



## FRUIT HEIGHTS CITY PUBLIC HEARING NOTICE

NOTICE IS HEREBY GIVEN that the Fruit Heights City Council will hold a Public Hearing to receive public comment on Tuesday, June 17, 2025, at 7 pm, in the Council Chambers of City Hall located at 910 S. Mountain Road, Fruit Heights, Utah, 84037.

PUBLIC HEARING FOR THE FOLLOWING ITEMS:

- MUNICIPAL CODE TITLE 3A UPDATE TO PLANNING COMMISSION

Documents are available for public inspection at City Hall, Monday through Friday, 8 am to 4:30 pm, and on the City's website at [www.fruitheightscity.com](http://www.fruitheightscity.com). All interested are invited to attend and make comments. Written comments may also be submitted and should be delivered to City Hall, Attention City Recorder, no later than 4 pm, Tuesday, June 17, 2025

Questions may be directed to the Darren Frandsen, Fruit Heights City Manager, by calling City Hall at 801-546-0861, or by emailing [dfrandsen@fruitheightscity.com](mailto:dfrandsen@fruitheightscity.com).

SEE MORE INFORMATION ON THE PAGES BELOW

### 3A-03A-030. Planning Commission.

- (a) Purpose: A planning commission is hereby created pursuant to the terms hereof. It is the intent of the city council that the commission represent the concerns of diverse citizen groups, as well as the broad interests of the community as a whole; that membership of the planning commission represents a fair cross section of the community and provide balanced representation in terms of geographic, professional, neighborhood and community interest; and that a wide range of expertise relating to development of a healthy and well planned community be sought when establishing or altering the composition of the membership of the planning commission. It is also the intent of this title that the activities of the planning commission and of its subcommittees, if any, be conducted to maximize the convenience and accessibility to the citizens of the city.
- (b) For the purpose of the Planning Commission, Fruit Heights City is divided into 4 districts - with one planning commissioner representing each district, plus one at-large position. See Planning Commission District Map.
- (c) Appointment: The planning commission shall be constituted and appointed as follows: shall consist of five (5) members, who shall be appointed by the mayor with the advice and consent of the city council.
- (d) Term And Term Limitation: Members of the planning commission shall serve a term of three (3) years and shall not serve more than two (2) consecutive terms. A member may extend up to 6 months if no candidate is available to fill vacancy. Filling a vacated term does not count towards 2 consecutive terms.
- (1) Each term shall begin on July 1 of the year of appointment and shall end on June 30 of the year when the appointment term expires.
- (2) The terms of planning commission members shall be staggered. A planning commission member may be appointed for a term of less than three (3) years to provide for staggered terms or to complete a vacated, unexpired term.
- (d) Residency Requirement: All members of the planning commission must be bona fide residents and qualified electors of the city.
- (e) Compensation: Each member of the planning commission shall receive compensation per meeting and as reimbursement for expenses incurred in the performance of their official duties. Adopted in city budget. Compensation set by city manager.
- (f) Removal And Vacancies: Members of the planning commission may be removed for cause by the mayor, upon written charges and after a public hearing (if a public hearing is requested by the member being removed). Cause shall include, but not be limited to, violations of the Utah Municipal Officers' and Employees' Ethics Act, Utah Code Annotated Section 10-3-1301 et seq., or its successor. Any vacancy occurring on the planning commission by reason of death, moving out of the City, resignation or removal shall be promptly filled by the city manager with advice and consent of the city council for the unexpired term of such member. Any vacancy occurring on the planning commission by reason of expiration of term shall be promptly filled by the mayor with the advice and consent of the city council.
- (g) Officers: The mayor shall appoint a chairperson and such other officers it deems advisable from among its members. The chairperson and such other officers shall serve for a term of one year and shall not hold the position of chair for more than two (2) consecutive one year terms.

(h) Quorum: No action of the planning commission shall be official or of any effect except when a quorum of the members is present. Three (3) members of the planning commission shall constitute a quorum. A passing vote/recommendation requires a minimum of three votes regardless of how many commission members are present.

(i) Procedure: The planning commission shall adopt policies and procedures for the conduct of its meetings, the processing of applications, and for any other purposes considered necessary for the functioning of the planning commission.

(j) Powers And Duties:

(1) Prepare and recommend a general plan and amendments to the general plan to the city council;

(2) Recommend land use ordinances and zoning maps, official maps, and amendments to land use ordinances and maps to the city council;

(3) Act as a land use authority as provided in this title;

(4) Act as an appeal authority as provided in this title;

(5) Advise the city council on matters as the city council directs;

(6) Exercise any other powers necessary to enable it to perform functions delegated to it by the city council, or conferred upon it by state statutes.

(k) Meetings:

(1) The planning commission shall meet at least once each month. Any member who cannot attend any meeting of the planning commission shall so notify the chair of the planning commission and/or the city manager.

(2) All meetings, including any necessary public hearings, shall be held after the regular working hours of the city.

(3) All meetings and public hearings of the planning commission shall be public meetings, and shall comply with the provisions of Utah Code Annotated section 52-4-1 et seq., as amended.

(4) Such meetings shall be held in a public place designated by the planning commission and shall be of sufficient size to ensure public access.

(5) The planning commission shall keep minutes and a recording of the commission's proceedings as provided in Utah Code Annotated section 52-4-203, as amended.

(6) The official record of all commission meetings shall be the written and approved minutes.

(7) Copies of the minutes and any recordings may be provided, if requested, at the expense of the requesting party. If minutes are available but not yet approved by the commission, they shall be clearly identified as "unofficial".