

# City of Washington Terrace

## Minutes of a Regular City Council meeting

Held on June 3, 2025

City Hall, 5249 South 400 East, Washington Terrace City, Utah

### **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

Mayor Mark C. Allen  
Council Member Jill Christiansen  
Council Member Zunayid Z. Zishan  
Council Member Cheryl Parkinson  
Council Member Jeff West  
Council Member Michael Thomas  
Finance Director Shari' Garrett  
City Recorder Amy Rodriguez  
City Manager Tom Hanson

### **OTHERS PRESENT:**

None

### **1. WORK SESSION**

5:00 P.M.

Topics to include; but are not limited to:

- **CHANGES TO THE FISCAL YEAR 2025-26 TENTATIVE BUDGET IN PREPARATION FOR FINAL BUDGET ADOPTION**
- **TERRACE DAYS LOGISTICS AND PREPARATION**

### **Fiscal Year 25-26 Tentative Budget changes**

Garrett stated that we are not going through a Truth in Taxation this year. She stated that she expects the county auditors certified tax rates next week. She stated that the final budget adoption will be on June 17<sup>th</sup>.

Garrett stated that she has sent a detailed report of the changes to the tentative budget to Council and they proceeded to review the changes. Some of the changes include:

An adjustment to the Justice Court Judge Compensation. Rodriguez stated that the \$2600 change was due to a caseload letter issued by the Administrative of the Courts notifying the city of the ranges for the judge. Hanson stated that there is a \$450.00 increase as our share of the judge's training for next year.

Funding the Continuing Education Program for employee training. Hanson stated that this policy has been

46 In the policy and procedures manual for some time, however, this year it will be funded.

47  
48 Animal Licensing. Hanson stated that the increase will help fund easier processing and paperless licensing.

49  
50 Garrett stated that one of the offsets for the increases is a reduction in the Fire Department allotted budget  
51 for group training, accounting for a \$10,000 reduction.

52 Garrett stated that the budget was sent out before the city insurance rates were received, accounting for a  
53 \$5900.00 reduction in that estimate.

54  
55 Garrett stated that Council should be mindful of service level increases, decreased, and maintenance  
56 when reviewing changes and their offsets.

57  
58 Garrett reviewed CDBG grant awards that were approved. Until they are funded and approved, the  
59 grant monies are not put into the budget. The city received the award letter and therefore the grant  
60 financial commitment was added into the final budget. The financial commitment was approved  
61 by Council in January.

62  
63 Garrett stated that our expenditures in the general fund are increasing. She stated that there are many needs  
64 in the general fund. Council Member Parkinson inquired as to how we have been able to pay for the  
65 increases.

66 Garrett stated that the GO fund (levy) fully matured in 2021. The levy went away and the City went to  
67 Truth in Taxation that year to raise property taxes to capture the money that we lost on the levy. The  
68 Increase to residents remained neutral. She stated that the taxes were for general operations and a portion  
69 for capital. Garrett stated that as operational costs increased, less went to capital. Garrett stated that is  
70 how we have been able to make it work. Garrett stated that this upcoming fiscal year, that extra \$300,000  
71 will go away. She stated that this T&T has carried us for the past five years. Garrett stated that we need an  
72 ongoing revenue source for ongoing needs.

73  
74 Garrett stated that the Southpointe Project area (RDA) 50 percent of the tax we receive comes to the City  
75 and 50 percent goes back into the RDA are. She stated that the city acts an investor into the RDA with  
76 the hopes that we will receive a great return on our investments. Hanson explained the tax increment for  
77 the Golden West Credit Union project. This item will be discussed in the Redevelopment Agency Meeting.

78  
79 Council Member Parkinson clarified that we will continue to receive the 50 percent to the RDA until we  
80 receive the \$746,00 cap on our incentive repayment. At that time, 100 percent of the tax increment will be  
81 put into the general fund. Garrett stated that the number one goal with RDA's is to bring the property  
82 values up.

83  
84 Garrett stated that she is watching the Sheriff Offices contract closely, as that is a big hit.

85  
86 Garrett discussed the construction of the building on the land that the city sold. She stated that the building  
87 permit is a one-time money, whereas the property tax for the building will be an ongoing revenue source.  
88 She stated that we need to look at the cost of supporting this project (infrastructure, police, etc) and the  
89 goal is that the benefit outweighs the cost.

91 **Terrace Days Preparation**

92  
93 Hanson stated that the staging and meeting area for Council will remain the same. Hanson will  
94 ask for golf carts with as many double seaters as possible. Hanson stated that the parade starts at  
95 4:30 p.m. Hanson asked the Council to meet at 3:30 p.m. to pick up their golf carts.  
96 The Mayor stated that the convertible is available for the Grand Marshal, and stated that he may need help  
97 returning the golf cart and the convertible.  
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**MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

Mayor Mark C. Allen  
Council Member Jill Christiansen  
Council Member Zunayid Z. Zishan  
Council Member Cheryl Parkinson  
Council Member Jeff West  
Council Member Michael Thomas  
Finance Director Shari' Garrett  
Fire Chief Clay Peterson  
City Recorder Amy Rodriguez  
City Manager Tom Hanson  
Weber County Lt. Shaun Endsley

**OTHERS PRESENT:**

Ron and Anna Davidson

**2. ROLL CALL**

**6:00 P.M.**

**3. PLEDGE OF ALLEGIANCE**

**4. WELCOME**

**5. CONSENT ITEMS**

**5.1 APPROVAL OF AGENDA AND MAY 20, 2025, COUNCIL MEETING**

Item 5.1 was approved by general consent.

**6. CITIZEN COMMENTS**

Anna Davidson stated that she has been approached for an easement for a portion of their property for the sidewalk project at the north entrance of Rohmer Park. She stated that she wants to make sure that the project will be a mutually beneficial project for everyone and wants set up a meeting with the City to discuss her and her husband's concerns. She asked what the city will do to slow the traffic down in and out of the corner, stating that a sidewalk will not help with that and that it is not patrolled very well and there are a lot of speeding cars. She stated that is they give up property for a sidewalk it is not a benefit to them, but actually a deficit in value. She also believes that if someone gets hurt on the property that they will be legally responsible. Davidson stated that she is concerned about the construction project itself as a piece of concrete was left after the last road project and her husband tripped and was hurt. Davidson stated that she wants to make sure there are the appropriate checks and balances.

Mayor Allen stated that a meeting will be set up with them with the City Manager, Public Works Director and whomever is needed in the meeting to discuss their concerns.

189 **7. NEW BUSINESS**

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191 **7.1 DISCUSSION: FIREWORKS RESTRICTIONS WITHIN CITY LIMITS**

192 Chief Peterson explained that the fire zone restrictions have been in place for several years, however, he  
193 wanted to make Council aware of why and where there are restrictions as the season is approaching. Chief  
194 Peterson stated that fireworks are not allowed at any property or location south of 5500 South and west of  
195 500 West, stating that it is intended to keep fireworks off of the hillside off of Rohmer Park and the houses  
196 going down on Adams Avenue. Chief Peterson stated that the restrictions will be put in place again this  
197 year as the weather conditions that we are seeing this year warrant caution. He stated that the restrictions  
198 will be sent to the State Fire Marshall for approval as well. Chief Peterson stated that there are several  
199 different pockets in Riverdale City down the hill from us that are also off limits to fireworks through  
200 Riverdale's enforcement.

201 Council Member Parkinson asked if residents who live in or close to the restriction zone could do  
202 fireworks if they do them on the north side of 5500 South. Chief Peterson stated that if they remain on  
203 5500 South or 500 West they would fine. He stated that the types of fireworks are limited. He stated that  
204 aerial fireworks are allowed, however, although pancake fireworks that have 5 -100 shots are legal, he  
205 cautions that if they are not handled correctly, they can fall over and become dangerous as they shoot  
206 horizontally down the street.

207 Chief Peterson stated that illegal fireworks include bottle rockets, firecrackers, jumping jacks, roman  
208 candles, and single shot mortars.

209 Chief Peterson stated that the hillside and pickleball courts are sprayed down before the fireworks for  
210 Terrace Days.

211  
212 **7.2 MOTION/RESOLUTION 25-09: INTERLOCAL AGREEMENT BETWEEN**  
213 **WASHINGTON TERRACE CITY AND VARIOUS ENTITIES ENTERED INTO**  
214 **WITH WEBER COUNTY FOR PROVISION OF FORENSIC TECHNICAL**  
215 **SERVICES**

216 Hanson stated that the City has had an interlocal agreement for CSI services within Weber County for  
217 many years. He stated that the new interlocal is just renewing the agreement. Hanson stated that the cost of  
218 the CSI services will be distributed through use. Hanson stated that this has been anticipated to remain  
219 within our contract amount that we are currently paying.

220  
221 **Motion by Council Member West**  
222 **Seconded by Council Member Parkinson**  
223 **To approved Resolution 25-09 approving the Interlocal Agreement**  
224 **For Forensic CSI Services**  
225 **Approved unanimously (5-0)**  
226 **Roll Call Vote**  
227

228 **7.3 MOTION/RESOLUTION 25-10: RESOLUTION APPROVING AN INTERLOCAL**  
229 **AGREEMENT WITH SOUTH OGDEN CITY FOR SENIOR SERVICES**

230 Hanson stated that Council has approved the Interlocal agreement with Weber Human Services for the  
231 programming for Senior Services. He stated that the City will provide the facility and maintenance for the  
232 program. Hanson stated that South Ogden City has offered to pay difference between the Weber Human  
233 Services budget and the amount that would need to be paid to help pay for staff. Hanson stated that  
234 Washington Terrace City will receive \$6069.00 for the first year with the inflationary cost of 3 percent for

COLA and CPI to help pay for the employee.

**Motion by Council Member Thomas  
Seconded by Council Member Christiansen  
To Approve Resolution 25-10 approving the interlocal  
Agreement with South Ogden City for Senior Services  
Approved unanimously (5-0)  
Roll Call Vote**

**8. COUNCIL COMMUNICATION WITH STAFF**

Council Member West asked for an update on the 300 West Road confusion. Hanson stated that Chip Seal coating will begin on 300 West on June 4-5<sup>th</sup> and the striping will begin on June 10<sup>th</sup>. Hanson stated that the project should not take much time. He stated that Public Works has handed out door hangars to affected residents in the area. Mayor Allen stated that he spoke to Meibos and construction may continue through Friday.

Council Member Thomas stated that he has received a text from his daughter stating that there is graffiti inside the playground slide at Rohmer Park. He inquired as to the cost of a security camera at some of the smaller parks, including those with portable restrooms so that they can be reinstalled. Hanson stated that he believes that the cost of cameras to be set up will be around \$7,000. He noted that it is not budgeted as of now.

**9. ADMINISTRATION REPORTS**

Hanson stated that he is working on the housing reports and RDA reports concerning affordable housing.

**10. UPCOMING EVENTS**

June 13<sup>TH</sup>-14<sup>TH</sup> -TERRACE DAYS!!!!  
June 16<sup>th</sup>: City Offices closed for National Freedom Day Observance (Juneteenth)  
June 17<sup>th</sup>: City Council Meeting (6:00 p.m.)  
June 26<sup>th</sup>: Planning Commission Meeting (6:00p.m.)  
July 1st: City Council Meeting (6:00 p.m.)  
July 4<sup>th</sup>: City Offices Closed for Independence Day

**11. ADJOURN THE MEETING**

**Motion by Council Member Thomas  
Seconded by Council Member West  
To adjourn the meeting  
Approved unanimously (5-0)  
Time: 6:35 p.m.**

**Date Approved**

**City Recorder**

**12. REDEVELOPMENT AGENCY MEETING**

The City Council adjourned into an RDA meeting immediately following the regular meeting.