



**Board of Trustees
October 8, 2014
8:00 a.m.
Taylorsville Redwood Campus
AAB Board Room 428**

Meeting to be conducted by Gail Miller, Chair

No Executive Session is anticipated in connection with this meeting.

TAB

I. BOARD BUSINESS: Gail Miller, Chair

- A. Trustee Ashok Joshi, Report on India Project (requested by Parrish)
- B. Trustee Audit Committee Report
- C. Open and Public Meetings Act Training, AG Morris Haggerty **A**
- D. Appoint Honorary Doctorate Committee
- E. Schedule Strategic Planning Retreat
- F. Foundation Board Representative (Trustee Sanch Datta)
- G. Holiday Dinner and Social (in place of December 10 regular meeting)

II. CONSENT CALENDAR:

It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:

- A. **Investment Report for July-August 2014** **B**
- B. **Minutes of Previous Meeting, August 13, 2014** **C**
- C. **Executive Session:** Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held November 12, 2014 to consider matters permitted by the Utah Open and Public Meetings Act.
- D. **Personnel Report for August-September 2014** **D**
- E. **Government Funding Report—Major Grants Requested/Received** **E**

III. PRESIDENT'S REPORT: Dr. Deneece Huftalin, President

- A. President Huftalin
 - 1. Information: Westpointe Update
- B. Instruction Report –Interim Provost Clifton Sanders **F**
 - 1. Information: Enrollment Report for Fall Semester **G**
 - 2. Information: Preparation for Accreditation Site Visit, Barbara Grover **H**
- C. Business Services Report –VP Dennis Klaus
 - 1. Action: Leased Space Report (R220 4.5.2.8) **I**
 - 2. Action: Institutional Residence Report **J**
 - 3. Action: Institutional Investment Income Fund Operating Budget **K**
- D. Student Services Report – Vice President Nancy Singer **L**
- E. Institutional Advancement Report – Vice President Alison McFarlane **M**
 - 1. Information: Foundation Board Report **N**
- F. Government and Community Relations Report – VP Tim Sheehan **O**

G. Campus-based & Constituents Reports:

- | | |
|---|---|
| 1. Faculty Report – Lois Oestreich and Joe Gallegos | P |
| 2. Staff Association Report – Mike Blain | Q |
| 3. Student Life and Leadership Report – Carlos Moreno | R |
| 4. Information Technology – Bill Zoumadakis | S |

IV. REQUESTS FOR INFORMATION:

V. CALENDAR OF UPCOMING EVENTS: T

VI. ADJOURNMENT:

Next Board Meeting: November 12, 2014
Taylorsville Redwood Campus AAB Board Room

REMINDERS:

Please remember to place the parking pass on your dashboard. There will be reserved parking stalls south of the Academic & Administration Building.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the ADA Coordinator, at 801-957-4041, at least three working days prior to the meeting.

Utah Code
Title 52 Public Officers
Chapter 4 Open and Public Meetings Act
(Updated August 21, 2014)

Part 1—General Provisions

52-4-101. Title.

This chapter is known as the "Open and Public Meetings Act."

Enacted by Chapter 14, 2006 General Session

52-4-102. Declaration of public policy.

- (1) The Legislature finds and declares that the state, its agencies and political subdivisions, exist to aid in the conduct of the people's business.
- (2) It is the intent of the Legislature that the state, its agencies, and its political subdivisions:
 - (a) take their actions openly; and
 - (b) conduct their deliberations openly.

Renumbered and Amended by Chapter 14, 2006 General Session

52-4-103. Definitions.

As used in this chapter:

- (1) "Anchor location" means the physical location from which:
 - (a) an electronic meeting originates; or
 - (b) the participants are connected.
- (2) "Capitol hill complex" means the grounds and buildings within the area bounded by 300 North Street, Columbus Street, 500 North Street, and East Capitol Boulevard in Salt Lake City.
- (3) "Convening" means the calling of a meeting of a public body by a person authorized to do so for the express purpose of discussing or acting upon a subject over which that public body has jurisdiction or advisory power.
- (4) "Electronic meeting" means a public meeting convened or conducted by means of a conference using electronic communications.
- (5) "Electronic message" means a communication transmitted electronically, including:
 - (a) electronic mail;
 - (b) instant messaging;
 - (c) electronic chat;
 - (d) text messaging as defined in Section 76-4-401; or
 - (e) any other method that conveys a message or facilitates communication electronically.
- (6) (a) "Meeting" means the convening of a public body or a specified body, with a quorum present, including a workshop or an executive session, whether in person or by means of electronic communications, for the purpose of discussing, receiving comments from the public about, or acting upon a matter over which the public body or specific body has jurisdiction or advisory power.
 - (b) "Meeting" does not mean:
 - (i) a chance gathering or social gathering; or
 - (ii) a convening of the State Tax Commission to consider a confidential tax matter in accordance with Section 59-1-405.
 - (c) Meeting does not mean the convening of a public body that has both legislative and executive responsibilities if:
 - (i) no public funds are appropriated for expenditure during the time the public body is convened; and
 - (ii) the public body is convened solely for the discussion or implementation of administrative or operational matters:
 - (A) for which no formal action by the public body is required; or

- (B) that would not come before the public body for discussion or action.
- (7) "Monitor" means to hear or observe, live, by audio or video equipment, all of the public statements of each member of the public body who is participating in a meeting.
- (8) "Participate" means the ability to communicate with all of the members of a public body, either verbally or electronically, so that each member of the public body can hear or observe the communication.
- (9) (a) "Public body" means any administrative, advisory, executive, or legislative body of the state or its political subdivisions that:
- (i) is created by the Utah Constitution, statute, rule, ordinance, or resolution;
 - (ii) consists of two or more persons;
 - (iii) expends, disburses, or is supported in whole or in part by tax revenue; and
 - (iv) is vested with the authority to make decisions regarding the public's business.
- (b) "Public body" does not include a:
- (i) political party, political group, or political caucus; ~~or~~
 - (ii) conference committee, rules committee, or sifting committee of the Legislature; or
 - (iii) school community council established under Section **53A-1a-108**.
- (10) "Public statement" means a statement made in the ordinary course of business of the public body with the intent that all other members of the public body receive it.
- (11) (a) "Quorum" means a simple majority of the membership of a public body, unless otherwise defined by applicable law.
- (b) "Quorum" does not include a meeting of two elected officials by themselves when no action, either formal or informal, is taken on a subject over which these elected officials have advisory power.
- (12) "Recording" means an audio, or an audio and video, record of the proceedings of a meeting that can be used to review the proceedings of the meeting.
- (13) "Specified body" means an administrative, advisory, executive, or legislative body that:
- (a) is not a public body;
 - (b) consists of three or more members; and
 - (c) includes at least one member who is:
 - (i) a legislator; and
 - (ii) officially appointed to the body by the President of the Senate, Speaker of the House of Representatives, or governor.
- (14) "Transmit" means to send, convey, or communicate an electronic message by electronic means.
- Amended by Chapter 277, 2012 General Session*
Amended by Chapter 434, 2014 General Session

52-4-104. Training.

The presiding officer of the public body shall ensure that the members of the public body are provided with annual training on the requirements of this chapter.

Enacted by Chapter 263, 2006 General Session

Part 2--Meetings

52-4-201. Meetings open to the public -- Exceptions.

- (1) A meeting is open to the public unless closed under Sections 52-4-204, 52-4-205, and 52-4-206.
- (2) (a) A meeting that is open to the public includes a workshop or an executive session of a public body in which a quorum is present, unless closed in accordance with this chapter.
- (b) A workshop or an executive session of a public body in which a quorum is present that is held on the same day as a regularly scheduled public meeting of the public body may only be held at the location where the public body is holding the regularly scheduled public meeting unless:

- (i) the workshop or executive session is held at the location where the public body holds its regularly scheduled public meetings but, for that day, the regularly scheduled public meeting is being held at different location;
- (ii) any of the meetings held on the same day is a site visit or a traveling tour and, in accordance with this chapter, public notice is given;
- (iii) the workshop or executive session is an electronic meeting conducted according to the requirements of Section 52-4-207; or
- (iv) it is not practicable to conduct the workshop or executive session at the regular location of the public body's open meetings due to an emergency or extraordinary circumstances.

*Renumbered and Amended by Chapter 14, 2006 General Session
Amended by Chapter 263, 2006 General Session*

52-4-202. Public notice of meetings -- Emergency meetings.

- (1) (a) (i) A public body shall give not less than 24 hours' public notice of each meeting. ~~including the meeting.~~
 - (ii) A specified body shall give not less than 24 hours' public notice of each meeting that the specified body holds on the capitol hill complex.
- (b) The public notice required under Subsection (1) (a) shall include the meeting:
 - (i) agenda;
 - (ii) date;
 - (iii) time; and
 - (iv) place.
- (2) (a) In addition to the requirements under Subsection (1), a public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule as provided in this section.
- (b) The public notice under Subsection (2) (a) shall specify the date, time, and place of the scheduled meetings.
- (3) (a) A public body or specified body satisfies a requirement for public notice by:
 - (i) posting written notice:
 - (A) at the principal office of the public body, or if no principal office exists, at the building where the meeting is to be held; and
 - (B) beginning October 1, 2008 and except as provided in Subsection (3)(b), on the Utah Public Notice Website created under Section 63F-1-701; and
 - (ii) providing notice to:
 - (A) at least one newspaper of general circulation within the geographic jurisdiction of the public body; or
 - (B) a local media correspondent.
- (b) A public body of a municipality under Title 10, Utah Municipal Code, a local district under Title 17B, Limited Purpose Local Government Entities—Local Districts, or a special service district under Title 17D, Chapter 1, Special Service District Act, is encouraged, but not required, to post written notice on the Utah Public Notice Website, if the municipality or district has a current annual budget of less than \$1 million.
- (c) A public body or specified body is in compliance with the provisions of Subsection (3)(a)(ii) by providing notice to a newspaper or local media correspondent under the provisions of Subsection 63F-1-701(4)(d).
- (4) A public body and a specified body are is encouraged to develop and use additional electronic means to provide notice of its meetings under Subsection (3).
- (5) (a) The notice requirement of Subsection (1) may be disregarded if:

- (i) because of unforeseen circumstances it is necessary for a public body to hold an emergency meeting to consider matters of an emergency or urgent nature; and
- (ii) the public body gives the best notice practicable of:
 - (A) the time and place of the emergency meeting; and
 - (B) the topics to be considered at the emergency meeting.
- (b) An emergency meeting of a public body may not be held unless:
 - (i) an attempt has been made to notify all the members of the public body; and
 - (ii) a majority of the members of the public body approve the meeting.
- (6) (a) A public notice that is required to include an agenda under Subsection (1) shall provide reasonable specificity to notify the public as to the topics to be considered at the meeting. Each topic shall be listed under an agenda item on the meeting agenda.
- (b) Subject to the provisions of Subsection (6)(c), and at the discretion of the presiding member of the public body, a topic raised by the public may be discussed during an open meeting, even if the topic raised by the public was not included in the agenda or advance public notice for the meeting.
- (c) Except as provided in Subsection (5), relating to emergency meetings, a public body may not take final action on a topic in an open meeting unless the topic is:
 - (i) listed under an agenda item as required by Subsection (6)(a); and
 - (ii) included with the advance public notice required by this section.

Amended by Chapter 5, 2009 Special Session 1

Amended by Chapter 434, 2014 General Session

52-4-203. Written minutes of open meetings -- Public records -- Recording of meetings.

- (1) Except as provided under Subsection (7), written minutes and a recording shall be kept of all open meetings.
- (2) Written minutes of an open meeting shall include:
 - (a) the date, time, and place of the meeting;
 - (b) the names of members present and absent;
 - (c) the substance of all matters proposed, discussed, or decided by the public body which may include a summary of comments made by members of the public body;
 - (d) a record, by individual member, of each vote taken by the public body;
 - (e) the name of each person who:
 - (i) is not a member of the public body; and
 - (ii) after being recognized by the presiding member of the public body, provided testimony or comments to the public body;
 - (f) the substance, in brief, of the testimony or comments provided by the public under Subsection (2)(e); and
 - (g) any other information that is a record of the proceedings of the meeting that any member requests be entered in the minutes or recording.
- (3) A recording of an open meeting shall:
 - (a) be a complete and unedited record of all open portions of the meeting from the commencement of the meeting through adjournment of the meeting; and
 - (b) be properly labeled or identified with the date, time, and place of the meeting.
- (4) (a) As used in this Subsection (4):
 - (i) "Approved minutes" means written minutes:
 - (A) of an open meeting; and
 - (B) that have been approved by the public body that held the open meeting.
 - (ii) "Electronic information" means information presented or provided in an electronic format.
 - (iii) "Pending minutes" means written minutes:

- (A) of an open meeting; and
- (B) that have been prepared in draft form and are subject to change before being approved by the public body that held the open meeting.
- (iv) "Specified local public body" means a legislative body of a county, city, or town.
- (v) "State public body" means a public body that is an administrative, advisory, executive, or legislative body of the state.
- (vi) "Website" means the Utah Public Notice Website created under Section 63F-1-701.
- (b) Pending minutes, approved minutes, and a recording of a public meeting are public records under Title 63G, Chapter 2, Government Records Access and Management Act.
- (c) Pending minutes shall contain a clear indication that the public body has not yet approved the minutes or that the minutes are subject to change until the public body approves them.
- (d) A state public body and a specified local public body shall require an individual who, at an open meeting of the public body, publicly presents or provides electronic information, relating to an item on the public body's meeting agenda, to provide the public body, at the time of the meeting, an electronic or hard copy of the electronic information for inclusion in the public record.
- (e) A state public body shall:
 - (i) make pending minutes available to the public within 30 days after holding the open meeting that is the subject of the pending minutes;
 - (ii) within three business days after approving written minutes of an open meeting, post to the website and make available to the public at the public body's primary office a copy of the approved minutes and any public materials distributed at the meeting; and
 - (iii) within three business days after holding an open meeting, post on the website an audio recording of the open meeting, or a link to the recording.
- (f) (i) A specified local public body shall:
 - (A) make pending minutes available to the public within 30 days after holding the open meeting that is the subject of the pending minutes;
 - (B) subject to Subsection (4)(f)(ii), within three business days after approving written minutes of an open meeting, post to the website and make available to the public at the public body's primary office a copy of the approved minutes and any public materials distributed at the meeting; and
 - (C) within three business days after holding an open meeting, make an audio recording of the open meeting available to the public for listening.
- (ii) A specified local public body of a city of the fifth class or town is encouraged to comply with Subsection (4)(f)(i)(B) but is not required to comply until January 1, 2015.
- (g) A public body that is not a state public body or a specified local public body shall:
 - (i) make pending minutes available to the public within a reasonable time after holding the open meeting that is the subject of the pending minutes;
 - (ii) within three business days after approving written minutes, make the approved minutes available to the public; and
 - (iii) within three business days after holding an open meeting, make an audio recording of the open meeting available to the public for listening.
- (h) A public body shall establish and implement procedures for the public body's approval of the written minutes of each meeting.
 - (i) Approved minutes of an open meeting are the official record of the meeting.
- (5) All or any part of an open meeting may be independently recorded by any person in attendance if the recording does not interfere with the conduct of the meeting.
- (6) The written minutes or recording of an open meeting that are required to be retained permanently shall be maintained in or converted to a format that meets long-term records storage requirements.
- (7) Notwithstanding Subsection (1), a recording is not required to be kept of:

- (a) an open meeting that is a site visit or a traveling tour, if no vote or action is taken by the public body; or
- (b) an open meeting of a local district under Title 17B, Limited Purpose Local Government Entities - Local Districts, or special service district under Title 17D, Chapter 1, Special Service District Act, if the district's annual budgeted expenditures for all funds, excluding capital expenditures and debt service, are \$50,000 or less.

Amended by Chapter 63, 2013 General Session

Amended by Chapter 83, 2014 General Session

52-4-204. Closed meeting held upon vote of members -- Business -- Reasons for meeting recorded.

- (1) A closed meeting may be held if:
 - (a) (i) a quorum is present;
 - (ii) the meeting is an open meeting for which notice has been given under Section 52-4-202; and
 - (iii) (A) two-thirds of the members of the public body present at the open meeting vote to approve closing the meeting;
 - (B) for a meeting that is required to be closed under Section 52-4-205, if a majority of the members of the public body present at an open meeting vote to approve closing the meeting;
 - (C) for an ethics committee of the Legislature that is conducting an open meeting for the purpose of reviewing an ethics complaint, a majority of the members present vote to approve closing the meeting for the purpose of seeking or obtaining legal advice on legal, evidentiary, or procedural matters, or for conducting deliberations to reach a decision on the complaint; or
 - (D) for the Political Subdivisions Ethics Review Commission established in Section **11-49-201** that is conducting an open meeting for the purpose of reviewing an ethics complaint in accordance with Section **11-49-701**, a majority of the members present vote to approve closing the meeting for the purpose of seeking or obtaining legal advice on legal, evidentiary, or procedural matters, or for conducting deliberations to reach a decision on the complaint; or
 - (b) (i) for the Independent Legislative Ethics Commission, the closed meeting is convened for the purpose of conducting business relating to the receipt or review of an ethics complaint, provided that public notice of the closed meeting is given under Section **52-4-202**, with the agenda for the meeting stating that the meeting will be closed for the purpose of "conducting business relating to the receipt or review of ethics complaints";
 - (ii) for the Political Subdivisions Ethics Review Commission established in Section **11-49-201**, the closed meeting is convened for the purpose of conducting business relating to the preliminary review of an ethics complaint in accordance with Section **11-49-602**, provided that public notice of the closed meeting is given under Section 52-4-202, with the agenda for the meeting stating that the meeting will be closed for the purpose of "conducting business relating to the review of ethics complaints"; or
 - (iii) for the Independent Executive Branch Ethics Commission created in Section 63A-14-202, the closed meeting is convened for the purpose of conducting business relating to an ethics complaint, provided that public notice of the closed meeting is given under Section 52-4-202, with the agenda for the meeting stating that the meeting will be closed for the purpose of "conducting business relating to an ethics complaint."
- (2) A closed meeting is not allowed unless each matter discussed in the closed meeting is permitted under Section 52-4-205.

- (3) An ordinance, resolution, rule, regulation, contract, or appointment may not be approved at a closed meeting.
- (4) The following information shall be publicly announced and entered on the minutes of the open meeting at which the closed meeting was approved:
 - (a) the reason or reasons for holding the closed meeting;
 - (b) the location where the closed meeting will be held; and
 - (c) the vote by name, of each member of the public body, either for or against the motion to hold the closed meeting.
- (5) Except as provided in Subsection 52-4-205(2), nothing in this chapter shall be construed to require any meeting to be closed to the public.

Amended by Chapter 202, 2012 General Session

Amended by Chapter 426, 2013 General Session

52-4-205. Purposes of closed meetings -- Certain issues prohibited in closed meetings.

- (1) A closed meeting described under Section 52-4-204 may only be held for:
 - (a) except as provided in Subsection (3), discussion of the character, professional competence, or physical or mental health of an individual;
 - (b) strategy sessions to discuss collective bargaining;
 - (c) strategy sessions to discuss pending or reasonably imminent litigation;
 - (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
 - (i) disclose the appraisal or estimated value of the property under consideration; or
 - (ii) prevent the public body from completing the transaction on the best possible terms;
 - (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:
 - (i) public discussion of the transaction would:
 - (A) disclose the appraisal or estimated value of the property under consideration; or
 - (B) prevent the public body from completing the transaction on the best possible terms;
 - (ii) the public body previously gave public notice that the property would be offered for sale; and
 - (iii) the terms of the sale are publicly disclosed before the public body approves the sale;
 - (f) discussion regarding deployment of security personnel, devices, or systems;
 - (g) investigative proceedings regarding allegations of criminal misconduct;
 - (h) as relates to the Independent Legislative Ethics Commission, conducting business relating to the receipt or review of ethics complaints;
 - (i) as relates to an ethics committee of the Legislature, a purpose permitted under Subsection 52-4-204(1)(a)(iii)(C);
 - (j) as relates to the Independent Executive Branch Ethics Commission created in Section 63A-14-202, conducting business relating to an ethics complaint;
 - (k) as relates to a county legislative body, discussing commercial information as defined in Section 59-1-404;
 - (l) as relates to the Utah Higher Education Assistance Authority and its appointed board of directors, discussing fiduciary or commercial information as defined in Section **53B-12-102**;
 - (m) deliberations, not including any information gathering activities, of a public body acting in the capacity of:
 - (i) an evaluation committee under Title 63G, Chapter 6a, Utah Procurement Code, during the process of evaluating responses to a solicitation, as defined in Section **63G-6a-103**;
 - (ii) a protest officer, defined in Section **63G-6a-103**, during the process of making a decision on a protest under Title 63G, Chapter 6a, Part 16, Controversies and Protests; or

- (iii) a procurement appeals panel under Title 63G, Chapter 6a, Utah Procurement Code, during the process of deciding an appeal under Title 63G, Chapter 6a, Part 17, Procurement Appeals Board;
 - (n) the purpose of considering information that is designated as a trade secret, as defined in Section 13-24-2, if the public body's consideration of the information is necessary in order to properly conduct a procurement under Title 63G, Chapter 6a, Utah Procurement Code;
 - (o) the purpose of discussing information provided to the public body during the procurement process under Title 63G, Chapter 6a, Utah Procurement Code, if, at the time of the meeting:
 - (i) the information may not, under Title 63G, Chapter 6a, Utah Procurement Code, be disclosed to a member of the public or to a participant in the procurement process; and
 - (ii) the public body needs to review or discuss the information in order to properly fulfill its role and responsibilities in the procurement process; or
 - (p) a purpose for which a meeting is required to be closed under Subsection (2).
- (2) The following meetings shall be closed:
- (a) a meeting of the Health and Human Services Interim Committee to review a fatality review report described in Subsection 62A-16-301(1)(a), and the responses to the report described in Subsections 62A-16-301(2) and (4);
 - (b) a meeting of the Child Welfare Legislative Oversight Panel to:
 - (i) review a fatality review report described in Subsection 62A-16-301(1)(a), and the responses to the report described in Subsections 62A-16-301(2) and (4); or
 - (ii) review and discuss an individual case, as described in Subsection 62A-4a-207(5).
 - (c) a meeting of a conservation district as defined in Section 17D-3-102 for the purpose of advising the Natural Resource Conservation Service of the United States Department of Agriculture on a farm improvement project if the discussed information is protected information under federal law.
- (3) In a closed meeting, a public body may not:
- (a) interview a person applying to fill an elected position;
 - (b) discuss filling a midterm vacancy or temporary absence governed by Title 20A, Chapter 1, Part 5, Candidate Vacancy and Vacancy and Temporary Absence in Elected Office; or
 - (c) discuss the character, professional competence, or physical or mental health of the person whose name was submitted for consideration to fill a midterm vacancy or temporary absence governed by Title 20A, Chapter 1, Part 5, Candidate Vacancy and Vacancy and Temporary Absence in Elected Office.

Amended by Chapter 238, 2013 General Session

Amended by Chapter 426, 2013 General Session

Amended by Chapter 196, 2014 General Session

52-4-206. Record of closed meetings.

- (1) Except as provided under Subsection (6), if a public body closes a meeting under Subsection 52-4-205(1), the public body:
 - (a) shall make a recording of the closed portion of the meeting; and
 - (b) may keep detailed written minutes that disclose the content of the closed portion of the meeting.
- (2) A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment of the closed meeting.
- (3) The recording and any minutes of a closed meeting shall include:
 - (a) the date, time, and place of the meeting;
 - (b) the names of members present and absent; and
 - (c) the names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

- (4) Minutes or recordings of a closed meeting that are required to be retained permanently shall be maintained in or converted to a format that meets long-term records storage requirements.
- (5) Both a recording and written minutes of closed meetings are protected records under Title 63G, Chapter 2, Government Records Access and Management Act, except that the records may be disclosed under a court order only as provided under Section 52-4-304.
- (6) If a public body closes a meeting exclusively for the purposes described under Subsection 52-4-205(1)(a), (1)(f), or (2):
 - (a) the person presiding shall sign a sworn statement affirming that the sole purpose for closing the meeting was to discuss the purposes described under Subsection 52-4-205(1)(a), (1)(f), or (2); and
 - (b) the provisions of Subsection (1) of this section do not apply.

Amended by Chapter 239, 2010 General Session

52-4-207. Electronic meetings -- Authorization -- Requirements.

- (1) Except as otherwise provided for a charter school in Section 52-4-209, a public body may convene and conduct an electronic meeting in accordance with this section.
- (2) (a) A public body may not hold an electronic meeting unless the public body has adopted a resolution, rule, or ordinance governing the use of electronic meetings.
 - (b) The resolution, rule, or ordinance may:
 - (i) prohibit or limit electronic meetings based on budget, public policy, or logistical considerations;
 - (ii) require a quorum of the public body to:
 - (A) be present at a single anchor location for the meeting; and
 - (B) vote to approve establishment of an electronic meeting in order to include other members of the public body through an electronic connection;
 - (iii) require a request for an electronic meeting to be made by a member of a public body up to three days prior to the meeting to allow for arrangements to be made for the electronic meeting;
 - (iv) restrict the number of separate connections for members of the public body that are allowed for an electronic meeting based on available equipment capability; or
 - (v) establish other procedures, limitations, or conditions governing electronic meetings not in conflict with this section.
- (3) A public body that convenes or conducts an electronic meeting shall:
 - (a) give public notice of the meeting:
 - (i) in accordance with Section 52-4-202; and
 - (ii) post written notice at the anchor location;
 - (b) in addition to giving public notice required by Subsection (3)(a), provide:
 - (i) notice of the electronic meeting to the members of the public body at least 24 hours before the meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present; and
 - (ii) a description of how the members will be connected to the electronic meeting;
 - (c) establish one or more anchor locations for the public meeting, at least one of which is in the building and political subdivision where the public body would normally meet if they were not holding an electronic meeting;
 - (d) provide space and facilities at the anchor location so that interested persons and the public may attend and monitor the open portions of the meeting; and
 - (e) if comments from the public will be accepted during the electronic meeting, provide space and facilities at the anchor location so that interested persons and the public may attend, monitor, and participate in the open portions of the meeting.

- (4) Compliance with the provisions of this section by a public body constitutes full and complete compliance by the public body with the corresponding provisions of Sections 52-4-201 and 52-4-202.
Amended by Chapter 31, 2011 General Session

52-4-208. Chance or social meetings.

- (1) This chapter does not apply to any chance meeting or a social meeting.
(2) A chance meeting or social meeting may not be used to circumvent the provisions of this chapter.
Enacted by Chapter 14, 2006 General Session

52-4-209. Electronic meetings for charter school board.

- (1) Notwithstanding the definitions provided in Section 52-4-103 for this chapter, as used in this section:
- (a) "Anchor location" means a physical location where:
 - (i) the charter school board would normally meet if the charter school board were not holding an electronic meeting; and
 - (ii) space, a facility, and technology are provided to the public to monitor and, if public comment is allowed, to participate in an electronic meeting during regular business hours.
 - (b) "Charter school board" means the governing board of a school created under Title 53A, Chapter 1a, Part 5, The Utah Charter Schools Act.
 - (c) "Meeting" means the convening of a charter school board:
 - (i) with a quorum who:
 - (A) monitors a website at least once during the electronic meeting; and
 - (B) casts a vote on a website, if a vote is taken; and
 - (ii) for the purpose of discussing, receiving comments from the public about, or acting upon a matter over which the charter school board has jurisdiction or advisory power.
 - (d) "Monitor" means to:
 - (i) read all the content added to a website by the public or a charter school board member; and
 - (ii) view a vote cast by a charter school board member on a website.
 - (e) "Participate" means to add content to a website.
- (2) (a) A charter school board may convene and conduct an electronic meeting in accordance with Section 52-4-207.
- (b) A charter school board may convene and conduct an electronic meeting in accordance with this section that is in writing on a website if:
- (i) the chair verifies that a quorum monitors the website;
 - (ii) the content of the website is available to the public;
 - (iii) the chair controls the times in which a charter school board member or the public participates; and
 - (iv) the chair requires a person to identify himself or herself if the person:
 - (A) participates; or
 - (B) casts a vote as a charter school board member.
- (3) A charter school that conducts an electronic meeting under this section shall:
- (a) give public notice of the electronic meeting:
 - (i) in accordance with Section 52-4-202; and
 - (ii) by posting written notice at the anchor location as required under Section 52-4-207;
 - (b) in addition to giving public notice required by Subsection (3)(a), provide:
 - (i) notice of the electronic meeting to the members of the charter school board at least 24 hours before the meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present;
 - (ii) a description of how the members and the public may be connected to the electronic meeting;

- (iii) a start and end time for the meeting, which shall be no longer than 5 days; and
- (iv) a start and end time for when a vote will be taken in an electronic meeting, which shall be no longer than four hours; and
- (c) provide an anchor location.
- (4) The chair shall:
 - (a) not allow anyone to participate from the time the notice described in Subsection (3)(b)(iv) is given until the end time for when a vote will be taken; and
 - (b) allow a charter school board member to change a vote until the end time for when a vote will be taken.
- (5) During the time in which a vote may be taken, a charter school board member may not communicate in any way with any person regarding an issue over which the charter school board has jurisdiction.
- (6) A charter school conducting an electronic meeting under this section may not close a meeting as otherwise allowed under this part.
- (7) (a) Written minutes shall be kept of an electronic meeting conducted as required in Section **52-4-203**.
 - (b) (i) Notwithstanding Section **52-4-203**, a recording is not required of an electronic meeting described in Subsection (2)(b).
 - (ii) All of the content of the website shall be kept for an electronic meeting conducted under this section.
 - (c) Written minutes are the official record of action taken at an electronic meeting as required in Section **52-4-203**.
- (8) (a) A charter school board shall ensure that the website used to conduct an electronic meeting:
 - (i) is secure; and
 - (ii) provides with reasonable certainty the identity of a charter school board member who logs on, adds content, or casts a vote on the website.
- (b) A person is guilty of a class B misdemeanor if the person falsely identifies himself or herself as required by Subsection (2)(b)(iv).
- (9) Compliance with the provisions of this section by a charter school constitutes full and complete compliance by the public body with the corresponding provisions of Sections **52-4-201** and **52-4-202**.

Amended by Chapter 403, 2012 General Session
Amended by Chapter 363, 2014 General Session

52-4-210. Electronic message transmissions.

Nothing in this chapter shall be construed to restrict a member of a public body from transmitting an electronic message to other members of the public body at a time when the public body is not convened in an open meeting.

Enacted by Chapter 25, 2011 General Session

Part 3—Enforcement

52-4-301. Disruption of meetings.

This chapter does not prohibit the removal of any person from a meeting, if the person willfully disrupts the meeting to the extent that orderly conduct is seriously compromised.

Enacted by Chapter 14, 2006 General Session

52-4-302. Suit to void final action -- Limitation -- Exceptions.

- (1) (a) Any final action taken in violation of Section **52-4-201**, **52-4-202**, or **52-4-207** or **52-4-209** is voidable by a court of competent jurisdiction.
- (b) A court may not void a final action taken by a public body for failure to comply with the posting written notice requirements under Subsection **52-4-202(3)(a)(i)(B)** if:

- (i) the posting is made for a meeting that is held before April 1, 2009; or
 - (ii) (A) the public body otherwise complies with the provisions of Section 52-4-202; and
(B) the failure was a result of unforeseen Internet hosting or communication technology failure.
- (2) Except as provided under Subsection (3), a suit to void final action shall be commenced within 90 days after the date of the action.
- (3) A suit to void final action concerning the issuance of bonds, notes, or other evidences of indebtedness shall be commenced within 30 days after the date of the action.

Amended by Chapter 234, 2008 General Session

Amended by Chapter 403, 2012 General Session

52-4-303. Enforcement of chapter -- Suit to compel compliance.

- (1) The attorney general and county attorneys of the state shall enforce this chapter.
- (2) The attorney general shall, on at least a yearly basis, provide notice to all public bodies that are subject to this chapter of any material changes to the requirements for the conduct of meetings under this chapter.
- (3) A person denied any right under this chapter may commence suit in a court of competent jurisdiction to:
- (a) compel compliance with or enjoin violations of this chapter; or
 - (b) determine the chapter's applicability to discussions or decisions of a public body.
- (4) The court may award reasonable attorney fees and court costs to a successful plaintiff.

Renumbered and Amended by Chapter 14, 2006 General Session

Amended by Chapter 263, 2006 General Session

52-4-304. Action challenging closed meeting.

- (1) Notwithstanding the procedure established under Subsection 63G-2-202(7), in any action brought under the authority of this chapter to challenge the legality of a closed meeting held by a public body, the court shall:
- (a) review the recording or written minutes of the closed meeting in camera; and
 - (b) decide the legality of the closed meeting.
- (2) (a) If the judge determines that the public body did not violate Section 52-4-204, 52-4-205, or 52-4-206 regarding closed meetings, the judge shall dismiss the case without disclosing or revealing any information from the recording or minutes of the closed meeting.
- (b) If the judge determines that the public body violated Section 52-4-204, 52-4-205, or 52-4-206 regarding closed meetings, the judge shall publicly disclose or reveal from the recording or minutes of the closed meeting all information about the portion of the meeting that was illegally closed.

Amended by Chapter 382, 2008 General Session

52-4-305. Criminal penalty for closed meeting violation.

In addition to any other penalty under this chapter, a member of a public body who knowingly or intentionally violates or who knowingly or intentionally abets or advises a violation of any of the closed meeting provisions of this chapter is guilty of a class B misdemeanor.

Enacted by Chapter 263, 2006 General Session

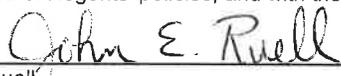
**MONEY MANAGEMENT INVESTMENTS
SUMMARY OF INVESTMENT TRANSACTIONS
FOR THE YEAR ENDING JUNE 30, 2015**

Month	Beginning Balance	Purchases	Sales	Ending Balance	Weighted Average Balance	Interest and Dividends	Interest Rate
July 2014	108,949,211.16	24,094,543.31	29,671,896.65	103,371,857.82	101,098,952.43	76,641.96	0.89%
August 2014							
September 2014							
October 2014							
November 2014							
December 2014							
January 2015							
February 2015							
March 2015							
April 2015							
May 2015							
June 2015							
Totals		24,094,543.31	29,671,896.65		101,098,952.43	76,641.96	0.89%

* Based on average of months shown


 Dr. Denece Huffalin, President

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council.


 John E Ruell
 Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE
 MONEY MANAGEMENT INVESTMENTS
 INVESTMENT PORTFOLIO AT 07-31-14

<u>Description</u>	<u>Rate of Return</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Bank of America					
Medium Term Note Floater	0.74%	03/05/13	09/15/14	1,999,537.87	1,999,890.00
Medium Term Note Floater (ML)	0.68%	04/25/13	01/15/15	2,000,099.45	2,002,454.00
Medium Term Note Floater	0.77%	05/14/13	03/22/16	1,000,770.00	1,007,349.00
BFCM					
Medium Term Note Floater	0.96%	03/04/14	01/20/17	3,009,103.10	3,024,828.00
BNP Paribas					
Medium Term Note Floater	1.05%	12/20/12	12/20/14	1,007,627.50	1,009,829.00
BPCE SA					
Medium Term Note Floater	0.78%	02/14/14	04/25/16	2,758,384.87	2,766,515.38
Medium Term Note Floater	0.94%	02/18/14	02/10/17	1,003,388.72	1,009,708.00
Medium Term Note Floater	0.89%	03/11/14	02/10/17	1,029,804.20	1,034,950.70
Citigroup Inc					
Medium Term Note Floater	0.77%	02/15/13	11/05/14	499,616.65	500,075.00
Medium Term Note Floater	0.77%	02/15/13	11/05/14	999,234.98	1,000,150.00
Medium Term Note	0.85%	10/15/13	01/15/15	1,538,204.23	1,539,912.18
Medium Term Note Floater	0.68%	12/23/13	07/25/16	1,515,302.44	1,515,633.00
Federal Ag Mortgage Corp					
US Agency	1.83%	03/05/14	03/05/19	5,000,000.00	4,994,045.00
Federal Farm Credit Bank					
US Agency	1.38%	07/03/14	03/23/18	1,000,000.00	997,080.00
US Agency	1.27%	07/08/14	01/08/18	2,000,000.00	1,993,836.00
US Agency	1.52%	07/28/14	07/23/18	2,000,000.00	1,997,188.00
Federal Home Loan Bank					
US Agency	1.50%	05/21/14	02/21/18	1,000,000.00	997,875.00
US Agency	2.31%	05/22/14	05/22/19	1,000,000.00	997,310.00
US Agency	1.05%	05/29/14	08/22/17	1,400,000.00	1,392,909.00
US Agency	1.20%	06/19/14	12/19/17	2,000,000.00	1,991,998.00
US Agency	2.29%	07/15/14	07/15/19	1,000,000.00	997,444.00
Federal Home Loan Mortgage Corp.					
US Agency	1.00%	06/26/14	06/26/17	1,000,000.00	997,137.00
US Agency	1.88%	02/27/14	02/27/19	3,000,000.00	3,003,384.00
US Agency	1.80%	03/12/14	03/12/19	2,000,000.00	2,010,154.00
US Agency	1.35%	07/17/14	01/17/18	2,000,000.00	1,994,616.00
US Agency	1.25%	07/17/14	10/17/17	2,000,000.00	1,996,626.00
US Agency	1.43%	07/28/14	04/24/18	2,000,000.00	1,991,354.00
Federal National Mortgage Association					
US Agency	2.00%	04/30/14	04/30/19	2,000,000.00	1,999,812.00
General Electric Capital Corporation					
Medium Term Note Floater	0.57%	08/07/13	07/12/16	2,004,179.12	2,017,456.00

Goldman Sachs GP Inc					
Medium Term Note Floater	0.96%	10/18/12	09/29/14	999,794.04	1,000,757.00
Medium Term Note	0.67%	02/07/14	05/03/15	2,549,064.98	2,551,822.50
Medium Term Note Floater	0.77%	02/07/14	03/22/16	1,996,707.72	2,000,116.00
Hewlett-Packard Company					
Medium Term Note Floater	0.99%	09/27/12	09/19/14	500,518.88	500,881.50
HSBC Finance Corporation					
Medium Term Note Floater	1.03%	06/26/13	06/01/16	1,716,010.62	1,720,373.24
Medium Term Note	0.70%	01/28/14	04/15/15	1,066,238.73	1,067,346.22
Medium Term Note	0.80%	03/31/14	06/30/15	2,076,442.68	2,080,674.00
Intermountain Power Agency					
Muni	1.10%	06/26/14	07/01/17	1,206,120.00	1,197,372.00
JP Morgan Chase & Company					
Medium Term Note Floater	0.83%	09/30/13	06/13/16	2,487,297.80	2,491,362.50
Medium Term Note Floater	1.27%	04/26/13	03/20/15	2,010,253.90	2,011,960.00
Lloyds TSB Bank					
Medium Term Note Floater	0.94%	12/02/13	04/13/15	2,018,390.88	2,000,000.00
Macquarie Bank					
Medium Term Note Floater	0.83%	02/27/14	08/30/16	3,000,000.00	3,000,000.00
Medium Term Note Floater	1.02%	03/24/14	03/24/17	1,000,000.00	1,003,109.00
Morgan Stanley					
Medium Term Note	0.61%	01/24/14	01/26/15	1,017,480.02	1,017,279.00
Rio Tinto Financial					
Medium Term Note Floater	0.63%	06/21/13	06/19/15	1,001,316.83	1,002,821.00
Royal Bank of Scotland					
Fixed Rate Corporate Note	1.05%	10/08/13	09/15/14	4,401,137.28	4,399,758.97
Fixed Rate Corporate Note	0.85%	06/23/14	09/21/15	1,157,943.90	1,156,575.47
Salt Lake City					
Muni	1.10%	07/17/14	10/01/17	1,006,188.57	997,530.00
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	-18.47%	Various	Open	35,000.00	86,711.42
Janus Twenty Fund	-16.09%	Various	Open	41,250.00	62,190.16
The Vanguard 500 Index Fund	-16.59%	Various	Open	43,750.00	82,799.87
Mutual Funds - Alumni Office					
Janus Fund	-20.13%	Various	Open	26,500.00	29,009.58
Janus Enterprise Fund	-27.52%	Various	Open	31,500.00	36,726.16
The Vanguard 500 Index Fund	-16.59%	Various	Open	27,000.00	49,263.66
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	-6.47%	12/26/06	Open	95,717.01	126,141.70
Utah State Treasurer					
Public Treasurers' Investment Fund	0.46%	07/31/14	Open	21,034,194.88	21,034,194.88
Zions First National Bank					
Sweep Account	0.20%	07/31/14	08/01/14	<u>60,785.97</u>	<u>60,785.97</u>
Total Investment Portfolio				<u>103,371,857.82</u>	<u>103,549,080.06</u>

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
JULY 2014

Description	Interest	Settlement Date	Maturity Date	Cost
Investments - June 30, 2014				108,949,211.16
<u>PURCHASES</u>				
Federal Farm Credit Bank US Agency	1.38%	07/03/14	03/23/18	1,000,000.00
Federal Farm Credit Bank US Agency	1.27%	07/08/14	01/08/18	2,000,000.00
Federal Home Loan Bank US Agency	2.29%	07/15/14	07/15/19	1,000,000.00
Salt Lake City MUNI	1.10%	07/17/14	10/01/17	1,006,270.00
Federal Home Loan Mortgage Corp. US Agency	1.25%	07/17/14	10/17/17	2,000,000.00
Federal Home Loan Mortgage Corp. US Agency	1.35%	07/17/14	01/17/18	2,000,000.00
Federal Home Loan Mortgage Corp. US Agency	1.43%	07/28/14	04/24/18	2,000,000.00
Federal Farm Credit Bank US Agency	1.51%	07/28/14	07/23/18	2,000,000.00
Utah State Treasurer Public Treasurers' Investment Fund	0.46%	Various	Various	8,236,244.24
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>2,852,029.07</u>
Total Purchases				24,094,543.31
<u>SALES / MATURITIES / CALLS</u>				
Federal Home Loan Bank US Agency	2.05%	04/16/14	06/16/14	1,600,000.00
Wachovia Medium Term Note Floater	0.74%	06/18/13	07/28/14	2,698,363.25
Wells Fargo Bank Medium Term Note Floater	0.77%	06/19/13	07/28/14	1,292,389.60
Net Premium/Discount Amortization				42,301.96
Utah State Treasurer Public Treasurers' Investment Fund	0.46%	Various	Various	19,069,633.71
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>4,969,208.13</u>
Total Sales				29,671,896.65
Investments - July 31, 2014				<u><u>103,371,857.82</u></u>

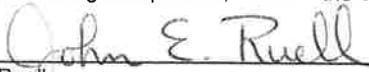
MONEY MANAGEMENT INVESTMENTS
SUMMARY OF INVESTMENT TRANSACTIONS
FOR THE YEAR ENDING JUNE 30, 2015

Month	Beginning Balance	Purchases	Sales	Ending Balance	Weighted Average Balance	Interest and Dividends	Interest Rate
July 2014	108,949,211.16	24,094,543.31	29,671,896.65	103,371,857.82	101,098,952.43	76,641.96	0.89%
August 2014	103,371,857.82	50,963,257.30	38,714,454.85	115,620,660.27	109,695,739.05	99,168.83	1.06%
September 2014							
October 2014							
November 2014							
December 2014							
January 2015							
February 2015							
March 2015							
April 2015							
May 2015							
June 2015							
Totals		75,057,800.61	68,386,351.50		105,397,345.74	175,810.79	0.98%

* Based on average of months shown


 Dr. Dehecel Huffalin, President

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council.


John E Ruell
Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 08-31-14

<u>Description</u>	<u>Rate of Return</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Bank of America					
Medium Term Note Floater	0.74%	03/05/13	09/15/14	1,999,845.98	1,999,970.00
Medium Term Note Floater (ML)	0.68%	04/25/13	01/15/15	2,000,081.35	2,002,006.00
Medium Term Note Floater	0.77%	05/14/13	03/22/16	1,000,630.00	1,007,284.00
BFCM					
Medium Term Note Floater	0.96%	03/04/14	01/20/17	3,008,799.72	3,024,072.00
BNP Paribas					
Medium Term Note Floater	1.05%	12/20/12	12/20/14	1,005,932.50	1,007,788.00
BPCE SA					
Medium Term Note Floater	0.78%	02/14/14	04/25/16	2,756,795.12	2,767,373.75
Medium Term Note Floater	0.94%	02/18/14	02/10/17	1,003,275.76	1,009,892.00
Medium Term Note Floater	0.89%	03/11/14	02/10/17	1,029,644.06	1,035,139.30
Citigroup Inc					
Medium Term Note Floater	0.77%	02/15/13	11/05/14	499,726.18	500,143.50
Medium Term Note Floater	0.77%	02/15/13	11/05/14	999,453.55	1,000,287.00
Medium Term Note	0.85%	10/15/13	01/15/15	1,531,803.45	1,533,309.50
Medium Term Note Floater	0.68%	12/23/13	07/25/16	1,514,637.12	1,514,445.00
Federal Ag Mortgage Corp					
US Agency	1.83%	03/05/14	03/05/19	5,000,000.00	5,022,815.00
Federal Farm Credit Bank					
US Agency	1.38%	07/03/14	03/23/18	1,000,000.00	1,000,577.00
US Agency	1.27%	07/08/14	01/08/18	2,000,000.00	1,993,452.00
US Agency	1.52%	07/28/14	07/23/18	2,000,000.00	1,999,020.00
US Agency	1.78%	08/21/14	02/20/19	1,000,000.00	999,737.00
Federal Home Loan Bank					
US Agency	2.31%	05/22/14	05/22/19	1,000,000.00	1,001,446.00
US Agency	1.05%	05/29/14	08/22/17	1,400,000.00	1,397,117.60
US Agency	1.20%	06/19/14	12/19/17	2,000,000.00	1,998,516.00
US Agency	2.29%	07/15/14	07/15/19	1,000,000.00	1,000,008.00
US Agency	2.00%	08/14/14	08/14/19	3,000,000.00	3,007,878.00
US Agency	1.60%	08/21/14	08/13/18	2,000,000.00	1,996,018.00
Federal Home Loan Mortgage Corp.					
US Agency	1.00%	06/26/14	06/26/17	1,000,000.00	999,627.00
US Agency	1.88%	02/27/14	02/27/19	3,000,000.00	3,008,925.00
US Agency	1.80%	03/12/14	03/12/19	2,000,000.00	2,011,160.00
US Agency	1.35%	07/17/14	01/17/18	2,000,000.00	2,000,454.00
US Agency	1.25%	07/17/14	10/17/17	2,000,000.00	2,001,628.00
US Agency	1.43%	07/28/14	04/24/18	2,000,000.00	1,999,108.00
Federal National Mortgage Association					
US Agency	2.00%	04/30/14	04/30/19	2,000,000.00	2,006,572.00

General Electric Capital Corporation Medium Term Note Floater	0.57%	08/07/13	07/12/16	2,003,997.38	2,018,960.00
Goldman Sachs GP Inc Medium Term Note Floater	0.96%	10/18/12	09/29/14	999,897.02	1,000,369.00
Medium Term Note	0.67%	02/07/14	05/03/15	2,543,613.31	2,547,212.50
Medium Term Note Floater	0.77%	02/07/14	03/22/16	1,996,872.34	2,002,216.00
Hewlett-Packard Company Medium Term Note Floater	0.99%	09/27/12	09/19/14	500,172.92	500,322.00
HSBC Finance Corporation Medium Term Note Floater	1.03%	06/26/13	06/01/16	1,716,191.96	1,720,894.40
Medium Term Note	0.70%	01/28/14	04/15/15	1,062,328.29	1,062,702.88
Medium Term Note	0.80%	03/31/14	06/30/15	2,069,493.35	2,071,772.00
Intermountain Power Agency Muni	1.10%	06/26/14	07/01/17	1,205,940.00	1,201,752.00
JP Morgan Chase & Company Medium Term Note Floater	0.83%	09/30/13	06/13/16	2,487,850.08	2,497,825.00
Medium Term Note Floater	1.27%	04/26/13	03/20/15	2,008,972.16	2,010,978.00
Lloyds TSB Bank Medium Term Note Floater	0.94%	12/02/13	04/13/15	2,016,227.24	2,000,000.00
Macquarie Bank Medium Term Note Floater	0.83%	02/27/14	08/30/16	3,000,000.00	3,000,000.00
Medium Term Note Floater	1.02%	03/24/14	03/24/17	1,000,000.00	1,009,632.00
Morgan Stanley Medium Term Note	0.61%	01/24/14	01/26/15	1,014,566.69	1,014,613.00
Rio Tinto Financial Medium Term Note Floater	0.63%	06/21/13	06/19/15	1,001,191.41	1,002,791.00
Royal Bank of Scotland Fixed Rate Corporate Note	1.05%	10/08/13	09/15/14	4,393,712.43	4,393,112.51
Fixed Rate Corporate Note	0.85%	06/23/14	09/21/15	1,155,090.76	1,154,280.22
Salt Lake City Muni	1.10%	07/17/14	10/01/17	1,006,025.71	1,001,500.00
Mutual Funds - Bruin Club Janus Strategic Value Fund	3.30%	Various	Open	35,000.00	88,551.71
Janus Twenty Fund	16.64%	Various	Open	41,250.00	64,783.44
The Vanguard 500 Index Fund	15.36%	Various	Open	43,750.00	86,110.38
Mutual Funds - Alumni Office Janus Fund	18.73%	Various	Open	26,500.00	30,425.35
Janus Enterprise Fund	9.29%	Various	Open	31,500.00	38,170.35
The Vanguard 500 Index Fund	15.36%	Various	Open	27,000.00	51,233.33
Mutual Fund Wells Fargo - Grand Theatre WealthBuilder Moderate Balanced Portfolio	0.97%	12/26/06	Open	95,717.01	127,031.01
Utah State Treasurer Public Treasurers' Investment Fund	0.46%	08/31/14	Open	26,594,480.83	26,594,480.83
Zions First National Bank Sweep Account	0.20%	08/31/14	09/01/14	<u>1,792,694.59</u>	<u>1,792,694.59</u>
Total Investment Portfolio				<u>115,620,660.27</u>	<u>115,930,182.15</u>

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
AUGUST 2014

Description	Interest	Settlement Date	Maturity Date	Cost
Investments - July 31, 2014				103,371,857.82
<u>PURCHASES</u>				
Federal Home Loan Bank US Agency	2.00%	08/14/14	08/14/19	3,000,000.00
Federal Farm Credit Bank US Agency	1.78%	08/21/14	02/20/19	1,000,000.00
Federal Home Loan Bank US Agency	1.60%	08/21/14	08/13/18	2,000,000.00
Utah State Treasurer Public Treasurers' Investment Fund	0.46%	Various	Various	22,560,285.95
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>22,402,971.35</u>
Total Purchases				50,963,257.30
<u>SALES / MATURITIES / CALLS</u>				
Federal Home Loan Bank US Agency	1.50%	05/21/14	02/21/18	1,000,000.00
Net Premium/Discount Amortization				43,392.12
Utah State Treasurer Public Treasurers' Investment Fund	0.46%	Various	Various	17,000,000.00
Zions First National Bank Sweep Account	0.20%	Various	Various	<u>20,671,062.73</u>
Total Sales				38,714,454.85
Investments - August 31, 2014				<u><u>115,620,660.27</u></u>

August 13, 2014

Taylorville Redwood Campus
Academic & Administration Bldg, 428

8:00 a.m.

Attendance: Trustees—Chair Gail Miller, Sanch Datta, Clint Ensign, David Lang, Carlos Moreno, Vice Chair Stan Parrish, Pat Richards, Annie Schwemmer, Richard Tranter; Interim President Deneece G. Huftalin and Secretary Janice Schmidt

Excused: Ashok Joshi

Guests: Interim Provost Clifton Sanders; Vice Presidents Dennis Klaus, Alison McFarlane, Tim Sheehan, Nancy Singer; SLCC representatives Antoinette Fauatea, Kent Frogley, Barbara Grover, Doug Hansen, Dr. Kimberly Henrie, Curtis Larsen, Lois Oestreich, Joy Tlou, Dana Van Dyke; Assistant AG Morris Haggerty; Students Mara Garcia, Javier Hernandez

Media Representatives: Michael Hawker, Globe

	Agenda	Discussion Summary / Action	Person Responsible
I.	Board Business A. Trustee Audit Committee Report 1. Action: Bad Debts Write Off Report B. Trustee Committee Assignments	Chair Gail Miller called the meeting to order at 8:09 a.m. Trustee Ensign said Randy Cutliff had given a report on the process of evaluation risk. The bad debts report relates to students who have not paid their tuition. If not paid, they are not allowed to register the next semester. The average annual write off is about \$2 million. Trustee Parrish moved, seconded by Trustee Tranter, to approve the Bad Debts Write Off Report. A vote was taken and the motion carried unanimously. Trustee Joshi has asked to be released from the Foundation Board. Trustees were invited to notify either Chair Miller or President Huftalin if they would be interested in serving on the Foundation Board.	Chair Gail Miller
II.	Consent Calendar	Trustee Richards moved, seconded by Trustee Schwemmer to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.	Chair Gail Miller
III.	President's Report A. President Deneece Huftalin	President Huftalin reported that the College's construction management program had built a home for this year's Parade of Homes. It was awarded Best in Category and earned a blue ribbon for the cabinets. She also pointed out the core theme banners around the room to help us prepare for the Northwest accreditation visit and congratulated Chair Miller for receiving the Utah Youth Village helping hand award.	President Deneece G. Huftalin

<p>1. Information: NW Accreditation Visit, Barbara Grover</p>	<p>The Northwest Commission on Colleges and Universities, our accrediting body, changed their process a few years ago and now focus on how we are meeting our core theme objectives (the critical pieces of our mission). The seven peer reviewers will visit SLCC October 22-24 and will meet with Trustees October 23 from 8:00 to 9:00 a.m. to discuss Board process, institutional performance, the role of the College moving forward, strategic planning, and sustainability. Barbara Grover will share our report with Trustees prior to the October visit.</p>
<p>2. Fidelity Investments Resolution, VP Klaus</p>	<p>Fidelity, one of the companies we invest with, requires a resolution approved by the Board authorizing John Ruell, the new treasurer, and Doug Hansen, controller, to invest on behalf of the College. Trustee Datta moved, seconded by Trustee Lang, to approve the Fidelity Investments Resolution of authorized investors. A vote was taken and the motion carried unanimously.</p>
<p>B. Instruction Report— Interim Provost Clifton Sanders (in the agenda) 1. Action: Credit for Prior Experiential and Noncredit Learning Policy, Second Reading</p>	<p>Dr. Clifton Sanders requested approval of the credit for prior learning policy. There were no questions and Trustee Parrish moved, seconded by Trustee Tranter, to approve the Credit for Prior Experiential and Noncredit Learning policy. A vote was taken and the motion carried unanimously.</p>
<p>C. Business Services— VP Dennis Klaus 1. Action: Emergency Management Policy, Second Reading 2. Action: Capital Improvement Projects over \$100,000</p>	<p>VP Klaus said the College had sponsored a two-day emergency preparedness training with FEMA and about 70 administrators and staff attended. Trustee Tranter moved to approve the Emergency Management Policy. Trustee Schwemmer seconded the motion; the voting was unanimous in favor of the motion.</p> <p>The report lists the projects that were approved by the building board and DFCM for next year and those approved last year that are still being completed. This is the highest funding we have received for many years. Trustee Tranter moved to approve the Capital Improvement Projects over \$100,000. Trustee Lang seconded the motion and a vote was taken; the motion carried unanimously.</p>

<p>3. Action: FY 2015 SLCC Operating Budget Report, Dr. Kimberly Henrie</p>	<p>Dr. Kimberly Henrie, Assistant Vice President, reviewed the operating budget. The College’s total operating budget is \$234 million from all sources of revenue, with \$88.6 million (37.8%) from state appropriations. Personnel costs are the biggest expenditure at 77%, which is in line with national service and community colleges. Institutional investment income (III) revenues are down slightly as are those from auxiliary enterprises. Surplus property operations is a new report and shows the revenue from the sale to the community of college-purchased items that have been surplus. Profits can be invested in institutional projects. Trustee Lang moved, seconded by Trustee Parrish, to approve the FY 2015 SLCC Operating Budget. A vote was taken and the motion carried unanimously.</p>	
<p>4. Action: Work Program Revision, Dr. Kimberly Henrie</p>	<p>Appropriations are based on estimates of tuition collections. The report shows corrections to reflect the actual amount received. There was a decrease in E&G and increase in SAT. Trustee Datta moved, seconded by Trustee Lang, to approve the Work Program Revision report. A vote was taken and the motion carried unanimously.</p>	
<p>D. Student Services Report—VP Nancy Singer</p> <p>1. Moment of Mission: Bridge to Success, Curtis Larsen, Antoinette Fauatea</p>	<p>Classes begin August 20 and we expect 14,000 FTE. Funded by a USHE grant, “Bridge to Success” was an effort to reach out to students who need extra help to prepare for college (such as first generation students), bring them to campus, introduce them to faculty and staff who can help them navigate the college process, and have them attend a once-a-week session using a hybrid MOOC (massive open online course) model. This summer, 200 people signed up and 45-46 % completed. Peer mentors planned social events and a completion celebration with “I crossed the bridge” T-shirts. Mentors Javier Hernandez and Mara Garcia shared their experiences. The persistence rate for these students is being tracked and Mr. Larsen hopes to report back on the growth of the program and the persistence of the students who participated. Additional bridge sessions will be offered in the fall for students who want to begin in the spring.</p>	
<p>E. Institutional</p>	<p>Convocation, our kickoff for fall semester, will be</p>	

	<p>Advancement—VP Alison McFarlane</p> <p>1. Information: Convocation Update</p> <p>2. Information: Golf Tournament Update</p> <p>F. Government and Community Relations Report (in the agenda)</p> <p>G. Campus-Based & Constituents Reports (in the agenda)</p>	<p>August 19. This is a full-day of professional development with a general session at 9:30 that morning and departmental meetings and training in the afternoon. Trustees were invited to attend.</p> <p>The Gail Miller Utah Leadership Cup golf tournament will be September 13. All funds raised will be used to support scholarships to SLCC. VP McFarlane thanked the trustees for their support. The goal is to raise \$200,000 and a final report will be given after the event.</p> <p>Lois Oestreich, the new Faculty Senate president, was introduced. They are working on faculty rank advancement and merit pay.</p> <p>Other reports are in the written agenda.</p>	
IV.	Requests for Information	<p>Trustee Moreno, student body president, invited trustees to speak at student leadership conferences or training events to share their life experience and success so our students have more connection with Board members.</p> <p>Chair Miller said the presidential search is moving forward and they plan to announce the new president in September.</p>	Trustee Moreno: Work with President Huftalin to provide list of opportunities for Trustee participation and coming events.
V.	Calendar of Upcoming Events		
VI.	Adjournment	Trustee Ensign moved, seconded by Trustee Datta, to adjourn the meeting at 9:05 a.m.	

**SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
August 2014
PERSONNEL ADDITIONS/CHANGES**

Name	Title	Department	Date
ADMINISTRATION			
Scott Brown	Director, Local Government Relations	Government/Community Relations	August 16, 2014
Paul Benner	Interim Associate Dean	Accounting, Finance & Econ	August 16, 2014
LaShawn Williams-Schultz	Director, Office of Diversity & Multicultural Affairs (temporary)	Asst VP, Student Life & Dean of Students	August 16, 2014
FACULTY			
Ahmad Kareh	Instructor	Div. of Mgmt, Mktg & Cul Inst	August 16, 2014
Benjamin Solomon	Instructor	English Department	August 16, 2014
Candice Williams	Instructor	Applied Technology Non-credit	August 16, 2014
Christie Bogle	Lecturer	English Department	August 16, 2014
David Read	Instructor	Div. Technical Specialties	August 16, 2014
Franco Aloia	Instructor	Culinary Arts	August 16, 2014
Garth Butcher	Assistant Professor	Math Department	August 16, 2014
James Beatty	Lecturer	English Department	August 16, 2014
Janika Broomhead	Instructor	Div. Allied Health	August 16, 2014
Jeri Eastman	Instructor	Visual Art & Design	August 16, 2014
Jessica Berryman	Instructor	Biology Department	August 16, 2014
Jon McGowan	Assistant Professor	Div. Comp Sci & Paralegal Stud	August 16, 2014
K. Zendina Mostert	Instructor	Psychology & Sociology	August 16, 2014
Lisa Packer	Lecturer	English Department	August 16, 2014
Marlena Stanford	Instructor	English Department	August 16, 2014
Nnabuife Ikeme	Instructor	Div. of Acctg. Fin & Economics	August 16, 2014
Parshuram Budhathoki	Instructor	Math Department	August 16, 2014
Steven Farnsworth	Instructor	Biology Department	August 16, 2014
Taylor Hoyt	Instructor	Div. Allied Health	August 16, 2014

**SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
September 2014**

PERSONNEL ADDITIONS/CHANGES

Name	Title	Department	Date
ADMINISTRATION			
Deneece Huffalin	President	President's Office	September 12, 2014
FACULTY			
Tara Haight	Instructor	Division of Nursing	September 1, 2014
Russell Anderson	Instructor	Div. Aerospace/Aviation & R. T.	September 1, 2014
STAFF--EXEMPT			
Scott Wakefield	Advisor 2, Academic & Career	Academic & Career Advising	September 1, 2014
Stacey Case	Advisor 2, CTE	School Relations	September 1, 2014
Jonette Lindsay	Coordinator 3, GEAR UP (Prospective Students)	School Relations	September 1, 2014
Michael Carpenter	Advisor 2, Academic & Career SME	Academic & Career Advising	September 1, 2014
Venita Ross	Advisor 2, International Admissions	International Student Services	September 1, 2014
Daysi Hernandez	Coordinator 1, University Partnerships	University Partnerships	September 1, 2014
Angela Napper	Instructional Design Project Manager	eLearning	September 1, 2014
Robert Robbins	Advisor 2, International Student Services	International Student Services	September 16, 2014
Rebecca Armitage	Advisor 1, Outreach SAT	Prospective Students	September 16, 2014
Lynn Miller	Coordinator 1, Cashiering	Cashiering	September 16, 2014
STAFF--NON-EXEMPT			
Hailey Hodel	Specialist II, IT Trainer	Information Technology	September 1, 2014
Jessica Miller	Specialist 1, Financial Aid Jordan/Miller Campuses	Financial Aid	September 1, 2014
Daniel Saucedo	Specialist 2, TRIO	Student Support Services	September 1, 2014
Breanna Whitemen	Technician 1	Financial Aid	September 1, 2014
Miranda Indra-Winterowd	Administrative Assistant 1	Miller Business Resource Center	September 8, 2014
Cheer Mackay	Administrative Assistant 1	Disibility Resource Center	September 16, 2014

Vice President of Government and Community Relations
Office of Sponsored Projects: Government Funding Report
Board of Trustees Meeting

NEW FUNDING ACTION									
Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration		
DWS, Temporary Assistance for Needy Families: Basic Technology Skills (Department of Labor)	7/30/2014	\$493,653	9/18/2014	Awarded	\$493,653	11/1/2014-10/31/2017	Continuing Education		
Utah Arts and Museums: Grand Theatre	6/27/2014	\$8,000	8/22/2014	Awarded	\$8,000	7/1/2014-6/30/2015	Grand Theatre		
University of Utah sub-contract: Partnerships in Utah with Community Colleges and Technical Schools (NASA)	5/28/2014	\$292,628	8/13/2014	Awarded	\$292,628	1/1/2015-12/31/2016	College of Science, Math and Engineering		
DWS, Utah Cluster Accelerator Program: Molding Skills Workers Project	6/30/2014	\$175,000	8/1/2014	Awarded	\$175,000	8/1/2014-6/30/2015	Miller Business Center		
ON-GOING FUNDING ACTIVITY									
Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration		
USHE: Step UP READY	9/8/2014	\$46,000		Under Consideration		1/1/2015-4/30/2016	Student Services		
Department of Education, Experimental Sites Initiative: A new delivery model for financial aid and advising for competency-based programs	9/30/2014	-		Under Consideration		1/1/2015-12/31/2018	School of Applied Technology		
National Institutes of Health, Bridges to Baccalaureate: Bridge to Success	9/25/2014	\$1,556,388		Under Consideration		8/1/2014-7/31/2020	College of Science, Math and Engineering		
Small Business Administration: SBDC Cooperative Agreement	8/21/2014	\$939,940		Under Consideration		1/1/2015-12/31/2015	SBDC		
Department of Labor, TAACCCT Program: Utah Adult Competency-Based Education Design	7/3/2014	\$2,500,000		Under Consideration		10/1/2014-9/30/2018	School of Applied Technology		
University of Utah sub-contract: First in the World (Department of Education)	6/30/2014	\$377,871		Under Consideration		10/1/2014-9/30/2019	General Education		
Zoo, Art, & Parks (ZAP): Grand Theatre Support	5/15/2014	\$65,000		Under Consideration		7/1/2015-6/30/2016	Grand Theatre		
USHE: CTE Completion Initiative	5/30/2014	\$40,000	7/16/2014	Awarded	\$28,000	8/1/2014-12/31/2015	School of Technical Specialties		
Utah State University sub-contract: Employment Pathways for SLC Refugees (Department of Workforce Services)	12/01/13	\$7,260	03/15/14	Awarded	\$7,260	4/1/2014-8/30/2015	School of Technical Specialties		
Zoo, Art, & Parks (ZAP): Grand Theatre Support	05/17/13	\$62,894	2/26/2014	Awarded	\$62,894	7/1/2014-6/30/2015	Grand Theatre		
Small Business Administration: SBDC Cooperative Agreement	8/22/2013	\$939,940	1/31/2014	Awarded	\$939,940	1/1/2014-12/31/2014	SBDC		
National Area Health Education Center Organization		\$87,085	09/01/13	Awarded	\$87,085	9/1/2014-8/31/2015	Crossroads AHEC		
USHE: Bridge Transition Program	11/01/13	\$75,000	02/02/14	Awarded	\$75,000	1/2/2014-4/1/2015	Student Services		
National Science Foundation: Training Teachers for the "Flipped" Hybrid Classroom	5/31/2012	\$50,000	9/11/2013	Awarded	\$50,000	10/1/2013-9/30/2016	School of Science, Math and Engineering		
Department of Education: Carl Perkins Grant			8/20/2013	Awarded	\$1,192,832	7/1/2014-6/30/2015	Vice Provost/CTE		
Utah State Office of Education: Carl Perkins Formula Reserve			8/8/2013	Awarded	\$15,000	7/1/2014-6/30/2015	Vice Provost/CTE		

ON-GOING FUNDING ACTIVITY

Utah Humanities Council: 2014 Philosophy Conference	3/1/2013	\$5,000	5/1/2013	Awarded	\$5,000	2/7/2013-11/28/2014	Philosophy Department
University of Utah sub-contract: Rocky Mountain Space Grant Consortium (NASA)	4/1/2014	\$10,100	3/21/2014	Awarded	\$10,100	5/6/2014-5/5/2015	School of Science, Math, and Engineering
Forsyth Technical Community College sub-contract: Consortium for Bioscience Credentials (Department of Labor, TAACCCT program)	5/24/2012	\$825,000	9/24/2012	Awarded	\$825,000	10/1/2012-9/30/2016	School of Science, Math and Engineering
Department of Energy: Rocky Mountain Solar Instructor Training Program	7/1/2012	\$1,300,000	9/1/2012	Awarded	\$1,300,000	9/1/12- 6/30/15	Continuing Education
Utah Valley University sub-contract: GEAR UP (Department of Education)			9/4/2013	Awarded	\$243,293	9/26/2014-9/25/2015	School Relations
Department of Labor, TAACCCT Program: Utah Workforce Education and Retraining for Knowledge and Skills (Utah WERKS)	4/20/2011	\$2,701,202	9/30/2011	Awarded	\$2,701,202	10/1/2011-9/30/2015	SLCC-Lead Institution
Collins College sub-contract: National Information Security and Geospatial Consortium (Department of Labor, TAACCCT program)	4/21/2011	\$1,026,328	9/30/2011	Awarded	\$1,026,328	10/1/2011-9/30/2015	School of Science, Math and Engineering
National Science Foundation: Enhancing Recruitment & Retention in Utah's Biotechnology Pipeline	9/16/2009	\$1,999,446	8/2/2011	Awarded	\$1,999,446	9/1/2009-8/31/2015	School of Science, Math and Engineering
Department of Education: TRIO Talent Search	12/20/2010	\$230,000	7/1/2011	Awarded	\$230,000	9/1/2014-8/31/2015	Student Services
Department of Education: TRIO Student Support Services	12/20/2010	\$319,006	7/1/2011	Awarded	\$319,006	9/1/2014-8/31/2015	Student Services
National Science Foundation, Advanced Technological Education: Biomanufacturing Enterprise for Innovative Student Training & Entrepreneurship	10/14/2009	\$909,443	7/16/2010	Awarded	\$909,443	7/15/2010-6/30/2015	School of Science, Math and Engineering

Total funding requests under consideration: \$5,485,199
Total funding for active awards: \$12,086,667

Board of Trustees Report

Provost of Academic Affairs – October 2014

Sundance at Salt Lake Community College

Salt Lake Community College's Grand Theatre at the South City Campus will be a major screening venue for the 2015 Sundance Film Festival. The 1,100-seat Grand becomes the largest Sundance venue in Salt Lake City — and the second-largest overall, behind Park City's Eccles Theatre. Adding the Grand will mean about 20,000 more seats over the festival's run from January 22 to February 1. There will be 19 screenings from the Premieres slate at the Grand, on the opening and closing weekends (Friday, Saturday and Sunday). Film industry professionals from all over the world will visit the Grand Theatre and the Center for Arts and Media.

Math, Science, and Technology Resource Center

On September 9, 2014, SLCC hosted a launch ceremony for the new Math, Science, and Technology Resource Center. Dr. Peter Iles and Dr. Sally Asbell were instrumental in orchestrating the event on behalf of the School of Science, Math, and Engineering. Frank Layden, former coach of the Utah Jazz, was on hand to offer inspirational thoughts on persistence, hard work, and the value of education. Approximately 200 attendees from around the college community were on hand to take part in the celebration.

The new Resource Center was proposed last year through the informed budget process as a way to bring high level math and science learning support for students across all STEM disciplines. A unique aspect of the proposal was that it was envisioned as a cross-disciplinary center that would incorporate support for project-based learning, writing, peer-mentoring, and focused tutoring. The College agreed to house the new center in the atrium of the Science and Industry Building since this space is at the heart of most science and math instruction at SLCC. One-time remodeling funds along with a base-funded operational budget were approved as part of the informed budget process. Over the course of the 2014-2015 academic year, the School of Science, Math, and Engineering will be developing a management scheme for operating the facility and selecting a design firm to aid in outfitting the space.



Enrollment Report

Board of Trustees; Fall 2014

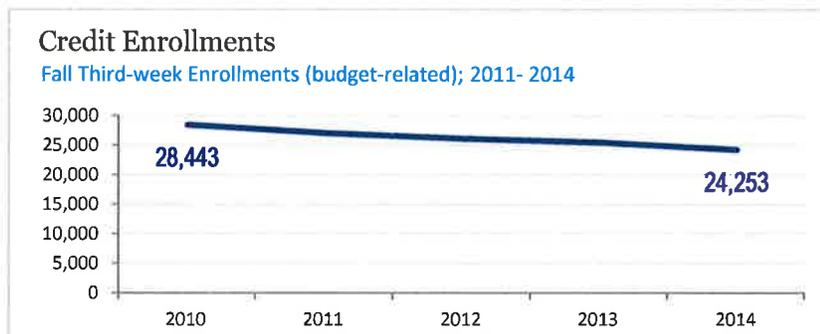
Fall Third Week Enrollment Percent Change

	Fall 2013		Fall 2014*		Percent Change	
	FTE	Headcount**	FTE	Headcount**	FTE	Headcount
Budget Related	14,715	25,456	13,934	24,253	-5.3%	-4.7%
Concurrent Self-support***	1,752	5,214	1,667	4,890	-4.9%	-6.2%
Credit Self-support	457	1,568	331	1,101	-27.6%	-29.8%
Total Credit	16,924	31,137	15,932	29,537	-5.9%	-5.1%

* Projected for Fall 2014

** Numbers may not sum due to duplication between student program types

*** Concurrent enrollment numbers may be underreported due to reporting and scheduling misalignments with high school schedules. All concurrent students are counted in end-of-term reports.



Annual Institutional Enrollment Percent Change (Headcount)

	AY 2013	AY 2014	Percent Change
Credit Enrollments			
Budget Related Credit	35,200	34,593	-2%
Concurrent Self-support	7,947	8,071	2%
Credit Self-support	2,616	2,613	0%
Total Credit	45,763	45,277	-1%
Non-Credit Enrollments			
Custom Fit	2,148	2,406	12%
STIT	652	541	-17%
School of Applied Tech.	1,836	1,580	-14%
Goldman Sachs	1,511	2,999	98%
All Other Non-credit	8,172	8,997	10%
Total Non-credit	14,319	16,523	15%
INSTITUTIONAL TOTAL	60,082	61,800	3%

Enrollment by Program Type (Credit Students Only)

	AY 2013	AY 2014	Percent Change
Transfer / Academic Programs	31,822	31,316	-2%
Workforce / Vocational Programs	13,941	13,961	0%
Total Credit	45,763	45,277	-1%

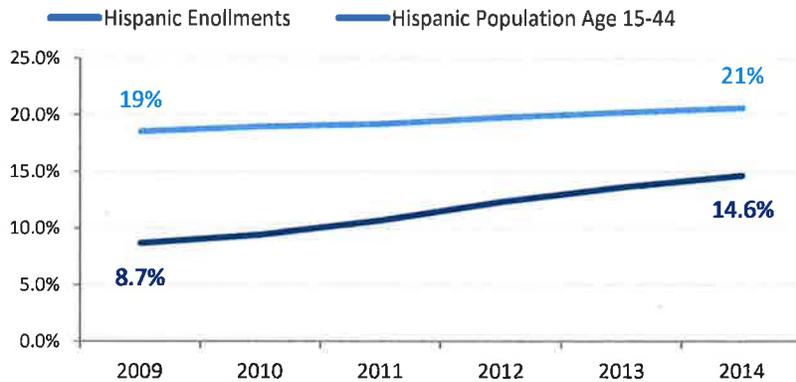
Improving Inclusivity and Underrepresented Student Enrollment

Minority Populations (Fall 2014*)	Salt Lake County		Difference
	Population Age 15-44	% of SLCC Enrollments	
Hispanic	20.6%	14.6%	-6.0%
Hawaiian or Pacific Islander	1.7%	1.2%	-0.5%
Black	1.6%	2.1%	0.5%
American Indian or Alaskan Nati	0.8%	0.9%	0.1%
Asian	3.9%	3.8%	-0.1%
Unspecified		7.9%	

* Projected for Fall Third Week 2014

Improving Hispanic/Latino Enrollments

Salt Lake County Hispanic college-aged population as a percent of total college-aged population (age 15-44) and percent of SLCC student body who identify as Hispanic; Fall 2009 - Fall 2014



SLCC Comprehensive Self-Evaluation Executive Summary

Board of Trustees 2014

What is the purpose of the self-study report?

The self-study is a requirement of the Northwest Commission on Colleges and Universities (NWCCU), the regional accrediting body recognized by the U.S. Department of Education. The self-study process is a seven-year cycle culminating in a comprehensive report. The report is used by NWCCU to determine the continuing eligibility for regional accreditation.

What is in the report?

The report reviews institutional compliance with NWCCU standards for accreditation and eligibility requirements. The report is organized into five chapters outlining (1) the mission and core themes, (2) resources and capacity to fulfill the mission, (3) institutional planning, (4) core theme assessment and improvement, and (5) mission fulfillment. A brief summary of each chapter is provided below.

Chapter 1 – Mission and Core Themes

The SLCC mission statement was approved by the Board of Trustees in December 2005 and the State Board of Regents in March 2006. The core themes are the essential elements of the mission. The core themes were crafted by a college-wide taskforce during the summer of 2009 and approved by the Executive Cabinet in November 2009. After significant review and work in developing meaningful core theme objectives, the core themes were approved by the Board of Trustees in June 2001.

The core themes are the framework through which the College operationalizes its mission. Each core theme has clear objectives, known as “core theme objectives.” Each core theme objective is measured and tracked using “core theme indicators,” are the big needles used in measuring mission fulfillment.

The College has defined mission fulfillment in the context of core theme objectives and overall institutional outcomes. The College has developed a three-part mission fulfillment framework. Mission fulfillment is defined as follows:

SLCC Mission Fulfillment Definition

Providing quality higher education through the achievement of institutional outcomes and core theme objectives in a climate conducive to learning, teaching, and working.

This definition provides a three-part framework which emphasizes overall institutional outcomes (part 1), core theme objectives and outcomes (part 2), and the institutional climate (part 3). Each part of the framework has associated performance indicators which have been developed by strategic priority councils and senior leadership. Guided by this definition, college leadership has articulated institutional outcomes that represent an acceptable threshold of mission fulfillment. Outcomes under each part of the framework are scored and compiled into a

composite mission fulfillment score (on a scale of 0-10). The College defined an acceptable extent of mission fulfillment as achieving a composite mission fulfillment score of equal to or greater than eight.

Salt Lake Community College Core Theme Objectives



Access and Success

*Provide accessible instructional programs and student services
Provide access to students underrepresented in higher education
Provide access to students underprepared for higher education
Support students to become successful and engaged learners*



Transfer Education

*Prepare students with a foundation for success in continued studies
Provide the first two years of articulated major courses (AA, APE, and AS degrees)
Provide students a comprehensive and integrated General Education experience*



Workforce Education

*Prepare students with knowledge and skills meeting current industry needs
Provide specialized training for business and industry
Provide integrated pathways for academic and career mobility/advancement*



Community Engagement

*Contribute to economic and community development
Champion diversity and cultural enrichment in the community and the College
Provide community service and involvement opportunities*

Chapter 2 – Resources and Capacity

This section reviews the sufficiency of resources and capacity to achieve mission fulfillment. It reviews the following areas: (1) governance, (2) human resources, (3) educational resources, (4) student support resources, (5) library and information resources, (6) financial resources, (7) physical and technological resources. This executive summary will only briefly review the role of the Board of Trustees as it applies to these areas.

The institutional governance system is explained in the decision making structure document. This document clearly delineates the roles, responsibilities and relationships of various institutional organizations.

The Board of Trustees is expected to meet the following requirements.

No conflicts of interest (2.A.4): Regents' Policy R120-3.9.1 prohibits any board member from being "pecuniarily interested directly, or indirectly, in any contracts made in behalf of any institutions of higher education in the State of Utah." Pursuant to this policy, no board member has a majority contractual, employment, or financial interest in SLCC.

Have a clear understanding of the relationship between the Board of Regents and the Board of Trustees (2.A.4): The division of authority and responsibility between the system and the institution is clearly delineated in state statute (Utah Code ~~53B-1-103~~; ~~53B-2-102, 105, 106~~) and Regents' Policies (See R220 Supplement, References to Responsibilities). The relationship is clearly defined, widely communicated, and broadly understood.

Act only as a committee of the whole (2.A.5): Under Utah state statute the Board of Trustees must address all matters "in a properly convened meeting of the board or its executive committee" Utah Code ~~53B-1-104(7)(c)~~. The only time a subcommittee authorizes action would be through a duly authorized executive committee.

Provide Policy oversight- including its bylaws (2.A.6): The Board of Trustees approves all new institutional policies and revisions to existing policies. Policy review originates in the divisions and departments and all revisions are forwarded to the trustees for final approval. The Board also maintains its bylaws.

Assist in the selection and evaluation of institutional president (2.A.7): The State Board of Regents selects and regularly evaluates the Salt Lake Community College President. Although the Board of Trustees does not hire or formally evaluate the chief executive officer, trustees are involved in presidential selection and evaluation. Regent's Policy ~~R203-3.3~~ provides that trustees are adequately represented on presidential search committees and ~~R203-4.6~~ provides that trustee leadership "fully participate" in the regents' interview of each finalist. The trustee chair and vice chair also participate in annual presidential reviews as members of the resource and review team (see Regent's Policy ~~R208-3.6~~).

Conduct a self-evaluation (2.A.8): At the discretion of the College President, the Board of Trustees conducts formal and informal self-evaluations of its performance. During the past two years, the President elected not to conduct an evaluation.

Approve degree programs (2.C.4): The Board of Trustees reviews academic program proposals before forwarding them on to the State Board of Regents for final approval.

Review external and internal audits (2.D.13, 2.F.4, 2.F.7): Each year Salt Lake Community College undergoes an external financial audit conducted by the Utah State Auditor's Office. The College has consistently received a clean, unqualified opinion on its financial statements. Audited financial statements, results, and any findings and recommendations are shared with administration and the Board of Trustees through the trustees audit committee and other management meetings as appropriate throughout the year. As part of the College's internal controls, the Internal Audit Director attends the Board of Trustee Audit Sub-committee meeting to present and discuss any internal audit findings with the President and members of the Board of Trustees that may arise. Athletics is also subject to an annual internal NCAA audit by the Business Office. This audit goes to the College administration, is approved by the Board of Trustees, and sent to the State Board of Regents.

Maintain a clear relationship to Foundation Board (2.F.8): The College also has a formal written agreement establishing the relationship with the Salt Lake Community College Foundation ("Foundation"), which is a separate 501(c)(3) organization. All philanthropic

donations of cash, stock or property are received through the Foundation. The eighteen-member Foundation Board includes the President, the Director of Development and one member of the Board of Trustees.

Review master plan (2.G.3): Both the State Board of Regents and the College Board of Trustees review the Comprehensive Facilities Master Plan on a biennial basis. The plan was last reviewed and approved in March 2013.

Chapter 3 – Institutional Planning

SLCC engages in ongoing, purposeful, systematic, integrated, and comprehensive planning. Since 2005, under former president Cynthia Bioteau, SLCC has engaged in a three-year institutional planning cycle. Each cycle involves a series of internal and external meetings culminating in the development of strategic priorities and an accompanying three-year strategic plan. Mission fulfillment is the driver for concerted action in all aspects of institutional planning: locations of sites, development of programs, IT infrastructure upgrades, organizational changes, and the strategic allocation of resources.

When a new planning cycle begins, the President's office hosts planning retreats with College personnel, community and business leaders, and other partners to assess the extent of mission fulfillment. The College uses this input to develop the framework for a strategic plan. During the latest strategic planning day in 2011, the College brought together members of strategic priority councils and standing committees to hear from the college community and to collectively set direction for the College. The results from this day and extensive strategic priority council follow-up work is a one page planning document, SLCC Strategic Plan 2012-2015, outlining goals and initiatives that both support core themes and advance institutional strategic priorities.

The Strategic Plan 2012-2015 articulates priorities initially established in the 2008 planning cycle and were reaffirmed in 2012. The following five priorities continue to direct college efforts: (1) improve student access and success, (2) enhance quality higher education, (3) advance partnerships with community and business, (4) advance a culture of evidence and accountability, and (5) strengthen institutional support.

Chapter 4 – Core Theme Planning, Assessment, and Improvement

Core theme objectives are used to plan, assess, and improve institutional work and outcomes. The Executive Cabinet directs core theme planning through three strategic priority councils. Priority councils monitor progress on thirteen institutional core theme objectives using twenty-five core theme indicators. Councils oversee the assessment of core theme achievement and recommend initiatives for core theme improvement to be incorporated into the SLCC Strategic Plan. The core theme assessments and recommendations are reviewed by institutional leadership and are operationalized by administrative units (divisions, departments, and committees). Coordination and communication of core theme planning is done through institutional symposia, forums, or cross-divisional meetings to identify and enhance

opportunities for collaboration. A review of the indicators and institutional performance is available at <http://performance.slcc.edu/mission>.

Chapter 5 – Mission Fulfillment, Adaptation, and Sustainability

This chapter has two parts: (1) mission fulfillment, and (2) adaptation and sustainability. Each will be addressed separately.

Mission Fulfillment

In June 2014 the Senior Leadership Council convened a two-hour mission fulfillment meeting. This meeting was the culmination of years of strategic priority council work to develop core theme and institutional indicators of success. The council reviewed each core theme indicator and the institutional indicators to make a holistic assessment of mission fulfillment.

Determining mission fulfillment is done through a holistic assessment of the three parts of the mission fulfillment framework: (1) overall purpose and quality, (2) core theme objectives and outcomes, and (3) institutional environment. This assessment is available in the [2014 SLCC Mission Fulfillment Report](#).

The mission fulfillment report concludes that SLCC is fulfilling its mission, but identifies some areas where improvement is needed. The strengths of the institution lie in its efficiency, its economic development efforts, non-credit specialized training, and learning assessment. Improvement needs to be made in minority student participation, underprepared student transition into college-level courses, and student retention.

Adaptation and Sustainability

SLCC leadership regularly evaluates the adequacy of resources, capacity, and effectiveness of operations to assure the institution's ongoing potential to fulfill its mission. Executive Cabinet and senior leadership have established a series of processes and reports to monitor current and future institutional capacity. These reports summarize operational status in human resources, financial services, facilities and equipment, information technology, enrollment/scheduling, and academic programs. Additionally, Cabinet has established a regular internal audit schedule for operational activities to assess the effectiveness and compliance with institutional policy and procedures. Using all these sources the Cabinet makes holistic determinations of sufficient capacity and resources for ongoing mission fulfillment.

SLCC monitors its internal and external environments to identify current and emerging patterns. The comprehensive master planning process and regular studies provide meaningful data regarding future trends which may impact the institution. Through institutional taskforces, committees, strategic priority councils, and other community partnerships institutional leadership engage in regular strategic conversations to identify emerging trends. Both processes complement each other and collectively provide a clear picture regarding current and emerging patterns.

USHE
Annual Facility Lease and Rental Report
Utah System of Higher Education
2014 Annual Facility Lease and Rental Report

Salt Lake Community College

Location - Dept./Project	Gross Sq. Ft.	Annual Cost Per Sq. Ft. Net or Full Service	Annual Cost Yearly	Terms in Months Expiration Date	Source of Funding	Escalation	Monthly Lease Payment	Type of Space
551 North 2200 West, Airport (Airport Center)	18,177	\$6.42 Net	\$123,209	60 Mo. 5/31/18	E & G	Adj. Yearly	\$10,267	Office/Lab/Classroom
551 North 2200 West, Airport (Airport Center)	3,936	\$2.30 Full	\$9,396	Month to Month	E & G		\$783	3 Hangers
210 East 400 South, SLC (Writing Center)	1,545	\$7.06 Full	\$10,905	8/15 5-Year	E & G	CPI Annual	\$909	Office/Classroom
231 East 400 South, SLC (Library Square)	33,725	\$15.00 Full	\$483,936	01/01/07 to 6/30/17	E & G	Adj. Yearly	\$40,328	Office/Classroom
2150 Dauntless Ave, SLC (Westpointe Centre)	35,700	\$15.96 Per Sq. Ft.	\$612,663	7Yr. 9/11 to 9/17	E & G/SAT	Adj. Yearly	\$51,055	Office/Classroom
2700 South 165 West (Warehouse Space 1)	10,000	\$3.96 Per Sq. Ft.	\$39,600	Month to Month	E & G	None	\$3,300	Facilities Storage
2700 South 165 West (Warehouse Space 2)	10,000	\$3.96 Per Sq. Ft.	\$39,600	Month to Month	E & G	None	\$3,300	Facilities Storage
2700 South 165 West (Warehouse Space 3)	10,000	\$3.96 Per Sq. Ft.	\$39,600	Month to Month	E & G	None	\$3,300	Facilities Storage
TOTALS	123,083		\$1,358,909					

Notes

UTAH SYSTEM OF HIGHER EDUCATION

Date: August 22, 2014

Initials: DVD

OPERATION AND MAINTENANCE OF INSTITUTIONAL RESIDENCE

INSTITUTION: Salt Lake Community College

Expenditures

	Prior FY Initial Budget (1) \$	Prior FY Actual (2) \$	Current FY Budget (3) \$
I. Maintenance Costs			
A. Utilities			
1. Fuel, Power, Water, Sewer, and Garbage	\$5,500	\$3,350	
2. Telephone Service			
3. Housing allowance			
B. Routine Care			
1. Residence	6,000	864	
2. Grounds	6,500	2,546	
C. Remodeling, Major Repairs			
1. Kitchen Major Repairs			
2. Landscaping			
3. Future Projects	50,000		
D. Repairs and Maintenance of Structure			
1. General Repairs	5,000		
E. Repairs, Maintenance, and Replacement of Furniture, Furnishings and Equipment			
1. Kitchen Appliances			
2. Other			
F. New Furniture, Furnishings, and Equipment			
1. Miscellaneous			
2. Describe Here			
Subtotal - Maintenance Costs	\$73,000	\$6,760	
II. Custodial and Domestic Assistance			
A. General	7,500	2,413	
B. Institutional Functions			
Subtotal - Custodial and Domestic Assistance	\$7,500	\$2,413	
III. Insurance	600	411	
IV. Contingency	5,000		
V. Total Expenditures	\$86,100	\$9,584	
VI. Gross Square Footage	8,343		

SALT LAKE COMMUNITY COLLEGE
INSTITUTIONAL INVESTMENT INCOME FUND
OPERATING BUDGET

	2013-14 Adopted Budget (8/14/2013)	2013-14 Actuals
REVENUES:		
Prior Year Carry Forward Revenues	\$184,300	\$184,300
Interest Earnings	825,000	\$897,304
Unrestricted Gifts and Grants	2,000	\$61,117
Total Revenues	\$1,011,300	\$1,142,721
EXPENDITURES:		
A. Academic Program Enrichment	\$0	\$0
Subtotal	0	0
B. Cultural Enrichment		
Memberships	2,000	940
Convocation	15,000	14,679
Subtotal	17,000	15,619
C. Scholarships, Fellowships, and Student Aid		
Federal Financial Aid Matching	29,000	0
Quasi Endowment Scholarships	6,000	27,077
Subtotal	35,000	27,077
D. Faculty/Staff Development and Recognition		
Program Development	15,000	7,129
Leadership Academy	10,000	7,543
Professional Development Day	7,000	6,994
Employee Recognition/Service Awards	10,000	26,016
Faculty & Staff Development	4,000	2,265
Educational Reimbursement	50,000	63,954
Divisional Activities and Support	26,000	23,881
Special Events	7,000	6,619
Staff Association Awards	5,000	5,001
Subtotal	134,000	149,402
E. Campus Development		
Community Awareness	15,000	1,250
Software Maintenance - TouchNet/SCT	7,300	0
Subtotal	22,300	1,250
F. Seed Money for Program Grants and Contracts		
Consulting	4,000	0
Subtotal	4,000	0
G. Fund Raising and Institutional Development		
Marketing Contingency	0	0
Donor Recognition Awards	0	0
Subtotal	0	0
H. Equipment Acquisitions	0	0
Subtotal	0	0
I. Other E&G Current Operating Support		
Auditing & Regents Support	23,000	0
Business Office Staff Support	130,000	33,231
LHM Entrepreneur Center O&M	95,000	78,896
Bank Service/Credit Card Charges	550,000	0
Miscellaneous	1,000	5,923
Subtotal	799,000	118,050
J. Transfers to Other Funds		
Quasi-Endowment Funds-Principal	0	0
Plant Funds	0	0
Subtotal	0	0
Total Expenditures	\$1,011,300	\$311,398

BOARD OF TRUSTEES REPORT
Reporting: Vice President of Student Services
Date

Assistant Vice President for Student Life & Leadership & Dean of Students

Health & Wellness Services

The Health Promotion unit has received approval from Institutional Research to administer the American College Health Association-National College Health Association survey during fall semester instead of spring, due to low response rates the last few years. The survey will be sent out to a sample size of 4,000 students and will assist in collecting precise data about our students' health habits, behaviors, and perceptions. Students will answer questions about their habits, behaviors, and perceptions on the most prevalent health topics of the day: alcohol, tobacco, and other drug use; mental and physical health; weight, nutrition, and exercise; personal safety and violence; sexual health; and impediments to academic performance. Susannah Burt from the State Department of Substance Abuse and Mental Health has said that they are excited to fund the assessment, costing approximately \$2,000.

Assistant Vice President for Student Enrollment Services

North Region

Student Services at Library Square Center is located in the lower level, as part of the *Student Success Area*. The space is shared with Faculty Support and includes free tutoring for students. A full-time Student Services generalist is available Monday through Friday from 8:00am-4:30pm, with additional evening coverage until 7:00pm Monday through Thursday. They provide onsite services, including transcripts, enrollment verifications, registration assistance, MyPage navigation training and help with connecting to other college resources. Advisors from Academic Advising, Disability Resource Center, and Financial Aid offer regular hours in a shared Student Services advising office.

South City Campus (SCC) has benefited from the Peer Action Leadership (PAL) program, which awards tuition scholarships, along with leadership and service opportunities, to students. SCC Enrollment Services houses five Peers, each of whom contributes five-ten hours per week. Two of the Peers are bilingual, improving our services to Spanish-speaking students.

Testing Services

On Friday, Aug 1st, Taylorsville-Redwood GED Testing received exciting news from the State Office of Education. For the period 1/1/14 to 7/31/14, the GED Testing Center at TR not only administered more GED tests than any other center in the state, but also had a higher pass rate than that of the state.

In the seven-month period cited above, SLCC passed 68% of test takers, while the state pass rate was 41.8%. SLCC GED Testing administered 1,414 separate GED tests while the next closest center, Granite Peaks Learning Center, administered 1,080. Utah Valley University was third with 613 tests, while Weber State was fourth with 446.

Additionally, TR GED Testing was able to refer over 100 students who indicated an interest in attending Salt Lake Community College, to School Relations/Outreach for follow-up contact.

Tab M

BOARD OF TRUSTEES REPORT
Reporting: Vice President of Institutional Advancement

October, 2014

DEVELOPMENT OFFICE REPORT

- **Contributions** received 1 July 2014 through 19 September 2014: **\$240,134**
Estimated Revenue from Gail Miller Utah Leadership Cup for student scholarships **\$130,000**
Total contributions for Fiscal Year 2015: **\$370,134**

- **Non-Cash Gifts** received 1 July 2014 through 19 September 2014: **\$33,410**
Total non-cash value for Fiscal Year 2015: **\$ 33,410**

- **Sponsorships** received 1 July 2014 through 19 September 2014: **\$88,038**
Total sponsorships for Fiscal Year 2015: **\$ 88,038**

INSTITUTIONAL MARKETING & COMMUNICATIONS

- **Launched a SLCC website redesign project:**
SLCC.edu Redesign Goals
 - Adjust usability and navigation to mirror the behavior patterns of visitors in order to improve the user experience
 - Promote the SLCC brand through messaging and stories, rather than event driven promotions
 - Create a consistent voice on all outward facing pages, to create a seamless experience for visitors as they travel within the site
 - Determine content location for outward facing site (slcc.edu) and transition unnecessary pages and content to MyPage portal and SLCC Intranet
 - Create new guidelines and policies for the web to create a better web jurisdiction

- **Launched SLCC Brand evolution project**
Brand Evolution Project Goals
 - Freshen the brand identity to create greater relevance to constituents, i.e. potential students, current students, faculty, staff, donors, legislators
 - Strengthen the brand visual elements and idiom to increase their utility to connect in a more emotionally powerful way across all communications
 - Leverage and maintain the current brand equity, while creating greater flexibility of the brand elements to address the unique communication requirements of SLCC's constituents and audiences.
 - Refresh the brand visual vocabulary while maintaining the existing brand promise and proof points.

- **Public Relations:**
 - Salt Lake Community College appeared in 899 articles in the local, state and national media in July and August 2014, with an estimated media value of \$1,290,154 million.

EVENTS

- August: Convocation
- September: President announcement reception
- September: Gail Miller Utah Leadership Cup
- September: Nelson Quad Dedication

Trustee Report from the Foundation Board - September 2014

The Foundation board held their retreat on Monday, September 8, 2014, led by Chair Kim Henrichsen. The goals of the retreat were:

- Educate the Foundation board members on the priorities and long-term goals facing Utah's largest community college.
- Begin an in-depth dialog of the Foundation board's roles, how and where the Foundation fits into those institutional priorities.
- Begin to identify and assess potential new members.
- Review and begin discussion of SLCC's fund raising plan for Fiscal Year '15.

Discussion included: the committee structure will be Membership, Events, Planned Giving, and Teacher Excellence committees. The Foundation board will continue to meet bi-monthly and will begin to work within those committees.

The development office presented the fund raising plan for Fiscal Year 2015. The overall dollar goal is \$3 million. The chart below represents the strategy.

Major Gift Size	Donors	Prospects Needed	Total
\$250,000	2	10	\$500,000
\$100,000	10	50	\$1,000,000
\$50,000	10	50	\$500,000
\$25,000	20	100	\$500,000
\$10,000	20	100	\$200,000
\$5,000	40	200	\$200,000
Below \$5,000	Many	Many	\$100,000
Totals	102+	510+	\$3,000,000

Other relevant data regarding fund raising from other community colleges includes:

- Most successful community college foundations have built endowments exceeding \$30 million. SLCC Foundation has an endowment of \$7 Million.
- Across 1200 tribal and community colleges, many of which do not raise private money, the average annual contributions are slightly less than \$1 million annually. SLCC exceeded this figure over the last four years and is setting an annual goal of \$3 million.
- Foundations with the most successful fundraising results have boards ranging from 25 – 35 members.

Strategic Priorities for fund raising include:

- Scholarships and the Partnership for Accessing College Education.
- Program initiatives including InnovaBio, Business Lecture Series, Philosophy Conference, Expanding Your Horizons, SLICK Science Camps.
- Capital Projects such as equipment for the Center for the Arts and Media and building projects such as the Herriman Campus.

Fund raising components include: Annual Giving, Major Gifts and Planned Gifts such as bequests and charitable trusts.

Foundation board members are asked to 1) review and approve the overall development strategy, 2) identify and introduce College leadership to prospective donors and 3) assist with thanking current donors. They are pleased that Sanchaita Datta will be the trustee representative on the Foundation board and look forward to her participation.

The Foundation board members will host a series of Leadership Breakfasts with colleagues and community leaders who would welcome the opportunity to learn more about SLCC and meet the President. The first was held on September 24 and the next is scheduled for October 31.

Follow up priorities of the Foundation board are:

- Continue to identify strategies to better inform the Foundation board of campus activities and priorities;
- More effectively interact with the Trustees; and
- Contribute to the fund raising plan and to reach out as ambassadors to the community.

The Foundation board will meet again on October 9, 2014.

Since the last Board of Trustees meeting, the Government Relations division has added another member to the team. Scott Brown has been hired as the College's new Director of Local Government Relations. In that role, Scott will be responsible for overseeing relationships with Salt Lake County and the municipalities in Salt Lake County. Scott has been responsible for managing government relations for the American Heart Association in Utah since 2008. Scott has also worked for the Utah Board of Regents for several years prior to joining the AMA.

Scott has already been very active in his first weeks on the job. He met with West Jordan City Manager Bryce Haderlie on August 26th to discuss opportunities for greater engagement and cooperation between the city and the College. The topics included the West Jordan City's interest in recruiting interns from various areas of study to work at the city, partnering with businesses in West Jordan to be part of the programs at the Miller Campus, and pedestrian safety on 9000 South.

Scott also met with West Jordan City Mayor Rolfe and Councilman Haaga about creating specific internship opportunities for the West Jordan Council.

Scott held separate meetings with staff from South Jordan City and Mayor Dahle from Holladay City about partnering on business training and other opportunities to partner in the future.

Vice President Tim Sheehan has been focusing his efforts on the College's capital facilities request for the upcoming legislative session, a \$39 request for a new CTE facility on the Westpointe Campus. The State Building Board came to the campus to learn about the College request, in anticipation of the board's building prioritization in October.

The division hosted Senator Wayne Harper on the campus to learn more about the request as well. Senator Harper is the chair of the legislative committee, the IGG, that makes final determinations about building requests. Trustee Chair Gail Miller, along with Trustee Clint Ensign joined President Huftalin, Provost Clifton Sanders and VP Sheehan for the lunch at the Westpointe campus.

In September, President Huftalin and VP Sheehan were involved in a presentation with Senator Steve Urquhart and Representative Keith Grover at a COMBASE conference in Colorado Springs. COMBASE, an abbreviation for COMMUNITY-BASED, is a consortium of many leading community and technical colleges in the nation dedicated to sharing innovative solutions to meet the challenges of our nation's rapidly changing economy.

The presentation at the conference focused on building positive relationships with state legislative leaders. President Huftalin was joined on the state by the Senator and Representative, and shared the success of the 2104 legislative session, as well as ideas about how to develop and foster positive working relationships. The session was well received by the college presidents in attendance.

VP Sheehan had a meeting with the new executive director of the Governor's Office of Economic Development, Val Hale, together with Provost Sanders and Associate Provost Karen Gunn. The meeting focused on strengthening the ties and relationship between GOED and Salt Lake Community College's economic development activities.

Faculty Report to the Board of Trustees

September 2014

Exemplary Faculty Service Award (EFSA)

This new recognition of faculty service to the college provides an additional way to acknowledge the extraordinary work of full-time faculty in our institution. Nominees for the Exemplary Faculty Service Award are slowly trickling in. A second announcement was just released to encourage submissions before the October 15th due date. The EFSA recipient will be honored at a luncheon hosted by the Provost's office, receive a commemorative gift and plaque in his/her honor, and participate with faculty leaders at commencement.

Academic Rank

The Academic Rank Task Force has met twice and they are diligently crafting detailed explanations of what it means to be an Assistant, Associate, and Full Professor as well how to attain rank advancement. The Task Force is currently hammering out a clear definition of the Grandfather clause overwhelming approved by faculty last spring. The rank process document will be available for discussion team in mid-October.

eLearning Plan

The eLearning Plan draft was presented to the full Senate this month. Created to support faculty in their mission to deliver the highest quality technology-enabled educational experiences, this strategic plan provides an opportunity to enrich the established structures, policies, and culture of the college and partner with academic departments to enhance the overall educational experiences of our students.

Senators distributed the document to their constituents for feedback and will begin discussions at the October 6th meeting.

Adjunct Faculty Conference

The Provost's Office, FTLC, Faculty Senate, and Faculty Association will host the annual Adjunct Faculty Conference on October 25, 2014. This one-day event is designed to provide training in teaching strategies and classroom management as well as demystifying the newest classroom technologies.

Clearer General Education Pathways

The new Senate Vice President has been seated and will move forward with the Senate summer retreat initiative of how to provide clearer pathways through the confusing educational journey our students face. The Clearer Pathways Taskforce will also revisit general education distribution areas for revision: interdisciplinary and intensive designations. Conversations between the General Education Committee and the Clearer Pathways Taskforce will include concrete Gen Ed proposals and completion of the new General Education Handbook.

Respectfully Submitted,

Lois Oestreich, Faculty Senate President

Joseph Gallegos, Faculty Association President

SLCC Staff Association
Report to the Board of Trustees, October 2014

The 2014-2015 Staff Association Executive Board is:

President

Michael A. Blain, Journey Cabinet Maker, Facilities

President Elect

Julia Ellis, Specialist, Public Safety

Taylorville-Redwood Delegates

Gus Calder, Technician, Help Desk

Shirley Brock, Specialist, Student Express

Taylorville-Redwood Delegates Elect

Linnie Spor, Service Leadership Coordinator, Thayne Center

Denise Clausen, Specialist, Enrollment Services

Miller Campus Delegate

Sue Christensen, Administrative Assistant, Associate Provost's Office

Miller Campus Delegate Elect

Jackie Jolly, Coordinator, Miller Business Innovation Center

Jordan Campus Delegate

Carol Clawson, Administrative Assistant, Allied Health

Jordan Campus Delegate Elect

Andrea Deus, Specialist, Nursing

South City Campus Delegate

Abio Ayeliya, Coordinator, Student Leadership

South City Campus Delegate Elect

Alison Arndt-Wild, Program Manager, Mass Communication

Airport/Meadowbrook Delegate

Russell Collett, Coordinator, Regional Administration

Airport/Meadowbrook Delegate Elect

Bryce Quintana, Administrative Assistant, Aviation and Related Technologies

Secretary

Rochelle Thomas, Specialist, Student Services, South

The Staff Association Executive Board meets monthly. In October they will receive legislative training by VP Tim Sheehan and wellness information from Preston Lindhart. They are also scheduling brown bag forums with President Deneece Huftalin.

This Fall Semester started with enthusiasm and new academic challenges for our fellow Bruins. The future is bright for those who work hard and overcome obstacles to achieve their goals. The Executive Council's role is to address students' needs and at the same time increase our leadership skills by striving to serve the student body.

Student Life & Leadership

For the first three days of classes, an acapella group, *Ball in the House*, performed for audiences at the three main campuses as part of the Welcome Back activities. At each campus students engaged with the group dancing and singing along. To finish off the activities, on August 28, hypnotist, Chris Jones, provided entertainment at the Taylorsville Redwood Campus.

The Clubs and Organizations Board hosted this semester's Club Rush at South City Campus on September 9, at Taylorsville Redwood on September 10, and at Jordan Campus on September 16. This was a wonderful time for students to find involvement opportunities. Currently, there are over 60 student interest, professional, departmental, and sports clubs and organizations for students to join.

Leadership Development

The Annual SLCC Leadership Conference "Boot Camp" was held the week prior to classes starting. The students began the conference with a pep talk from AVP for Student Life and Dean of Students, Dr. Marlin Clark, after which they continued their training at the Camp Williams Leadership Recreation Course. Once finished with the team building exercises, it was off to Daniels Summit for the keynote, motivational speaker Susan Leahy. Over the course of the conference several College administrators were able to join in, including Interim Vice President Nancy Singer, Interim Assistant Vice President Curtis Larsen, Diversity & Multicultural Affairs Interim Director LaShawn Williams, Athletic Director Kevin Dustin, and Dr. Clark. With student leaders from PALS, Peers, Athletics, SLICE, Student Association, and Clubs and Organizations, the conference was a great experience for everyone to learn from and gain friends.

The first Profiles in Leadership meeting was on September 16 at 5:00 pm in the Oak Room. The theme for this meeting was "Financial Planning for College Students."

Student Government

To fill several open positions on the student government boards, interviews are scheduled for September 26. Applicants will have the opportunity to get involved in student government this semester within the various boards.

The Student Senate had a lunch on September 12 to meet with the Deans of the different schools to introduce themselves, and begin dialogue about the interaction between them and the different departments at the College.

Executive Council Mission Statement

The SLCC Student Association Executive Council is an organization composed of student leaders who are driven to inspire, assist, guide, serve, represent and include students of diverse cultures, abilities and ages by:

- Addressing student issues and needs
- Providing access and opportunities to enrich the College experience
- Being believable and trustworthy
- Building communication bridges
- Collaborating with faculty and staff
- Working with the community

BOARD OF TRUSTEES REPORT
Reporting: CIO / CISO
September 22, 2014

Office of the Chief Information Officer

- OIT will continue researching technological opportunities to provide cost saving while maintaining the competitive edge in providing students and faculty with the tools necessary to enhance their educational experience.

Office of the Chief Information Security Officer

- Sensitive information scans and remediation has been expanded to the entire college community using software application called Identity Finder.
- Working with vendor to implement encryption software with the new RAC environment. Test Completed and scheduling production implementation for October 2014.
- New firewalls have been purchased for PCI compliancy strategy. They have been deployed in production with the final configurations.

Office of Administrative Computing

- Online Tuition Waiver system has been developed and being tested. Move to production in November.
- Nearing completion of residency code conversion that will improve the accuracy in maintaining student residency status and align our resident codes with USHE categorizations.
- Mobile Application is being updated to include the student registration component. It will be implemented in October and ready for testing.
- Continuing to update the Adjunct Faculty system to comply with ACA requirements.
- Testing the new EPAF system, which is to be placed in production October 1.

Office of Technical Services (Systems and Infrastructure)

- Implementation of Office 365 has been completed and will be offered to students, faculty and staff Fall semester.
- Entire infrastructure switch replacement underway with a completion by the end of December.
- Developing initial plans for Technology Building wireless upgrade.

**CALENDAR OF UPCOMING EVENTS
OF INTEREST TO THE BOARD OF TRUSTEES**

October 10, 2014	6:00 p.m.	President's Art Show Opening Reception South Multipurpose Room
October 11, 2014	10:00 – 5:00	President's Art Show, South CAM
October 13-15, 2014	10:00 – 8:00	“
October 22-24, 2014		Accreditation Site Visit Northwest Commission on Colleges & Universities
October 23, 2014	8:00 a.m.	Breakfast with accreditation visitors (AAB 364, Provost's conference room)
November 12, 2014	8:00 a.m.	Board of Trustees Meeting Taylorsville Redwood Campus, IAB Board Room
November 12, 2014	12:00 noon & 7:00 p.m.	Tanner Forum on Social Ethics, Cheryl Strayed Grand Theatre
December 10, 2014	8:00 a.m.	Board of Trustees Meeting Taylorsville Redwood Campus, IAB Board Room
January 8, 2015 January 9, 2015		Save the Date—VIP Inauguration Dinner Save the Date – Inauguration, President Denece G. Huftalin
January 14, 2015	8:00 a.m.	Board of Trustees Meeting
February 11, 2015	8:00 a.m.	Board of Trustees Meeting
March 11, 2015	8:00 a.m.	Board of Trustees Meeting
April 8, 2015	8:00 a.m.	Board of Trustees Meeting
May 5, 2015	6:00 p.m.	Evening of Honor Dinner
May 7, 2015	afternoon	Commencement
May 15, 2015	7:00 a.m.	Breakfast, Board of Regents and Trustees
June 10, 2015	8:00 a.m.	Board of Trustees Meeting
August 12, 2015	8:00 a.m.	Board of Trustees Meeting

* If you wish to attend any of these functions, please call Janice at 801-957-4227. Current Athletic Events may be accessed by calling the Athletics Office, 801-957-4515. To Access SLCC's On Line Calendar of Events, log on to www.slcc.edu home page, click the calendar icon on the right side of the screen under Quick Links for a complete list of all upcoming events.