

**BOX ELDER MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

Time: April 1, 2025, at 7 p.m.

Place: Box Elder Mosquito Abatement District
115 South 1050 West, Brigham City, Utah 84302

Trustees present:	Kami Anderson Linda Bourne Travis Nelson	Cory Bennion Kirk Coombs Rex Nessen	Boyd Bingham Tim Heyder Nic Tree	Jacob Bodily (zoom) Thomas Jensen Les Wheatley
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Trustees absent: Megan Armstrong, Dave Jeffries, Tamara Miner, Sandra Nelson

Others present: Tyson Packer – Director, Jon Nelson – Assistant Director, Seth Anderson – Field Supervisor, Janet Karren – Administrative Assistant, Blair Bennion

1. Board Chair Travis Nelson called the meeting to order and welcomed those in attendance.
2. Board members recited the Pledge of Allegiance.
3. No new board members were present.
4. A motion was made to approve the updated agenda.
Motion: Rex Second: Kirk No discussion Vote: Unanimous
5. A motion was made to approve the minutes from the February 4, 2025, meeting.
Motion: Kirk Second: Rex No discussion Vote: Unanimous
6. Oath of Office for members who have not done so was postponed until next board meeting.
7. Tamara Miner usually reports on financial statement review but was unable to attend, so Linda Bourne contacted her and shared Tamara's evaluation that all is in order. A motion was made to approve the internal audit and pay the bills.
Motion: Kirk Second: Rex No discussion Vote: Unanimous
8. Public Comment: None
9. New check signers were approved in the February meeting, but were neglected to be officially approved. A motion was made to approve the following as check signers: Kami Anderson, Megan Armstrong, Cory Bennion, Jacob Bodily, Linda Bourne, Kirk Coombs, Thomas Jensen, Travis Nelson, and Tyson Packer.
Motion: Tim Second: Kirk No discussion Vote: Unanimous
10. Tyson submitted an RFP for the 2025 aerial larvicide contract. Since the submission deadline came after the board meeting, a motion was made to allow the RFP Committee to award the contract. An RFP evaluation meeting was set for Monday, April 7, at 6 p.m.
Motion: Rex Second: Tim Vote: Unanimous
Discussion: The Board discussed some of the contract criteria to consider.

11. A 2025 Fraud Risk Committee was appointed. Those volunteering to participate were Linda, Les, Kirk, and Jacob. They chose to meet immediately after the RFP committee on Monday, April 7, at 7 p.m.

12. Tyson reported on the sale of surplus property. To date, the District has sold a two-post lift, an ATV jack, two Grizzly foggers, and five ATVs. Truck H-50 and a trailer T-21 are scheduled to be sold in 2025. Resale prices have declined slightly for the last two years.

13. Tyson reported that we have hired seasonals for this year. Two trucks and two foggers have been purchased and delivered. The awning project is underway. The 1,000 gallon gas tank has been relocated and all necessary engineering and permits have been obtained. County residents are starting to notice mosquitoes and call in. Tyson reported on the West Central meetings attended by himself, Jon, and Seth. BEMAD is working to obtain the COA needed to fly the drone.

14. A motion was made to adjourn.
Motion: Les Second: Linda No discussion Vote: Unanimous

15. Next meeting: June 3, 2025, @ 7 p.m.

A handwritten signature in black ink, consisting of the letters "Y" and "L" followed by "Yvonne L. Miner", is written over a horizontal line.

Board Member