\$60,000	
164	Increase/Decrease in Water Reserve Fund Balance	\$79,540	(\$19,200)	\$60,800	
166	Building Fund (checking)				
168	Building Fund Revenue				
168a	Interest Income	\$182	\$150	\$150	
169	Building Permit Application Fees	\$1,950	\$1,800	\$1,800	
170	Water Connect Fees	\$5,616	\$700	\$700	
171	Road Impact Fees	\$10,500	\$7,000	\$7,000	
172	Damage Deposits - Refundable	\$19,472	\$8,000	\$8,000	
173	Completion Deposits - Refundable	\$8,000	\$8,000	\$8,000	
173a	Plan Review & Inspections (Town Engineer)	\$20,904	\$19,000	\$19,000	
173b	Variance Application Fees	\$0	\$240	\$240	
174	Total Building Fund Revenue:	\$66,624	\$44,890	\$44,890	
176	Transfers into Building Fund				
177	Transfer from General Fund - Special Engineering Projects	\$0	\$0	\$0	
179	Transfers out of Building Fund				
180	Transfer to General Fund - Building Permit Application Fees	(\$2,463)	(\$1,800)	(\$2,000)	New construction admin fee is \$1000
181	Transfer to Water Revenue Fund - Water Connect Fees	(\$5,917)	(\$700)	(\$2,300)	Increase in connection fee, \$2,300 per lot
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$42,753)	(\$7,000)	(\$10,000)	2 Permits @ \$5K
183	Total Net Building Fund Transfers:	(\$51,133)	(\$9,500)	(\$14,300)	
185	Building Fund Expenses				
187	Refunds of Damage Deposits	(\$12,500)	(\$8,000)	(\$8,000)	
188	Refunds of Completion Deposits	(\$9,404)	(\$4,000)	(\$4,000)	
188a	Plan Review & Inspections (Town Engineer)	(\$11,599)	(\$10,000)	(\$10,000)	
188b	Additional Contractual Services (Town Engineer)	\$0	\$0	\$0	
188c	Plan Review by Planning Commission	\$0	\$0	\$0	
189	Total Building Fund Expenses:	(\$33,503)	(\$22,000)	(\$22,000)	
191	Increase/Decrease in Building Fund Balance	(\$18,012)	\$13,390	\$8,590	

194

Interlaken Town Budget
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Draft Rev01 for May 6, 2025 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
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195		Fiscal Year Net Increase/Decrease for all Funds			
197		Fund Name	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft
199		General Fund (checking)	\$34,614	(\$113,370)	(\$37,270)
200		Transportation Reserve Fund (savings)	\$73,968	(\$75,700)	\$69,800
201		Water Revenue Fund (checking)	(\$59,580)	(\$11,900)	(\$22,000)
202		Water Bond Sinking Fund (money market)	(\$82,517)	\$0	\$0
203		Water Reserve Fund (savings)	\$79,540	(\$19,200)	\$60,800
204		Building Fund (checking)	(\$18,012)	\$13,390	\$8,590
205		Total Fiscal Year Increase/Decrease	\$28,014	(\$206,780)	\$79,920
206					
207		Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease			
209		Budget Category	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft
212		Revenues	\$513,551	\$578,570	\$608,670
213		Net Transfers between funds	\$0	\$0	\$0
214		Expenses	(\$485,536)	(\$785,350)	(\$528,750)
215		Ending Increase/Decrease	\$28,014	(\$206,780)	\$79,920
216					
217		Account Year-End Balances			
218		Fund Name	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft
221		General Fund (checking) *2681	\$ 196,082	\$ 82,712	\$ 45,442
222		Transportation Reserve Fund (savings) *4574	\$ 307,245	\$ 231,545	\$ 301,345
223		Water Revenue Fund (checking) *1520	\$ 143,429	\$ 131,529	\$ 109,529
224		Water Bond Sinking Fund (money market) *1058	\$ -	\$ -	\$ -
225		Water Reserve Fund (savings) *1330	\$ 239,689	\$ 220,489	\$ 281,289
226		Building Fund (checking) *1678	\$ 96,978	\$ 110,368	\$ 118,958
227		Total of Ending Balances	\$ 983,423	\$ 776,643	\$ 856,563

Table 5.2 - Revenue Collected from Lot Owners, State & Federal Governments

Source	Budget Line #	Description	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025 (budgeted)	FY2026 (proposed)	TOTALS
Lot Owners	5	Annual IMWC Assessment	\$201,453	\$220,467	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 421,920
Lot Owners	5	Wasatch County Property Taxes	\$ -	\$ -	\$ 78,189	\$ 79,042	\$121,248	\$110,162	\$133,724	\$122,906	\$191,596	\$ 200,000	\$ 230,000	\$1,266,867
State	8	State Sales Tax	\$ 9,649	\$ 17,475	\$ 22,033	\$ 24,881	\$ 28,186	\$ 23,247	\$ 36,084	\$ 31,629	\$ 31,034	\$ 34,000	\$ 34,000	\$ 292,218
State	13	B&C Road Tax	\$ 11,720	\$ 16,471	\$ 18,408	\$ 18,605	\$ 20,068	\$ 16,044	\$ 23,419	\$ 20,503	\$ 33,421	\$ 26,000	\$ 26,000	\$ 230,659
Lot Owners	92	Base Water Usage	\$ 3,715	\$ -	\$153,718	\$162,247	\$167,253	\$177,649	\$172,115	\$170,610	\$176,288	\$ 209,000	\$ 245,000	\$1,637,595
Lot Owners	95	Overage Charges	\$ -	\$ 5,281	\$ 8,821	\$ 10,337	\$ 5,370	\$ 841	\$ 4,466	\$ 28,792	\$ 8,373	\$ 7,500	\$ 22,000	\$ 101,781
Lot Owners	95b,c	Water System Administrative Fees	\$ -	\$ -	\$ 550	\$ 650	\$ 825	\$ 1,968	\$ 3,625	\$ 700	\$ 2,050	\$ 550	\$ 1,650	\$ 12,568
Federal FEMA Grant	150	Water System Grant for pumphouse generator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,335
Federal CARES Grant	51b	Covid Assistance - contributed to Wasatch County Fire District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,115	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,115
Lot Owners Total Contribution			\$205,168	\$225,748	\$241,278	\$252,276	\$294,696	\$290,620	\$313,930	\$323,008	\$378,307	\$ 417,050	\$ 498,650	\$3,440,731
State/Federal Total Contribution			\$ 21,369	\$ 33,946	\$ 40,441	\$ 43,486	\$ 48,254	\$100,741	\$ 59,503	\$ 52,132	\$ 64,455	\$ 60,000	\$ 60,000	\$ 584,327
TOTAL Revenue Collected			\$226,537	\$259,694	\$281,719	\$295,762	\$342,950	\$391,361	\$373,433	\$375,140	\$442,762	\$ 477,050	\$ 558,650	\$4,025,058

Total Revenue Collected from Lot Owners (including water service)	\$3,440,731	15%	Percentage Contribution from State & Feds (includes water)
Total Revenue Collected from Lot Owners (excluding water service)	\$1,477,827	28%	Percentage Contribution from State & Feds (without water)
Total Revenue Collected from State & Federal Governments	\$584,327		

Table 6.1 - Town Expenditures by Category

Expense Category	Budget Line #	Description	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025 (budgeted)	FY2026 (proposed)	TOTALS
Administration	52	Town Management and Finances	\$ (58,922)	\$ (53,274)	\$ (63,057)	\$ (59,458)	\$ (50,236)	\$ (54,633)	\$ (49,699)	\$ (65,474)	\$ (127,913)	\$ (192,500)	\$ (219,600)	\$ (994,766)
Roadway System, DPW Site, Fire Mitigation	61	Road Maintenance and Improvements	\$ (33,273)	\$ (41,360)	\$ (126,957)	\$ (42,912)	\$ (58,285)	\$ (145,445)	\$ (118,452)	\$ (91,805)	\$ (132,189)	\$ (416,000)	\$ (164,000)	\$ (1,370,678)
Water System (includes administrative expenses)	127	Operation, Maintenance and Improvements	\$ (18,064)	\$ (102,360)	\$ (149,696)	\$ (137,801)	\$ (133,044)	\$ (176,800)	\$ (204,554)	\$ (175,699)	\$ (256,932)	\$ (289,850)	\$ (234,650)	\$ (1,879,450)
TOTALS			\$ (110,259)	\$ (196,994)	\$ (339,710)	\$ (240,171)	\$ (241,565)	\$ (376,878)	\$ (372,705)	\$ (332,978)	\$ (517,034)	\$ (898,350)	\$ (618,250)	\$ (4,244,894)



**Jones & DeMille
Engineering**

www.jonesanddemille.com | 800.748.5275

April 29, 2025

Bart Smith
Town Administrator
admin@interlakenut.gov

RE: Culinary Water Capital Facilities Plan – Fee Proposal - Revision 1

Dear Mr. Smith:

We appreciate the opportunity to provide a proposal for the above-referenced project. We understand that the Town is interested in seeking funding from the State to generate a capital facilities plan for the culinary water system. Michael Hartvigsen will be the appointed Project Manager for this project. He can be reached at 801-824-0053 or Michael.h@jonesanddemille.com.

To assist the town with this project we have developed the following scope of work and associated schedule and fees:

SCOPE OF WORK

Project Management:

1. Includes contract administration, resource management and coordination, project status updates, invoicing, project closeout and miscellaneous administrative tasks.

Geotechnical Soils Investigation:

1. Geotechnical soils investigation for pipe corrosion potential (Atlas Technical Consultants)
 - a. Includes seven boring to a depth of 7-10'.

Capital Facilities Plan:

1. Topo survey of surface features (for hydraulic model and GIS mapping)
2. Onsite Investigation
3. Set up hydraulic model of water system
4. Community demographics and population analysis
5. Water rights analysis
6. Water source and storage analysis
7. Distribution system and hydraulics analysis
8. Pressure zone study for PRV operation
9. Future system demand analysis
10. Recommended improvement list with probable costs
11. Report review meetings (3 total, virtual)
12. Town Council presentation (1 total, in -person)

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

38 West 100 North
Vernal, UT 84078
435.781.1988

1675 South Highway 10
Price, UT 84501
435.637.8266

520 West Highway 40
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

1664 South Dixie Drive
Building G
St. George, UT 84770
435.986.3622

7 South Main Street
Suite 107/109
Tooele, UT 84074
435.268.8089

696 North Main Street
PO Box 577
Monticello, UT 84535
435.587.9100

545 East Cheyenne Drive
Suite C
Evanston, WY 82930
307.288.2005

13. Final report with system exhibits

GIS Mapping:

1. Set up an interactive GIS map of the water system.
 - a. GIS system can be added to include other valuable resources to the City.
2. Provide GIS training for use and operation (virtual meeting).

Rate Fee Study:

1. Rate Fee study (EFG Consulting). Recommended to determine if fees being collected are enough to maintain and replace elements of the existing system when they are needed.

Asset Management Plan:

1. Water Infrastructure Condition.
2. Asset Inventory.
3. Remaining Useful Life.
4. Life-Cycle Costs and Long-Term Budgeting.
5. Report Review Meeting (Virtual).

Assumptions and Limitations:

1. This proposal assumes that only the culinary water system will be included in the plan.
2. Topo survey is for surface features only. This will include manhole lids but not pipe invert elevations.
3. Any adjustments to the scope of work will be recorded on a project change log and evaluated for impacts to the project fee.
4. The work for this project will be completed during the 2025 calendar year. Any extensions beyond this year may require a reassessment of the project fee based on adjustments to our standard billing rates.
5. Pressure testing at hydrants would be preferable to be able to accurately calibrate the model. Testing has not been included but could be done by JDE at an hourly rate. Some communities have been able to request the fire department to pressure test the hydrants for free.
6. DDW funding will not be used for this project.
7. The Asset Management Plan will be included in the Capital Facilities Plan and will not be an individual document.
8. GIS Mapping will require Interlaken to have an ArcGIS Online “Creator” Subscription which is \$700/year and provide access to JDE to the subscription. Additional licenses are available and can be discussed, but for a community like Interlaken, we believe the “Creator” license is all that is needed.



SCHEDULE

We will work to complete the above scope of work in a reasonable, timely manner according to the project and funding needs. Below is a summary of the anticipated project schedule based on the project milestones.

- | | |
|-----------------------------------|------------------------|
| • Draft Capital Facilities Plan | October 2025 |
| • Draft Asset Management Plan | October 2025 |
| • Draft Water Conservation Plan | November 2025 |
| • Rate Analysis | November/December 2025 |
| • Final completion & presentation | December 2025 |

FEES

The foregoing scope of work for design services can be completed for a fee of **\$67,500** as detailed below. Progress payments will be invoiced monthly throughout the project. Any adjustments to the scope of work can be completed according to Jones and DeMille's standard hourly rates.

Project Management	\$4,500 (Lump Sum)
Geotechnical Soils Investigation.....	\$9,900 (Lump Sum)
Topo Survey.....	\$2,000 (Lump Sum)
Capital Facilities Plan	\$26,500 (Lump Sum)
GIS Mapping.....	\$3,800 (Lump Sum)
Rate Fee Study	\$12,300 (Lump Sum)
Asset Management Plan.....	\$8,500 (Lump Sum)
TOTAL	\$67,500



CLOSURE

We appreciate the opportunity to work on this important project and look forward to helping you shape the quality of life of those you serve. Our team has the proven capabilities to complete this work in a timely and efficient manner. Please review this proposal and let us know if there are any questions or concerns.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.



Matt Laurendeau, P.E.
Officer Manager



**INTERLAKEN TOWN
WASATCH COUNTY, UTAH**

**AMENDED WATER RATE ORDINANCE
NOVEMBER 6, 2024**

ORDINANCE NO. 15

**AN ORDINANCE AMENDING THE INTERLAKEN TOWN WATER
USAGE RATES**

WHEREAS, Interlaken Town (the “Town”) has undertaken certain improvements to acquire a culinary water system from the Interlaken Mutual Water Company and has invested in capital improvements and necessary maintenance to provide reliable water service meeting Utah State DEQ and EPA requirements for a municipal culinary water system; and

WHEREAS, the Town Council held this day a properly noticed public hearing on the issue of establishing or raising its water rates; and

WHEREAS, the Town Council has received and heard all comments on the proposed water rate increase submitted for its consideration.

NOW, THEREFORE, it is hereby ordained by the Town Council of Interlaken Town, Wasatch County, Utah, (the “Town Council”) as follows:

Section 1. Water rates to be charged by the Town shall be as follows for all lots within the Town which are connected to the Interlaken Town Water System on or before January 1st, in the current fiscal year:

First 10,000 gallons per month (basic rate)	\$115.00 per month
Next 5,000 gallons	\$ 7.50 per 1000 gallons
Next 5,000 gallons	\$ 10.00 per 1000 gallons
Next 10,000 gallons	\$12.50 per 1000 gallons
Over 30,000 gallons	\$ 25.00 per 1000 gallons

Water rates to be charged by the Town shall be as follows for all lots within the Town which have been issued an active building permit on or before January 1st, in the current fiscal year:

First 10,000 gallons per month (basic rate)	\$115.00 per month
Next 5,000 gallons	\$ 7.50 per 1000 gallons
Next 5,000 gallons	\$ 10.00 per 1000 gallons
Next 10,000 gallons	\$12.50 per 1000 gallons
Over 30,000 gallons	\$ 25.00 per 1000 gallons

Water rates to be charged by the Town shall be as follows for all lots within the Town which are NOT connected to the Interlaken Town Water System and have NOT been issued an active building permit on or before January 1st, in the current fiscal year:

Base rate for undeveloped lots without a building permit \$96.00 per month

Section 2, The Town Council finds the rates listed in Section 1 of this Ordinance to be necessary and desirable, which rates are hereby found and determined to be just, reasonable and necessary charges for the use of municipal water services.

Section 3. The list of rates provided in Section 1 of this Ordinance shall remain in effect until revised from time to time by the Town Council by ordinance or by resolution.

Section 4. The water rates designated in Section 1 of this Ordinance shall become effective January 1, 2025.

Section 5. The Town Council hereby adopts the Water Conservation Plan prepared for water system of the Interlaken Mutual Water Company, pursuant to the acquisition of said system. All resolutions, or ordinances or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 6. The Town Clerk is directed to complete and execute the Record of Proceedings attached hereto as Exhibit A to officially record the proceedings at which this Water Rate Ordinance was considered for adoption.

Section 7. The Town Clerk is directed to publish a copy of this ordinance in the newspaper and this ordinance shall take effect as of January 1, 2025.

APPROVED AND ADOPTED: November 6, 2024.



Mayor

ATTEST:



Town Clerk

(SEAL)



EXHIBIT A

RECORD OF PROCEEDINGS

The Town Council (the "Council") of Interlaken Town, Utah (the "Issuer"), met in public session at the regular meeting place of the Council in Interlaken, Utah, on November 6, 2024 (the "Meeting"), at the hour of 6:00 p.m., or as soon thereafter as feasible, with the following members of the Council being present:

Greg Harrigan	Mayor
Susan Marie O'Nan	Councilmember/Treasurer
Timm Dixon	Councilmember
Erin Merryweather	Councilmember

Also present:

Bartlett Smith	Town Clerk
----------------	------------

Absent:	Jill Jacobson	Councilmember
---------	---------------	---------------

which constituted all the members thereof.

After the Meeting had been duly called to order and after other matters were discussed, the foregoing ordinance (the "Ordinance") was introduced in written form and fully discussed.

A motion to adopt the Ordinance was then duly made by Councilmember

Sue O'Nan
and seconded by Councilmember Erin Merryweather, and the Ordinance was put to a vote and carried, the vote being as follows:

Those voting YEA:

Greg Harrigan
Sue O'Nan
Erin Merryweather
Timm Dixon

Those voting NAY:

Those Abstaining:

Jill Jacobson - absent

Other business not pertinent to the Ordinance appears in the minutes of the Meeting. Upon the conclusion of all business on the Agenda and motion duly made and carried, the Meeting was adjourned.

CERTIFICATE OF ACTING TOWN CLERK

I, Bartlett Smith, the duly appointed and qualified Acting Town Clerk of Interlaken Town, Utah (the "Issuer"), do hereby certify that the attached Ordinance is a true, accurate and complete copy thereof as adopted by the Town Council of the Issuer at a public meeting duly held on November 6, 2024 (the "Meeting"). The persons present and the result of the vote taken at the Meeting are all as shown above. The Ordinance, with all exhibits attached, was deposited in my office on November 6, 2024 and is officially of record in my possession.

IN WITNESS WHEREOF, I have hereunto subscribed my signature and impressed hereon the official seal of the Issuer, this November 6, 2024.



Town Clerk

(SEAL)



CERTIFICATE OF COMPLIANCE WITH
OPEN MEETING LAW

I, Bartlett Smith, the undersigned Town Clerk of Interlaken Town, Utah (the "Issuer"), do hereby certify, according to the records of the Issuer in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4- 202, Utah Code Annotated 1953, as amended, I gave not less than twenty-four (24) hours public notice of the agenda, date, time and place of the November 6, 2024, public meeting (the "Meeting") held by the governing body of the Issuer as follows:

(a) By causing a notice, in the form attached hereto (the "Meeting Notice"), to be posted at the principal office of the Issuer at least twenty-four (24) hours prior to the convening of the Meeting, the Meeting Notice having continuously remained so posted and available for public inspection until the completion of the Meeting; and

(b) By causing a copy of the Meeting Notice to be delivered to a newspaper of general circulation in the geographic jurisdiction of the Issuer at least twenty-four (24) hours prior to the convening of the Meeting; and

(c) By causing the Meeting Notice to be posted on the Utah Public Notice Website at least twenty-four (24) hours prior to the convening of the Meeting.

(d) By giving notice to each member of the Town Council.


IN WITNESS WHEREOF, I have hereunto subscribed my official signature this November 6, 2024.



(SEAL)

Town Clerk

(Attach Meeting Notice including proof of posting thereof on the Utah Public Notice Website)

 **LAURIE B WYNN**
Notary Public
State of Utah
My Commission Expires 08/25/2026
738027

**INTERLAKEN TOWN
WASATCH COUNTY, UTAH**

MONTH DD, YYYY

ORDINANCE NO. 16

AN ORDINANCE AMENDING COMPENSATION FOR INTERLAKEN
TOWN ELECTED AND APPOINTED OFFICERS

WHEREAS, Interlaken Town (the “Town”) has established a municipal government through adoption of Title 02 Interlaken Town Municipal Code; and

WHEREAS, Title 02 of the town’s code establishes a town council, planning commission, and appeal authority as elected and appointed officers; and

WHEREAS, in accordance with Utah Code SECTION 10-3-818, elected and appointed officers of the Town shall receive compensation for their services as the governing body may fix by ordinance; and

WHEREAS, Interlaken Municipal Code, SECTION 2.07.070, grants the Town Council the power to adopt, change, or amend compensation for elected and appointed officers of the Town; and

WHEREAS, a public hearing was duly advertised and held on **mmmm, dd, yyyy** on the issue of amending compensation for elected and appointed officers; and

WHEREAS, the Town Council has received and heard all comments on the proposed elected and appointed officer compensation submitted for its consideration.

NOW, THEREFORE, it is hereby ordained by the Town Council of Interlaken Town, Wasatch County, Utah, (the “Town Council”) as follows:

All previous compensation ordinances regarding elected and appointed officers hereby are repealed

Compensation for seivces by elected and appointed officers will be set as follows, effective on **mmmm, dd, yyyy**:

Mayor	\$200 per month
Treasurer	\$200 per month
Additional Council Members, not serving as Treasurer	\$25 per council meeting attended

APPROVED AND ADOPTED: **mmmm dd, yyyy**.

Mayor Greg Harrigan

ATTEST:

(SEAL)

Bart Smith, Town Clerk

FY2026 General Fund Roadway-Signage Proposed Expenses

Budget Line	Project	Contractor	Cost Estimate	Line Totals	Notes
55	Crack Seal all roads cracks > 1/4"	Eckles Paving	\$ 31,771		
55	Asphalt patching - 3700 ft2	Becker Excavation	\$ 16,000	\$ 47,771	Added Luzern patches - see detailed list
56a	Speed Bump Signs - 3 count, mounted to 2" x 2" post	Signarama	\$ 1,571		For existing speed bumps
56a	Proposed - 4 addtl speed signs, 2 signs at pump house, 2 signs at water tank	Signarama	\$ 4,000	\$ 5,571	Restricted area signs at pumphouse & emergency contact info at water tank
60	Shoulder Repair - excavation/cobble Big Matterhorn, DPW Site	Becker Excavation	\$ 3,000	\$ 3,000	Estimate only

Appendix H

Proposed Surface Patch Repairs - FY2026 from 2024 Analysis									
Projected Square Footage Cost Estimate			\$	7.50					
Patch ID	Nearest Lot	Location	Width (ft)	Length (ft)	Square Footage	Cost Estimate	Comment	Include Flag	Proposed FY26 Expense
A	139	Below 370 Luzern Rd.- Long narrow depression following sewer line	5	120	600	\$ 4,500	Second priority but could be done	1	\$ 4,500
B	220	Above 347 Luzern Driveway - west	10	45	450	\$ 3,375	Second priority but could be done	1	\$ 3,375
B	220	Above 347 Luzern Driveway - east	10	20	200	\$ 1,500	Second priority but could be done	1	\$ 1,500
M	218	Big Matterhorn curve below 249 Big Matterhorn	10	12	120	\$ 900	Needs shoulder repair as well	1	\$ 900
N	010	Base of driveway 274 Jungfrau	5	5	25	\$ 188	Yes	1	\$ 188
O	127	Below Schneiders - 2 complete triangles	4	10	40	\$ 300	Yes	1	\$ 300
P	DPW Site	DPW Site - Edge of Luzern Road - smaller patch 300 ft2, larger path is 700 ft2	10	70	700	\$ 5,250	Go with larger patch	1	\$ 5,250
		Lower Interlaken Drive	4	8	32	\$ 240	Patch to extend to asphalt edge	1	\$ 240
				TOTAL	3806	\$ 28,545			\$ 16,253

Appendix I

Jul-Apr		Interlaken Town Statement of Revenue and Expense									
		Jul-Apr, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Revenue - All Accounts										
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,752	\$ 200,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,598	\$ 34,000
all	Interest Income	\$ 86	\$ 200	\$ 1,431	\$ 800	\$ 709	\$ 800	\$ 69	\$ 150	\$ 87	\$ 130
12	New Owner Transfer Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,505	\$ 26,000
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15d	Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900	\$ 4,200
73a	Revenue from RMA Agreements	\$ -	\$ -	\$ -	\$ -	\$ 34,056	\$ 50,500	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ 198,778	\$ 209,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ 19,139	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95b	Water Billing Late Fees & Administrative Fees	\$ 1,140	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ 650	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ 1,800	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$ 7,000	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 8,000	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,059	\$ 19,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -	\$ -
	Total Revenue	\$ 219,793	\$ 217,250	\$ 1,431	\$ 800	\$ 34,765	\$ 51,300	\$ 49,428	\$ 44,890	\$ 259,843	\$ 264,330
	Transfers into General Fund										
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ 310,000
	Transfers out of General Fund										
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (26,000)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (150,000)
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers into Water Revenue Fund (Checking)										
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers out of Water Revenue Fund										
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ (70,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ (95,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers into Transportation Reserve Fund										
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -

Jul-Apr		Interlaken Town Statement of Revenue and Expense									
		Jul-Apr, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Transfers out of Transportation Reserve Fund										
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ (310,000)	\$ (310,000)	\$ -	\$ -	\$ -	\$ -
	Transfers into Water System Capital Reserves Fund										
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
154a			\$ -		\$ -		\$ -		\$ -		\$ -
	Transfers out of Water System Capital Reserves Fund										
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ (90,000)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers into Building Fund										
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers out of Building Fund										
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	\$ -
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (700)	\$ -	\$ -
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,000)	\$ -	\$ -
	Transfers into Bond Sinking Fund										
138	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers out of Water Bond Sinking Fund										
141	Transfer to Water Revenue Fund to pay current year bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Transfers Between Funds	\$ 90,000	\$ (74,300)	\$ (90,000)	\$ (20,000)	\$ (260,000)	\$ (127,000)	\$ -	\$ (9,500)	\$ 260,000	\$ 230,800
	General Fund Expenses										
	Administrative Expense										
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38	Town Administrator, Clerk, & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (99,983)	\$ (140,000)
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (837)	\$ (2,000)
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,744)	\$ (1,500)
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (98)	\$ (1,000)
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (19)	\$ (200)
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,268)	\$ (18,000)
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (841)	\$ (500)
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,739)	\$ (10,000)
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,654)	\$ (3,000)
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (77)	\$ (800)
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,066)	\$ (5,000)
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,393)	\$ (1,500)
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,725)	\$ (5,500)
51b	CARES Act - WCDF Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (627)	\$ (1,500)
51d	Public Works Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,525)	\$ -
	Total Administrative Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (139,597)	\$ (192,500)
	Annual Road Maintenance Expense from General Fund										
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,578)	\$ (2,500)
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,004)	\$ (3,000)
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,963)	\$ (2,000)
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (65,000)	\$ (65,000)
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,000)
58a	Annual Fire Mitigation Expenses										
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,400)	\$ (20,000)
59	Annual Road Capital Expenses										
59a	Capital Equipment Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,775)	\$ (5,000)

Jul-Apr		Interlaken Town Statement of Revenue and Expense									
		Jul-Apr, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (309,820)	\$ (310,000)
60a	DPW Expenses										
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (85)	\$ (500)
61	Total Road Maintenance, Capital Improvements, DPW Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (416,625)	\$ (416,000)
	Total General Fund Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (556,222)	\$ (608,500)
	Water Revenue Fund Expenses										
	Bond Payment										
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	Operating Expenses										
116	Payroll - Water Masters	\$ (20,520)	\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ (570)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ (904)	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ (494)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ (6,545)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ (2,138)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ (179)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ (1,561)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	Capital Investment in Water System										
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ (106,501)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123h	Capital Equipment Investment - Water System	\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	Repair and Maintenance										
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ (1,537)	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ (1,793)	\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ (6,720)	\$ (10,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Water Revenue Fund Expenses	\$ (149,460)	\$ (194,850)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Building Fund Expenses										
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,442)	\$ (8,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,000)	\$ (4,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,730)	\$ (10,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,686)	\$ -	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (372)	\$ -	\$ -	\$ -
	Total Building Fund Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (29,230)	\$ (22,000)	\$ -	\$ -
	Total Expenses (General, Water Revenue, Building)	\$ (149,460)	\$ (194,850)	\$ -	\$ -	\$ -	\$ -	\$ (29,230)	\$ (22,000)	\$ (556,222)	\$ (608,500)
	Net Change in Balance (Revenue+Transfers+Expenses)	\$ 160,332	\$ (51,900)	\$ (88,569)	\$ (19,200)	\$ (225,235)	\$ (75,700)	\$ 20,198	\$ 13,390	\$ (36,379)	\$ (113,370)
	Add: Beginning Balance	\$ 143,429	\$ 143,429	\$ 239,689	\$ 239,689	\$ 307,245	\$ 307,245	\$ 96,978	\$ 96,978	\$ 196,082	\$ 196,082
	Transfer to Grand Valley Bank (Jan onward) or Rounding Adjustment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Ending Balance	\$ 303,761	\$ 91,529	\$ 151,121	\$ 220,489	\$ 82,010	\$ 231,545	\$ 117,176	\$ 110,368	\$ 159,703	\$ 82,712

Appendix J

FY2026 Interlaken Town Budget Approval Dates	
Budget Task	Date
Review, consider, adopt budget - Town Council (council meeting)	5/6/25
Amendments, revisions to budget - Town Council (council meeting)	prior to hearing
Public hearing - no change to tax revenue, deadline date	6/22/25
Public hearing - TNT, change to tax revenue, deadline date	8/17/25
Adopt final budget - no change to tax revenue, deadline date	6/22/25
Adopt final budget - with change to tax revenue, deadline date	8/17/25



**INTERLAKEN TOWN
WASATCH COUNTY, UTAH**

**CROSS CONNECTION CONTROL ORDINANCE
MAY 29, 2024**

The purpose of this ordinance is to protect the water supply of Interlaken Town from contamination or pollution from any cross connections (existing or potential); and to assure that approved backflow prevention assemblies are tested when put into service and at least on an annual basis thereafter. This ordinance is in compliance with Section R309.105.12 of the Utah Public Drinking Water Rules (UPDWR) and the Plumbing Code as adopted by the State of Utah.

The installation or maintenance of any unprotected cross connection which would endanger the water supply of the Interlaken Town Municipal Water System is prohibited. Any such cross connection now existing or hereafter installed is hereby declared unlawful and shall be immediately protected or eliminated.

The control or elimination of cross connections and the criteria for determining degree of hazard and prescribing appropriate levels of protection shall be in accordance with the Plumbing Code as adopted by the State of Utah and the UPDWR. Water service to any premise shall be contingent upon the customer providing appropriate cross connection control if determined necessary. Determinations and enforcement shall be the responsibility of the Interlaken Town Water Masters in conjunction with the Town Administrator and Town Engineer. Water service may be refused or terminated to any premises where an unprotected cross connection may allow contamination or pollutants to backflow into the public drinking water system.

Authorized employees and administrative staff of the Interlaken Town Municipal Water System with proper identification, shall have free access at reasonable hours of the day, to all areas of a premise or building to which drinking water is supplied for the purpose of conducting hazard assessment surveys. Water service may be refused or terminated, or maximum backflow protection may be required, to the premise where access to perform surveys is denied, where unprotected cross connections are located, or in the event that installed assemblies are not tested and maintained as required by State and local regulations.

Before any water service is terminated, a due process of notifying the customer and providing a reasonable time for compliance to be achieved will be observed according to the operating procedures of the Interlaken Town Municipal Water System. However, in the event of an actual backflow incident which endangers public health, water service may be terminated immediately and not be restored until the cross connection is either eliminated or adequately protected.

**INTERLAKEN TOWN
WASATCH COUNTY, UTAH**

**CROSS CONNECTION CONTROL ORDINANCE
MAY 29, 2024**

ORDINANCE NO. 11

AN ORDINANCE FOR THE CONTROL OF BACKFLOW AND CROSS
CONNECTIONS

WHEREAS, it is the desire of the Interlaken Town Council to provide clean, safe culinary water to its citizens and water customers; and

WHEREAS, unprotected cross connections, with the associated potential for backflow contamination of the culinary water system represents a danger to the health and safety of all users of the Interlaken Town Culinary Water System; and

WHEREAS, the adoption of this ordinance will be in the best interests of the citizens of Interlaken Town; and

NOW, THEREFORE, it is hereby ordained by the Town Council of Interlaken Town, Wasatch County, Utah, (the “Town Council”) as follows:

Adoption of the following Cross Connection Control Policy:

SECTION 1. CROSS CONNECTION CONTROL –GENERAL POLICY

1.1 Purpose of Ordinance:

1.1.1 To protect the Public drinking water supply of the Interlaken Town Municipal Water System from the possibility of contamination or pollution by requiring compliance with the Utah State Rules for Public Drinking Water Systems and the Plumbing Code as adopted by the State of Utah, that require a cross connection control protection of all public drinking water systems in the State of Utah. Compliance with these minimum safety codes will be considered reasonable diligence for the prevention of contaminants or pollutants which could backflow into the public drinking water system; and,

1.1.2 To promote the reasonable elimination or control of cross connection in the plumbing fixtures and industrial piping system(s) of the consumer, as required by the state and plumbing regulations to assure water system safety; and,

1.1.3 To provide for the administration of a continuing program of backflow prevention which will systematically examine risk and effectively prevent the contamination or pollution of the drinking water system.

1.2 Responsibility: Drinking Water Purveyor

1.2.1 The Interlaken Town Municipal Water System shall be responsible for the protection of the drinking water distribution system from the foreseeable condition leading to the possible contamination or pollution of the drinking water system due to the backflow of contaminants or pollutants into the drinking water supply.

1.2.2 Drinking water system surveys/inspections of the consumer's water distribution system(s) shall be conducted or caused to be conducted by individuals deemed qualified by and representing the Interlaken Town Municipal Water System. Survey records shall indicate compliance with the State of Utah Regulations. All such records will be maintained by the Interlaken Town Municipal Water System.

1.2.3 The Interlaken Town Municipal Water System shall schedule and notify in writing, all consumers of the need for the periodic system survey to ensure compliance with existing applicable minimum health and safety standards.

1.2.4 Selection of an approved backflow prevention assembly for containment control required at the service entrance shall be determined from the results of the system survey.

1.3 Responsibility: Consumer

1.3.1 To comply with this ordinance as a term and condition of water supply and consumer's acceptance of service is admittance of his/her awareness of his/her responsibilities as a water system user.

1.3.2 It shall be the responsibility of the consumer to purchase, install, and arrange testing and maintenance of any backflow prevention device/assembly required to comply with this ordinance. Failure to comply with this ordinance shall constitute grounds for discontinuation of service.

1.4 Responsibility: Plumbing Official

1.4.1 The plumbing official's responsibility to enforce the applicable sections of the plumbing code begins at the point of service (downstream or consumer side of the meter) and continues throughout the length of the consumer's water system.

1.4.2 The plumbing official will review all plans to ensure that unprotected cross connections are not an integral part of the consumer's water system. If a cross connection cannot be eliminated, it must be protected by the installation of an air gap or an approved backflow prevention device/assembly, in accordance with the Plumbing Code as adopted by the State of Utah.

1.5 Responsibility: Certified Backflow Technician, Surveyor, or Repair Person

1.5.1 Whether employed by the consumer or a utility to survey, test, repair, or maintain backflow prevention assemblies the Certified Backflow Technician, Surveyor, or Repair Person will have the following responsibilities:

- a.** Ensuring that acceptable testing equipment and procedures are used for testing, repairing or

overhauling backflow prevention assemblies.

- b. Make reports of such testing and/or repairs to the consumer and the water purveyor on form approved for such use by the water purveyor within time frames as described by the Division of Drinking Water.
- c. Include the list of materials or replacement parts being used in the reports.
- d. Ensuring that replacement parts are equal in quality to parts originally supplied by the manufacturer of the assembly being repaired.
- e. Not changing the design, material or operational characteristics of the assembly during testing, repair or maintenance.
- f. Performing all tests of the mechanical devices/assemblies and shall be responsible for the competence and accuracy of all tests and reports.
- g. Insuring that his/her license is current, the testing equipment being used is acceptable to the State of Utah and is in proper operating condition.
- h. Being equipped with, and competent to use, all necessary tools, gauges, test tags, and other equipment necessary to properly test, and maintain backflow prevention assemblies.
- i. Tagging each double check valve, pressure vacuum breaker, reduced pressure backflow assembly and high hazard air gap, showing the serial number date tested and by whom. The certified technician's license number must also be on the tag.

1.5.2 Responsibility: Repair of backflow assemblies

In the case of a consumer requiring an assembly to be tested, any currently Certified Backflow Technician is authorized to make the test and report the results to the consumer and the water purveyor. Any installation repair or relocation shall be done with individuals having appropriate licensure from the department of licensing.

SECTION 2. DEFINITIONS

2.1 Water Purveyor: The person designated to be in charge of the Water Department of the Interlaken Town Municipal Water System, is invested with the authority and responsibility for the implementation of an effective cross connection control program and for the enforcement of the provisions of this ordinance.

2.2 Approved Backflow Assembly: An assembly accepted by the Utah State Department of Environmental Quality, Division of Drinking Water, as meeting an applicable specification or as suitable for the proposed use.

2.3 Auxiliary Water Supply: Any water supply on or available to the premises other than the purveyor's public water supply will be considered as an auxiliary water supply. These auxiliary waters

may include water from another purveyor's public potable water supply or any natural source(s) such as a well, spring, river, stream, etc., or "used waters" or "industrial fluids". These waters may be contaminated or polluted or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have authority for sanitary control.

2.4 Backflow: The reversal of the normal flow of water caused by either back-pressure or back siphonage.

2.5 Back-Pressure: The flow of water or other liquids, mixtures, or substances from a region of high pressure to a region of lower pressure into the water distribution pipes of a potable water supply system from any source(s) other than the intended source.

2.6 Back-Siphonage: The flow of water or other liquids, mixtures, or substances under vacuum conditions into the distribution pipes of a potable water supply system from any source(s) other than the intended source, caused by the reduction of pressure in the potable water system.

2.7 Backflow Prevention Assembly: An assembly or means designed to prevent backflow. Specifications for backflow prevention assemblies are contained within the Plumbing Code as adopted by the State of Utah and in the Cross Connection Control Program for Utah maintained by the Division of Drinking Water.

2.8 Cross Connection: Any physical connection or arrangement of piping or fixtures which may allow non-potable water or industrial fluids or other material of questionable quality to come into contact with potable water inside a water distribution system. This would include temporary conditions, such as swing connections, removable sections, four way plug valves, spools, dummy sections of pipe, swivel or change-over devices or sliding multiport tubes or other plumbing arrangements.

2.9 Contamination: Means a degradation of the quality of the potable water supply by sewage industrial fluids or waste liquids, compounds or other materials that may create a health hazard.

2.10 Cross Connection-Controlled: A connection between a potable water system and a non-potable water system with an approved backflow prevention assembly properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.

2.11 Cross Connection-Containment: The installation of an approved backflow assembly at the water service connection to any customer's premises where it is physically and economically infeasible to find permanently eliminate or control all actual or potential cross connection within the customer's water distribution system; or, it shall mean the installation of an approved backflow prevention assembly on the service line leading to and supply a portion of a customer's water distribution system; or, it shall mean the installation of a portion of a customer's water system where there are actual or potential cross connections which cannot be effectively eliminated or controlled at the point of the cross connection (isolation).

SECTION 3. REQUIREMENTS

3.1 Policy:

3.1.1 No water service connection to any premises shall be installed or maintained by the Water Purveyor unless the water supply is protected as required by State laws, regulations, codes, and this ordinance shall be discontinued by the water purveyor after due process of written notifications of violation and an appropriate time suspense for voluntary compliance, if:

- a. A backflow prevention assembly required by this ordinance for the control of backflow and cross connections is not installed, tested, and maintained, or
- b. If it is found that a backflow prevention assembly has been removed or by-passed, or
- c. If an unprotected cross connection exists on the premises, or
- d. If the periodic system survey has not been conducted.
- e. Service will not be restored until such conditions or defects are corrected.

3.1.2 The customer's system(s) shall be open for inspection at all reasonable times to authorized representatives of the water purveyor to determine whether cross connections or other structural or sanitary hazards, including violation of this ordinance exist and to audit the results of the required survey (R309.105.12 of the Utah Administrative Code).

3.1.3 Whenever the public water purveyor deems a service connection's water usage contributes a sufficient hazard to the water supply, and approved backflow prevention assembly shall be installed on the service line of the identified consumer's water system, at or near the property line or immediately inside the building being served; but, in all cases, before the first branch line leading off the service line.

3.1.4 The type of protective assembly required under subsection 3.1.3, shall depend upon the degree of hazard which exists at the point of cross connection (whether direct or indirect), applicable to local and state requirements or resulting from the required survey.

3.1.5 All presently installed backflow prevention assemblies which do not meet the requirements of this section but were approved assemblies for the purposes described herein at the time of installation and which have been properly maintained, shall, except for the inspection and maintenance requirements under subsection 3.1.6, be excluded from the requirements of these rules so long as the water purveyor is assured that they will satisfactorily protect the public water system. Whenever the existing is moved from the present location or requires more than minimum maintenance or when the water purveyor finds that the operation or of this assembly constitutes a hazard to health, the unit shall be replaced by an approved backflow prevention assembly meeting all local and state requirements.

3.1.6 It shall be the responsibility of the consumer at any premises where backflow prevention assemblies are installed to have certified surveys; inspections, and operational tests made at least once per year at the consumer's expense. In those instances where the Public Water Purveyor deems the hazard to

be great, he may require certified surveys/inspections and tests at a more frequent interval. It shall be the duty of the purveyor to see that these tests are made according to the standards set forth by the State Department of Environmental Quality, Division of Drinking Water.

3.1.7 All backflow prevention assemblies shall be tested within ten (10) working days of installation.


3.1.8 No backflow prevention assemblies shall be installed so as to create a safety hazard. (Example: Installed over an electrical panel, steam pipes, boilers, or above ceiling level).

3.2 Violation of this Policy:

If violation of this ordinance exists if there has not been any corrective action taken by the consumer within ten (10) days of the written notification of the deficiencies noted within the survey or test results, then the water purveyor shall deny or immediately discontinue service to the premises by providing a physical break in the service line until the customer has corrected the condition(s) in conformance with all State and local regulations and statutes relating to plumbing, safe drinking water suppliers, and this ordinance.

The foregoing Cross Connection Control ordinance was passed and approved by the Interlaken Town Council, Wasatch County, Utah on the 29th day of May, 2024.

Approver:



(Gregory Harrigan, Interlaken Town Mayor)

ATTEST:



(Bartlett Smith, Interlaken Town Clerk and Administrator)



(SEAL)

CABLE TELEVISION FRANCHISE AGREEMENT

By And Between

TOWN OF INTERLAKEN, UTAH

And

COMCAST OF UTAH II, INC.

THIS FRANCHISE AGREEMENT (hereinafter, the "Agreement" or "Franchise Agreement") is made between the Town of Interlaken, Utah (hereinafter, the "Town"), a Utah municipal corporation located in Wasatch County, and Comcast of Utah II, Inc. (hereinafter, "Grantee"), this 15th day of April, 2025 (the "Effective Date").

The Town, having determined that the financial, legal and technical abilities of the Grantee are reasonably sufficient to provide the services, facilities, and equipment necessary to meet the future cable-related needs of the Town, desires to enter into this Franchise Agreement with the Grantee for the construction, operation and maintenance of a Cable System on the terms and conditions set forth herein.

This Agreement is entered into by and between the parties under the authority and shall be governed by the Cable Communications Policy Act of 1984, as amended from time to time, 47 U.S.C. Sections 521 *et seq.* (the "Cable Act"), Utah state law, and applicable local ordinances, as amended from time to time.

Article I – Franchise Hereby Granted

a. The Town hereby agrees to permit the Grantee to construct, operate and maintain a cable system in the Town, subject to the terms and provisions of the Town's generally applicable ordinances governing the streets and rights of way of the Town, including, but not limited to, the Interlaken Town Road Right-Of-Way Work Agreement and the Interlaken Asphalt Repair Standards.

b. The Town hereby agrees that, provided the Grantee is in compliance with all generally applicable Town codes and ordinances, this Franchise Agreement shall be effective for a period of five (5) years from and after the Effective Date.

Article II – Operations within the Town's Rights of Way

a. The Grantee hereby agrees to occupy the rights of way in accordance with the terms and provisions of Utah state law and the Town's generally applicable ordinances governing the streets and rights of way of the Town.

b. The Grantee shall at all times maintain insurance and shall provide the Town with certificates of insurance in accordance with local right-of-way requirements, as currently in effect and as may be subsequently amended. Said certificates of insurance shall name the Town and its elected and appointed officers, officials, agents and employees as additional insureds.

Article III – Franchise Fee

a. The Grantee shall pay a franchise fee to the Town for the privilege of operating in the Town's rights of way in a manner consistent with the provisions of the Cable Act, as now in effect and as may be subsequently amended from time to time. The franchise fee shall be in an amount equal to five percent (5%) of annual gross of any and all revenues received from the operation of the cable system to provide cable service in the Town, and shall be made on a quarterly basis, and shall be due forty-five (45) days after the close of each calendar quarter. If mailed, the Franchise Fee shall be considered paid on the date it is postmarked. The Town hereby agrees that the total franchise fee, as interpreted under the Cable Act, shall not exceed the greater of the percentage of fees any other video service provider that requires a Franchise Agreement, under state authorization or otherwise, providing service in the Franchise Area pays to the Town.

b. As used in this agreement, gross revenue means the cable service revenue derived by the Grantee from the operation of the cable system in the Town's rights of way to provide cable services, calculated in accordance with Generally Accepted Accounting Principles. Gross revenues shall also include such revenue sources from the provision of cable service as may now exist or hereafter develop from or in connection with the operation of the cable system within the Town, provided that such revenues, fees, receipts, or charges may lawfully be included in the gross revenue base for purposes of computing the Town's permissible franchise fee under the Cable Act, as may be amended from time to time.

c. Within three years of a franchise fee payment, the Town may conduct an audit of the franchise fee payment. Any audit shall be conducted in accordance with generally applicable auditing standards.

Article IV – Cable Communications Policy Act of 1984

Nothing in this Agreement shall be construed to limit, in any way, the Grantee's rights or responsibilities under the Cable Communication Policy Act of 1984, as amended and the renewal of this Agreement shall be governed by that Act.

Article V – Customer Service Standards

Customer Service Obligations. The Town and Grantee acknowledge that the customer service standards and customer privacy protections are set forth in the Cable Communication Policy Act of 1984 and associated Federal Communications Commissions rules thereunder, as amended from time to time. Enforcement of such requirements and standards and the penalties for non-compliance with such standards shall be consistent with that Act.

Article VI – Above Ground Facilities

Above Ground Facilities. As a condition of Town granting this Agreement, Grantee agrees that Grantee shall not install any above ground wires or poles within the Town without the permission of the Town.

Article VII – Extension of Service

Extension of Service. During the term of this Agreement, Grantee agrees to extend service to all lots in Interlaken, whether currently developed or developed in the future, if the owner of the lot request that Grantee extend service to the lot.

IN WITNESS WHEREOF, this Franchise Agreement has been executed by the duly authorized representatives of the parties as set forth below, as of the date set forth below:

TOWN OF INTERLAKEN, UTAH:

COMCAST OF UTAH II, INC.

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Accounts Receivables Report - 5/5/25

Invoice/Deposits	Base Payment	Overage Payment	USPS Payment	Late Payment	New Owner Payment	Total Payment
Original Invoice	\$ 210,331.00	\$ 22,805.35	\$ 105.00	\$ 1,250.00	\$ 150.00	\$ 234,641.35
Batch 00	\$ (3,057.18)	\$ -	\$ -	\$ (800.00)	\$ (150.00)	\$ (4,007.18)
Batch 01	(\$34,063.82)	(\$3,631.37)	\$0.00	\$0.00	\$0.00	(\$37,695.19)
Batch 02	(\$133,788.00)	(\$15,331.23)	(\$70.00)	\$0.00	\$0.00	(\$149,189.23)
Batch 03	(\$24,110.00)	(\$175.95)	(\$20.00)	\$0.00	\$0.00	(\$24,305.95)
Batch 04	(\$7,501.00)	\$0.00	(\$10.00)	(\$100.00)	\$0.00	(\$7,611.00)
Batch 05	(\$2,160.00)	\$0.00	\$0.00	(\$50.00)	\$0.00	(\$2,210.00)
Total Payments	\$ (204,680.00)	\$ (19,138.55)	\$ (100.00)	\$ (950.00)	\$ (150.00)	\$ (225,018.55)
Accounts Receivable	\$ 5,651.00	\$ 3,666.80	\$ 5.00	\$ 300.00	\$ -	\$ 9,622.80
FY2025 Budget	\$ 209,000.00	\$ 7,500.00	\$ 50.00	\$ 50.00	\$ 450.00	\$ 217,050.00

Jul-Apr		Interlaken Town Statement of Revenue and Expense									
		Jul-Apr, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Revenue - All Accounts										
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,752	\$ 200,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,598	\$ 34,000
all	Interest Income	\$ 86	\$ 200	\$ 1,431	\$ 800	\$ 709	\$ 800	\$ 69	\$ 150	\$ 87	\$ 130
12	New Owner Transfer Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,505	\$ 26,000
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15d	Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,900	\$ 4,200
73a	Revenue from RMA Agreements	\$ -	\$ -	\$ -	\$ -	\$ 34,056	\$ 50,500	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ 198,778	\$ 209,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ 19,139	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95b	Water Billing Late Fees & Administrative Fees	\$ 1,140	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ 650	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ 1,800	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$ 7,000	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 8,000	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,059	\$ 19,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -	\$ -
	Total Revenue	\$ 219,793	\$ 217,250	\$ 1,431	\$ 800	\$ 34,765	\$ 51,300	\$ 49,428	\$ 44,890	\$ 259,843	\$ 264,330
	Transfers into General Fund										
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ 310,000
	Transfers out of General Fund										
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (26,000)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (150,000)
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers into Water Revenue Fund (Checking)										
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers out of Water Revenue Fund										
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ (70,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ (95,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers into Transportation Reserve Fund										
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -

Jul-Apr		Interlaken Town Statement of Revenue and Expense									
		Jul-Apr, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Transfers out of Transportation Reserve Fund										
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ (310,000)	\$ (310,000)	\$ -	\$ -	\$ -	\$ -
	Transfers into Water System Capital Reserves Fund										
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
154a			\$ -		\$ -		\$ -		\$ -		\$ -
	Transfers out of Water System Capital Reserves Fund										
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ (90,000)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers into Building Fund										
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers out of Building Fund										
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	\$ -
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (700)	\$ -	\$ -
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,000)	\$ -	\$ -
	Transfers into Bond Sinking Fund										
138	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers out of Water Bond Sinking Fund										
141	Transfer to Water Revenue Fund to pay current year bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Transfers Between Funds	\$ 90,000	\$ (74,300)	\$ (90,000)	\$ (20,000)	\$ (260,000)	\$ (127,000)	\$ -	\$ (9,500)	\$ 260,000	\$ 230,800
	General Fund Expenses										
	Administrative Expense										
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38	Town Administrator, Clerk, & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (99,983)	\$ (140,000)
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (837)	\$ (2,000)
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,744)	\$ (1,500)
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (98)	\$ (1,000)
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (19)	\$ (200)
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,268)	\$ (18,000)
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (841)	\$ (500)
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,739)	\$ (10,000)
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,654)	\$ (3,000)
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (77)	\$ (800)
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,066)	\$ (5,000)
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,393)	\$ (1,500)
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,725)	\$ (5,500)
51b	CARES Act - WCDF Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (627)	\$ (1,500)
51d	Public Works Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,525)	\$ -
	Total Administrative Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (139,597)	\$ (192,500)
	Annual Road Maintenance Expense from General Fund										
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,578)	\$ (2,500)
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,004)	\$ (3,000)
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,963)	\$ (2,000)
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (65,000)	\$ (65,000)
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,000)
58a	Annual Fire Mitigation Expenses										
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,400)	\$ (20,000)
59	Annual Road Capital Expenses										
59a	Capital Equipment Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,775)	\$ (5,000)

Jul-Apr		Interlaken Town Statement of Revenue and Expense									
		Jul-Apr, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (309,820)	\$ (310,000)
60a	DPW Expenses										
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (85)	\$ (500)
61	Total Road Maintenance, Capital Improvements, DPW Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (416,625)	\$ (416,000)
	Total General Fund Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (556,222)	\$ (608,500)
	Water Revenue Fund Expenses										
	Bond Payment										
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	Operating Expenses										
116	Payroll - Water Masters	\$ (20,520)	\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ (570)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ (904)	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ (494)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ (6,545)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ (2,138)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ (179)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ (1,561)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	Capital Investment in Water System										
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ (106,501)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123h	Capital Equipment Investment - Water System	\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	Repair and Maintenance										
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ (1,537)	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ (1,793)	\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ (6,720)	\$ (10,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Water Revenue Fund Expenses	\$ (149,460)	\$ (194,850)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Building Fund Expenses										
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,442)	\$ (8,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,000)	\$ (4,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,730)	\$ (10,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,686)	\$ -	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (372)	\$ -	\$ -	\$ -
	Total Building Fund Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (29,230)	\$ (22,000)	\$ -	\$ -
	Total Expenses (General, Water Revenue, Building)	\$ (149,460)	\$ (194,850)	\$ -	\$ -	\$ -	\$ -	\$ (29,230)	\$ (22,000)	\$ (556,222)	\$ (608,500)
	Net Change in Balance (Revenue+Transfers+Expenses)	\$ 160,332	\$ (51,900)	\$ (88,569)	\$ (19,200)	\$ (225,235)	\$ (75,700)	\$ 20,198	\$ 13,390	\$ (36,379)	\$ (113,370)
	Add: Beginning Balance	\$ 143,429	\$ 143,429	\$ 239,689	\$ 239,689	\$ 307,245	\$ 307,245	\$ 96,978	\$ 96,978	\$ 196,082	\$ 196,082
	Transfer to Grand Valley Bank (Jan onward) or Rounding Adjustment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Ending Balance	\$ 303,761	\$ 91,529	\$ 151,121	\$ 220,489	\$ 82,010	\$ 231,545	\$ 117,176	\$ 110,368	\$ 159,703	\$ 82,712

Interlaken Town
Statement of Revenue and Expense
July 2024 through April 2025

	Jul '24 - Apr 25	Jul '23 - Apr 24
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
60000 · Water Revenue	198,777.82	164,393.72
60100 · Summer Water overage	19,138.55	7,183.26
60101 · Road and Transportation Revenue	199,233.70	188,844.41
60102 · 1% Sales Tax Revenue	24,598.32	25,598.24
60103 · B&C Road Tax	31,023.29	30,032.59
60104 · Transfer Fees	450.00	750.00
60105 · Late Fees	1,140.00	400.00
60106 · Revenue from RMA Agreement	34,056.00	0.00
60800 · Interest Income	2,381.90	2,647.26
60801 · Municipal Fines	4,900.00	1,000.00
Total Miscellaneous Revenue	515,699.58	420,849.48
60200 · Building Fee		
60201 · Application Fee	2,100.00	1,650.00
60202 · Water connection Fee	700.00	700.00
60203 · Road Impact Fee	6,500.00	14,971.90
60200 · Building Fee - Other	12,059.10	20,404.15
Total 60200 · Building Fee	21,359.10	37,726.05
Total Income	537,058.68	458,575.53
Gross Profit	537,058.68	458,575.53
Expense		
70000 · Administrative Expenditures		
70130 · Public Works Manager	4,575.00	0.00
70104 · Bank Charges, Checks	457.04	303.00
70114 · Web Hosting & IT Service	1,742.71	2,829.57
70115 · Misc. Admin Expenses	76.78	673.92
70116 · Association Memberships	329.00	1,018.00
70109 · Advertising Expenses	0.00	101.76
70103 · Accounting & Bookkeeping Fees	17,051.70	16,149.80
70100 · Animal Control	1,654.25	2,015.62

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05/02/25

Accrual Basis

Interlaken Town
Statement of Revenue and Expense
July 2024 through April 2025

	Jul '24 - Apr 25	Jul '23 - Apr 24
70120 · Insurance	5,066.40	4,712.93
70108 · Town Attorney Legal Fees	1,738.50	7,662.00
70119 · Meeting Advertising	18.50	582.76
70110 · Office Expense	2,621.78	2,252.92
70105 · Plan Review & Inspections	10,425.28	10,242.50
70117 · Road Signage	1,691.31	74.23
70125 · Safety and Enforcement Supplies	627.12	170.30
70111 · Town Clerk	93,000.50	58,510.00
70000 · Administrative Expenditures - O...	0.00	599.00
Total 70000 · Administrative Expenditures	141,075.87	107,898.31
Road Maintenance Expenditures		
70118 · Annual DPW Site Maintenance E...	85.41	1,013.40
70205 · Brush Removal and Wild fire Mid	12,500.00	26,200.00
70206 · Road Signage	2,271.20	0.00
71000 · Depr. Expense-Roads	314,594.67	0.00
70207 · Additional Contract Services	8,127.40	2,749.44
70201 · Annual Road Repair	2,578.37	411.68
70203 · Supplies (Salt, Sand, Etc)	0.00	1,527.41
70204 · Snow Removal	65,000.00	55,000.00
Total Road Maintenance Expenditures	405,157.05	86,901.93
Water System Expenditures		
70311 · Additional Water Sys Contract S	1,536.98	709.76
70308 · Water System Maint & Repair	8,912.35	1,617.53
70309 · Misc. Water Expense	1,188.63	1,535.49
70300 · Interest Expense	0.00	1,299.28
70301 · Chemicals & Monitoring	495.00	273.88
70302 · Meter Repair/Replacement	48,763.66	55,978.43
70303 · Payroll Expenses	27,136.74	24,223.78
70304 · Telemetry System	56,920.62	0.00

Interlaken Town
Statement of Revenue and Expense
July 2024 through April 2025

	Jul '24 - Apr 25	Jul '23 - Apr 24
70305 · Utilities Gas & Electric	7,038.04	7,132.58
70306 · Water Share Fee & Education	904.00	0.00
Total Water System Expenditures	152,896.02	92,770.73
Total Expense	699,128.94	287,570.97
Net Ordinary Income	(162,070.26)	171,004.56
Net Income	(162,070.26)	171,004.56

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
As of April 30, 2025

	Apr 30, 25	Apr 30, 24
ASSETS		
Current Assets		
Checking/Savings		
General Fund		
10000 · General Fund Checking 2681	0.00	177,816.97
10001 · General Fund Checking GVB 7730	157,487.63	0.00
10100 · Water Rev Fund Checking 1520	0.00	7.04
10101 · 10101 - Water Rev Fund 2422	0.00	288,202.48
10102 · 10102 - Water Rev Fund GVB	299,713.97	0.00
10200 · Building Fund 1678	0.00	134,826.49
10201 · Building Fund GVB	117,175.96	0.00
Reserve Funds		
Transportation Reserve Fund		
10300 · Transp Cap Facilities Res 4574	0.00	234,156.14
10301 · Transp Cap Facilities Res GVB	82,009.69	0.00
Total Transportation Reserve Fund	82,009.69	234,156.14
Water Reserve Funds		
10400 · Water Sys Cap Facilities 1330	0.00	161,155.31
10401 · Water Sys Cap Facilities GVB	151,120.71	0.00
Total Water Reserve Funds	151,120.71	161,155.31
Total Reserve Funds	233,130.40	395,311.45
Total General Fund	807,507.96	996,164.43
Total Checking/Savings	807,507.96	996,164.43
Accounts Receivable		
20000 · Accounts Receivable	7,085.03	16,985.03
Total Accounts Receivable	7,085.03	16,985.03
Total Current Assets	814,592.99	1,013,149.46

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
As of April 30, 2025

	Apr 30, 25	Apr 30, 24
Fixed Assets		
Depreciable Assets		
Property, Plant and Equipment		
25000 · Garbage Site	98,318.85	98,318.85
25100 · Equipment	31,366.00	31,366.00
25200 · Roads	705,967.00	705,967.00
25300 · Water System	1,712,694.73	1,712,694.73
Total Property, Plant and Equipment	2,548,346.58	2,548,346.58
Total Depreciable Assets	2,548,346.58	2,548,346.58
25900 · Accumulated Depreciation	(1,810,569.72)	(1,810,569.72)
Amortizable Expenditures		
26000 · Bond Fees	25,000.00	25,000.00
26100 · Accumulated Amortization	(23,541.67)	(23,541.67)
Total Amortizable Expenditures	1,458.33	1,458.33
Total Fixed Assets	739,235.19	739,235.19
Other Assets		
25400 · Land	16,965.00	16,965.00
25500 · Water Rights	37,508.00	37,508.00
Total Other Assets	54,473.00	54,473.00
TOTAL ASSETS	1,608,301.18	1,806,857.65
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
30000 · Accounts Payable	(2,319.34)	(2,507.22)
Total Accounts Payable	(2,319.34)	(2,507.22)

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
As of April 30, 2025

	Apr 30, 25	Apr 30, 24
Other Current Liabilities		
30100 · Road Damage Deposit	54,057.89	45,500.00
30200 · Completion Deposit (refundable)	31,021.04	27,021.04
30300 · Payroll Liabilities	(199.05)	82.87
Total Other Current Liabilities	84,879.88	72,603.91
Total Current Liabilities	82,560.54	70,096.69
Long Term Liabilities		
Division of Finance		
30400 · Note Payable UT Div. of Finance	2,000.00	2,000.00
30401 · Undisbursed Principal	2,526.34	2,526.34
Total Division of Finance	4,526.34	4,526.34
Total Long Term Liabilities	4,526.34	4,526.34
Total Liabilities	87,086.88	74,623.03
Equity		
50000 · Fund Balance	1,683,284.56	1,561,230.06
Net Income	(162,070.26)	171,004.56
Total Equity	1,521,214.30	1,732,234.62
TOTAL LIABILITIES & EQUITY	1,608,301.18	1,806,857.65