



## CITY COUNCIL MEETING

Thursday, June 05, 2025 at 6:30 PM  
Council Chambers, 60 West Main, Hyrum, Utah

### AGENDA

Public notice is hereby given of a Hyrum City Council Meeting to be held in the Council Chambers, 60 West Main, Hyrum, Utah at 6:30 PM, June 05, 2025. The proposed agenda is as follows:

1. **ROLL CALL**
2. **CALL TO ORDER**
3. **WELCOME**
4. **PLEDGE OF ALLEGIANCE**
5. **INVOCATION**
6. **AGENDA ADOPTION**
7. **APPROVAL OF MINUTES**
8. **PUBLIC COMMENT**
9. **PUBLIC HEARING**
  - A. [To receive public comment regarding adjustments to the 2024-20205 general and enterprise operating budgets.](#)
  - B. [To receive public comment regarding the adoption of fiscal 2025-26 operating budgets for the General Fund, the Capital Projects Fund, the Culinary Water Fund, the Sewer Treatment Fund, the Electric Fund, the Irrigation Water Fund, the Storm Water Fund, and Sewer Collection Fund.](#)
  - C. [To receive public comment on setting salaries of elected and appointed officials; Department/Division Supervisors/Directors and their assistants; and other municipal employees for 2025-26 and amending Section 2.12.010 of the Hyrum City Municipal Code.](#)
10. **SCHEDULED DELEGATIONS**
  - A. [Lexi Yorgason - To request a Home Occupation Business License at 546 South 655 East for the sale of baked goods.](#)
11. **INTRODUCTION AND APPROVAL OF RESOLUTIONS AND ORDINANCES**
  - A. [Resolution 25-18 - A resolution establishing a registration pricing structure and defining the purpose, pillars, and tagline for Hyrum City Recreation Programs and setting fees for pickleball, flag football, and Hyrum Explorer's Steam Programs.](#)

**12. OTHER BUSINESS**

- A. Consideration and appointment to the Museum Board.
- B. [Consideration and approval of the annual State of Utah Fraud Risk Assessment.](#)
- C. Ratification of Hyrum Justice Court Judge Jon Hulbert.
- D. [Consideration and approval of creating a General Plan Steering Committee.](#)
- E. [Consideration and award of bid for the update of Hyrum City's Transportation Master Plan and Transportation Capital Facilities Plan.](#)
- F. [Consideration and award of bid for the Fire Station Swale Project.](#)
- G. [Consideration and approval of 2025 utility billing write-offs.](#)
- H. Mayor and City Council reports.
- I. Closed Session - To discuss the purchase, exchange, or lease of real property (in accordance with Utah State Code 52-4-205).
- J. Consideration and approval of the purchase, exchange, or lease of real property.

**13. ADJOURNMENT**

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**Stephanie Fricke**  
**City Recorder**

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Hyrum City at 435-245-6033 at least three working days before the meeting.

**CERTIFICATE OF POSTING** - The undersigned, duly appointed and acting City Recorder of Hyrum City, Utah, does hereby certify that a copy of the foregoing Notice was emailed to The Herald Journal, Logan, Utah, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices, 60 West Main, Hyrum, Utah, this **2nd day of June, 2025**. Stephanie Fricke, MMC, City Recorder.

## RESOLUTION

## EXHIBIT "A"

## Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

| GENERAL FUND REVENUES |                                     | 2025      | 2025        | 2025            |
|-----------------------|-------------------------------------|-----------|-------------|-----------------|
| 10<br>CODE            | DESCRIPTION                         | BUDGET    | ADJUSTMENTS | FINAL<br>BUDGET |
| 3110                  | Property taxes - current            | 1,000,000 |             | 1,000,000       |
| 3115                  | Fee in lieu                         | 50,000    | 5,000       | 55,000          |
| 3120                  | Property taxes - delinquent         | 15,000    |             | 15,000          |
| 3130                  | General sales taxes                 | 2,300,000 | 150,000     | 2,450,000       |
| 3140                  | Franchise taxes                     | 55,000    | 1,000       | 56,000          |
| 3145                  | Energy Sales & use tax              | 400,000   |             | 400,000         |
| 3150                  | Mass Transit Tax                    | 350,000   |             | 350,000         |
| 3155                  | Transient Room Tax                  |           | 2,000       | 2,000           |
| 3210                  | Business licenses                   | 23,000    | 5,000       | 28,000          |
| 3221                  | Building permits                    | 50,000    | 1,000       | 51,000          |
| 3225                  | Animal licenses                     | 11,000    | 1,000       | 12,000          |
| 3340                  | County, State & Federal grants      | 750,000   |             | 750,000         |
| 3341                  | Cares Act -Federal Grant            |           |             |                 |
| 3342                  | ARPA                                |           |             |                 |
| 3356                  | Class C Road allotment              | 1,200,000 |             | 1,200,000       |
| 3370                  | County fire grant                   |           |             |                 |
| 3413                  | Zoning & subdivision fees           | 50,000    | 3,000       | 53,000          |
| 3415                  | Sale of maps & publications         | 1,000     |             | 1,000           |
| 3422                  | Special protective services         | 165,000   | 30,000      | 195,000         |
| 3440                  | Solid waste collection              | 1,100,000 | 28,000      | 1,128,000       |
| 3441                  | Emergency Medical Services          | 210,000   |             | 210,000         |
| 3455                  | Animal control fees                 | 1,000     |             | 1,000           |
| 3473                  | Recreation                          | 20,000    |             | 20,000          |
| 3474                  | Community Progress activities       | 2,000     | 2,000       | 4,000           |
| 3475                  | Youth Council activities            | 3,000     | 2,000       | 5,000           |
| 3476                  | Library use fees                    | 70,000    |             | 70,000          |
| 3477                  | Road impact fees                    | 46,800    |             | 46,800          |
| 3479                  | Parks impact fees                   | 177,400   |             | 177,400         |
| 3480                  | Cemetery                            | 80,000    | 20,000      | 100,000         |
| 3490                  | Miscellaneous                       | 100,000   | 115,000     | 215,000         |
| 3510                  | Court fines                         | 100,000   | 20,000      | 120,000         |
| 3512                  | Library fines                       | 6,500     |             | 6,500           |
| 3513                  | Parking tickets                     | 950       |             | 950             |
| 3610                  | Interest earnings                   | 148,800   |             | 148,800         |
| 3620                  | Building & facility rents           | 60,000    | 30,000      | 90,000          |
| 3622                  | Library room rentals                | 100       | 50          | 150             |
| 3640                  | Sale of Fixed Assets                | 35,000    | 30,000      | 65,000          |
| 3650                  | Sale of materials & supplies        | 10,000    |             | 10,000          |
| 3651                  | Sale of library materials           | 1,000     | 1,200       | 2,200           |
| 3652                  | Library copy machine & laminating f | 2,000     | 500         | 2,500           |
| 3830                  | Contributions - utility             |           |             |                 |
| 3870                  | Contributions - private             | 10,000    |             | 10,000          |
| 3871                  | Contributions - sr. citizen trips   | 5,000     |             | 5,000           |
| 3872                  | Contribution-New Library            | 2,000     |             | 2,000           |
| 3874                  | Donations - Elite Hall              | 10,000    |             | 10,000          |
| 3875                  | Contribution - Museum               | 10,000    | 30,000      | 40,000          |
| 3876                  | Contribution - Mis                  | 7,000     | 3,500       | 10,500          |
| 3891                  | Trans from desig funds (FD)         | 42,000    |             | 42,000          |
| 3892                  | Trans to restric fund bal           |           |             |                 |
| 3893                  | Trans from gen fund unapp           | 1,097,820 | (106,250)   | 991,570         |
| 3894                  | Trans from library Trust            |           |             |                 |
|                       | Total General Fund Revenues         | 9,778,370 | 374,000     | 10,152,370      |

RESOLUTION  
EXHIBIT "B"  
SUMMARY OF BUDGET CHANGES

Section 9. Item A.

| GENERAL FUND EXPENDITURES |                                    | 2025      | 2025        | 2025            |
|---------------------------|------------------------------------|-----------|-------------|-----------------|
| 10<br>CODE                | DESCRIPTION                        | BUDGET    | ADJUSTMENTS | FINAL<br>BUDGET |
| 4110                      | Council                            | 47,250    |             | 47,250          |
| 4120                      | J.P. Court                         | 122,250   | 2,000       | 124,250         |
| 4130                      | Mayor                              | 30,050    |             | 30,050          |
| 4140                      | Administration                     | 194,450   | 15,000      | 209,450         |
| 4150                      | Non-Departmental                   | 18,200    | 500         | 18,700          |
| 4160                      | General Buildings                  | 415,650   | 3,000       | 418,650         |
| 4170                      | Election                           | 500       |             | 500             |
| 4180                      | Planning Commission                | 415,600   | 10,000      | 425,600         |
| 4210                      | Law Enforcement                    | 295,500   |             | 295,500         |
| 4212                      | Emergency Management Services      | 205,600   | 5,000       | 210,600         |
| 4215                      | First Responders                   | 56,350    | 500         | 56,850          |
| 4220                      | Fire Department                    | 283,400   | 20,000      | 303,400         |
| 4253                      | Animal Control                     | 53,020    |             | 53,020          |
| 4410                      | Roads                              | 3,323,100 |             | 3,323,100       |
| 4420                      | Solid Waste                        | 991,000   | 25,000      | 1,016,000       |
| 4440                      | Shop                               | 23,300    |             | 23,300          |
| 4510                      | Parks                              | 1,170,300 | 20,000      | 1,190,300       |
| 4550                      | Engineering                        | 100,250   | 3,000       | 103,250         |
| 4561                      | Recreation                         | 169,400   |             | 169,400         |
| 4562                      | Museum                             | 93,450    | 10,000      | 103,450         |
| 4563                      | Youth Council                      | 11,550    |             | 11,550          |
| 4564                      | Senior Citizens                    | 169,400   |             | 169,400         |
| 4580                      | Library                            | 454,600   | 10,000      | 464,600         |
| 4590                      | Cemetery                           | 205,750   |             | 205,750         |
| 4620                      | Community Progress                 | 478,450   |             | 478,450         |
| 4700                      | Transfer to Debt Service           |           |             |                 |
| 4800                      | Transfer to Capital Projects       | 450,000   | 250,000     | 700,000         |
| 4900                      | Transfer to Enterprise Funds       |           |             |                 |
| 5000                      | Transfer to Electric Fund          |           |             |                 |
|                           | Transfer to unappropriated balance |           |             |                 |
|                           | Total General Fund Expenditures    | 9,778,370 | 374,000     | 10,152,370      |



## RESOLUTION

## EXHIBIT "C"

Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

| CAPITAL PROJECTS FUND |                                     | 2025      | 2025         | 2025            |
|-----------------------|-------------------------------------|-----------|--------------|-----------------|
| 45<br>CODE            | DESCRIPTION                         | BUDGET    | ADJUSTMENTS  | FINAL<br>BUDGET |
| 3340                  | Grants                              |           |              |                 |
| 3341                  | Grants for Park/Trail               |           |              |                 |
| 3342                  | General Fund Transfer               | 450,000   | 250,000      | 700,000         |
| 3490                  | Mis Donations                       |           |              |                 |
| 3620                  | Interest Earnings                   | 100,000   |              | 100,000         |
| 3830                  | Contribution - Utilities            |           |              |                 |
| 3831                  | County rent on fire station         |           |              |                 |
| 3835                  | Trans from Rest. Fnd. - library     |           |              |                 |
| 3889                  | Trans to Desig Fnd -fire engine     | 300,000   |              | 300,000         |
| 3895                  | Transfer From Cap. Unappropriated   | 1,569,000 | (300,000.00) | 1,269,000       |
| 3896                  | Trans to Desig Fnd for fire station |           |              |                 |
| 3898                  | Trans from Design Fnd-shop hoist    |           |              |                 |
| 3899                  | Trans from Design Fnd-City Office   |           |              |                 |
|                       | Total Capital Project Revenues      | 2,419,000 | (50,000)     | 2,369,000       |
| 4220-720              | Fire Station                        |           |              |                 |
| 4220-740              | New fire engine                     | 400,000   | 150,000      | 550,000         |
| 4510-730              | Blacksmith Fork Park                |           | 100,000      | 100,000         |
| 4510-731              | Blacksmith Fork Trail               |           |              |                 |
| 4510-732              | Libbie Springs Park                 | 500,000   |              | 500,000         |
| 4510-733              | East Park                           | 1,219,000 |              | 1,219,000       |
|                       | Transfer to unappropriated balance  |           |              |                 |
|                       | Total Capital Project Expenditure   | 2,119,000 | 250,000      | 2,369,000       |
|                       |                                     |           |              |                 |

## RESOLUTION

## EXHIBIT "D"

Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

| CULINARY WATER FUND - REVENUES     |                                    |                |                     |                         |
|------------------------------------|------------------------------------|----------------|---------------------|-------------------------|
| 51<br>CODE                         | DESCRIPTION                        | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 3711                               | Metered water sales                | 1,600,000      |                     | 1,600,000               |
| 3714                               | New connection fees                | 34,000         |                     | 34,000                  |
| 3716                               | Customer service fees              |                |                     |                         |
| 3717                               | Water development fees             |                |                     |                         |
| 3718                               | Sale of material                   | 1,000          |                     | 1,000                   |
| 3719                               | Miscellaneous revenues             | 5,000          |                     | 5,000                   |
| 3721                               | Interest earnings                  | 158,000        |                     | 158,000                 |
| 3723                               | Profit/loss sale of fixed assets   |                |                     |                         |
| 3725                               | Impact fee - buy-in                | 13,760         |                     | 13,760                  |
| 3726                               | Impact fee - storage               | 71,280         |                     | 71,280                  |
| 3727                               | Impact fee - distribution          | 113,920        |                     | 113,920                 |
| 3728                               | Impact fee - treatment             |                |                     |                         |
| 3729                               | Impact fee - Professional services | 880            |                     | 880                     |
| 3742                               | Rent non operating property        | 311,800        |                     | 311,800                 |
|                                    | Trans from unappropriated balance  |                | 1,522,980           | 1,522,980               |
|                                    | Total Water Fund Revenues          | 2,309,640      | 1,522,980           | 3,832,620               |
|                                    |                                    |                |                     |                         |
| CULINARY WATER FUND - EXPENDITURES |                                    |                |                     |                         |
| 51<br>CODE                         | DESCRIPTION                        | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 110                                | Employee salaries & wages          | 458,600        |                     | 458,600                 |
| 115                                | Overtime                           | 4,000          | 20,000              | 24,000                  |
| 116                                | Standby time                       | 13,400         |                     | 13,400                  |
| 120                                | Seasonal                           | 14,400         |                     | 14,400                  |
| 130                                | Employee benefits                  | 235,700        |                     | 235,700                 |
| 210                                | Books, subs & memberships          | 1,700          |                     | 1,700                   |
| 220                                | Public notices                     | 250            | 500                 | 750                     |
| 230                                | Travel & training                  | 10,000         |                     | 10,000                  |
| 240                                | Office supplies & expense          | 5,000          | 4,000               | 9,000                   |
| 250                                | Equipment supplies & maint         | 41,100         |                     | 41,100                  |
| 252                                | Clothing and PPC                   | 6,500          |                     | 6,500                   |
| 255                                | Distribution system maint          | 260,000        |                     | 260,000                 |
| 260                                | Bldg. & grnds. supp. & maint       | 3,000          | 20,000              | 23,000                  |
| 270                                | Utilities                          | 120,000        | 1,000               | 121,000                 |
| 280                                | Telephone                          | 4,000          | 1,000               | 5,000                   |
| 310                                | Professional services              | 20,000         | 30,000              | 50,000                  |
| 510                                | Insurance                          | 10,350         | 200                 | 10,550                  |
| 610                                | Miscellaneous                      | 1,000          |                     | 1,000                   |
| 720                                | Buildings                          | 20,000         |                     | 20,000                  |
| 730                                | Improvements                       |                |                     |                         |
| 740                                | Equipment                          | 283,000        |                     | 283,000                 |
| 750                                | New construction                   | 2,130,000      |                     | 2,130,000               |
| 810                                | Debt Service - Principal           |                |                     |                         |
| 820                                | Debt Service - Interest            |                |                     |                         |
| 920                                | Contribution - General Fund        |                |                     |                         |
| 950                                | Contributions - restricted FB      | 113,920        |                     | 113,920                 |
|                                    | Transfer to unappropriated balance |                |                     |                         |
|                                    | Total Water Expenditures           | 3,755,920      | 76,700              | 3,832,620               |

## SUMMARY OF BUDGET CHANGES

| SEWER FUND - REVENUES     |                                    |                |                     |                         |
|---------------------------|------------------------------------|----------------|---------------------|-------------------------|
| 52<br>CODE                | DESCRIPTION                        | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 3340                      | Grants                             |                |                     |                         |
| 3731                      | Sewer service                      | 2,400,000      |                     | 2,400,000               |
| 3736                      | Sewer line extension fees          |                |                     |                         |
| 3740                      | Customer service fees              | 5,000          |                     | 5,000                   |
| 3741                      | Interest earnings                  | 225,500        | 50,000              | 275,500                 |
| 3742                      | Rent from non-op property          | 17,400         |                     | 17,400                  |
| 3743                      | Bond/Loan funds                    |                |                     |                         |
| 3744                      | Miscellaneous revenues             | 5,000          |                     | 5,000                   |
| 3747                      | Impact fee - collection            | 34,900         |                     | 34,900                  |
| 3748                      | Impact fee - treatment             | 150,000        |                     | 150,000                 |
| 3830                      | Transfer from General Fund         |                |                     |                         |
|                           | Trans from unappropriated balance  |                | 589,750             | 589,750                 |
|                           | Total Sewer Fund Revenues          | 2,837,800      | 639,750             | 3,477,550               |
|                           |                                    |                |                     |                         |
| SEWER FUND - EXPENDITURES |                                    |                |                     |                         |
| 52<br>CODE                | DESCRIPTION                        | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 110                       | Employee salaries & wages          | 452,600        |                     | 452,600                 |
| 115                       | Overtime                           | 20,000         | 4,000               | 24,000                  |
| 116                       | On Call Pay                        | 15,000         |                     | 15,000                  |
| 120                       | Seasonal employees                 | 2,000          |                     | 2,000                   |
| 130                       | Employee benefits                  | 228,700        |                     | 228,700                 |
| 210                       | Books, subs & memberships          | 2,000          |                     | 2,000                   |
| 220                       | Public notice                      | 500            | 500                 | 1,000                   |
| 230                       | Travel & training                  | 20,000         |                     | 20,000                  |
| 240                       | Office supplies & expense          | 6,000          | 5,000               | 11,000                  |
| 250                       | Lab supplies                       | 5,000          | 7,000               | 12,000                  |
| 251                       | Water reuse equip sup & maint      | 1,000          |                     | 1,000                   |
| 252                       | Clothing and PPC                   | 3,250          |                     | 3,250                   |
| 254                       | Plant equip supplies & maint       | 250,000        |                     | 250,000                 |
| 255                       | Collection system maint            | 212,000        |                     | 212,000                 |
| 256                       | MBR cleaning chemicals             | 50,000         |                     | 50,000                  |
| 257                       | Aluminum sulfate                   | 110,000        |                     | 110,000                 |
| 258                       | Polymer                            | 17,000         |                     | 17,000                  |
| 260                       | Bldg & grnds supplies & maint      | 4,000          | 6,000               | 10,000                  |
| 270                       | Utilities                          | 340,000        |                     | 340,000                 |
| 280                       | Telephone                          | 4,500          | 500                 | 5,000                   |
| 285                       | Internet service                   | 6,000          |                     | 6,000                   |
| 310                       | Professional services              | 250,000        |                     | 250,000                 |
| 311                       | Pretreatment Program               | 30,000         |                     | 30,000                  |
| 510                       | Insurance                          | 26,200         | 600                 | 26,800                  |
| 610                       | Miscellaneous                      | 2,000          |                     | 2,000                   |
| 700                       | Amortization of bond costs         | 2,500          |                     | 2,500                   |
| 720                       | Building                           |                |                     |                         |
| 740                       | Equipment                          | 110,000        |                     | 110,000                 |
| 750                       | New construction                   | 1,200,000      |                     | 1,200,000               |
| 753                       | ARPA                               |                |                     |                         |
| 810                       | Debt service - principal           |                |                     |                         |
| 812                       | Debt service - principal WWTP      | 44,300         |                     | 44,300                  |
| 820                       | Debt service - interest            |                |                     |                         |
| 822                       | Debt service - interest WWTP       | 39,400         |                     | 39,400                  |
|                           | Transfer to unappropriated balance |                |                     |                         |
|                           | Total Sewer Expenditures           | 3,453,950      | 23,600              | 3,477,550               |



## RESOLUTION

## EXHIBIT "F"

## Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

| ELECTRIC FUND - REVENUES     |                                      |                |                     |                         |
|------------------------------|--------------------------------------|----------------|---------------------|-------------------------|
| 53<br>CODE                   | DESCRIPTION                          | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 3145                         | Energy Sales and Use Tax             | 550,000        | 40,000              | 590,000                 |
| 3751                         | Metered energy sales                 | 14,100,000     | (1,000,000)         | 13,100,000              |
| 3752                         | Energy discounts                     | (105,000)      | (60,000)            | (165,000)               |
| 3755                         | New connection fees                  | 85,000         |                     | 85,000                  |
| 3757                         | Sale of materials                    | 500            | 15,000              | 15,500                  |
| 3758                         | Miscellaneous revenues               | 255,000        | 975,000             | 1,230,000               |
| 3761                         | Interest earnings                    | 152,000        | 110,000             | 262,000                 |
| 3764                         | Labor                                | 15,000         | 50,000              | 65,000                  |
| 3765                         | Equipment                            | 15,000         | 25,000              | 40,000                  |
| 3766                         | Materials                            | 15,000         | 600,000             | 615,000                 |
| 3767                         | Impact Fee - Distribution            | 101,200        | 15,000              | 116,200                 |
| 3855                         | Transfer from General Fund           |                |                     |                         |
| 3860                         | Bond Proceeds                        |                |                     |                         |
|                              | Transfer from unappropriated balance |                |                     |                         |
|                              | Total Electric Fund Revenues         | 15,183,700     | 770,000             | 15,953,700              |
| ELECTRIC FUND - EXPENDITURES |                                      |                |                     |                         |
| 53<br>CODE                   | DESCRIPTION                          | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 110                          | Employee salaries & wages            | 1,229,800      |                     | 1,229,800               |
| 115                          | Overtime                             | 25,000         | 25,000              | 50,000                  |
| 116                          | Standby time                         | 13,400         |                     | 13,400                  |
| 120                          | Seasonal/temporary employees         | 20,000         |                     | 20,000                  |
| 130                          | Employee benefits                    | 576,400        |                     | 576,400                 |
| 210                          | Books, subs & memberships            | 2,900          |                     | 2,900                   |
| 220                          | Public notices                       | 250            |                     | 250                     |
| 230                          | Travel & training                    | 20,000         |                     | 20,000                  |
| 240                          | Office supplies & expense            | 10,000         | 500                 | 10,500                  |
| 250                          | Equipment supplies & maint           | 125,000        |                     | 125,000                 |
| 252                          | Clothing and PPC                     | 9,000          |                     | 9,000                   |
| 255                          | Generation & dist sys maint          | 925,000        |                     | 925,000                 |
| 256                          | Tree city/consumer ed                | 105,000        |                     | 105,000                 |
| 257                          | Diesel generator costs               | 830,000        |                     | 830,000                 |
| 258                          | Christmas decorations                | 10,000         |                     | 10,000                  |
| 259                          | Hydro plant maintenance              | 75,000         |                     | 75,000                  |
| 260                          | Bldg & grnds supplies & maint        | 35,000         |                     | 35,000                  |
| 270                          | Utilities                            | 16,000         |                     | 16,000                  |
| 280                          | Telephone                            | 12,000         |                     | 12,000                  |
| 285                          | Internet service                     | 2,500          |                     | 2,500                   |
| 310                          | Professional services                | 65,000         | 10,000              | 75,000                  |
| 510                          | Insurance                            | 32,800         | 800                 | 33,600                  |
| 610                          | Miscellaneous supplies               | 10,000         | 3,000               | 13,000                  |
| 620                          | Miscellaneous services               | 60,000         | 10,000              | 70,000                  |
| 621                          | Miscellaneous utility relief         |                |                     |                         |
| 630                          | Power purchase                       | 9,100,000      | (2,000,000)         | 7,100,000               |
| 710                          | Land                                 |                |                     |                         |
| 720                          | Buildings                            |                |                     |                         |
| 735                          | Canyon parks improvements            | 3,500          |                     | 3,500                   |
| 740                          | Equipment                            | 160,000        | 6,000               | 166,000                 |
| 750                          | New construction/special projects    | 680,000        |                     | 680,000                 |
| 810                          | Debt Service - Principal             | 441,000        | 60,000              | 501,000                 |
| 820                          | Debt Service - Interest              | 587,000        | 6,000               | 593,000                 |
| 920                          | Contribution to General Fund         |                |                     |                         |
| 921                          | Contribution to capital projects     |                |                     |                         |

|                                    |            |           |            |
|------------------------------------|------------|-----------|------------|
| Transfer to unappropriated balance |            | 2,650,850 | 2,650,850  |
| Total Electric Expenditures        | 15,181,550 | 772,150   | 15,953,700 |

Section 9. Item A.

## RESOLUTION

## EXHIBIT "G"

Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

| IRRIGATION FUND - REVENUES     |                                    |                |                     |                         |
|--------------------------------|------------------------------------|----------------|---------------------|-------------------------|
| 54<br>CODE                     | DESCRIPTION                        | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 3340                           | State - Federal Grants             | 866,300        | (866,300)           | 0                       |
| 3771                           | Irrigation service                 | 370,000        | 5,000               | 375,000                 |
| 3775                           | New connection fees                | 1,000          |                     | 1,000                   |
| 3776                           | Inspection fees                    |                |                     |                         |
| 3779                           | Miscellaneous revenues             | 6,000          | 70,000              | 76,000                  |
| 3781                           | Interest earnings                  | 38,000         | 9,000               | 47,000                  |
| 3785                           | Impact fee - buy-in                | 47,700         |                     | 47,700                  |
| 3830                           | Transfer from General Fund         |                |                     |                         |
|                                | Trans from unappropriated balance  |                | 85,450              | 85,450                  |
|                                | Total Irrigation Fund Revenues     | 1,329,000      | 169,450             | 632,150                 |
|                                |                                    |                |                     |                         |
| IRRIGATION FUND - EXPENDITURES |                                    |                |                     |                         |
| 54<br>CODE                     | DESCRIPTION                        | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 110                            | Employee salaries & wages          | 98,900         |                     | 98,900                  |
| 115                            | Overtime                           | 2,000          | 4,000               | 6,000                   |
| 130                            | Employee benefits                  | 53,800         |                     | 53,800                  |
| 220                            | Public notices                     | 500            |                     | 500                     |
| 240                            | Office supplies & expense          | 7,000          |                     | 7,000                   |
| 250                            | Equipment supplies & maint         | 10,000         |                     | 10,000                  |
| 255                            | Distribution system maint          | 30,000         | 34,000              | 64,000                  |
| 260                            | Bldg & grnds supplies & maint      | 1,000          |                     | 1,000                   |
| 270                            | Utilities                          | 85,000         |                     | 85,000                  |
| 280                            | Telephone                          | 450            | 100                 | 550                     |
| 310                            | Professional services              | 10,000         | 8,000               | 18,000                  |
| 510                            | Insurance                          | 5,300          | 100                 | 5,400                   |
| 540                            | Irrigation assessments             | 88,000         | 9,000               | 97,000                  |
| 610                            | Miscellaneous supplies             |                |                     |                         |
| 710                            | Land & stock                       |                |                     |                         |
| 740                            | Equipment                          | 14,000         |                     |                         |
| 750                            | New construction                   | 1,385,000      | (1,200,000)         | 185,000                 |
|                                | Transfer to unappropriated balance |                |                     |                         |
|                                | Total Irrigation Expenditures      | 1,790,950      | (1,144,800)         | 632,150                 |

## RESOLUTION

## EXHIBIT "H"

Section 9. Item A.

## SUMMARY OF BUDGET CHANGES

| STORM WATER FUND - REVENUES     |                                      |                |                     |                         |
|---------------------------------|--------------------------------------|----------------|---------------------|-------------------------|
| 55<br>CODE                      | DESCRIPTION                          | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 3740                            | Storm water inspection fees          | 15,000         |                     | 15,000                  |
| 3779                            | Miscellaneous revenues               |                |                     |                         |
| 3781                            | Storm water fees                     | 375,000        | 11,000              | 386,000                 |
| 3791                            | Interest earnings                    | 50,500         | 1,500               | 52,000                  |
|                                 | Transfer from unappropriated balance |                | 47,475              | 47,475                  |
|                                 | Total Storm Water Revenues           | 440,500        | 59,975              | 500,475                 |
| STORM WATER FUND - EXPENDITURES |                                      |                |                     |                         |
| 55<br>CODE                      | DESCRIPTION                          | 2025<br>BUDGET | 2025<br>ADJUSTMENTS | 2025<br>FINAL<br>BUDGET |
| 110                             | Employee salaries & wages            | 20,500         |                     | 20,500                  |
| 115                             | Overtime                             | 1,000          | 1,000               | 2,000                   |
| 130                             | Employee benefits                    | 10,100         |                     | 10,100                  |
| 220                             | Public notices                       | 500            |                     | 500                     |
| 230                             | Travel & training                    | 1,000          |                     | 1,000                   |
| 250                             | Equipment supplies & maint           | 2,500          |                     | 2,500                   |
| 255                             | Collection system maintenance        | 15,000         |                     | 15,000                  |
| 280                             | Telephone                            | 225            |                     | 225                     |
| 310                             | Professional services                | 30,000         | 8,000               | 38,000                  |
| 450                             | Flood control                        | 3,000          | 7,000               | 10,000                  |
| 510                             | Insurance                            | 650            |                     | 650                     |
| 710                             | Land                                 |                |                     |                         |
| 730                             | Grounds improvements                 |                |                     |                         |
| 740                             | Equipment                            |                |                     |                         |
| 750                             | New construction                     | 700,000        | (300,000)           | 400,000                 |
|                                 | Transfer to unappropriated balance   |                |                     |                         |
|                                 | Total Storm Water Expenditures       | 784,475        | (284,000)           | 500,475                 |



GENERAL FUND  
BUDGET REVENUE ESTIMATES

| CODE DESCRIPTION                       | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|--|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 3110 Property taxes - current          | 670,204        | 755,751        | 808,101        | 1,000,000      | 1,000,000            | 1,100,000                  | 1,100,000                   |                           |
| 3115 Fee in lieu                       | 48,014         | 48,557         | 50,707         | 50,000         | 54,242               | 55,000                     | 55,000                      |                           |
| 3120 Property taxes - delinquent       | 7,479          | 4,526          | 8,753          | 15,000         | 11,695               | 15,000                     | 15,000                      |                           |
| 3130 General sales taxes               | 1,877,716      | 2,028,140      | 2,182,052      | 2,300,000      | 2,406,185            | 2,500,000                  | 2,500,000                   |                           |
| 3140 Franchise taxes                   | 41,922         | 54,040         | 49,088         | 55,000         | 55,938               | 55,000                     | 55,000                      |                           |
| 3145 Energy Sales & use tax            | 603,956        | 971,192        | 351,820        | 400,000        | 327,839              | 400,000                    | 400,000                     |                           |
| 3150 Mass Transit Tax                  | 310,823        | 311,814        | 279,458        | 350,000        | 281,123              | 350,000                    | 350,000                     |                           |
| 3155 Transient Room Tax                |                |                |                |                | 1,806                | 5,000                      | 5,000                       |                           |
| 3210 Business licenses                 | 20,723         | 22,101         | 22,648         | 23,000         | 27,430               | 28,000                     | 28,000                      |                           |
| 3221 Building permits                  | 101,890        | 74,472         | 65,382         | 50,000         | 50,341               | 50,000                     | 50,000                      |                           |
| 3225 Animal licenses                   | 10,063         | 10,758         | 9,372          | 11,000         | 11,733               | 11,000                     | 11,000                      |                           |
| 3340 Grants (State, Fed, County)       | 302,356        | 656,904        | 245,365        | 750,000        | 518,984              | 650,000                    | 650,000                     |                           |
| 3341 CARES Act                         |                |                |                |                |                      |                            |                             |                           |
| 3342 ARPA Funds                        | 510,032        | 510,032        | 1,141,739      | 1,200,000      | 1,092,105            | 1,200,000                  | 1,200,000                   |                           |
| 3356 Class C Road allotment            | 642,566        | 716,387        |                |                |                      |                            |                             |                           |
| 3370 County fire grant                 |                |                |                |                |                      |                            |                             |                           |
| 3413 Zoning & subdivision fees         | 131,526        | 55,000         | 95,387         | 50,000         | 52,473               | 50,000                     | 50,000                      |                           |
| 3415 Sale of maps & publications       | 56             | 56             | 288            | 1,000          | 75                   | 500                        | 500                         |                           |
| 3422 Special protective services       | 134,368        | 144,649        | 162,612        | 165,000        | 194,547              | 195,000                    | 195,000                     |                           |
| 3440 Solid waste collection            | 983,739        | 1,041,783      | 1,050,968      | 1,100,000      | 1,127,935            | 1,200,000                  | 1,200,000                   |                           |
| 3441 Emergency Medical Services        | 178,812        | 187,027        | 203,029        | 210,000        | 206,253              | 210,000                    | 210,000                     |                           |
| 3455 Animal control fees               | 3,099          | 1,375          | 25             | 1,000          | 28                   | 100                        | 100                         |                           |
| 3473 Recreation                        | 15,649         | 15,986         | 18,656         | 20,000         | 19,822               | 20,000                     | 20,000                      |                           |
| 3474 Community Progress activities     |                | 4,000          | 4,000          | 2,000          | 4,000                | 4,000                      | 4,000                       |                           |
| 3475 Youth Council activities          | 2,886          | 3,819          | 5,192          | 3,000          | 4,916                | 3,000                      | 3,000                       |                           |
| 3476 Library use fees                  | 51,768         | 58,424         | 63,383         | 70,000         | 68,298               | 100,000                    | 100,000                     |                           |
| 3477 Road impact fees                  | 88,806         | 37,392         | 24,276         | 46,800         | 26,486               | 23,400                     | 23,400                      |                           |
| 3479 Parks impact fees                 | 396,843        | 210,615        | 197,313        | 177,400        | 166,275              | 177,400                    | 177,400                     |                           |
| 3480 Cemetery                          | 80,350         | 63,650         | 100,050        | 80,000         | 98,090               | 90,000                     | 90,000                      |                           |
| 3490 Miscellaneous                     | 32,822         | 20,925         | 140,655        | 100,000        | 185,486              | 100,000                    | 100,000                     |                           |
| 3510 Court fines                       | 109,175        | 108,540        | 99,056         | 100,000        | 117,557              | 110,000                    | 110,000                     |                           |
| 3512 Library fines                     | 5,086          | 5,224          | 5,582          | 6,500          | 6,099                | 6,500                      | 6,500                       |                           |
| 3513 Parking tickets                   | 525            | 785            | 955            | 950            | 805                  | 950                        | 950                         |                           |
| 3610 Interest earnings                 | 20,049         | 108,754        | 124,309        | 148,800        | 91,101               | 100,000                    | 100,000                     |                           |
| 3620 Building & facility rents         | 53,006         | 61,805         | 73,909         | 60,000         | 87,850               | 90,000                     | 90,000                      |                           |
| 3622 Library room rental               | 20             |                |                | 100            | 130                  | 100                        | 100                         |                           |
| 3640 Sale of fixed assets              | 162,300        |                | 10,600         | 35,000         | 46,500               | 10,000                     | 10,000                      |                           |
| 3650 Sale of materials & supplies      | 15,924         | 13,525         | 10,711         | 10,000         | 1,413                | 3,000                      | 3,000                       |                           |
| 3651 Sale of library materials         | 2,613          | 1,659          | 2,323          | 1,000          | 2,131                | 2,000                      | 2,000                       |                           |
| 3652 Library copy machine & laminating | 1,172          | 1,888          | 2,247          | 2,000          | 2,155                | 2,000                      | 2,000                       |                           |
| 3830 Contributions - utility           |                |                |                |                |                      |                            |                             |                           |
| 3870 Contributions - private           | 7,786          | 7,149          | 7,061          | 10,000         | 7,168                | 10,000                     | 10,000                      |                           |
| 3871 Contributions - sr. cit. trips    | 134            | 731            | 275            | 5,000          | 866                  | 5,000                      | 5,000                       |                           |
| 3872 Contributions-new library         | 2,205          | 4,745          | 625            | 2,000          |                      | 1,000                      | 1,000                       |                           |
| 3874 Contributions-Elite Hall          | 200            | 5000           |                | 10,000         |                      | 1,000                      | 1,000                       |                           |
| 3875 Contributions-Museum              | 63,459         | 24,995         | 13,785         | 10,000         | 35,898               | 10,000                     | 10,000                      |                           |
| 3876 Contributions-Misc.               | 3,572          | 1,403          | 9,625          | 7,000          | 10,443               | 7,000                      | 7,000                       |                           |
| 3891 Trans from desig funds (FD)       |                |                |                | 42,000         | 18,876               | 22,400                     | 22,400                      |                           |
| 3892 Trans to restric fund bal         |                |                |                |                |                      |                            |                             |                           |
| 3893 Trans fm/(to) gen fund unapp      |                |                |                | 1,097,820      |                      | 2,004,150                  | 2,004,150                   |                           |
| 3894 Trans from library Trust          |                |                |                |                |                      |                            |                             |                           |
| Total General Fund Revenues            | 7,695,694      | 8,355,578      | 7,641,382      | 9,778,370      | 8,423,097            | 10,977,500                 | 10,977,500                  | 0                         |

GENERAL FUND  
BUDGET EXPENSE APPROPRIATIONS

| CODE                  | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-----------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 4110                  | Council                       | 38,648         | 40,679         | 39,456         | 47,250         | 42,086               | 47,250                     | 47,250                      |                           |
| 4120                  | J.P. Court                    | 138,919        | 120,257        | 77,628         | 122,250        | 80,040               | 134,100                    | 134,100                     |                           |
| 4130                  | Mayor                         | 28,933         | 28,551         | 10,047         | 30,050         | 10,348               | 30,050                     | 30,050                      |                           |
| 4140                  | Administration                | 172,135        | 205,185        | 160,667        | 194,450        | 178,856              | 257,000                    | 257,000                     |                           |
| 4150                  | Non-Departmental              | 13,851         | 14,622         | 15,096         | 18,200         | 17,911               | 18,700                     | 18,700                      |                           |
| 4160                  | General Buildings             | 308,447        | 270,213        | 152,614        | 415,650        | 211,057              | 1,029,600                  | 1,029,600                   |                           |
| 4170                  | Election                      | 339            | 128            | 23,232         | 500            | 175                  | 29,000                     | 29,000                      |                           |
| 4180                  | Planning Commission           | 73,528         | 68,524         | 122,523        | 415,600        | 155,036              | 434,500                    | 434,500                     |                           |
| 4210                  | Law Enforcement               | 295,379        | 295,254        | 295,254        | 295,500        | 295,254              | 315,900                    | 315,900                     |                           |
| 4212                  | Emergency Management Services | 131,753        | 162,075        | 156,239        | 205,600        | 185,263              | 205,700                    | 205,700                     |                           |
| 4215                  | First Responders              | 83,120         | 23,601         | 38,407         | 56,350         | 43,253               | 62,100                     | 62,100                      |                           |
| 4220                  | Fire Department               | 223,244        | 122,563        | 293,535        | 283,400        | 299,232              | 593,460                    | 593,460                     |                           |
| 4253                  | Animal Control                | 39,058         | 40,533         | 22,634         | 53,020         | 20,823               | 53,670                     | 53,670                      |                           |
| 4410                  | Roads                         | 959,180        | 1,458,336      | 2,170,631      | 3,323,100      | 2,577,578            | 3,173,400                  | 3,173,400                   |                           |
| 4420                  | Solid Waste                   | 901,399        | 935,998        | 922,777        | 991,000        | 980,785              | 1,112,000                  | 1,112,000                   |                           |
| 4440                  | Shop                          | 29,879         | 32,730         | 77,966         | 23,300         | 4,589                | 28,400                     | 28,400                      |                           |
| 4510                  | Parks                         | 586,579        | 732,920        | 775,662        | 1,170,300      | 1,122,811            | 1,705,400                  | 1,705,400                   |                           |
| 4550                  | Engineering                   | 68,474         | 44,368         | 26,804         | 100,250        | 58,740               | 113,000                    | 113,000                     |                           |
| 4561                  | Recreation                    | 33,676         | 38,122         | 48,579         | 169,400        | 68,837               | 204,720                    | 204,720                     |                           |
| 4562                  | Museum                        | 119,822        | 105,447        | 102,811        | 93,450         | 95,261               | 124,950                    | 124,950                     |                           |
| 4563                  | Youth Council                 | 7,185          | 11,027         | 9,095          | 11,550         | 8,975                | 11,550                     | 11,550                      |                           |
| 4564                  | Senior Citizens               | 112,890        | 130,877        | 118,602        | 169,400        | 112,130              | 156,700                    | 156,700                     |                           |
| 4580                  | Library                       | 354,405        | 402,212        | 405,042        | 454,600        | 398,854              | 468,000                    | 468,000                     |                           |
| 4590                  | Cemetery                      | 162,828        | 575,121        | 176,178        | 205,750        | 124,185              | 155,900                    | 155,900                     |                           |
| 4620                  | Community Progress            | 422,851        | 413,214        | 375,716        | 478,450        | 445,655              | 512,450                    | 512,450                     |                           |
| 4700                  | Contribution-Debt Services    |                |                |                |                |                      |                            |                             |                           |
| 4800                  | Contribution to Capital Proj  | 1,000,000      | 1,500,000      |                | 450,000        | 700,000              |                            |                             |                           |
| 4900                  | Transfer to Enterprise Funds  | 510,032        |                | 510,032        |                |                      |                            |                             |                           |
| 5000                  | Transfer to Electric Funds    | 1,500,000      |                |                |                |                      |                            |                             |                           |
| Total GF Expenditures |                               | 8,316,554      | 7,772,557      | 7,127,227      | 9,778,370      | 8,237,734            | 10,977,500                 | 10,977,500                  | 0                         |
| Surplus               |                               | (620,860)      | 583,021        | 514,155        | 0              | 185,363              | 0                          | 0                           | 0                         |
| Totals                |                               | 7,695,694      | 8,355,578      | 7,641,382      | 9,778,370      | 8,423,097            | 10,977,500                 | 10,977,500                  | 0                         |

## 2025-26 PROPOSED GENERAL FUND REVENUES &amp; EXPENDITURES

## CITY COUNCIL

| CODE          | DESCRIPTION               | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|---------------|---------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110           | Employee salaries & wages | 30,000         | 30,000         | 30,000         | 33,000         | 30,000               | 33,000                     | 33,000                      |                           |
| 130           | Employee benefits         | 2,941          | 2,891          | 2,641          | 3,100          | 2,295                | 3,100                      | 3,100                       |                           |
| 230           | Travel & meetings         | 5,082          | 7,343          | 6,307          | 10,000         | 8,960                | 10,000                     | 10,000                      |                           |
| 510           | Insurance                 | 292            | 404            | 415            | 550            | 532                  | 550                        | 550                         |                           |
| 610           | Miscellaneous             | 333            | 41             | 94             | 600            | 299                  | 600                        | 600                         |                           |
| Total Council |                           | 38,648         | 40,679         | 39,457         | 47,250         | 42,086               | 47,250                     | 47,250                      | 0                         |

## J.P. COURT

| CODE             | DESCRIPTION                  | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------------------|------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110              | Employee salaries & wages    | 99,667         | 82,570         | 49,908         | 85,500         | 52,911               | 96,300                     | 96,300                      |                           |
| 115              | Overtime                     | 6              | 0              |                | 100            |                      | 100                        | 100                         |                           |
| 130              | Employee benefits            | 26,229         | 19,985         | 8,803          | 12,000         | 9,216                | 12,300                     | 12,300                      |                           |
| 210              | Books, subs & memberships    | 634            | 119            | 1,069          | 700            | 1,248                | 1,400                      | 1,400                       |                           |
| 230              | Travel & training            | 1,708          | 3,208          | 2,149          | 4,000          | 2,738                | 4,000                      | 4,000                       |                           |
| 240              | Office supplies & expense    | 2,222          | 1,356          | 1,911          | 1,500          | 1,372                | 1,500                      | 1,500                       |                           |
| 250              | Equipment supplies & maint   | 1,676          | 4,069          | 823            | 2,400          | 675                  | 2,400                      | 2,400                       |                           |
| 280              | Telephone                    | 480            | 520            | 365            | 1,000          | 220                  | 1,000                      | 1,000                       |                           |
| 310              | Attorney fees                |                |                |                |                |                      |                            |                             |                           |
| 510              | Insurance                    | 583            | 807            | 829            | 1,050          | 1,063                | 1,100                      | 1,100                       |                           |
| 610              | Miscellaneous supplies       | 312            |                |                |                |                      |                            |                             |                           |
| 620              | Witness, jury & bailiff fees | 5,402          | 7,622          | 11,771         | 14,000         | 10,597               | 14,000                     | 14,000                      |                           |
| 740              | Equipment                    |                |                |                |                |                      |                            |                             |                           |
| Total J.P. Court |                              | 138,919        | 120,256        | 77,628         | 122,250        | 80,040               | 134,100                    | 134,100                     | 0                         |

## MAYOR

| CODE        | DESCRIPTION               | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------|---------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110         | Employee salaries & wages | 18,300         | 21,165         | 5,136          | 18,400         | 5,428                | 18,400                     | 18,400                      |                           |
| 130         | Employee benefits         | 3,155          | 2,573          | 591            | 5,600          | 625                  | 5,600                      | 5,600                       |                           |
| 210         | Books, subs & memberships | 350            | 350            | 350            | 500            | 350                  | 500                        | 500                         |                           |
| 230         | Travel & meetings         | 6,188          | 4,189          | 3,655          | 4,500          | 3,512                | 4,500                      | 4,500                       |                           |
| 240         | Office supplies & expense |                | 44             | 38             | 100            | 68                   | 100                        | 100                         |                           |
| 280         | Telephone                 |                | 10             | 30             | 50             | 30                   | 50                         | 50                          |                           |
| 510         | Insurance                 | 153            | 213            | 218            | 300            | 280                  | 300                        | 300                         |                           |
| 610         | Miscellaneous             | 787            | 7              | 29             | 600            | 55                   | 600                        | 600                         |                           |
| Total Mayor |                           | 28,933         | 28,551         | 10,047         | 30,050         | 10,348               | 30,050                     | 30,050                      | 0                         |

## ADMINISTRATION

| CODE                 | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|----------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                  | Employee salaries & wages  | 80,265         | 101,258        | 63,397         | 90,400         | 68,242               | 134,900                    | 134,900                     |                           |
| 115                  | Overtime                   | 617            | 2,554          | 5,004          | 3,000          | 6,909                | 6,000                      | 6,000                       |                           |
| 130                  | Employee Benefits          | 37,052         | 39,172         | 24,550         | 17,700         | 23,483               | 32,200                     | 32,200                      |                           |
| 210                  | Books, subs & memberships  | 1,591          | 398            | 345            | 1,000          | 555                  | 1,000                      | 1,000                       |                           |
| 220                  | Public notices             | 133            | 213            | 39             | 1,000          | 551                  | 1,000                      | 1,000                       |                           |
| 230                  | Travel & training          | 27             | 2,177          | 1,684          | 2,500          | 2,947                | 2,500                      | 2,500                       |                           |
| 240                  | Office supplies & expense  | 6,571          | 7,386          | 7,208          | 6,500          | 6,330                | 6,500                      | 6,500                       |                           |
| 250                  | Equipment supplies & maint | 5,790          | 4,441          | 4,357          | 6,500          | 4,657                | 6,500                      | 6,500                       |                           |
| 280                  | Telephone                  | 2,032          | 2,107          | 2,275          | 2,000          | 2,478                | 2,500                      | 2,500                       |                           |
| 285                  | Internet service           |                |                |                | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 310                  | Professional services      | 36,378         | 42,324         | 49,171         | 60,000         | 59,448               | 60,000                     | 60,000                      |                           |
| 510                  | Insurance & bonds          | 1,296          | 1,794          | 1,842          | 2,350          | 2,363                | 2,400                      | 2,400                       |                           |
| 610                  | Miscellaneous              | 383            | 1,362          | 795            | 500            | 893                  | 500                        | 500                         |                           |
| 740                  | Equipment supplies & maint |                |                |                |                |                      |                            |                             |                           |
| Total Administration |                            | 172,135        | 205,186        | 160,667        | 194,450        | 178,856              | 257,000                    | 257,000                     | 0                         |

## NON-DEPARTMENTAL

| CODE                   | DESCRIPTION           | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------------------------|-----------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 210                    | Memberships           | 5,320          | 4,902          | 5,735          | 6,000          | 6,240                | 6,500                      | 6,500                       |                           |
| 220                    | Public notices        | 3,422          | 4,720          | 4,181          | 7,000          | 6,671                | 7,000                      | 7,000                       |                           |
| 310                    | Professional services | 5,000          | 5,000          | 5,181          | 5,000          | 5,000                | 5,000                      | 5,000                       |                           |
| 510                    | Insurance & bonds     | 109            |                |                | 200            |                      | 200                        | 200                         |                           |
| 610                    | Miscellaneous         |                |                |                |                |                      |                            |                             |                           |
| Total Non-Departmental |                       | 13,851         | 14,622         | 15,097         | 18,200         | 17,911               | 18,700                     | 18,700                      | 0                         |

## GENERAL BUILDINGS

| CODE                    | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                     | Employee salaries & wages     | 5,152          | 13,356         | 10,270         | 35,200         | 11,738               | 42,400                     | 42,400                      |                           |
| 115                     | Overtime                      |                | 6              |                |                |                      |                            |                             |                           |
| 130                     | Employee benefits             | 2,221          | 4,562          | 2,956          | 17,700         | 1,801                | 16,700                     | 16,700                      |                           |
| 250                     | Equipment supplies & maint    | 217            | 1,989          | 363            | 2,000          | 293                  | 2,000                      | 2,000                       |                           |
| 260                     | Bldg & grnds supplies & maint | 11,688         | 28,403         | 29,523         | 35,000         | 27,490               | 35,000                     | 35,000                      |                           |
| 261                     | CVC/Elite hall cleaning       |                |                |                |                |                      |                            |                             |                           |
| 270                     | Utilities                     | 6,557          | 4,552          | 7,218          | 13,000         | 8,133                | 13,000                     | 13,000                      |                           |
| 280                     | Telephone                     |                |                |                |                |                      |                            |                             |                           |
| 310                     | Contract Services             |                |                | 1,267          | 6,000          | 3,126                | 6,000                      | 6,000                       |                           |
| 510                     | Insurance                     | 19,490         | 12,026         | 8,162          | 10,250         | 10,470               | 10,500                     | 10,500                      |                           |
| 610                     | Miscellaneous supplies        | 677            | 85             | 9              | 1,000          | 257                  | 1,000                      | 1,000                       |                           |
| 620                     | Miscellaneous services        | 1,850          | 360            | 2,187          | 1,500          | 3,020                | 3,000                      | 3,000                       |                           |
| 720                     | Building Improvements         | 260,595        | 204,874        | 90,912         | 294,000        | 144,729              | 900,000                    | 900,000                     |                           |
| 740                     | Equipment                     |                |                |                |                |                      |                            |                             |                           |
| Total General Buildings |                               | 308,447        | 270,213        | 152,867        | 415,650        | 211,057              | 1,029,600                  | 1,029,600                   | 0                         |

## ELECTIONS

| CODE | DESCRIPTION       | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|-------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 220  | Public notices    | 339            | 128            | 53             | 500            | 175                  | 500                        | 500                         |                           |
| 240  | Election supplies |                |                | 23,179         |                |                      | 25,000                     | 25,000                      |                           |
| 620  | Election services |                |                |                |                |                      | 3,500                      | 3,500                       |                           |
|      | Total Election    | 339            | 128            | 23,232         | 500            | 175                  | 29,000                     | 29,000                      | 0                         |

## PLANNING COMMISSION

| CODE | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110  | Employee salary & wages    | 39,938         | 44,486         | 41,494         | 148,100        | 70,848               | 158,600                    | 158,600                     |                           |
| 115  | Overtime                   |                |                | 849            | 200            | 2,957                | 2,000                      | 2,000                       |                           |
| 130  | Employee benefits          | 14,969         | 15,504         | 16,244         | 70,100         | 28,845               | 75,000                     | 75,000                      |                           |
| 210  | Books, subs & memberships  |                |                |                |                | 845                  | 1,000                      | 1,000                       |                           |
| 220  | Public notices             | 33             | 35             | 39             | 1,000          | 894                  | 1,000                      | 1,000                       |                           |
| 230  | Travel & training          | 1,312          | 1,563          | 2,205          | 2,500          | 1,401                | 3,000                      | 3,000                       |                           |
| 240  | Office supplies & expense  | 153            | 157            | 142            | 200            | 396                  | 200                        | 200                         |                           |
| 250  | Equipment supplies & maint | 2,835          | 1,559          | 1,542          | 1,800          | 4,790                | 2,000                      | 2,000                       |                           |
| 280  | Telephone                  | 586            | 691            | 539            | 800            | 702                  | 800                        | 800                         |                           |
| 310  | Professional services      | 13,220         | 3,862          | 58,784         | 190,000        | 34,608               | 190,000                    | 190,000                     |                           |
| 510  | Insurance                  | 482            | 667            | 685            | 900            | 879                  | 900                        | 900                         |                           |
| 610  | Miscellaneous              |                |                |                |                | 9                    |                            |                             |                           |
| 720  | Building Remodel           |                |                |                |                | 7,862                |                            |                             |                           |
|      | Total Planning Commission  | 73,528         | 68,524         | 122,523        | 415,600        | 155,036              | 434,500                    | 434,500                     | 0                         |

## LAW ENFORCEMENT

| CODE | DESCRIPTION           | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|-----------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 310  | Contract services     | 295,379        | 295,254        | 295,254        | 295,500        | 295,254              | 315,900                    | 315,900                     |                           |
| 311  | Liquor patrol         |                |                |                |                |                      |                            |                             |                           |
|      | Total Law Enforcement | 295,379        | 295,254        | 295,254        | 295,500        | 295,254              | 315,900                    | 315,900                     | 0                         |

## EMERGENCY MANAGEMENT SERVICES

| CODE                   | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                    | Salary & Wages             | 5,124          | 854            |                | 5,900          |                      | 5,900                      | 5,900                       |                           |
| 130                    | Employee benefits          | 402            | 104            |                | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 220                    | Public Notices             |                |                |                | 100            |                      | 100                        | 100                         |                           |
| 230                    | Travel & training          | 635            | 3,506          | 2,471          | 1,000          | 1,111                | 1,000                      | 1,000                       |                           |
| 240                    | Office supplies & expense  |                |                | 28             | 200            | 75                   | 200                        | 200                         |                           |
| 250                    | Equipment supplies & maint | 2,135          | 2,421          | 1,777          | 2,000          | 3,455                | 2,100                      | 2,100                       |                           |
| 310                    | Professional services      | 123,360        | 155,056        | 150,525        | 190,000        | 179,345              | 190,000                    | 190,000                     |                           |
| 510                    | Insurance                  | 97             | 134            | 138            | 200            | 177                  | 200                        | 200                         |                           |
| 610                    | Miscellaneous              |                |                |                | 200            | 100                  | 200                        | 200                         |                           |
| 740                    | Equipment                  |                |                | 1,301          | 5,000          | 1,000                | 5,000                      | 5,000                       |                           |
| Total First Responders |                            | 131,753        | 162,075        | 156,240        | 205,600        | 185,263              | 205,700                    | 205,700                     | 0                         |

## FIRST RESPONDERS

| CODE                   | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                    | Employee salary & wages    | 16,850         | 7,758          | 23,136         | 25,000         | 22,533               | 30,000                     | 30,000                      |                           |
| 130                    | Employee benefits          | 2,115          | 1,152          | 2,607          | 2,700          | 1,701                | 2,800                      | 2,800                       |                           |
| 210                    | Books, subs & memberships  | 575            |                |                | 200            |                      | 200                        | 200                         |                           |
| 230                    | Travel & training          | 3,238          | 8,150          | 2,832          | 10,800         | 7,606                | 10,800                     | 10,800                      |                           |
| 240                    | Office supplies & expense  | 156            | 65             |                | 150            | 50                   | 150                        | 150                         |                           |
| 250                    | Equipment supplies & maint | 6,692          | 2,537          | 205            | 6,000          | 5,346                | 6,500                      | 6,500                       |                           |
| 280                    | Telephone                  | 639            | 180            |                | 1,200          |                      | 1,200                      | 1,200                       |                           |
| 310                    | Professional services      | 21             | 190            | 190            | 300            | 199                  | 300                        | 300                         |                           |
| 510                    | Insurance                  | 2,577          | 3,569          | 3,665          | 4,600          | 4,701                | 4,750                      | 4,750                       |                           |
| 610                    | Miscellaneous              | 500            |                |                | 400            | 117                  | 400                        | 400                         |                           |
| 740                    | Equipment                  | 49,757         |                | 5,773          | 5,000          | 1,000                | 5,000                      | 5,000                       |                           |
| Total First Responders |                            | 83,120         | 23,601         | 38,408         | 56,350         | 43,253               | 62,100                     | 62,100                      | 0                         |

## FIRE DEPARTMENT

| CODE                  | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-----------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                   | Employee salaries & wages  | 37,733         | 38,134         | 39,432         | 60,200         | 65,200               | 80,000                     | 80,000                      |                           |
| 130                   | Employee benefits          | 4,484          | 3,915          | 3,143          | 3,600          | 5,974                | 7,500                      | 7,500                       |                           |
| 210                   | Books, subs & memberships  | 118            | 372            | 1,076          | 1,000          | 1,741                | 1,000                      | 1,000                       |                           |
| 220                   | Public notices             |                |                |                |                |                      |                            |                             |                           |
| 230                   | Travel & training          | 10,415         | 7,950          | 14,076         | 15,000         | 12,043               | 15,000                     | 15,000                      |                           |
| 240                   | Office supplies & expense  | 11             | 547            | 102            | 500            | 118                  | 500                        | 500                         |                           |
| 250                   | Equipment supplies & maint | 34,951         | 32,540         | 40,340         | 25,000         | 51,923               | 30,000                     | 30,000                      |                           |
| 260                   | Building maintenance       | 3,730          | 2,085          | 6,606          | 2,500          | 2,868                | 2,500                      | 2,500                       |                           |
| 270                   | Utilities                  | 5,272          | 14,260         | 9,300          | 9,000          | 2,656                | 9,000                      | 9,000                       |                           |
| 280                   | Telephone                  | 2,484          | 3,112          | 1,382          | 2,500          | 736                  | 2,500                      | 2,500                       |                           |
| 285                   | Internet service           |                |                |                | 1,600          |                      | 1,600                      | 1,600                       |                           |
| 310                   | Professional services      | 190            | 1,620          | 59,320         | 129,000        | 122,514              | 200,000                    | 200,000                     |                           |
| 510                   | Insurance                  | 12,295         | 17,026         | 17,483         | 22,000         | 22,427               | 22,500                     | 22,500                      |                           |
| 610                   | Miscellaneous              | 261            | 1,002          | 518            | 1,500          | 317                  | 1,500                      | 1,500                       |                           |
| 720                   | Building                   |                |                |                |                |                      |                            |                             |                           |
| 740                   | Equipment                  | 111,299        |                | 100,756        | 10,000         | 10,715               | 219,860                    | 219,860                     |                           |
| Total Fire Department |                            | 223,243        | 122,563        | 293,534        | 283,400        | 299,232              | 593,460                    | 593,460                     | 0                         |



## ANIMAL CONTROL

| CODE                 | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|----------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                  | Employee salaries & wages     | 29,555         | 30,107         | 18,575         | 38,900         | 17,730               | 39,700                     | 39,700                      |                           |
| 130                  | Employee benefits             | 2,850          | 2,871          | 1,635          | 3,600          | 1,563                | 3,450                      | 3,450                       |                           |
| 210                  | Memberships                   |                |                |                | 80             |                      | 80                         | 80                          |                           |
| 220                  | Public notices                |                |                |                | 100            |                      | 100                        | 100                         |                           |
| 230                  | Travel & training             | 3,271          | 3,752          | 560            | 3,500          |                      | 3,500                      | 3,500                       |                           |
| 250                  | Equipment supplies & maint    | 261            | 8              | 99             | 1,000          | 123                  | 1,000                      | 1,000                       |                           |
| 280                  | Telephone                     | 480            | 640            | 560            | 1,000          | 480                  | 1,000                      | 1,000                       |                           |
| 310                  | Professional services         | 2,214          | 2,583          | 80             | 3,500          | 180                  | 3,500                      | 3,500                       |                           |
| 480                  | Special departmental supplies | 169            | 215            | 256            | 350            | 277                  | 350                        | 350                         |                           |
| 510                  | Insurance                     | 258            | 357            | 367            | 500            | 470                  | 500                        | 500                         |                           |
| 610                  | Miscellaneous                 |                |                | 289            |                |                      |                            |                             |                           |
| 620                  | Miscellaneous services        |                |                | 214            | 490            |                      | 490                        | 490                         |                           |
| 740                  | Equipment                     |                |                |                |                |                      |                            |                             |                           |
| Total Animal Control |                               | 39,058         | 40,533         | 22,635         | 53,020         | 20,823               | 53,670                     | 53,670                      | 0                         |

## ROADS

| CODE        | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110         | Employee salaries & wages     | 82,125         | 94,658         | 95,025         | 101,800        | 65,090               | 97,000                     | 97,000                      |                           |
| 115         | Overtime                      | 3,066          | 17,564         | 16,512         | 10,000         | 11,043               | 10,000                     | 10,000                      |                           |
| 120         | Seasonal/temporary employees  | 4,963          | 6,179          | 0              | 9,000          |                      | 9,000                      | 9,000                       |                           |
| 130         | Employee benefits             | 33,821         | 42,545         | 41,956         | 65,500         | 28,877               | 36,800                     | 36,800                      |                           |
| 230         | Travel & training             | 511            | 129            |                | 2,000          |                      | 2,000                      | 2,000                       |                           |
| 240         | Office supplies & expense     |                |                | 35             | 100            | 40                   | 100                        | 100                         |                           |
| 250         | Equipment supplies & maint    | 30,029         | 54,788         | 48,567         | 45,000         | 73,445               | 45,000                     | 45,000                      |                           |
| 260         | Bldg & grounds sup & maint    | 1,465          | 5,110          | 1,010          | 5,000          | 979                  | 5,000                      | 5,000                       |                           |
| 270         | Utilities                     |                |                |                |                |                      |                            |                             |                           |
| 280         | Telephone                     | 387            | 693            | 691            | 800            | 525                  | 800                        | 800                         |                           |
| 310         | Professional services         | 435            | 34             | 45,592         | 2,500          | 26,652               | 2,500                      | 2,500                       |                           |
| 410         | Road construction & maint     | 23,750         | 70,824         | 136,166        | 70,000         | 149,225              | 70,000                     | 70,000                      |                           |
| 450         | Public safety supplies        | 25,974         | 69,123         | 54,430         | 60,000         | 22,664               | 60,000                     | 60,000                      |                           |
| 480         | Sidewalk construction & maint | 49,223         | 226,630        | 155,328        | 235,000        | 155,597              | 615,000                    | 615,000                     |                           |
| 481         | Street tree maintenance       | 27,873         | 16,887         | 49,202         | 30,000         | 40,550               | 100,000                    | 100,000                     |                           |
| 482         | Curb & gutter const & maint   | 4,498          | 7,021          | 24,748         | 100,000        | 132,113              | 100,000                    | 100,000                     |                           |
| 510         | Insurance                     | 8,696          | 11,132         | 11,432         | 14,400         | 14,664               | 14,700                     | 14,700                      |                           |
| 610         | Miscellaneous supplies        | 200            | 48             |                | 500            | 83                   | 500                        | 500                         |                           |
| 620         | Miscellaneous services        |                |                |                |                |                      |                            |                             |                           |
| 720         | Buildings                     |                |                |                | 525,000        | 510,150              | 525,000                    | 525,000                     |                           |
| 740         | Equipment                     | 173,620        | 68,952         | 322,287        | 551,500        | 550,102              | 340,000                    | 340,000                     |                           |
| 750         | Other improvements            | 488,544        | 766,019        | 1,167,652      | 1,495,000      | 795,779              | 1,140,000                  | 1,140,000                   |                           |
| Total Roads |                               | 959,180        | 1,458,336      | 2,170,633      | 3,323,100      | 2,577,578            | 3,173,400                  | 3,173,400                   | 0                         |

## SOLID WASTE COLLECTION

| CODE              | DESCRIPTION               | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------------|---------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 240               | Office supplies & expense | 35             | 187            | 54             | 3,000          | 97                   | 1,000                      | 1,000                       |                           |
| 310               | Contract services         | 894,553        | 930,924        | 913,192        | 980,000        | 970,203              | 1,100,000                  | 1,100,000                   |                           |
| 311               | Community clean-up        | 6,811          | 4,887          | 9,532          | 8,000          | 10,485               | 11,000                     | 11,000                      |                           |
| Total Solid Waste |                           | 901,399        | 935,998        | 922,778        | 991,000        | 980,785              | 1,112,000                  | 1,112,000                   | 0                         |

## SHOP

| CODE       | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110        | Employee salaries & wages  | 11,490         | 12,620         | 15,452         |                |                      |                            |                             |                           |
| 115        | Overtime                   | 128            |                |                |                |                      |                            |                             |                           |
| 130        | Employee benefits          | 7,014          | 8,125          | 8,894          | 9,900          |                      |                            |                             |                           |
| 250        | Equipment supplies & maint | 10,061         | 10,053         | 11,206         | 11,000         | 3,437                | 11,000                     | 11,000                      |                           |
| 280        | Telephone                  | 69             | 75             | 8              | 600            |                      | 600                        | 600                         |                           |
| 480        | Special dept. supplies     | 735            | 1,289          | 799            | 1,000          | 456                  | 1,000                      | 1,000                       |                           |
| 510        | Insurance                  | 382            | 528            | 542            | 700            | 696                  | 700                        | 700                         |                           |
| 610        | Miscellaneous              |                | 40             |                | 100            |                      | 100                        | 100                         |                           |
| 740        | Equipment                  |                |                | 40,996         |                |                      | 15,000                     | 15,000                      |                           |
| Total Shop |                            | 29,879         | 32,730         | 77,897         | 23,300         | 4,589                | 28,400                     | 28,400                      | 0                         |

## PARKS

| CODE        | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110         | Employee salaries & wages     | 127,654        | 141,579        | 162,202        | 186,200        | 229,700              | 151,300                    | 151,300                     |                           |
| 115         | Overtime                      | 6,323          | 12,468         | 9,395          | 4,000          | 7,475                | 4,000                      | 4,000                       |                           |
| 120         | Seasonal/temporary employees  | 41,559         | 48,707         | 45,944         | 50,000         | 28,995               | 50,000                     | 50,000                      |                           |
| 130         | Employee benefits             | 80,349         | 87,901         | 89,254         | 95,200         | 78,724               | 90,500                     | 90,500                      |                           |
| 230         | Travel & training             |                |                | 200            | 300            | 1,310                | 1,500                      | 1,500                       |                           |
| 250         | Equipment supplies & maint    | 22,158         | 25,683         | 19,820         | 23,700         | 23,771               | 23,700                     | 23,700                      |                           |
| 252         | Clothing and PPC              |                |                | 736            | 1,300          | 1,642                | 1,300                      | 1,300                       |                           |
| 260         | Bldg & grnds supplies & maint | 68,647         | 71,278         | 58,980         | 70,000         | 71,955               | 70,000                     | 70,000                      |                           |
| 280         | Telephone                     | 939            | 991            | 869            | 1,200          | 571                  | 1,200                      | 1,200                       |                           |
| 310         | Professional services         | 29,111         | 42,266         | 89,612         | 75,000         | 103,768              | 75,000                     | 75,000                      |                           |
| 510         | Insurance                     | 7,081          | 8,960          | 8,775          | 11,000         | 11,256               | 11,000                     | 11,000                      |                           |
| 610         | Miscellaneous supplies        | 165            | 310            | 194            | 400            | 970                  | 400                        | 400                         |                           |
| 620         | Miscellaneous services        |                |                |                | 500            |                      | 500                        | 500                         |                           |
| 720         | Building improvements         | 63,823         | 20,666         |                | 73,000         |                      |                            |                             |                           |
| 730         | Park improvements             | 52,810         | 129,341        | 148,356        | 475,000        | 472,542              | 1,225,000                  | 1,225,000                   |                           |
| 740         | Equipment                     | 85,960         | 142,770        | 141,325        | 103,500        | 90,132               |                            |                             |                           |
| Total Parks |                               | 586,579        | 732,920        | 775,662        | 1,170,300      | 1,122,811            | 1,705,400                  | 1,705,400                   | 0                         |

## ENGINEERING

| CODE              | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110               | Employee salary & wages    | 17,956         | 24,178         | 13,877         | 57,000         | 28,594               | 56,700                     | 56,700                      |                           |
| 115               | Overtime                   |                |                | 340            |                | 1,997                | 2,000                      | 2,000                       |                           |
| 130               | Employee benefits          | 8,295          | 8,614          | 5,085          | 22,500         | 12,243               | 13,500                     | 13,500                      |                           |
| 210               | Book subs & membership     |                |                |                | 1,500          |                      | 1,500                      | 1,500                       |                           |
| 230               | Travel & meetings          | 1,689          | 1,182          | 1,085          | 1,500          | 1,098                | 1,500                      | 1,500                       |                           |
| 240               | Office supplies & expense  | 28             | 203            | 100            | 100            | 29                   | 100                        | 100                         |                           |
| 250               | Equipment supplies & maint | 3,245          | 4,820          | 4,355          | 10,000         | 9,961                | 5,000                      | 5,000                       |                           |
| 280               | Telephone                  | 853            | 616            | 314            | 700            | 373                  | 700                        | 700                         |                           |
| 310               | Professional services      |                | 3,264          | 150            | 5,000          | 2,500                | 30,000                     | 30,000                      |                           |
| 510               | Insurance                  | 1,053          | 1,491          | 1,497          | 1,900          | 1,920                | 1,950                      | 1,950                       |                           |
| 610               | Miscellaneous              |                |                |                | 50             | 25                   | 50                         | 50                          |                           |
| 740               | Equipment                  | 35,355         |                |                |                |                      |                            |                             |                           |
| Total Engineering |                            | 68,474         | 44,368         | 26,803         | 100,250        | 58,740               | 113,000                    | 113,000                     | 0                         |



## RECREATION

| CODE             | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110              | Employee salary and wages     |                |                |                | 55,100         | 18,751               | 82,600                     | 82,600                      |                           |
| 120              | Seasonal/temporary employees  | 8,300          | 5,811          | 4,411          | 9,700          | 10,016               | 10,000                     | 10,000                      |                           |
| 130              | Employee benefits             | 814            | 560            | 388            | 38,300         | 11,257               | 45,100                     | 45,100                      |                           |
| 220              | Public notices                |                | 115            |                | 500            |                      | 220                        | 220                         |                           |
| 230              | Travel                        |                |                |                |                |                      | 1,000                      | 1,000                       |                           |
| 240              | Office supplies & expense     |                | 115            |                | 1,000          | 160                  | 1,000                      | 1,000                       |                           |
| 250              | Equipment supplies & maint    | 3,729          | 1,824          | 3,167          | 7,000          | 2,478                | 11,000                     | 11,000                      |                           |
| 480              | Special departmental supplies | 14,096         | 7,013          | 18,714         | 13,000         | 10,525               | 24,000                     | 24,000                      |                           |
| 481              | Field preparation supplies    | 403            | 16,401         | 9,080          | 30,000         | 9,080                | 10,000                     | 10,000                      |                           |
| 510              | Insurance                     | 1,634          | 2,263          | 2,324          | 3,000          | 2,981                | 3,000                      | 3,000                       |                           |
| 609              | Tournament registration       |                |                |                | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 610              | Miscellaneous supplies        |                |                |                | 800            |                      | 800                        | 800                         |                           |
| 620              | Misc services (Ump fees)      | 4,700          | 4,020          | 3,120          | 10,000         | 3,589                | 15,000                     | 15,000                      |                           |
| 740              | Equipment supplies & maint    |                |                | 7,375          |                |                      |                            |                             |                           |
| Total Recreation |                               | 33,676         | 38,122         | 48,579         | 169,400        | 68,837               | 204,720                    | 204,720                     | 0                         |

## MUSEUM

| CODE         | DESCRIPTION                  | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|--------------|------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110          | Salary & Wages               | 50,831         | 55,461         | 60,885         | 62,000         | 62,762               | 90,300                     | 90,300                      |                           |
| 130          | Employee Benefits            | 10,380         | 11,232         | 12,594         | 12,000         | 12,322               | 13,000                     | 13,000                      |                           |
| 210          | Books, subscrip & mberships  | 709            | 523            | 488            | 650            | 818                  | 650                        | 650                         |                           |
| 220          | Museum promotion             | 1,161          | 985            | 1,174          | 800            | 1,907                | 1,000                      | 1,000                       |                           |
| 230          | Travel & training            | 8,421          | 10,182         | 10,504         | 3,000          | 5,503                | 5,000                      | 5,000                       |                           |
| 240          | Office supplies              | 506            | 509            | 357            | 600            | 565                  | 600                        | 600                         |                           |
| 250          | Equipment supplies & maint   | 1,260          | 1,078          | 439            | 750            | 631                  | 750                        | 750                         |                           |
| 260          | Bldg supplies & maint        | 120            | 360            | 207            | 100            | 338                  | 100                        | 100                         |                           |
| 280          | Telephone                    | 624            | 572            | 624            | 650            | 624                  | 650                        | 650                         |                           |
| 310          | Contract services            | 27,666         |                |                |                | 39                   |                            |                             |                           |
| 480          | Museum artifacts & materials | 1,085          | 607            | 381            | 1,000          | 803                  | 1,000                      | 1,000                       |                           |
| 510          | Insurance                    | 482            | 668            | 686            | 900            | 879                  | 900                        | 900                         |                           |
| 610          | Miscellaneous                | 2,646          | 4,006          | 2,883          | 1,000          | 2,434                | 1,000                      | 1,000                       |                           |
| 720          | Building Improvements        | 13,931         | 19,264         | 11,589         | 10,000         | 5,636                | 10,000                     | 10,000                      |                           |
| Total Museum |                              | 119,822        | 105,447        | 102,811        | 93,450         | 95,261               | 124,950                    | 124,950                     | 0                         |

## YOUTH COUNCIL

| CODE                | DESCRIPTION            | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|---------------------|------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 210                 | Memberships            | 50             |                |                | 50             |                      | 50                         | 50                          |                           |
| 230                 | Travel & training      | 1,487          | 4,286          | 3,823          | 5,000          | 3,611                | 5,000                      | 5,000                       |                           |
| 250                 | Equipment & supplies   |                | 1,045          | 37             | 1,000          | 47                   | 1,000                      | 1,000                       |                           |
| 610                 | Miscellaneous supplies | 5,648          | 5,696          | 5,236          | 5,000          | 5,317                | 5,000                      | 5,000                       |                           |
| 620                 | Miscellaneous services |                |                |                | 500            |                      | 500                        | 500                         |                           |
| Total Youth Council |                        | 7,185          | 11,027         | 9,096          | 11,550         | 8,975                | 11,550                     | 11,550                      | 0                         |

## SENIOR CITIZENS

| CODE | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110  | Employee salaries & wages     | 55,430         | 55,988         | 53,087         | 67,300         | 55,331               | 73,900                     | 73,900                      |                           |
| 115  | Overtime                      |                |                |                | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 130  | Employee benefits             | 12,988         | 13,260         | 12,898         | 13,200         | 11,474               | 12,900                     | 12,900                      |                           |
| 220  | Public notices                |                |                |                | 400            |                      | 400                        | 400                         |                           |
| 230  | Travel & training             | 1,477          | 1,965          | 1,275          | 10,000         | 1,927                | 7,500                      | 7,500                       |                           |
| 240  | Office supplies               | 377            | 649            | 261            | 500            | 249                  | 500                        | 500                         |                           |
| 250  | Equipment supplies & maint    | 2,642          | 6,707          | 1,284          | 6,000          | 1,071                | 4,000                      | 4,000                       |                           |
| 260  | Bldg & grnds supplies & maint | 1,539          | 2,274          | 3,882          | 3,000          | 2,696                | 3,000                      | 3,000                       |                           |
| 270  | Utilities                     | 1,895          | 2,371          | 2,365          | 2,500          | 1,319                | 2,500                      | 2,500                       |                           |
| 280  | Telephone                     | 824            | 692            | 569            | 1,000          | 633                  | 1,000                      | 1,000                       |                           |
| 285  | Internet service              | 2,354          | 2,575          | 2,554          | 3,000          | 1,638                | 1,500                      | 1,500                       |                           |
| 480  | Food Cost                     | 6,148          | 11,922         | 9,580          | 15,000         | 5,615                | 10,000                     | 10,000                      |                           |
| 510  | Insurance                     | 3,365          | 4,659          | 4,784          | 6,000          | 6,137                | 6,500                      | 6,500                       |                           |
| 610  | Craft Fair                    | 20,091         | 22,641         | 8,708          | 15,000         | 12,423               | 12,000                     | 12,000                      |                           |
| 620  | Miscellaneous services        | 1,760          | 2,699          | 1,769          | 11,500         | 5,868                | 6,000                      | 6,000                       |                           |
| 720  | Buildings                     | 2,000          | 2,475          | 15,586         | 14,000         | 5,749                | 14,000                     | 14,000                      |                           |
| 740  | Equipment                     |                |                |                |                |                      |                            |                             |                           |
|      |                               | 112,890        | 130,877        | 118,602        | 169,400        | 112,130              | 156,700                    | 156,700                     | 0                         |

## LIBRARY

| CODE | DESCRIPTION                  | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110  | Employee salaries & wages    | 184,553        | 206,990        | 214,984        | 240,900        | 212,597              | 262,500                    | 262,500                     |                           |
| 115  | Overtime                     |                |                |                |                | 163                  | 300                        | 300                         |                           |
| 130  | Employee benefits            | 33,469         | 36,345         | 39,234         | 64,700         | 51,745               | 60,800                     | 60,800                      |                           |
| 210  | Books, subs & memberships    | 3,066          | 1,857          | 2,567          | 3,000          | 2,871                | 3,000                      | 3,000                       |                           |
| 220  | Library promotion            | 5,630          | 7,885          | 8,971          | 8,000          | 6,985                | 8,000                      | 8,000                       |                           |
| 230  | Travel                       | 497            | 1,499          | 1,923          | 1,500          | 1,300                | 1,500                      | 1,500                       |                           |
| 240  | Office supplies              | 8,025          | 8,210          | 10,128         | 7,000          | 7,256                | 7,000                      | 7,000                       |                           |
| 250  | Equipment supplies & maint   | 10,619         | 11,316         | 13,495         | 10,000         | 10,943               | 10,000                     | 10,000                      |                           |
| 260  | Buildings & grnds sup & main | 14,148         | 36,632         | 28,719         | 20,000         | 21,551               | 20,000                     | 20,000                      |                           |
| 270  | Utilities                    | 7,612          | 10,944         | 10,110         | 10,000         | 7,302                | 10,000                     | 10,000                      |                           |
| 280  | Telephone                    | 2,195          | 2,253          | 2,311          | 3,000          | 2,957                | 3,000                      | 3,000                       |                           |
| 285  | Internet service             | 186            | 573            | 1,823          | 1,000          | 1,122                | 1,000                      | 1,000                       |                           |
| 310  | Professional services        | 336            | 238            | 524            | 1,100          | 2,605                | 2,700                      | 2,700                       |                           |
| 480  | Library books & materials    | 34,840         | 32,782         | 35,331         | 32,000         | 30,125               | 35,000                     | 35,000                      |                           |
| 481  | Library tapes                | 9,744          | 7,229          | 7,870          | 10,000         | 8,068                | 10,000                     | 10,000                      |                           |
| 510  | Insurance                    | 9,467          | 13,109         | 13,462         | 16,900         | 17,269               | 17,300                     | 17,300                      |                           |
| 609  | State Grants                 | 7,995          | 11,147         | 836            | 6,500          | 723                  | 6,500                      | 6,500                       |                           |
| 610  | Miscellaneous supplies       | 65             |                | 117            | 500            | 95                   | 500                        | 500                         |                           |
| 620  | Miscellaneous services       | 270            | 107            | 50             | 500            | 50                   | 500                        | 500                         |                           |
| 740  | Equipment                    | 21,688         | 13,096         | 12,588         | 18,000         | 13,127               | 8,400                      | 8,400                       |                           |
|      | Total Library                | 354,405        | 402,212        | 405,043        | 454,600        | 398,854              | 468,000                    | 468,000                     | 0                         |

## CEMETERY

| CODE | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110  | Employee salary & wages       | 16,034         | 17,856         | 21,357         | 26,400         | 17,838               | 24,000                     | 24,000                      |                           |
| 115  | Overtime                      | 965            | 3,402          | 3,108          | 3,000          | 2,419                | 3,000                      | 3,000                       |                           |
| 120  | Seasonal/temporary employees  |                |                |                | 8,000          |                      | 10,000                     | 10,000                      |                           |
| 130  | Employee benefits             | 9,377          | 12,151         | 12,878         | 12,400         | 9,023                | 12,900                     | 12,900                      |                           |
| 240  | Office supplies & expense     |                | 14             |                | 300            |                      | 300                        | 300                         |                           |
| 250  | Equipment supplies & maint    | 326            | 7,669          | 1,925          | 7,000          | 4,554                | 7,000                      | 7,000                       |                           |
| 260  | Bldg & grnds supplies & maint | 12,358         | 1,007          | 15,001         | 6,000          | 6,485                | 6,000                      | 6,000                       |                           |
| 280  | Telephone                     | 83             | 100            | 123            | 150            | 225                  | 150                        | 150                         |                           |
| 310  | Contract Services             | 26,100         | 30,500         | 55,122         | 55,000         | 51,711               | 55,000                     | 55,000                      |                           |
| 510  | Insurance                     | 1,101          | 1,525          | 1,566          | 2,000          | 2,009                | 2,050                      | 2,050                       |                           |
| 610  | Miscellaneous                 | 600            | 300            | 400            | 500            | 417                  | 500                        | 500                         |                           |
| 720  | Building improvements         | 95,884         | 450,597        |                |                |                      |                            |                             |                           |
| 730  | Cemetery improvements         |                |                | 57,701         | 85,000         | 29,504               | 35,000                     | 35,000                      |                           |
| 740  | Equipment                     |                | 50,000         | 6,998          |                |                      |                            |                             |                           |
|      | Total Cemetery                | 162,828        | 575,121        | 176,179        | 205,750        | 124,185              | 155,900                    | 155,900                     | 0                         |

## COMMUNITY PROGRESS

| CODE | DESCRIPTION                  | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 210  | Night Out Againsts Crime     | 899            | 820            | 1,040          | 1,200          | 1,155                | 1,200                      | 1,200                       |                           |
| 211  | Easter Egg Hunt              | 1088           | 1216           | 1,652          | 1,200          | 1,157                | 1,200                      | 1,200                       |                           |
| 212  | Business Conference          |                |                |                | 1,000          |                      |                            |                             |                           |
| 220  | Holiday at Hardware          | 940            | 705            | 2,044          | 2,000          | 1,156                | 2,000                      | 2,000                       |                           |
| 240  | Photography & scrapbook      |                |                | 1,191          | 600            | 500                  | 600                        | 600                         |                           |
| 250  | Parade float supplies & pull |                | 63             | 319            | 1,000          | 75                   | 1,000                      | 1,000                       |                           |
| 311  | CDBG Grant                   |                |                |                |                |                      |                            |                             |                           |
| 510  | Insurance                    | 227            | 315            | 323            | 450            | 414                  | 450                        | 450                         |                           |
| 610  | Miscellaneous Supplies       | 1,514          | 440            | 1,956          | 3,000          | 2,548                | 3,000                      | 3,000                       |                           |
| 611  | Hyrum 4th of July            | 21,409         | 9,033          | 19,555         | 25,000         | 27,326               | 30,000                     | 30,000                      |                           |
| 612  | Dairy Princess pageant       | 1,229          | 4,244          | (965)          |                |                      |                            |                             |                           |
| 613  | Fair booth                   |                |                |                |                |                      |                            |                             |                           |
| 614  | Mass Transit                 | 310,823        | 311,814        | 279,458        | 340,000        | 281,174              | 340,000                    | 340,000                     |                           |
| 615  | Kilgore Tax Reimbursement    | 82,624         | 82,184         | 67,144         | 100,000        | 128,150              | 130,000                    | 130,000                     |                           |
| 620  | Miscellaneous services       |                | 380            |                | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 621  | Hyrum Hornets                | 2,000          | 2,000          | 2,000          | 2,000          | 2,000                | 2,000                      | 2,000                       |                           |
| 622  | CARES Act                    |                |                |                |                |                      |                            |                             |                           |
| 623  | COVID Recovery City          | 98             |                |                |                |                      |                            |                             |                           |
| 720  | Cabin Project                |                |                |                |                |                      |                            |                             |                           |
| 730  | History Book                 |                |                |                |                |                      |                            |                             |                           |
|      | Total Community Progress     | 422,851        | 413,214        | 375,717        | 478,450        | 445,655              | 512,450                    | 512,450                     | 0                         |

## DEBT SERVICE FUND

| CODE              | DESCRIPTION | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------------|-------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| Debt service fund |             |                |                |                |                |                      |                            |                             |                           |

## CAPITAL PROJECTS FUND

| CODE | DESCRIPTION           | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|-----------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 921  | Capital projects fund | 1,000,000      | 1,500,000      |                | 450,000        | 700,000              |                            |                             |                           |

## TRANSFERS

| CODE | DESCRIPTION                  | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 921  | Transfer to Enterprise Funds | 510,032        |                | 510,032        |                |                      |                            |                             |                           |
| 921  | Transfer to Electric Fund    | 1,500,000      |                |                |                |                      |                            |                             |                           |

|             |  |           |           |           |           |           |            |            |   |
|-------------|--|-----------|-----------|-----------|-----------|-----------|------------|------------|---|
| GRAND TOTAL |  | 8,316,553 | 7,772,557 | 7,127,421 | 9,778,370 | 8,237,733 | 10,977,500 | 10,977,500 | 0 |
|-------------|--|-----------|-----------|-----------|-----------|-----------|------------|------------|---|

## CAPITAL PROJECTS REVENUES

| ACCT NO.       | DESCRIPTION                        | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|----------------|------------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 45-3341        | Grants for Park/Trails             |                |                |                |                |                      |                            |                             |                           |
| 45-3342        | Gen Fund Transfer                  | 1,000,000      | 1,500,000      |                | 450,000        | 700,000              |                            |                             |                           |
| 45-3490        | Mis. Donations                     |                | 350,000        | 271,000        |                |                      |                            |                             |                           |
| 45-3620        | Interest Earnings                  | 7,717          | 30,685         | 89,293         | 100,000        | 42,281               | 38,000                     | 38,000                      |                           |
| 45-3630        | Contribution - Library Foundation  |                |                |                |                |                      |                            |                             |                           |
| 45-3640        | Gen Fund trans misc. revenues      |                |                |                |                |                      |                            |                             |                           |
| 45-3830        | Loan From - Electric Utilities     |                |                |                |                |                      |                            |                             |                           |
| 45-3831        | County rent on fire station        |                |                |                |                |                      |                            |                             |                           |
| 45-3838        | Gen Fund trans                     |                |                |                |                |                      |                            |                             |                           |
| 45-3839        | City Hall Gen Fund Transfer        |                |                |                |                |                      |                            |                             |                           |
| 45-3340        | General Fund Transfer              |                |                |                |                |                      |                            |                             |                           |
| 45-3895        | Trans from Cap Proj unapprop       |                |                |                | 1,569,000      |                      | 562,000                    | 562,000                     |                           |
| 45-3889        | Trans from desig fnd - fire engine |                |                |                | 300,000        | 300,000              |                            |                             |                           |
| 45-3896        | Trans to desig fnd fire station    |                |                |                |                |                      |                            |                             |                           |
| 45-3899        | Trans to desig fnd City Hall       |                |                |                |                |                      |                            |                             |                           |
| Total revenues |                                    | 1,007,717      | 1,880,685      | 360,293        | 2,419,000      | 1,042,281            | 600,000                    | 600,000                     | 0                         |

## CAPITAL PROJECTS EXPENDITURES

| DESCRIPTION                       | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 45-4150-720 City Hall             |                |                |                |                |                      |                            |                             |                           |
| 45-4220-720 Fire Station          | 9,536          | 7,800          | 8,563          |                |                      |                            |                             |                           |
| 45-4220-740 Fire Engine           |                | 1,734          | 189,022        | 400,000        | 549,572              |                            |                             |                           |
| 45-4510-730 Blacksmith Fork Pa    | 1,246,848      | 1,396,671      | 684,596        |                | 88,186               |                            |                             |                           |
| 45-4510-731 Blacksmith Fork Trail |                |                |                |                |                      |                            |                             |                           |
| 45-4510-732 Libbie Springs Park   |                | 9,250          |                | 500,000        | 299,999              | 600,000                    | 600,000                     |                           |
| 45-4510-733 East Park             |                |                |                | 1,219,000      | 1,181,511            |                            |                             |                           |
| Total expenditure                 | 1,256,384      | 1,415,455      | 882,181        | 2,119,000      | 2,119,268            | 600,000                    | 600,000                     | 0                         |

## WATER REVENUES

| CODE                 | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|----------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 3711                 | Metered water sales           | 1,336,374      | 1,425,885      | 1,443,636      | 1,600,000      | 1,509,916            | 1,700,000                  | 1,700,000                   |                           |
| 3714                 | New connection fees           | 78,994         | 41,128         | 38,584         | 34,000         | 31,800               | 34,000                     | 34,000                      |                           |
| 3717                 | Water development fees        |                |                |                |                |                      |                            |                             |                           |
| 3718                 | Sale of material              |                |                | 350            | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 3719                 | Miscellaneous revenues        | 8,035          | 6,523          | 200            | 5,000          | 200                  | 5,000                      | 5,000                       |                           |
| 3721                 | Interest earnings             | 14,235         | 112,205        | 152,535        | 158,000        | 122,359              | 125,000                    | 125,000                     |                           |
| 3725                 | Impact fee - buy-in           |                |                |                |                |                      | 170,000                    | 170,000                     |                           |
| 3726                 | Impact fee - storage          | 31,987         | 16,887         | 15,652         | 13,760         | 12,900               | 13,760                     | 13,760                      |                           |
| 3727                 | Impact fee - distribution     | 165,728        | 87,497         | 81,081         | 71,280         | 66,825               | 71,280                     | 71,280                      |                           |
| 3728                 | Impact fee - treatment        | 264,868        | 139,838        | 129,584        | 113,920        | 106,800              | 113,920                    | 113,920                     |                           |
| 3729                 | Impact fee- professional serv | 2,046          | 1,080          | 1,001          | 880            | 825                  | 880                        | 880                         |                           |
| 3742                 | Rent non operating property   |                |                | 5,350          | 31,800         | 17,550               | 31,800                     | 31,800                      |                           |
| Total Water Revenues |                               | 1,902,267      | 1,831,043      | 1,867,973      | 2,029,640      | 1,869,175            | 2,266,640                  | 2,266,640                   | 0                         |

## WATER EXPENDITURES

| CODE                     | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|--------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                      | Employee salaries & wages     | 215,641        | 238,612        | 251,125        | 458,600        | 264,305              | 549,800                    | 549,800                     |                           |
| 115                      | Overtime                      | 3,666          | 8,529          | 22,287         | 4,000          | 24,570               | 6,700                      | 6,700                       |                           |
| 116                      | Standby time                  | 10,016         | 9,770          | 9,648          | 13,400         | 12,217               | 13,400                     | 13,400                      |                           |
| 120                      | Seasonal                      |                |                |                | 14,400         |                      | 14,400                     | 14,400                      |                           |
| 130                      | Employee benefits             | 107,510        | 115,593        | 122,174        | 235,700        | 130,762              | 245,200                    | 245,200                     |                           |
| 210                      | Books, subs & memberships     | 1,497          | 1,324          | 1,690          | 1,700          | 1,582                | 1,700                      | 1,700                       |                           |
| 220                      | Public notices                |                |                |                | 250            | 548                  | 250                        | 250                         |                           |
| 230                      | Travel & training             | 1,750          | 4,379          | 1,270          | 10,000         | 2,109                | 10,000                     | 10,000                      |                           |
| 240                      | Office supplies & expense     | 6,306          | 7,110          | 5,857          | 5,000          | 9,091                | 5,000                      | 5,000                       |                           |
| 250                      | Equipment supplies & maint    | 42,660         | 65,240         | 45,663         | 41,100         | 40,474               | 41,100                     | 41,100                      |                           |
| 252                      | Clothing and PPC              |                |                | 2,915          | 6,500          | 2,645                | 6,500                      | 6,500                       |                           |
| 255                      | Distribution system maint     | 276,780        | 226,538        | 116,619        | 260,000        | 250,615              | 260,000                    | 260,000                     |                           |
| 260                      | Bldg. & grnds. Supp. & Maint  | 5,774          | 6,734          | 12,395         | 3,000          | 17,262               | 20,000                     | 20,000                      |                           |
| 270                      | Utilities                     | 118,714        | 127,213        | 85,649         | 120,000        | 120,012              | 120,000                    | 120,000                     |                           |
| 280                      | Telephone                     | 2,830          | 3,514          | 3,893          | 4,000          | 4,966                | 5,000                      | 5,000                       |                           |
| 310                      | Professional services         | 20,054         | 20,091         | 40,312         | 20,000         | 61,973               | 20,000                     | 20,000                      |                           |
| 510                      | Insurance                     | 6,504          | 12,081         | 8,219          | 10,350         | 10,543               | 10,600                     | 10,600                      |                           |
| 610                      | Miscellaneous supplies        | 133            | 508            | 424            | 1,000          | 267                  | 1,000                      | 1,000                       |                           |
| 720                      | Buildings                     |                |                | 521,855        | 20,000         |                      |                            |                             |                           |
| 740                      | Equipment                     | 313,344        | 146,178        | 84,236         | 283,000        | 260,915              | 410,000                    | 410,000                     |                           |
| 750                      | New construction              | 261,074        | 543,108        | 1,112,272      | 2,130,000      | 1,107,344            | 935,000                    | 935,000                     |                           |
| 741                      | 2 MG water tank               |                |                |                |                |                      |                            |                             |                           |
| 810                      | Debt service-principal        |                |                |                |                |                      |                            |                             |                           |
| 820                      | Debt service-interest         |                |                |                |                |                      |                            |                             |                           |
| 830                      | Bond Issuance Cost            |                |                |                |                |                      |                            |                             |                           |
| 920                      | Contribution - General Fund   |                |                |                |                |                      |                            |                             |                           |
| 921                      | Contribution - Cap Proj       |                |                |                |                |                      |                            |                             |                           |
| 950                      | Contributions - restricted FB | 264,868        | 139,838        | 129,584        | 113,920        | 106,800              | 113,920                    | 113,920                     |                           |
| Total Water Expenditures |                               | 1,659,121      | 1,676,360      | 2,578,087      | 3,755,920      | 2,429,000            | 2,789,570                  | 2,789,570                   | 0                         |
| Budgeted reserves        |                               | 243,146        | 154,683        | (710,114)      | (1,726,280)    | (559,825)            | (522,930)                  | (522,930)                   | 0                         |
| Totals                   |                               | 1,902,267      | 1,831,043      | 1,867,973      | 2,029,640      | 1,869,175            | 2,266,640                  | 2,266,640                   | 0                         |

## SEWER TREATMENT REVENUES

| CODE | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 3340 | Grants                     | 480,342        |                |                |                |                      |                            |                             |                           |
| 3718 | Sale of Material           |                |                |                |                |                      |                            |                             |                           |
| 3731 | Sewer service              | 1,957,011      | 2,148,507      | 2,245,634      | 2,400,000      | 2,340,452            | 1,837,500                  | 1,837,500                   |                           |
| 3736 | Sewer line extension fees  |                |                |                |                |                      |                            |                             |                           |
| 3741 | Interest earnings          | 13,442         | 129,302        | 245,953        | 225,500        | 274,303              | 200,000                    | 200,000                     |                           |
| 3743 | Bond/loan funds            |                |                |                |                |                      |                            |                             |                           |
| 3744 | Miscellaneous revenues     | 10,698         | 3,442          | 54,340         | 5,000          | 17,196               | 5,000                      | 5,000                       |                           |
| 3745 | Impact fee - buy-in        |                |                |                |                |                      |                            |                             |                           |
| 3748 | Impact fee - treatment     | 318,664        | 174,588        | 166,611        | 150,000        | 128,802              | 150,000                    | 150,000                     |                           |
| 3830 | Transfer from General Fund | 510,032        |                |                |                |                      |                            |                             |                           |
|      | Total Sewer Revenues       | 2,809,847      | 2,455,839      | 2,712,538      | 2,780,500      | 2,760,753            | 2,192,500                  | 2,192,500                   | 0                         |

## SEWER TREATMENT EXPENDITURES

| CODE | DESCRIPTION                               | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|------|---|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110  | Employee salaries & wages                 | 325,729        | 457,662        | 346,203        | 452,600        | 372,253              | 403,000                    | 403,000                     |                           |
| 115  | Overtime                                  | 15,208         | 11,435         | 22,486         | 20,000         | 22,285               | 20,000                     | 20,000                      |                           |
| 116  | On call pay                               | 9,558          | 9,928          | 9,513          | 15,000         | 11,440               | 15,000                     | 15,000                      |                           |
| 120  | Seasonal                                  |                |                |                | 2,000          |                      | 2,000                      | 2,000                       |                           |
| 130  | Employee benefits                         | 190,778        | 214,928        | 162,709        | 228,700        | 178,661              | 189,000                    | 189,000                     |                           |
| 210  | Books, subs & memberships                 | 100            | 586            | 517            | 2,000          | 932                  | 1,000                      | 1,000                       |                           |
| 220  | Public notice                             | 1,066          |                |                | 500            |                      | 500                        | 500                         |                           |
| 230  | Travel & training                         | 4,445          | 3,451          | 6,801          | 20,000         | 8,060                | 15,000                     | 15,000                      |                           |
| 240  | Office supplies & expense                 | 9,899          | 11,501         | 11,463         | 6,000          | 10,610               | 8,000                      | 8,000                       |                           |
| 250  | Lab supplies                              | 5,532          | 11,030         | 6,012          | 5,000          | 11,291               | 15,000                     | 15,000                      |                           |
| 251  | Water Reuse                               |                |                |                | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 252  | Clothing and PPC                          |                |                | 2,529          | 3,250          | 2,808                | 3,250                      | 3,250                       |                           |
| 254  | Plant equip supplies & maint              | 184,718        | 143,411        | 64,504         | 250,000        | 103,756              | 250,000                    | 250,000                     |                           |
| 256  | MBR cleaning chemicals                    | 18,994         | 18,780         | 14,433         | 50,000         | 17,414               | 50,000                     | 50,000                      |                           |
| 257  | Aluminum sulfate                          | 20,163         | 65,179         | 92,575         | 110,000        | 98,804               | 120,000                    | 120,000                     |                           |
| 258  | Polymer                                   |                |                | 4,261          | 17,000         | 12,784               | 16,000                     | 16,000                      |                           |
| 260  | Bldg & grnds supplies & maint             | 351            | 398            | 2,959          | 4,000          | 7,124                | 75,000                     | 75,000                      |                           |
| 270  | Utilities                                 | 212,979        | 266,225        | 331,273        | 340,000        | 324,515              | 340,000                    | 340,000                     |                           |
| 280  | Telephone                                 | 2,602          | 3,017          | 2,842          | 4,500          | 4,806                | 5,000                      | 5,000                       |                           |
| 285  | Internet service                          | 6,364          | 5,353          | 5,156          | 6,000          | 5,977                | 6,000                      | 6,000                       |                           |
| 310  | Professional services                     | 44,254         | 51,618         | 65,693         | 250,000        | 246,231              | 250,000                    | 250,000                     |                           |
| 311  | Pre treatment program                     |                |                |                | 30,000         |                      |                            |                             |                           |
| 510  | Insurance                                 | 15,622         | 24,396         | 20,865         | 26,200         | 26,765               | 26,200                     | 26,200                      |                           |
| 610  | Miscellaneous                             | 140            | 1,173          | 869            | 2,000          | 727                  | 2,000                      | 2,000                       |                           |
| 700  | Amortization of bond costs                |                |                |                | 2,500          |                      | 2,500                      | 2,500                       |                           |
| 740  | Equipment                                 |                |                |                | 110,000        | 33,500               | 70,000                     | 70,000                      |                           |
| 750  | New construction                          | 299,096        |                | 111,286        | 1,200,000      | 751,074              | 200,000                    | 200,000                     |                           |
| 752  | Reuse Water Pump Station                  |                |                |                |                |                      |                            |                             |                           |
| 753  | ARPA Funds                                | 10,686         | 359,950        | 207,793        |                |                      |                            |                             |                           |
| 810  | Debt service-principal bonds              |                |                |                |                |                      |                            |                             |                           |
| 812  | Debt service-wwtp upgrade principal bonds |                |                |                | 44,300         | 44,277               | 45,100                     | 45,100                      |                           |
| 820  | Debt service - interest bonds             | 5,229          | (8)            | (1,025)        |                |                      |                            |                             |                           |
| 822  | Debt service - interest wwtp u            | 41,583         | 40,837         | 40,082         | 39,400         | 39,315               | 38,550                     | 38,550                      |                           |
| 950  | Addition to restricted FB                 |                |                |                |                |                      |                            |                             |                           |
|      | Total Sewer Expenditures                  | 1,425,096      | 1,700,850      | 1,531,799      | 3,241,950      | 2,335,409            | 2,169,100                  | 2,169,100                   | 0                         |
|      | Budgeted reserves                         | 1,384,751      | 754,989        | 1,180,739      | (461,450)      | 425,344              | 23,400                     | 23,400                      | 0                         |
|      | Totals                                    | 2,809,847      | 2,455,839      | 2,712,538      | 2,780,500      | 2,760,753            | 2,192,500                  | 2,192,500                   | 0                         |



| ELECTRIC REVENUES       |                            |                |                |                |                |                      |                            |                             |                           |
|-------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| CODE                    | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
| 3145                    | Energy sales and use tax   |                |                | 562,071        | 550,000        | 582,646              | 600,000                    | 600,000                     |                           |
| 3751                    | Metered energy sales       | 8,453,535      | 12,229,463     | 12,229,463     | 14,100,000     | 12,199,568           | 13,800,000                 | 13,800,000                  |                           |
| 3752                    | Energy discounts           | (50,914)       | (71,068)       | (84,206)       | (105,000)      | (159,924)            | (160,000)                  | (160,000)                   |                           |
| 3755                    | New connection fees        | 282,712        | 221,168        | 37,954         | 85,000         | 65,435               | 85,000                     | 85,000                      |                           |
| 3757                    | Sale of materials          | 250            | 300            | 56,487         | 500            | 65,058               | 16,000                     | 16,000                      |                           |
| 3758                    | Miscellaneous revenues     | 1,051,682      | 210,859        | 218,337        | 255,000        | 1,547,477            | 255,000                    | 255,000                     |                           |
| 3759                    | Miscellaneous grants       |                |                |                |                |                      |                            |                             |                           |
| 3761                    | Interest earnings          | 12,112         | 81,117         | 162,230        | 152,000        | 260,405              | 254,000                    | 254,000                     |                           |
| 3764                    | Labor                      |                |                |                | 15,000         | 62,250               | 65,000                     | 65,000                      |                           |
| 3765                    | Equipment                  |                |                |                | 15,000         | 37,407               | 40,000                     | 40,000                      |                           |
| 3766                    | Materials                  |                |                |                | 15,000         | 214,185              | 215,000                    | 215,000                     |                           |
| 3767                    | Impact fee - Distribution  | 238,640        | 170,046        | 123,525        | 101,200        | 114,367              | 101,200                    | 101,200                     |                           |
| 3855                    | Transfer from General Fund | 1,500,000      |                |                |                |                      |                            |                             |                           |
| 3860                    | Bond Proceeds              |                |                |                |                |                      |                            |                             |                           |
| Total Electric Revenues |                            | 11,488,017     | 12,841,885     | 13,305,861     | 15,183,700     | 14,988,874           | 15,271,200                 | 15,271,200                  | 0                         |

| ELECTRIC EXPENDITURES       |                                 |                |                |                |                |                      |                            |                             |                           |
|-----------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| CODE                        | DESCRIPTION                     | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2026<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
| 110                         | Employee salaries & wages       | 723,098        | 806,991        | 830,869        | 1,229,800      | 869,118              | 1,290,000                  | 1,290,000                   |                           |
| 115                         | Overtime                        | 62,512         | 46,411         | 100,332        | 25,000         | 44,250               | 50,000                     | 50,000                      |                           |
| 116                         | Standby time                    | 8,667          | 8,904          | 9,282          | 13,400         | 12,206               | 13,400                     | 13,400                      |                           |
| 120                         | Seasonal/Temp employee          | 1,750          | 4,025          | 5,087          | 20,000         | 5,087                | 20,000                     | 20,000                      |                           |
| 130                         | Employee benefits               | 367,940        | 390,322        | 402,882        | 576,400        | 401,602              | 597,900                    | 597,900                     |                           |
| 210                         | Books, subs & memberships       |                |                |                | 2,900          | 448                  | 2,900                      | 2,900                       |                           |
| 220                         | Public notices                  |                |                |                | 250            | 118                  | 250                        | 250                         |                           |
| 230                         | Travel & training               | 18,876         | 12,567         | 11,223         | 20,000         | 13,306               | 20,000                     | 20,000                      |                           |
| 240                         | Office supplies & expense       | 10,129         | 8,784          | 6,815          | 10,000         | 10,253               | 10,000                     | 10,000                      |                           |
| 250                         | Equipment supplies & maint      | 194,512        | 106,615        | 142,067        | 125,000        | 100,455              | 125,000                    | 125,000                     |                           |
| 252                         | Clothing and PPC                |                |                | 7,921          | 9,000          | 8,944                | 9,000                      | 9,000                       |                           |
| 255                         | Generation & dist sys maint     | 490,856        | 625,024        | 561,871        | 925,000        | 655,327              | 800,000                    | 800,000                     |                           |
| 256                         | Tree City/consumer ed.          | 150,921        | 63,686         | 6,959          | 105,000        | 96,020               | 100,000                    | 100,000                     |                           |
| 257                         | Generator costs                 | 44,674         | 777,837        | 1,088,410      | 830,000        | 633,694              | 830,000                    | 830,000                     |                           |
| 258                         | Christmas decorations           | 13,754         |                |                | 10,000         | 2,320                | 25,000                     | 25,000                      |                           |
| 259                         | Hydro plant maintenance         | 14,004         | 5,877          | 8,490          | 75,000         | 16,182               | 120,000                    | 120,000                     |                           |
| 260                         | Bldg & grnds supplies & mai     | 34,662         | 20,891         | 32,634         | 35,000         | 13,417               | 35,000                     | 35,000                      |                           |
| 270                         | Utilities                       | 9,248          | 13,357         | 41,070         | 16,000         | 12,805               | 16,000                     | 16,000                      |                           |
| 280                         | Telephone                       | 5,909          | 8,682          | 10,564         | 12,000         | 10,753               | 12,000                     | 12,000                      |                           |
| 285                         | Internet service                | 747            | 1,165          | 2,470          | 2,500          | 1,770                | 2,500                      | 2,500                       |                           |
| 310                         | Professional services           | 74,120         | 80,300         | 48,402         | 65,000         | 64,147               | 65,000                     | 65,000                      |                           |
| 311                         | Hydro plant relicensing         |                |                |                |                |                      |                            |                             |                           |
| 510                         | Insurance                       | 19,360         | 29,756         | 26,160         | 32,800         | 33,557               | 34,000                     | 34,000                      |                           |
| 610                         | Miscellaneous supplies          | 13,409         | 11,581         | 8,395          | 10,000         | 12,669               | 10,000                     | 10,000                      |                           |
| 612                         | Loss on Zclosure of Power Plant |                |                | 231,370        |                |                      |                            |                             |                           |
| 620                         | Miscellaneous services          | 46,894         | 51,634         | 59,369         | 60,000         | 64,808               | 60,000                     | 60,000                      |                           |
| 621                         | Miscellaneous utility relief    |                |                |                |                |                      |                            |                             |                           |
| 630                         | Power purchase                  | 6,586,625      | 9,719,117      | 7,620,515      | 9,100,000      | 6,506,998            | 7,600,000                  | 7,600,000                   |                           |
| 735                         | Canyon Park Improvements        |                | 572            | 3,500          | 3,500          |                      | 3,500                      | 3,500                       |                           |
| 740                         | Equipment                       | 180,789        | 137,754        | 160,000        | 160,000        | 154,059              | 260,000                    | 260,000                     |                           |
| 750                         | New construction                | (839,835)      | 907,598        | 680,000        | 680,000        | 743,678              | 2,047,800                  | 2,047,800                   |                           |
| 810                         | Debt Service - Principal Bonds  |                |                | 441,000        | 441,000        | 500,727              | 474,000                    | 474,000                     |                           |
| 812                         | Debt Service - Interest Bonds   |                |                | 587,000        | 587,000        | 592,325              | 623,300                    | 623,300                     |                           |
| Total Electric Expenditures |                                 | 8,233,621      | 13,839,450     | 13,134,657     | 15,181,550     | 11,581,043           | 15,256,550                 | 15,256,550                  | 0                         |
| Budgeted reserves           |                                 | 3,254,396      | (997,565)      | 171,204        | 2,150          | 3,407,831            | 14,650                     | 14,650                      | 0                         |



|        |            |            |            |            |            |            |            |   |
|--------|------------|------------|------------|------------|------------|------------|------------|---|
| Totals | 11,488,017 | 12,841,885 | 13,305,861 | 15,183,700 | 14,988,874 | 15,271,200 | 15,271,200 | 0 |
|--------|------------|------------|------------|------------|------------|------------|------------|---|

## IRRIGATION REVENUES

| CODE                      | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|---------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 3340                      | State Federal Grants       |                |                |                | 866,300        |                      |                            |                             |                           |
| 3771                      | Irrigation service         | 337,878        | 352,790        | 361,922        | 370,000        | 371,194              | 380,000                    | 380,000                     |                           |
| 3775                      | New connection fees        | (794)          |                | 1,294          | 1,000          |                      | 1,000                      | 1,000                       |                           |
| 3776                      | Inspection fees            |                |                |                |                |                      |                            |                             |                           |
| 3779                      | Misc. Revenue              | 78,048         | 6,808          | 28,674         | 6,000          | 75,775               | 6,000                      | 6,000                       |                           |
| 3781                      | Interest earnings          | 3,173          | 26,492         | 34,795         | 38,000         | 46,937               | 49,000                     | 49,000                      |                           |
| 3785                      | Impact fee - buy-in        | 82,576         | 44,464         | 54,786         | 47,700         | 45,258               | 47,700                     | 47,700                      |                           |
| 3830                      | Transfer from General Fund |                |                | 510,032        |                |                      |                            |                             |                           |
| Total Irrigation Revenues |                            | 500,881        | 430,554        | 991,503        | 1,329,000      | 539,164              | 483,700                    | 483,700                     | 0                         |

## IRRIGATION EXPENDITURES

| CODE                          | DESCRIPTION                  | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|-------------------------------|------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                           | Employee salaries & wages    | 39,284         | 44,145         | 45,188         | 98,900         | 57,424               | 118,600                    | 118,600                     |                           |
| 115                           | Overtime                     | 2,230          | 1,823          | 7,105          | 2,000          | 5,824                | 2,000                      | 2,000                       |                           |
| 130                           | Employee benefits            | 21,754         | 21,630         | 23,541         | 53,800         | 21,469               | 55,700                     | 55,700                      |                           |
| 220                           | Public Notice                |                |                |                | 500            |                      | 500                        | 500                         |                           |
| 240                           | Office supplies & expense    | 7,205          | 6,296          | 5,567          | 7,000          | 3,767                | 7,000                      | 7,000                       |                           |
| 250                           | Equipment supplies & maint   | 16             | 47             | 4,800          | 10,000         | 3,542                | 10,000                     | 10,000                      |                           |
| 255                           | Distribution system maint    | 23,569         | 40,042         | 149,106        | 30,000         | 32,005               | 30,000                     | 30,000                      |                           |
| 260                           | Bldg & grnds supplies & main | 944            | 1,700          | 1,009          | 1,000          | 845                  | 1,000                      | 1,000                       |                           |
| 270                           | Utilities                    | 38,849         | 44,000         | 959            | 85,000         | 1,009                | 85,000                     | 85,000                      |                           |
| 280                           | Telephone                    | 110            | 288            | 428            | 450            | 489                  | 450                        | 450                         |                           |
| 310                           | Professional services        | 8,452          | 7,108          | 15,154         | 10,000         | 17,926               | 10,000                     | 10,000                      |                           |
| 510                           | Insurance                    | 2,951          | 8,164          | 4,197          | 5,300          | 5,384                | 5,400                      | 5,400                       |                           |
| 540                           | Irrigation assessments       | 70,743         | 84,810         | 87,519         | 88,000         | 96,471               | 97,000                     | 97,000                      |                           |
| 610                           | Miscellaneous supplies       |                |                |                |                |                      |                            |                             |                           |
| 710                           | Land & stock                 |                |                |                |                |                      |                            |                             |                           |
| 740                           | Equipment                    | 50,000         |                | 35,819         | 14,000         | 12,397               |                            |                             |                           |
| 750                           | New construction             | 795            | 72,477         | 350,310        | 1,385,000      | 93,915               | 2,175,000                  | 2,175,000                   |                           |
| Total Irrigation Expenditures |                              | 266,902        | 332,530        | 730,702        | 1,790,950      | 352,467              | 2,597,650                  | 2,597,650                   | 0                         |
| Budgeted reserves             |                              | 233,979        | 98,024         | 260,801        | (461,950)      | 186,697              | (2,113,950)                | (2,113,950)                 | 0                         |
| Totals                        |                              | 500,881        | 430,554        | 991,503        | 1,329,000      | 539,164              | 483,700                    | 483,700                     | 0                         |

| STORM WATER REVENUES      |                            |                |                |                |                |                      |                            |                             |                           |
|---------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| CODE                      | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
| 3740                      | Storm Water Inspection Fee | 24,750         | 12,900         | 13,500         | 15,000         | 11,250               | 15,000                     | 15,000                      |                           |
| 3779                      | Miscellaneous revenues     | 30,000         | 328            |                |                |                      |                            |                             |                           |
| 3781                      | Stormwater fees            | 282,137        | 318,922        | 354,952        | 375,000        | 385,930              | 380,000                    | 380,000                     |                           |
| 3791                      | Interest earnings          | 2,558          | 24,539         | 49,834         | 50,500         | 51,809               | 58,000                     | 58,000                      |                           |
| Total Storm Water Revenue |                            | 339,445        | 356,689        | 418,286        | 440,500        | 448,989              | 453,000                    | 453,000                     | 0                         |

| STORM WATER EXPENDITURES   |                           |                |                |                |                |                      |                            |                             |                           |
|----------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| CODE                       | DESCRIPTION               | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
| 110                        | Employee Salaries & Wage  | 18,236         | 19,633         | 21,727         | 20,500         | 19,367               | 20,500                     | 20,500                      |                           |
| 115                        | Overtime                  | 334            | 1,149          | 2,274          | 1,000          | 1,780                | 1,000                      | 1,000                       |                           |
| 130                        | Employee Benefits         | 8,752          | 9,267          | 10,073         | 10,100         | 8,757                | 10,100                     | 10,100                      |                           |
| 220                        | Public notices            |                | 162            |                | 500            |                      | 500                        | 500                         |                           |
| 230                        | Travel & training         | 674            | 470            | 300            | 1,000          | 480                  | 1,000                      | 1,000                       |                           |
| 250                        | Equipment supplies & main | 1,661          |                |                | 2,500          |                      | 2,500                      | 2,500                       |                           |
| 255                        | Collection system maint   | 32,219         | 19,713         | 22,801         | 15,000         | 10,661               | 15,000                     | 15,000                      |                           |
| 280                        | Telephone                 | 55             | 153            | 225            | 225            | 216                  | 225                        | 225                         |                           |
| 310                        | Professional services     | 25,592         | 18,052         | 32,681         | 30,000         | 38,173               | 30,000                     | 30,000                      |                           |
| 450                        | Flood Control             |                | 4,807          |                | 3,000          | 4,106                | 3,000                      | 3,000                       |                           |
| 510                        | Insurance                 | 353            | 4,565          | 501            | 650            | 643                  | 650                        | 650                         |                           |
| 730                        | Grounds improvements      |                |                |                |                |                      |                            |                             |                           |
| 740                        | Equipment                 |                |                |                |                |                      | 130,000                    | 130,000                     |                           |
| 750                        | New construction          | 50,000         | 62,786         | 93,746         | 700,000        | 596,739              | 800,000                    | 800,000                     |                           |
| Total Storm Water Expendit |                           | 137,876        | 140,757        | 184,328        | 784,475        | 680,922              | 1,014,475                  | 1,014,475                   | 0                         |
| Budgeted reserves          |                           | 201,569        | 215,932        | 233,958        | (343,975)      | (231,933)            | (561,475)                  | (561,475)                   | 0                         |
| Totals                     |                           | 339,445        | 356,689        | 418,286        | 440,500        | 448,989              | 453,000                    | 453,000                     | 0                         |

## SEWER COLLECTION REVENUES

| CODE                 | DESCRIPTION                | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|----------------------|----------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 3340                 | Grants                     |                |                |                |                |                      |                            |                             |                           |
| 3718                 | Sale of Material           |                |                |                |                |                      |                            |                             |                           |
| 3731                 | Sewer service              |                |                |                |                |                      | 612,500                    | 612,500                     |                           |
| 3736                 | Sewer line extension fees  |                |                |                |                |                      |                            |                             |                           |
| 3740                 | Customer service fees      |                |                |                |                |                      | 5,000                      | 5,000                       |                           |
| 3741                 | Interest earnings          |                |                |                |                |                      | 50,000                     | 50,000                      |                           |
| 3742                 | Rent from non-op property  |                |                |                |                |                      | 17,400                     | 17,400                      |                           |
| 3743                 | Bond/loan funds            |                |                |                |                |                      |                            |                             |                           |
| 3744                 | Miscellaneous revenues     |                |                |                |                |                      | 5,000                      | 5,000                       |                           |
| 3745                 | Impact fee - buy-in        |                |                |                |                |                      |                            |                             |                           |
| 3747                 | Impact fee - collection    |                |                |                |                |                      | 34,900                     | 34,900                      |                           |
| 3830                 | Transfer from General Fund |                |                |                |                |                      |                            |                             |                           |
| Total Sewer Revenues |                            | 0              | 0              | 0              | 0              | 0                    | 724,800                    | 724,800                     | 0                         |

## SEWER COLLECTION EXPENDITURES

| CODE                     | DESCRIPTION                   | 2022<br>ACTUAL | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>BUDGET | 2025<br>EST<br>TOTAL | 2026<br>PROPOSED<br>BUDGET | 2026<br>TENTATIVE<br>BUDGET | 2026<br>ADOPTED<br>BUDGET |
|--------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------------------|-----------------------------|---------------------------|
| 110                      | Employee salaries & wages     |                |                |                |                |                      | 136,500                    | 136,500                     |                           |
| 115                      | Overtime                      |                |                |                |                |                      | 5,000                      | 5,000                       |                           |
| 116                      | On call pay                   |                |                |                |                |                      | 3,750                      | 3,750                       |                           |
| 130                      | Employee benefits             |                |                |                |                |                      | 62,893                     | 62,893                      |                           |
| 210                      | Books, subs & memberships     |                |                |                |                |                      |                            |                             |                           |
| 220                      | Public notice                 |                |                |                |                |                      | 500                        | 500                         |                           |
| 230                      | Travel & training             |                |                |                |                |                      | 2,000                      | 2,000                       |                           |
| 240                      | Office supplies & expense     |                |                |                |                |                      | 500                        | 500                         |                           |
| 255                      | Collection system maint       |                |                |                |                |                      | 80,000                     | 80,000                      |                           |
| 260                      | Bldg & grnds supplies & maint |                |                |                |                |                      |                            |                             |                           |
| 270                      | Utilities                     |                |                |                |                |                      | 5,000                      | 5,000                       |                           |
| 280                      | Telephone                     |                |                |                |                |                      |                            |                             |                           |
| 285                      | Internet service              |                |                |                |                |                      |                            |                             |                           |
| 310                      | Professional services         |                |                |                |                |                      | 150,000                    | 150,000                     |                           |
| 311                      | Pre treatment program         |                |                |                |                |                      | 30,000                     | 30,000                      |                           |
| 510                      | Insurance                     |                |                |                |                |                      | 26,200                     | 26,200                      |                           |
| 610                      | Miscellaneous                 |                |                |                |                |                      | 2,000                      | 2,000                       |                           |
| 700                      | Amortization of bond costs    |                |                |                |                |                      |                            |                             |                           |
| 740                      | Equipment                     |                |                |                |                |                      |                            |                             |                           |
| 750                      | New construction              |                |                |                |                |                      | 75,000                     | 75,000                      |                           |
| 752                      | Reuse Water Pump Station      |                |                |                |                |                      |                            |                             |                           |
| Total Sewer Expenditures |                               | 0              | 0              | 0              | 0              | 0                    | 579,343                    | 579,343                     | 0                         |
| Budgeted reserves        |                               | 0              | 0              | 0              | 0              | 0                    | 145,458                    | 145,458                     | 0                         |
| Totals                   |                               | 0              | 0              | 0              | 0              | 0                    | 724,800                    | 724,800                     | 0                         |



60 West Main Street  
Hyrum, Utah 84319  
435-245-6033  
www.hyrumcity.com

Section 10. Item A.

## HOME OCCUPATION BUSINESS LICENSE

Name: Lexi Yorgason  
Date Submitted: 5/27/25  
Address: 546 S. 655 E. Hyrum UT 84319  
Telephone Number: 435-232-9278  
Name of Business: Bake My Day by Lexi

1. What is the proposed home occupation? baked goods made to order and pick up
2. How many clients will be coming to the home at any one time during a daily interval? two or three
3. What provisions are available for off street parking? we have an open curb
4. What type of equipment, materials, machinery, tools, and merchandise stock are involved in the home occupation? kitchen and mixer, oven...
5. What type of modifications to the residential structure are anticipated because of the home occupation? None

ALL HOME OCCUPATIONS MUST COMPLY WITH THE FOLLOWING REQUIREMENTS OF ZONING ORDINANCE 17.04.470 (please initial)

*[Signature]*

A. "Home occupation" means an occupation performed wholly within a residence or the yard and accessory buildings being a part of such residence. Home occupations shall not change the character of the residence or the residential neighborhood. A business license is required for some home occupations. They shall be issued for a one-year period and are renewable. The City Council may review a license in reaction to neighbor's complaints and may revoke it if evidence warrants this action.

*[Signature]*

B. Two levels of home occupations exist. Both are required to maintain all of the standards of a home occupation business license.

- C. Level one applicants are in occupation categories that the City Council determined have virtually no negative impact on residential neighborhoods. Level one applicants do not require a license. Occasional businesses operated by a minor are not required to obtain a business license.
- D. All applicants whose home occupations receive commercial delivery service, has signage advertising the business, performs services in view or hearing of the public, or has customers coming to the residence, are considered level two home occupations and require a license. They also may be required to meet with the City Council and explain how their home occupation is in conformance with the home occupation standards. The City Council may attach limitations or conditions to their licenses.
- E. Home occupation standards:
1. The exterior of the home will not be modified in any way to accommodate the home occupation (i.e. loading ramps, loading doors, etc).
  2. The occupation will be conducted entirely within the house, yard, and existing outbuildings.
  3. The home occupation license covers only residents of the home.
  4. No outside storage of goods or materials is permitted.
  5. Pedestrian and vehicular traffic will not be in excess of that normally associated with a residential neighborhood.
  6. One sign will be permitted on the property. It must meet the requirements of 17.72.010 "Name Plate".
  7. The home occupation must be operated in full conformity with fire, health, building, electrical, plumbing codes, and all State and City laws and ordinances.
  8. No noise, odor, light, vibrations or dust in excess of that normally associated with a residential neighborhood shall pass beyond the premises.
  9. Business shall be conducted only between the hours of 7:00 a.m. and 9:00 p.m.
  10. State licenses will be required for "Professional Child Care".
- F. The City Council may, at their discretion, waive certain of the above standards for the elderly or handicapped.

In order to guarantee that the Home Occupation, once authorized, will not become a nuisance to the neighbors, the City Council may impose other reasonable conditions initially and also subsequently to protect the public health, safety, peace, and welfare of the residents of the surrounding area.

Applicant's Affidavit: I (we), Lexi Yorgason, affirm that I (we) am (are) the owner(s) or authorized agent(s) of the owner of property involved in the attached application and that the statements and answers therein contained and the information provided in the attached plans and other exhibits are complete, to the best of my (our) knowledge and, that the statements and information above referred to are in all respects true and correct to the best of my (our) knowledge and belief.

Property Owner(s) Signature: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_

## RESOLUTION 25-18

A RESOLUTION ESTABLISHING A REGISTRATION PRICING STRUCTURE AND DEFINING THE PURPOSE, PILLARS, AND TAGLINE FOR HYRUM CITY RECREATION PROGRAMS.

**WHEREAS**, Hyrum City provides a wide range of recreation programs and experiences to enhance the well-being, connection, and enrichment of residents of all ages; and

**WHEREAS**, the Hyrum City Recreation Department is committed to building a strong and vibrant community through inclusive programming, healthy activities, and lifelong learning opportunities; and

**WHEREAS**, the City Council desires to establish a unified structure that supports both affordable registration practices and a clear departmental identity; and

**WHEREAS**, the Recreation Department has adopted a strategic vision rooted in three guiding pillars and a tagline that reflects its mission and role in the community;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HYRUM CITY, UTAH**, that the following purpose, pillars, tagline, and registration pricing structure shall be officially adopted and implemented for the Hyrum City Recreation Department:

---

### **Section 1. Department Purpose and Identity**

The Hyrum City Recreation Department exists to **enhance the quality of life for residents** by offering experiences and programs that promote connection, learning, health, and enjoyment for individuals and families.

The Department operates under the following **guiding pillars**:

1. **Community Connection** - Building meaningful relationships and engagement through shared experiences.
2. **Lifelong Learning & Growth** - Encouraging personal development, creativity, and curiosity across all ages.
3. **Health & Wellness** - Supporting physical, mental, and emotional well-being through recreational opportunities.

Department

Tagline:

"Live in Hyrum, Stay in Hyrum, Play in Hyrum."

## Section 2. Program Registration Pricing Structure

- **Holiday Season Special Discount**

A \$5.00 discount will be applied to all program registrations submitted during **Black Friday week through the first week of December**.

- **Early Bird Special Discount**

A \$5.00 discount will be applied to registrations submitted during the **first two weeks** of the designated registration period.

- **Regular Registration**

The **standard program price** shall apply after the Early Bird period and before the Late Registration period.

- **Late Registration Fee**

A \$10.00 late fee shall be assessed on all registrations submitted **after the published registration deadline**, as determined by the Recreation Department.

## Section 3. Coaching and Volunteer Reimbursement

- **Volunteer Credit Reimbursement**

Individuals who serve as **coaches or designated volunteers**, as confirmed by the Recreation Department, will receive a **program credit equal to the cost of the program or up to \$45**, whichever is less. This credit will be applied to their **household recreation account** after all volunteer responsibilities have been fulfilled.

## Section 4. Pickleball Registration Fee

- A **\$30.00 registration fee** will be charged for each **six-week Pickleball session**.
- Sessions will be held during the **Spring, Summer, and Fall seasons**, as scheduled by the Recreation Department, with up to **16 participants per session**. Two courts will remain



available for **public/open play** at **Blacksmith Fork Park** during each session.

---

### Section 5. Youth Flag Football Program

- **League Divisions & Fees:**
  - 1st-2nd Grade Coed: \$35
  - 3rd-4th Grade Coed: \$35
  - 5th-6th Grade Coed: \$45
  - 7th-9th Grade Coed: \$45

---

### Section 6. Hyrum Explorers Program (STEAM-Based Learning)

- The **Hyrum Explorers** program, offering **STEAM** (Science, Technology, Engineering, Arts, and Math) activities for youth, will be **free of charge** at its launch.
- The program is designed for **30 children**, ages **4-11**, with a **parent or guardian present**.
- As demand increases, a **nominal fee of up to \$5.00** may be introduced to regulate demand based on space but also support materials and program growth, subject to review by the Recreation Department.

---

### Section 7. Implementation and Review

The Recreation Department shall administer all policies outlined in this resolution. Staff shall conduct an **annual review** of participation, pricing, and impact, and may present recommendations for revisions to the City Council.

---

### Section 8. Effective Date

This resolution shall take effect **immediately upon passage**.

A RESOLUTION ADDING SECTION XVI.5. RETIREMENT D. AUTOMATIC DEFERRAL INTO 401K TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR HYRUM CITY CORPORATION TO PROVIDE FOR AN AUTOMATICALLY DEFERRAL INTO 401K FOR EMPLOYEES HIRED AFTER JULY 1, 2025.

WHEREAS, on March 19, 1998, the Hyrum City Council adopted a personnel policy manual known as "Personnel Policies and Procedures Manual for Hyrum City Corporation" and on December 5, 2013 readopted the Personnel Policy Manual after major revisions were made; and

WHEREAS, said manual sets forth those policies pertaining to personnel conduct, conditions of employment, employment classification, work week, benefits, payroll, and related matters; and

WHEREAS, Hyrum City wants to encourage and help new benefitted employees reach their retirement goals by automatically enrolling them in Utah Retirement Systems savings plan; and

WHEREAS, upon recommendation from Hyrum City's Mayor, the City Council has determined there is a need to amend Hyrum City's Personnel Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, that Section XVI.5. Retirement D. Automatic Deferral into 401k of the "Personnel Policies and Procedures Manual for Hyrum City Corporation" is hereby added to read as follows:

1. Section XVI.5.D of the Hyrum City Personnel Policies and Procedures Manual is hereby amended as follows:

**SECTION XVI BENEFITS.**

**5. RETIREMENT.**

- D. Automatic Deferral into 401k - Employees hired on or after July 1, 2025 will have 2.5% of their gross salary or wages automatically deferred into the employee's URS 401(k) Plan. An employee may elect to stop, decrease, or increase these deferrals at any time. These deferrals and employer matching contributions are vested immediately and may only be withdrawn according to plan provisions. However, an employee automatically enrolled in the plan may elect to opt out of the automatic arrangement, and choose to make an in-service withdrawal of the elective deferral amounts (with related earnings). Such an election must be made no later than 90 days after the date of the Participant's first elective deferral contribution. The amount of such withdrawal shall not be subject to the 10% early distribution tax imposed by IRS Code section 72(t). Any related matching contributions from the employer will be forfeited by the employee. If an employee has been automatically enrolled in the Plan and has not made an investment election prior to contributions being allocated to his/her vested account, such amounts shall be invested in the age related Target Date Fund, as outlined in the URS Summary Plan Description (SPD). All employees will be required to sign a disclosure that they have received information about how to access, enroll in, and change their eligible retirement plans and systems, prior to or on their first day of employment.

This Resolution shall take effect July 1, 2025.

ADOPTED AND PASSED BY the City Council of Hyrum, Utah, this 15th day of May, 2025.

HYRUM CITY CORP.

---

Stephanie Miller  
Mayor

ATTEST:

---

Stephanie Fricke  
City Recorder

# Fraud Risk Assessment

Continued

\*Total Points Earned: 375/395 \*Risk Level: Very Low Low Moderate High Very High

> 355    316-355    276-315    200-275    < 200

|   | Yes | Pts |
|---|-----|-----|
| 1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?  | X   | 200 |
| 2. Does the entity have governing body adopted written policies in the following areas:   |     |     |
| a. Conflict of interest?  | X   | 5   |
| b. Procurement?   | X   | 5   |
| c. Ethical behavior?  | X   | 5   |
| d. Reporting fraud and abuse?   | X   | 5   |
| e. Travel?  | X   | 5   |
| f. Credit/Purchasing cards (where applicable)?  | X   | 5   |
| g. Personal use of entity assets?   | X   | 5   |
| h. IT and computer security?  | X   | 5   |
| i. Cash receipting and deposits?  | X   | 5   |
| 3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?   |     | 20  |
| a. Do any members of the management team have at least a bachelor's degree in accounting?   | X   | 10  |
| 4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?  | X   | 20  |
| 5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date? | X   | 20  |
| 6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?  | X   | 20  |
| 7. Does the entity have or promote a fraud hotline?   | X   | 20  |
| 8. Does the entity have a formal internal audit function?   | X   | 20  |
| 9. Does the entity have a formal audit committee?   | X   | 20  |

\*Entity Name: Hyrum City

\*Completed for Fiscal Year Ending: June 30 2025 \*Completion Date: May 16<sup>th</sup> 2025

\*CAO Name: Stephanie Miller \*CFO Name: Todd Perkins

\*CAO Signature: Stephanie Miller \*CFO Signature: Todd Perkins

\*Required

# Basic Separation of Duties

See the following page for instructions and definitions.

|   | Yes | No | MC* | N/A |
|---|-----|----|-----|-----|
| 1. Does the entity have a board chair, clerk, and treasurer who are three separate people?  | X   |    |     |     |
| 2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?  |     |    | X   |     |
| 3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".  |     |    | X   |     |
| 4. Are all the people who have access to blank checks different from those who are authorized signers?  |     |    | X   |     |
| 5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?  | X   |    |     |     |
| 6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?   | X   |    |     |     |
| 7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".  | X   |    |     |     |
| 8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".  | X   |    |     |     |
| 9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A". | X   |    |     |     |
| 10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?  | X   |    |     |     |
| 11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".  | X   |    |     |     |
| 12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".   | X   |    |     |     |

\* MC = Mitigating Control



# Basic Separation of Duties

## Continued

**Instructions:** Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☑ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

## Definitions:

**Board Chair** is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

**Clerk** is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

**Chief Administrative Officer (CAO)** is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

**General Ledger** is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

**Mitigating Controls** are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

**Original Bank Statement** means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

**Treasurer** is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.



Revised December 2020

## Fraud Risk Assessment

### INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking "Yes" on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked "Yes" and enter the total on the "Total Points Earned" line.
- Based on the points earned, circle/highlight the risk level on the "Risk Level" line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.





## MEMORANDUM

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**TO:** Mayor Miller, City Council Members  
**FROM:** Tony Ekins, City Planner  
**SUBJECT:** Consideration to approve a Steering Committee for the Hyrum City General Plan.  
**DATE:** May 30, 2025

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**CITY COUNCIL MEETING:** June 5, 2025

### OVERVIEW:

Under the suggested selection and guidance lead by the general plan consultants, staff has finalized a composition of members to participate in the Hyrum City General Plan as needed following the approval of a Steering Committee by the Hyrum City Council.

It is with great confidence that the composition of the members on the steering committee, as recommended by the Mayor and staff, will provide the professionalism required to represent Hyrum City through their diverse backgrounds and commitment to community. Specifically, the steering committee will include thirteen (13) Hyrum City citizens; Hyrum City Mayor; and five (5) Hyrum City staff members. Selected staff members will participate as needed to provide City support and for administration, planning and zoning, engineering, and public utility and infrastructure purposes.

The citizen composition of an approved steering committee will include short and long-term residents who reside throughout the north, east, south and west quadrants of the City, including east and west main street, and Hyrum City's downtown center. Further, the citizens composition of the steering committee members offer various backgrounds with proven experience in agriculture and farming, business enterprise and development, vehicle and active transportation, public works and municipal government, school boards and education, leadership and parenting.



## MEMORANDUM

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**TO:** Mayor Miller, City Council Members  
**FROM:** Tony Ekins, City Planner  
**SUBJECT:** Consideration and award of bid for the update of Hyrum City's Transportation Master Plan and Transportation Capital Facilities Plan.  
**DATE:** May 30, 2025

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**CITY COUNCIL MEETING:** June 5, 2025

**OVERVIEW:**

On March 20, 2025, Hyrum city publicly noticed the City's Request for Proposals for the upcoming Hyrum City Transportation Master Plan and Transportation Capital Facilities Plan which required responses to be received no later than April 24, 2025, before 5:00 PM (MST). The plan was noticed on both the Hyrum City Website and the State of Utah's Public Notice Website. Following the deadline, Hyrum City received two (2) requests for proposals which are attached herein for your consideration and award of bid.

**ATTACHMENTS:**

1. Received Response by: Horrocks
2. Received Response by: J-U-B Engineers, Inc.



# HYRUM CITY

## TRANSPORTATION MASTER PLAN & CAPITAL FACILITIES PLAN

APRIL 24, 2025



Tony Ekins | tony.ekins@hyrumcity.gov  
Matt Holmes, PE | matt.holmes@hyrumcity.gov  
60 West Main Street  
Hyrum, UT 84319

**SUBJECT: Hyrum City Transportation Master Plan**

Dear Mr. Ekins and Mr. Holmes:

Horrocks is pleased to submit our proposal to assist you, your staff, elected and appointed officials, residents, and stakeholders in preparing a new Transportation Master Plan (TMP) and a new Transportation Capital Facilities Plan (TCFP). We have assembled a team of highly knowledgeable and experienced professionals, each with unique skills in urban planning, transportation engineering, public involvement, and policy development. We aim to help the city establish a functional, efficient, and implementable plan that Hyrum City can rely on to meet future growth challenges while preserving the existing transportation infrastructure that makes living in Hyrum enjoyable.

We propose a budget of \$68,900 for the TMP and TCFP.

At Horrocks, we are deeply committed to preserving Hyrum's unique rural atmosphere, a key part of its identity. We understand the importance of the community's rural charm and are dedicated to enhancing it while addressing growth challenges. This includes ensuring continued mobility, maintaining service levels, and promoting the traveling public's safety in Hyrum while preserving and enhancing the city's rural character.

Robust TMP and TCFP are more than just visual layouts of figures and lines on a map identifying future transportation; they must also chart a practical course of action for decision-makers to follow, one that will help make Hyrum the best it can be in the future. Our plan will be accompanied by proven real-world policy and funding recommendations to ensure its practicality and feasibility.

The following response to your proposal identifies key team members with diverse skills that will directly benefit your plans. It outlines our methodology and the tasks associated with completing your desired scope of work. We will finalize the plans to meet all state code requirements and prepare the active transportation section to use it as the official active transportation plan. Additionally, we will participate in public outreach opportunities, planning commission public hearings, and city council meetings to facilitate the plan's adoption.

We are excited about collaborating with the city to develop up-to-date, visionary, and pragmatic TMP and TCFP. Our team is fully committed to this project and eager to contribute our expertise. We appreciate your time and consideration and look forward to collaborating on these plans.

Sincerely,

Shane Eller, PE  
Project Manager (PM) Horrocks  
385.353.2794 | shane.eller@horrocks.com

# 1. PRIMARY CONTACT

|                           |  |
|---------------------------|--|
| Name and Title            | Shane Eller, PE   Engineer/Project Manager   |
| Contact Phone Number      | (385) 353-2794   |
| Email and Mailing Address | shane.eller@horroks.com<br>Horrocks LLC<br>2162 West Grove Parkway, Suite 100, tPleasant Grove, UT 84062 |

# 2. ACHKNOWLEDGEMENTS

|                           |   |
|---------------------------|---|
| Availability and Capacity | Horrocks has the capacity and workload within our current personnel to complete the scope of work within the proposed timeline identified in this response to Hyrum's Transportation Master Plan and Transportation Capital Facilities Plan proposal. |
| Conflicts of Interest     | None  |

# 3. COMPANY OVERVIEW & TEAM MEMBER QUALIFICATIONS

Horrocks is a regional firm of over 950 professionals, including over 400 licensed engineers and a complete support staff of professional engineers, certified planners, technicians, surveyors, PI specialists, CADD operators, GIS professionals, and clerical personnel. Since 1968, we have developed an innovative and reliable reputation for providing planning, design, engineering services, visual renderings, and actionable plans for constituents across the Western United States. Horrocks' headquarters and state of origin are in Pleasant Grove, Utah. However, our 21 offices across nine states, including nine offices and two labs in Utah, represent our passion for the communities in which we work and live. Thanks to our work with highly talented team members, we continue to learn and grow with every project. Over the last 55 years, our client base expanded from contractors, municipalities, tribal agencies, water and special service districts to several state departments of transportation, the Federal Highway Administration (FHWA), and many others.

Horrocks has acquired Caldwell Richards Sorensen (CRS) Engineering & Surveying to build on our shared strengths and provide even more excellent services and opportunities for our clients, partners, and employees. Together, Horrocks and CRS continue to deliver innovative infrastructure solutions that improve quality of life and make a meaningful difference.

## UTAH OFFICE LOCATIONS

### Pleasant Grove (Headquarters)

2162 West Grove Pkwy., Ste. 100  
Pleasant Grove, UT 84062

### Cache Valley (Logan)

45 East 200 North, Ste. 107  
Logan, UT 84321

### Heber

728 West 100 South  
Heber, UT 84032

### Richfield

882 North Main Street, Ste. 2  
Richfield, UT 84701

### Riverdale

4919 South 1500 West, Ste. 300  
Riverdale, UT 84405

### Salt Lake City

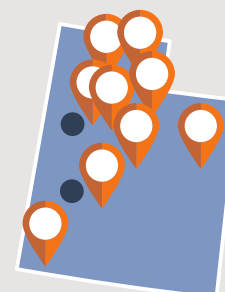
1265 East Fort Union Blvd., Ste. 200  
Cottonwood Heights, UT 84047

### Salt Lake City (Taylorsville)

4246 Riverboat Rd., Ste. 200  
Salt Lake City, UT 84123

### Uintah Basin (Vernal)

2028 West 500 North  
Vernal, UT 84078



# 3. COMPANY OVERVIEW & TEAM MEMBER QUALIFICATIONS

Our key staff share expertise in roles that will benefit Hyrum’s transportation planning effort, with significant experience providing plans, studies, analyses, and community engagement for local governments. We maintain a reputation for developing realistic, impactful, and attainable plans while seeing all phases from inception to construction as a team.

## 3.1 ORGANIZATIONAL CHART

Our experienced staff will partner with the city to ensure a successful completion of your TMP and TCFP. Additionally, the city will have the expertise of team members throughout Utah who provide our local team with an additional understanding of specific laws, ordinances, regulations, policies, requirements, and permitting. Our diverse and dedicated team has the availability and commitment to ensure the project is sufficiently studied to collect the most precise and accurate data. The diagram below outlines our proposed project team organization, including the identification and responsibilities of the key personnel. Brief bios follow below.



Horrocks’ team of dedicated experts will be drawn from our best employees. Our proposed team will include those familiar with fast-growing communities in Utah. We have highly educated and experienced staff. The following briefly introduces our project staff for Hyrum’s TMP and TCFP. The full bio and work experience of team members are in the appendix of this document.



## 3.2 PROJECT TEAM MEMBERS



**Shane Eller, PE—Project Manager** | Shane is a professional engineer with over five years of experience at Horrocks. He has provided traffic engineering for several municipal projects and has participated in multiple traffic impact studies throughout Utah, along with numerous transportation master plans. Shane has also led the traffic modeling and engineering for several traffic analyses and transportation planning efforts, most recently for American Fork and Eagle Mountain cities' Transportation Master Plan and Impact Fee Facilities Plan updates (IFFP), where he performed LOS analysis for existing and future roadway networks. Additionally, Shane conducted traffic analyses of intersections included in the American Fork master plan update.

Shane will proactively manage scope, schedule, and budget, lead weekly team meetings, and facilitate resolutions to issues before they pose a risk to the budget and schedule. He will lead all traffic engineering tasks, including capital improvements, Level of Service (LOS) analysis, and design considerations. Shane is committed to dedicating the time necessary to be the Project Manager and will ensure effective project scheduling, communication, and cost control.

Horrocks requires staff to complete weekly timesheets that include project billable hours. This lets project managers know immediately if a project is off-budget before it escalates. Be assured that Horrocks' safeguards will provide a stress-free process. Shane will be the primary writer of the plan.



**Andrew K. Jackson, AICP & CTP—Lead Planner** | Andrew has over 35 years of experience in city and regional transportation planning. He has completed general plans for numerous communities in Utah, including those in Wasatch, Summit, Sanpete, and Sevier Counties. Andrew holds a bachelor's degree and two master's

degrees from BYU. He taught planning and city management at BYU for nearly 20 years. Recently, Andrew joined the Horrocks staff after 27 years at the Mountainland Association of Governments in Orem, Utah. He is a certified planner and one of only two certified transportation planners in Utah.



**Jacob Ames, PE—Lead Transportation Engineer** | Jacob is a transportation engineer with experience in public involvement. He is a licensed engineer in Utah and will be responsible for quality control and meeting the city's day-to-day needs. Jacob will lead the transportation element and has extensive experience preparing master plans. He is available to meet Hyrum's transportation engineering needs.



**Scott Newin—Project Engineer** | Scott has 10 years of experience working with the traffic department at Horrocks. He has been involved in and completed numerous traffic impact studies, modeling and parking studies, and traffic and transportation projects. Scott has coordinated various traffic data collection projects, gathering annual daily traffic, peak hour turn movements, signal warrants, daily classification, speed studies, travel demand, travel times, and pedestrian studies.



**Zach Starkey—GIS Technician** | Zach is a GIS professional with 13 years of experience specializing in data analysis, management, and automation. Proficient in tools such as ArcGIS, Python, and Esri field collection applications like Collector, Survey123, and Field Maps, he has supported diverse projects, including UDOT fiber database mapping, county storm drain management, and transportation design.

## 4. FIRM AND STAFF QUALIFICATIONS

### EAGLE MOUNTAIN TMP | EAGLE MOUNTAIN | ONGOING

Horrocks is currently updating the City's TMP. The update includes comprehensive data collection, travel demand modeling, Active Transportation, and revisions to the CFP and Impact Fees. Horrocks dedicated additional time to adjusting all traffic data to ensure that existing conditions realistically represented both pre-pandemic and current pandemic scenarios. We collaborated with the city to provide recommendations for updating typical cross-sections to improve traffic flow and incorporate active transportation. We extended the planning horizon to 2050 to align with the latest Mountainland Association of Governments (MAG) projections and worked with City staff to propose projects that would accommodate 2050 traffic.

**Key Staff:** Shane Eller, Project Manager | Scott Newin, Project Engineer

**Related Elements:** Roadway and Utility Planning Design, Master Planning, Stakeholder Coordination

**Reference:** David Salazar, Eagle Mountain City Assistant Engineer | dsalazar@eaglemountain.gov | 385-392-0269

### ALPINE TMP | ALPINE, UT | 2023

Horrocks completed an entire Transportation Master Plan. The update includes complete data collection, travel demand modeling, Active Transportation, and updating the Impact Fees. Horrocks spent additional time adjusting all traffic data to ensure that existing conditions were realistic and represented the current conditions. We worked with the city to provide recommendations to update typical cross-sections to allow better traffic flow and incorporate active transportation. We pushed the planning horizon to 2050 to align with the current Mountainland of Associations (MAG) projections and worked with City staff to recommend projects to accommodate 2050 traffic.

**Key Staff:** | Scott Newin, Traffic Data Collection | Shane Eller, Project Engineer

**Related Elements:** Data Collection, Master Plan, IFFP, GIS Data Analysis, Roadway and Intersection LOS Analysis, Agency/ Stakeholder Coordination

**Reference:** Shane Sorensen, PE, City Administrator, Public Works Director | ssorensen@alpinecity.org | 801-763-6347

### PLEASANT GROVE TMP | PLEASANT GROVE, UT | 2024

Horrocks partially updated the TMP and IFFP to incorporate significant changes in the recently adopted Mountainland Association of Governments (MAG) TransPlan50 document. This update focused on substantial east/west corridors indicated in TransPlan50 and how the city could incorporate these changes into its roadway network. Horrocks built to base condition, the addition of projects planned by the regional MPO, the state, and the city. Horrocks prepared policies to ensure future development provides pavement and right-of-way on incomplete streets. Horrocks also coordinated efforts to establish the updated Impact Fee Analysis (IFA) document.

**Key Staff:** John Schiess, Project Manager | Shane Eller, Project Engineer | Scott Newin, Traffic | Josh Alpers, TDM Model

**Related Elements:** Data Collection, Master Plan, IFFP, GIS Data Analysis, Roadway and Intersection LOS Analysis, Agency/ Stakeholder Coordination, Travel Demand Modeling

**Reference:** Neal Winterton, Public Works | nwinterton@pgcity.org | 801-785-2941 ext. 401



## 5. APPROACH & METHODOLOGY

The noun “Plan” often describes a design or map, but may also mean a proposed course of action. In advanced plan making, Horrocks incorporates both meanings—a plan as a spatial arrangement of land uses, roadways, etc., and a course of governmental action to implement those designs.

### **Planning is a goal-based problem-solving process.**

Methodology for Hyrum City’s Transportation Master Plan (TMP) and Transportation Capital Facilities Plan (TCFP)

Horrocks Engineering, a trusted partner known for our innovative approach, is honored to collaborate with Hyrum City. Our methodology for developing a Transportation Master Plan (TMP) and Transportation Capital Facilities Plan (TCFP) integrates comprehensive technical expertise, stakeholder engagement, and practical strategies for implementation. This approach, which we have effectively applied in numerous projects, will direct infrastructure investment, support future growth, and enhance the quality of life in Hyrum City. Below, we outline our thorough seven-step approach based on your RFP:

### **1. PROJECT MANAGEMENT, PUBLIC INVOLVEMENT, AND ADMINISTRATION**

Horrocks will manage this project with a strong emphasis on transparency, responsiveness, and collaboration. We will initiate the project with a kickoff meeting to confirm objectives, establish communication protocols, and outline key milestones. Regular meetings with City staff will ensure the project remains on schedule and aligned with local priorities. Our close coordination with City personnel will ensure that technical work aligns with internal planning goals, fostering a sense of shared ownership and involvement.

Our commitment to robust community engagement is a cornerstone of our approach. We will host an in-person open house, supported by interactive online tools such as a web-based comment map, to provide residents with a user-friendly platform to share ideas, report transportation issues, and highlight neighborhood concerns. We will also attend City Council and Planning Commission meetings to present interim findings, answer questions, and receive directions. All input will be documented in a Public Involvement Summary, ensuring that community perspectives and stakeholder voices are essential in shaping the final recommendations.

Horrocks will submit monthly progress updates to facilitate smooth administration and maintain a shared digital project folder. This will include deliverables, schedules, GIS data, and all correspondence, ensuring transparency and easy access for Hyrum City staff.

### **2. EXISTING CONDITIONS ANALYSIS**

A thorough understanding of Hyrum’s current transportation system will be a solid foundation for our plan. Horrocks will gather and analyze comprehensive land use data, zoning, roadway classifications, and previous planning documents provided by the city, CMPO, and UDOT. We will thoroughly review major corridors and intersections to ensure data accuracy and observe real-world conditions.

Traffic data collection will include peak-hour turning movement counts and 24-hour traffic volumes. We will use this data to calculate the current Level of Service (LOS) at critical intersections and along key corridors. We will assess capacity limitations, signal timing issues, and safety concerns. A review of crash data will be conducted to identify recurring safety issues.

## 5. APPROACH & METHODOLOGY

We will inventory sidewalks, bike lanes, and trail segments for active transportation. This multimodal assessment will identify barriers to access, gaps in the network, and opportunities for safer pedestrian and cyclist mobility. GIS shapefiles and an Existing Conditions Memorandum will summarize findings.

### 3. FUTURE CONDITIONS ANALYSIS

We will proactively use the CMPO regional travel demand model to forecast transportation needs under the 2040 and 2055 planning horizons. We will develop No-Build and Preferred scenarios to anticipate the effects of expected growth and potential infrastructure improvements, ensuring our plan is adaptable to future changes.

Forecasted traffic volumes will inform functional classification updates and roadway design concepts. Intersection performance will be analyzed using Synchro and SimTraffic to evaluate projected congestion, delay, and the potential need for signal upgrades, turn lanes, or roundabouts. Land use assumptions and planned developments will be coordinated with City staff to align modeling inputs with the General Plan.

Safe Routes to School (SRTS) and Safe Streets for All (SS4A) strategies will evaluate bicycle and pedestrian needs. These frameworks will support prioritization of safe crossings, sidewalk upgrades, trail linkages, and ADA compliance. The Future Conditions Analysis Report will identify needs and performance gaps.

### 4. TRANSPORTATION PLAN GUIDELINES

Horrocks will develop planning and design guidelines that reflect Hyrum's character, future growth, modal priorities, and practical and feasible solutions. Roadway cross-sections will be tailored to each classification and context, incorporating appropriate lane widths, turn lanes, sidewalks, park strips, drainage, and bicycle spaces.

Crash history and safety trends will guide location-specific solutions. We recommend enhanced signage, traffic control upgrades, access restrictions, or geometric changes for high-crash locations or corridors with vulnerable users. CMPO's SS4A tools will support crash visualization and community prioritization.

Access management recommendations will address the spacing of driveways, access points, and medians. We will also recommend a Traffic Impact Study (TIS) policy defining new development thresholds and outlining mitigation strategies. These guidelines will support the consistent application of development review and infrastructure planning.

### 5. TRANSPORTATION CAPITAL FACILITIES PLAN (TCFP)

The TCFP will turn identified needs into a clear implementation strategy. Horrocks will define projects that address system gaps, future demand, and community goals. Each project will be prioritized and phased into short-, mid-, and long-term timeframes based on importance, urgency, feasibility, and coordination needs.

Each project will be accompanied by planning-level cost estimates based on Horrocks' extensive experience, UDOT cost databases, and recent regional projects. The TCFP will include a capital improvement table listing project scope, estimated cost, funding eligibility, and implementation timeframe.

Potential funding sources will be evaluated, including local transportation utility fees, impact fees, state aid, UDOT programs, and federal grants. The TCFP will include a prioritization matrix to help the City make informed budgeting and funding decisions. This tool will align technical findings with financial planning.

## 5. APPROACH & METHODOLOGY

### 6. FINAL DELIVERABLES

Horrocks will prepare the final TMP and TCFP documents that are accessible, visually engaging, and designed for practical use. Deliverables will include:

- Full PDF versions of the TMP and TCFP.
- Ten printed and bound hard copies.
- Editable Word, Excel, and GIS files.
- A standalone Active Transportation Plan.
- A standalone Executive Summary.
- Appendices containing public comments, crash data, cost tables, and maps.

We will also deliver a presentation-ready PowerPoint deck summarizing key findings, graphics, and recommended projects. A digital planning map will also be provided for City staff to use and update internally.

### 7. ENHANCEMENTS TO THE SCOPE

To further increase the value and usability of the TMP and TCFP, we recommend:

- **Corridor Preservation Policies:** Identify corridors for long-term ROW protection to reduce future acquisition conflicts.
- **Online Engagement Tools:** An interactive comment map and digital survey will be used to expand residents' access to input.
- **Crash Data Visualization:** CMPO crash data tools illustrate high-risk locations.
- **Freight Overlay:** Analyze freight movement patterns and conflicts near industrial and agricultural zones to inform design and land use policy.

This strategic, community-informed approach will provide Hyrum City with a Transportation Master Plan and Transportation Capital Facilities Plan grounded in data, supported by the public, and ready for implementation. Horrocks Engineering looks forward to supporting Hyrum's vision with actionable, high-impact plans that serve current and future needs.



## 6. SCHEDULE

|   | May |    |    |    | Jun |   |    |    |    | Jul |    |    |    | Aug |    |    |    | Sep |   |    |    | Oct |   |    |    | Nov |   |    |    | Dec |   |
|---|-----|----|----|----|-----|---|----|----|----|-----|----|----|----|-----|----|----|----|-----|---|----|----|-----|---|----|----|-----|---|----|----|-----|---|
| Description   | 5   | 12 | 19 | 26 | 2   | 9 | 16 | 23 | 30 | 7   | 14 | 21 | 28 | 4   | 11 | 18 | 25 | 1   | 8 | 15 | 22 | 29  | 6 | 13 | 20 | 27  | 3 | 10 | 17 | 24  | 1 |
| Review current TMP & IFFP and other data provided by the city                   |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Kickoff Meeting   |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Generate Transportation Demand Model -40 -15                                    |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Provide a Prioritized Project List for the Next 30 Years -55 -15                |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Review of Project List And Costs  |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Provide a Planning Level Cost Estimate for all Projects on Prioritized list -80 |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Planning Commission meeting   |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| TMP and CFP Report -30 -30  |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| City Council Meeting  |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Review of TMP and CFP Report  |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| QC/QA   |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Planning Commission Meeting   |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| City Council Meeting  |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |
| Report Submittal  |     |    |    |    |     |   |    |    |    |     |    |    |    |     |    |    |    |     |   |    |    |     |   |    |    |     |   |    |    |     |   |

7. FEE PROPOSAL

|   |  |     |             | A. jackson  | J. Ames    | S. Eller    | S. Newin   | J. Alpers   | C. Gunn     | C. Walker  | Z. Starkey | C. Hansen |          |
|---|--|-----|-------------|-------------|------------|-------------|------------|-------------|-------------|------------|------------|-----------|----------|
|   |  |     |             | \$253.00    | \$166.00   | \$166.00    | \$208.00   | \$192.00    | \$150.00    | \$91.00    | \$214.00   | \$354.00  | \$0.81   |
|   |  |     |             | Hour        | Hour       | Hour        | Hour       | Hour        | Hour        | Hour       | Hour       |           | Hour     |
| Task 1: Project Administration              |  |     |             | 0           | 10         | 10          | 3          | 0           | 4           | 0          | 0          | 3         | 659      |
| 1.1   | Kickoff Meeting                              | 3   | \$540.00    |             | 1          | 1           | 1          |             |             |            |            |           |          |
| 1.2   | Public Open House Meeting                    | 8   | \$1,473.60  |             | 3          | 3           |            |             | 2           |            |            |           | 219      |
| 1.3   | Planning Commission                          | 7   | \$1,324.20  |             | 3          | 3           |            |             | 1           |            |            |           | 220      |
| 1.4   | City Council Meeting                         | 9   | \$1,740.20  |             | 3          | 3           | 2          |             | 1           |            |            |           | 220      |
| 1.5   | Accounting                                   | 3   | \$900.00    |             |            |             |            |             |             |            |            | 3         |          |
| SubTotal                                    |  | 30  | \$5,978.00  | \$-         | \$1,660.00 | \$1,660.00  | \$624.00   | \$-         | \$600.00    | \$-        | \$-        | \$900.00  | \$534.00 |
| Task 2: Traffic Model Setup/Data Collection |  |     |             | 0           | 0          | 0           | 2          | 0           | 2           | 63         | 0          |           | 500      |
| 2.1   | Data Collection                              | 0   | \$1,365.00  |             |            |             |            |             |             | 15         |            |           | 500      |
| 2.2   | SE Data Review/Refinements                   | 0   | \$-         |             |            |             |            |             |             | 12         |            |           |          |
| 2.3   | TDM Model Review and Vistro Model Comparison | 0   | \$-         |             |            |             |            |             |             | 30         |            |           |          |
| 2.4   | QC/QA  | 4   | \$716.00    |             |            |             | 2          |             | 2           | 6          |            |           |          |
| SubTotal                                    |  | 67  | \$6,439.00  | \$-         | \$-        | \$-         | \$1.00     | \$-         | \$300.00    | \$5,733.00 | \$-        |           | \$405.00 |
| Task 3: Corridor Analysis                   |  |     |             | 0           | 0          | 3           | 3          | 74          | 0           | 0          | 16         |           | 0        |
| 3.1   | Modify TDM For Each Scenario                 | 50  | \$9,600.00  |             |            |             |            | 50          |             |            |            |           |          |
| 3.2   | Run TDM for Each Scenario                    | 20  | \$3,840.00  |             |            |             |            | 20          |             |            |            |           |          |
| 3.3   | Traffic Analysis Summary                     | 4   | \$768.00    |             |            |             |            | 4           |             |            |            |           |          |
| 3.3   | Socio-economic Data Portal                   | 16  | \$3,424.00  |             |            |             |            |             |             |            | 16         |           |          |
| 3.3   | QC/QA  | 6   | \$1,122.00  |             |            | 3           | 3          |             |             |            |            |           |          |
| SubTotal                                    |  | 96  | \$18,754.00 | \$-         | \$-        | \$498.00    | \$624.00   | \$14,208.00 | \$-         | \$-        | \$3,424.00 |           | \$-      |
| Task 4: TMP Document                        |  |     |             | 8           | 8          | 62          | 4          | 0           | 92          | 0          | 0          |           | 0        |
| 4.1   | Document                                     | 120 | \$18,640.00 |             |            | 40          |            |             | 80          |            |            |           |          |
| 4.2   | Figures/Tables                               | 20  | \$3,192.00  |             |            | 12          |            |             | 8           |            |            |           |          |
| 4.3   | Appendix                                     | 14  | \$2,260.00  |             |            | 10          |            |             | 4           |            |            |           |          |
| 4.4   | QC/QA  | 20  | \$4,184.00  | 8           | 8          |             | 4          |             |             |            |            |           |          |
| SubTotal                                    |  | 174 | \$28,276.00 | \$2,024.00  | \$1,328.00 | \$10,292.00 | \$832.00   | \$-         | \$13,800.00 | \$-        | \$-        |           | \$-      |
| Task 5: CFP Document                        |  |     |             | 0           | 0          | 12          | 4          | 0           | 40          | 0          | 0          |           | 0        |
| 5.1   | Document                                     | 40  | \$6,000.00  |             |            |             |            |             | 40          |            |            |           |          |
| 5.2   | Figures/Tables                               | 12  | \$1,992.00  |             |            | 12          |            |             |             |            |            |           |          |
| 5.3   | QC/QA  | 4   | \$832.00    |             |            |             | 4          |             |             |            |            |           |          |
| SubTotal                                    |  | 56  | \$8,824.00  | \$-         | \$-        | \$1,992.00  | \$832.00   | \$-         | \$6,000.00  | \$-        | \$-        |           | \$-      |
| Total Hours/Units                           |  | 420 |             | 8           | 18         | 87          | 16         | 74          | 138         | 63         | 16         | 3         | 1159     |
| Total Cost                                  |  |     |             | \$2,024.00  | \$2,988.00 | \$14,442.00 | \$3,328.00 | \$14,208.00 | \$20,700.00 | \$5,733.00 | \$3,424.00 | \$900.00  | \$939.00 |
| Direct Costs                                |  |     |             | \$214.00    |            |             |            |             |             |            |            |           |          |
| Grand Total                                 |  |     |             | \$68,900.00 |            |             |            |             |             |            |            |           |          |



## A. RESUMES



**EDUCATION**  
BS, Civil  
Engineering,  
University of  
Utah

**LICENSE/  
CERTIFICATION**  
UT PE No.  
5866999

### SHANE ELLER, PE

#### *Policy, Programs, and Coordination*

Shane is a Professional Engineer with over five years of experience at Horrocks providing traffic engineering on a variety of municipal projects. He has participated in multiple traffic impact studies throughout Utah, and multiple transportation master plans. Shane has also led the traffic modeling and engineering for several traffic analysis and transportation planning efforts, most recently for American Fork and Eagle Mountain cities' Transportation Master Plan and Impact Fee Facilities Plan updates, where he performed LOS analysis for existing and future roadway networks. Shane also performed traffic analysis intersections included in the American Fork master plan update.

Shane will proactively manage scope, schedule, and budget as well as lead weekly team meetings and facilitate resolutions to issues before they pose a risk to the budget and schedule. Shane will lead all traffic engineering tasks, including capital improvements, Level of Service (LOS) analysis, design considerations, and Impact Fee Facilities Plan analysis. Shane is available to dedicate the time necessary to be the Project Manager for this project.

#### **RELATED PROJECT EXPERIENCE:**

- American Fork Transportation Master Plan and Impact Fee Facilities Plan Update, American Fork, UT
- Springville Transportation Master Plan and Impact Fee Facilities Plan Update, Springville, UT
- Eagle Mountain Transportation Master Plan Update, Eagle Mountain, UT
- Heber City Street Master Plan, Heber City, UT
- Eagle Mountain TDM Update, Eagle Mountain, UT
- Park City School District Master Plan, Park City, UT
- West Davis Highway Program Management, Davis, UT
- American Fork General Engineering Services, American Fork, UT
- Bangerter Development Traffic Impact Study, Draper, UT

\*Project experience before joining Horrocks

## A. RESUMES



### OFFICE LOCATION

Pleasant Grove,  
Utah

### EDUCATION

MPA, Local  
Government,  
Brigham Young  
University

MS, Geography -  
Urban Planning,  
Brigham Young  
University

**LICENSE/  
CERTIFICATION**  
AICP No. 010784

**PROFESSIONAL  
AFFILIATIONS**  
American  
Planning  
Association (APA)

## ANDREW JACKSON, AICP CTP

### *Certified Transportation Planner*

Andrew recently joined Horrocks after a 27-year career at MAG, most recently serving as MAG's Executive Director where he led some of the their most important initiatives and projects, and working directly with elected officials and technical committee members. Among other key work, he oversaw and participated in funding and implementing the Utah Valley Express Bus Rapid Transit (BRT) project, preparing general plans for various communications, and providing critical information to elected officials, including state legislators. Andrew is certified by the American Institute of Certified Planners (AICP) and a Certified Transportation Planner (CTP). He has 35 years of total transportation and community planning experience, including leadership, management, and planning roles for a Metropolitan Planning Organization (MPO), city/county planning departments, and transportation commissions. In addition to being the executive director, Andrew's roles at MAG included Regional Planning Director, Deputy Executive Director, Community Development Director, and Community Planner. He also taught undergraduate and graduate-level planning and city administration classes at Brigham Young University as an adjunct professor for nearly 20 years. Andrew was chair of the Utah Commission on Aging and co-chair of United Way of Utah County Continuum of Care for 6 years.

### RELATED PROJECT EXPERIENCE:

- Elk Ridge General Plan, Elk Ridge, UT
- Subdivision Ordinance, Henefer, UT
- Midway Mobility Blueprint, Midway, UT
- Regional Transportation Plan and Transportation Improvement Program Amendment Analysis, MAG, UT
- Peri-urban Development Analysis, Rural Utah County, UT
- Regional Transportation Plans and Transportation Improvement Programs, MAG, UT
- Utah's Unified Transportation Plan, State of UT\*
- Numerous General Plan, Impact Fee Analysis, Land Development Codes, Lindon, Mt Pleasant, Manti, Kamas, Richfield, Riverton, Genola, and Salina, UT—Representative List\*

\*Project experience before joining Horrocks

## A. RESUMES



### OFFICE LOCATION

Logan, Utah

### EDUCATION

BS Civil  
Engineering  
Utah State  
University

### LICENSE/ CERTIFICATION

AICP No. 010784

### PROFESSIONAL AFFILIATIONS

UTAH PE No.  
12751464-2202

## JACOB AMES, PE

### Lead Transportation Engineer

Jacob has more than five years of experience designing municipal roadway projects including round-a-bouts, roadway widenings, and new roadways to help communities resolve infrastructure challenges. Jacob has managed projects from preliminary design through construction. He understands the importance of traffic calming measures for commuter and heavy truck vehicles, as well as active transportation modes such as pedestrians and bicycles. Jacob designs provide safe facilities that incorporate local infrastructure aesthetics to enhance the surrounding community. He has experience designing utility and drainage/irrigation lines and uses that knowledge to inform designs and meet client goals. I like the wording on this one.

### RELATED PROJECT EXPERIENCE:

- **River Heights City Transportation Masterplan, River Heights, UT** | Project Engineer | Collected existing traffic volumes and data throughout River Heights. Will project future traffic volumes and identify critical routes. Document a Roadway Capital Facilities Plan with anticipated projected project cost estimates | 2023-Ongoing
- **Nibley 1200 West Roadway Extension, Nibley, UT** | Project Engineer | Designed a roadway extension and intersection improvements, including a roundabout along the 1200 West corridor in Nibley. Included drainage, ROW document preparation, and surveying. This will be a regional north-south corridor connecting the southern communities of Cache Valley. Project has had multiple phases and includes protected 2-way bike lanes | 2023
- **Providence City Zone 1 Tank, Providence, UT** | Project Engineer | Designed a 1.5-MG tank for Providence City to augment the City's water storage. CRS helped acquire access right-of-way and easements for waterline and power infrastructure associated with the tank | 2019
- **Providence Transportation Master Plan, Providence City** | Planning Lead | Data collection included Transportation Analysis Zone (TAZ) and traffic forecasting. CRS used CCOG growth and forecasting to plan and prepare Providence City for the next ten years of growth | 2019

\*Project experience before joining Horrocks



## A. RESUMES



### OFFICE LOCATION

Pleasant Grove,  
Utah

### EDUCATION

BS, Civil  
Engineering,  
Utah Valley  
University

### PROFESSIONAL AFFILIATIONS

ASCE

## SCOTT NEWIN

### *Project Identification and Prioritization*

Scott has 10 years of experience working with the traffic department at Horrocks. He has been involved in and completed various traffic impact studies, traffic modeling projects, parking studies, and various traffic and transportation projects. Scott has coordinated various traffic data collection projects collecting annual daily traffic, peak hour turn movements, signal warrants, daily classification, speed studies, travel demand, travel times, and pedestrian studies.

### RELATED PROJECT EXPERIENCE:

- University of Utah Campus Parking and TMP, Salt Lake City, UT
- Transportation Master Plan, Spanish Fork City, UT
- Transportation Master Plan, Layton, UT
- Transportation Master Plan Update, Orem, UT
- Missionary Training Center Transportation Master Plan, Provo, UT
- Signal Timing Project, Rexburg, ID
- I-80/I-215 East Interchange Study, Salt Lake County, UT
- 7200 West Traffic and Bicycle Study, Salt Lake County, UT
- Silver Creek Traffic Impact Study, UT
- Copper Rim Traffic Impact Study, West Jordan, UT
- Anthem Traffic Impact Study, Herriman, UT
- Automall Drive Traffic Impact Study, American Fork, UT
- Hotel Traffic Impact Study, Page, AZ
- Parkway Boulevard Traffic Impact Study, West Valley City, UT
- Juniper Sands Traffic Impact Study, Rexburg, ID
- Medical Drive Intersection Study, Salt Lake City, UT
- Newpark Development Parking Plan, Park City, UT
- UVU Campus Pedestrian Bridge, Orem, UT

\*Project experience before joining Horrocks

## A. RESUMES



### OFFICE LOCATION

Pleasant Grove,  
Utah

### EDUCATION

BA, Geography

## ZACH STARKEY

### GIS Technician

Zach has 12 years of experience as a GIS technician, specialist, analyst, and Sr. analyst. His expertise includes cartography, data analysis, data management, and data automation. Zach's software experience includes ArcGIS, Microsoft Suite, MicroStation, Trimble Pathfinder, GPS, Sql developer, and Python. He also has extensive experience using ESRI field collection applications such as ArcGIS Collector, Survey 123, and Field Maps.

### RELATED PROJECT EXPERIENCE:

- **Fiber Optic Expansion - Wasatch Front, Multiple, UT** | GIS Lead  
| Zach assisted in converting the statewide fiber network from Microstation to an AGOL online map. He completed weekly updates to show current status of entire network. Coordinated with team to manage network.
- **I-80 Storm Drainage Condition Assessment and CIP, Multiple, UT** | Sr. GIS Analyst | Zach developed custom database schema and implementation into ArcGIS Collector and Survey 123 for field data collection. Coordinated field data collection and data cleanup. Using AGOL, created web mapping applications including; web app builder and operational dashboard.
- **West Davis Highway Program Management, Multiple, UT** | GIS Lead  
| Zach assisted in CAD to GIS conversion and publishing data to AGOL. Coordinated with Right of Way group to create an editable system to perform ROW acquisition tracking.
- **UDOT ITS Fiber Support 22-23 Statewide, UT** | GIS Lead | Zach leads the GIS effort in maintaining a public facing Web App Builder application containing all Fiber layers for the UDOT system throughout the State of Utah.
- **Utah Broadband Center Digital Connectivity Plan** | GIS Manager | Zach is assisting in the data analysis and providing GIS expertise to support the broadband mapping and economic data required within the project.

\*Project experience before joining Horrocks

Proposal for:

# Hyrum City

## Transportation Master Plan & Transportation Capital Facilities Plan

April 24, 2025



### PRIMARY CONTACT INFORMATION:

**Vijay Kornala, PE**  
Project Manager

**J-U-B ENGINEERS, Inc.**  
1047 S 100 W, Suite 180  
Logan, UT 84321

p (801) 886-9052  
e vkornala@jub.com

**Paul Willardson, PE**  
Client Manager

**J-U-B ENGINEERS, Inc.**  
1047 S 100 W, Suite 180  
Logan, UT 84321

p (435) 713-9514  
e pwillardson@jub.com



**THE LANGDON GROUP**



**GATEWAY MAPPING INC.**

J-U-B FAMILY OF COMPANIES





J-U-B FAMILY OF COMPANIES

April 24, 2025

Hyrum City  
Attn: Tony Ekins, City Planner  
60 West Main Street  
Hyrum, UT 84319

## RE: Request for Proposal - Transportation Master Plan & Transportation Capital Facilities Plan

Dear Tony and Selection Committee,

**J-U-B ENGINEERS, Inc. (J-U-B)** is pleased to submit this proposal to partner with Hyrum City in developing a visionary and actionable Transportation Master Plan (TMP) and Transportation Capital Facilities Plan (CFP). Our relationship with Hyrum spans over the last decade in both assisting with your stormwater management as well as GIS work. Also, we are just beginning your 2025 General Plan, which ties directly to the TMP. We deeply value working alongside your dedicated staff and passionate residents. We are invested in the city's success and are proud to have played a role in securing the recent UDOT Technical Planning Assistance funding (TPA) of \$90,000 that is helping to support the development of this plan.

We understand the city's need for a data-driven, multi-modal plan that tackles key mobility challenges. With our strong partnership and local insight, we're ready to deliver a plan that supports smart growth and improves quality of life in Hyrum. Our team is fully prepared to address the specific components outlined in the RFP.

Our team is committed to developing a TMP that:

- **Provides a Robust Technical Foundation:** We will leverage the Cache Metropolitan Planning Organization (CMPO) Traffic Demand Model and our knowledge of Hyrum to develop accurate travel forecasts, maps, and traffic impact guidelines. Our team has proven experience with this model through the Smithfield TMP and Logan Main Street Corridor Plan.
- **Prioritizes Safety and Accessibility:** We will update roadway standards, incorporate traffic calming measures, and develop complete street guidelines that prioritize the safety and accessibility of all transportation users, including pedestrians, cyclists, and transit riders.
- **Aligns with Regional and Local Goals:** Our plans will align directly with the City's General Plan to ensure a cohesive and comprehensive approach to transportation planning.
- **Optimizes Infrastructure Investments:** We will conduct a detailed assessment of existing infrastructure, evaluate access management and spacing needs, and develop a prioritized Capital Facilities Plan (CFP) that guides efficient and effective transportation investments.
- **Enhances Community Engagement:** We will implement a robust public engagement strategy that includes open houses, social media outreach, and targeted stakeholder engagement to ensure that the TMP reflects the diverse needs and priorities of the community.
- **Fosters Collaboration:** We will actively collaborate with Hyrum City, UDOT, CMPO, Wellsville, Paradise, Nibley City, and other key stakeholders throughout the planning process to leverage existing data, share information, and build consensus around transportation solutions.
- **Addresses Unique Challenges:** Our team is well-equipped to address the specific challenges identified in the RFP, including physical barriers, rapid growth, and the need for a balanced transportation system that serves users of all modes.

THE  
LANGDON  
GROUPGATEWAY  
MAPPING  
INC.

J-U-B FAMILY OF COMPANIES

J-U-B's extensive experience in transportation planning, coupled with our in-house expertise in land-use planning, public involvement, GIS mapping, and traffic engineering, uniquely positions us to deliver a comprehensive and actionable TMP and CFP that reflects the unique character of Hyrum City and sets the stage for a thriving future.

We are genuinely excited about the prospect of continuing our partnership with Hyrum City on this transformative project. We look forward to the opportunity to discuss our proposal in greater detail and collaborate with you to shape the future of transportation in Hyrum.

Sincerely,

**J-U-B ENGINEERS, Inc.**

**Vijay Kornala, PE**

*Project Manager*  
p (801) 886-9052  
e vkornala@jub.com

**Paul Willardson, PE**

*Client Manager*  
p (435) 713-9514  
e pwillardson@jub.com

## J-U-B by the Numbers

**70+**

Years in business  
Founded in 1954



**540**

Employees

**23**

Offices in 7 states

### Transportation Planning

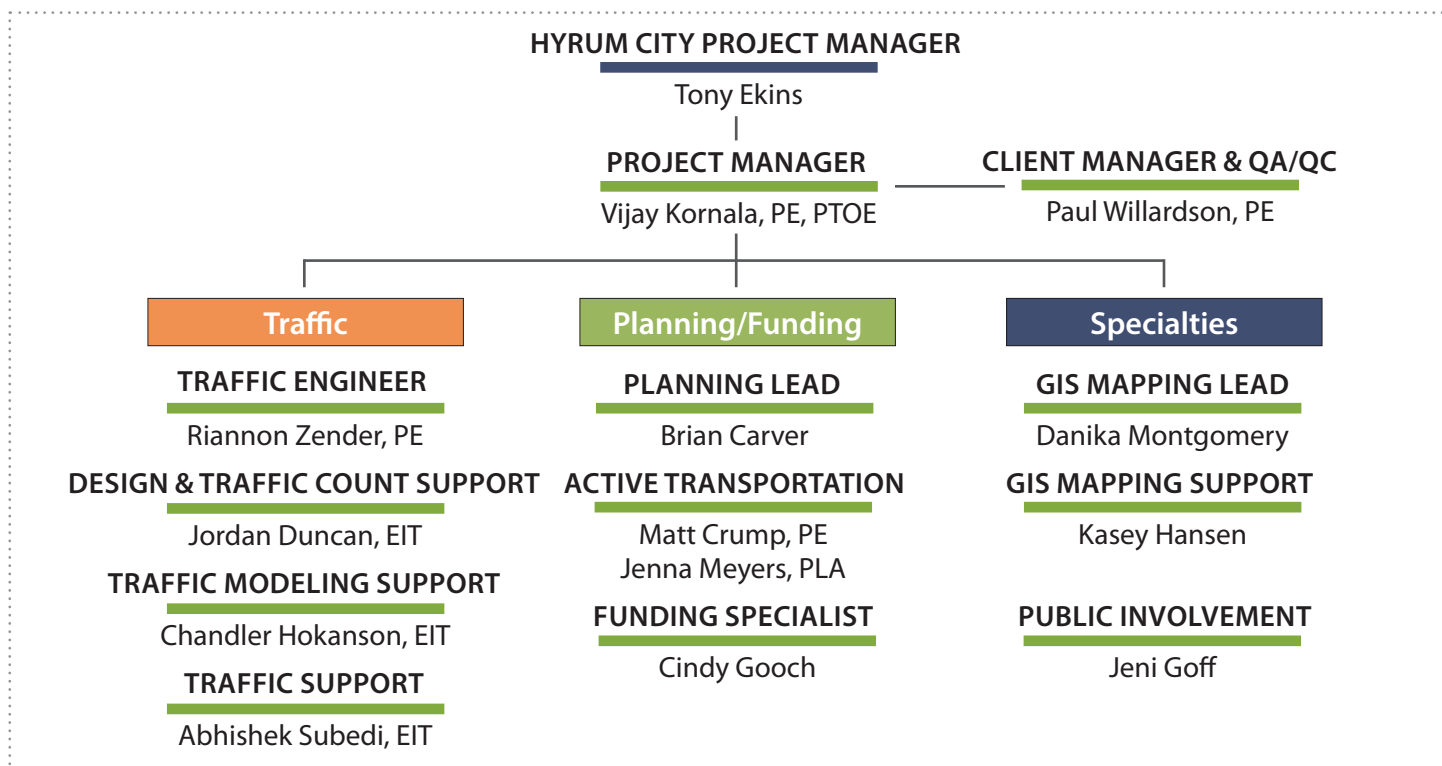
We are highly motivated to produce a better quality of life for travelers of all ages and abilities through innovation. Our transportation solutions enhance roadway safety and improve traffic mobility. We are client focused—building relationships first, then projects. Our teams include transportation planners, traffic engineers, roadway and lighting design engineers, and traffic analysis experts who provide accurate and reliable work products. Our vast range of services include:

- » Transportation Master Plans
- » Traffic Studies
- » Traffic Impact Statements
- » Alternatives Analysis
- » Modeling & Traffic Simulations
- » Freight Planning
- » Bike & Pedestrian Planning
- » Complete Streets
- » Traffic Simulation
- » Corridor Studies
- » Signal & Roundabout Analysis
- » Transit Analysis
- » Transportation & Land Use Planning
- » Illumination Design
- » Electrical Engineering
- » Transportation Sub-Area Plans

# Company Overview and Team Member Qualifications

## Team Organizational Chart

The organizational chart below outlines our leadership structure for this project and our interface with the city's project manager and staff. It also highlights each team member's key services. J-U-B is committed to the proposed staff and their availability for the project. Full resumes are provided in the Appendix, containing detailed project descriptions and qualifications for each key staff member.



### PROJECT MANAGER

Vijay Kornala, PE, PTOE

*MS, Civil Engineering, Kansas State University*

*Years of Experience: 21*

Vijay is an excellent choice for the Project Manager role, especially for transportation master planning projects. His extensive experience in this field demonstrates his capability and dedication. Over the years, Vijay has played a key role in completing numerous transportation planning and design projects, each benefiting from his strategic vision and meticulous planning.

Vijay's experience in transportation master planning and project management gives him a deep understanding of what makes a good transportation plan. He knows how to meet community needs, keep the project on schedule, communicate clearly and consistently, and manage the budget.

**Schedule Controls.** As a Project Manager, Vijay excels at keeping project schedules on track, which is essential for timely project delivery. He uses a systematic approach to scheduling, ensuring that every project phase is carefully planned and executed. His attention to detail and proactive management style allow him to anticipate delays and quickly implement corrective measures.

**Communication.** Vijay understands the importance of clear and effective communication in project management. He fosters an environment of open dialogue, ensuring all stakeholders are informed and engaged throughout the project lifecycle. His ability to convey complex ideas simply helps build consensus and facilitates smooth collaboration among team members, contractors, and clients.

**Cost Controls.** Budgets and cost control are crucial for successful project management, and Vijay is dedicated to ensuring financial prudence. He starts by understanding budget constraints from the project's inception and developing comprehensive budgets. Vijay's familiarity with the transportation planning process allows him to create accurate budget estimates, which are refined at various stages to accommodate any necessary adjustments.

## Individual Qualifications



### CLIENT MANAGER & QA/QC

Paul Willardson, PE

*BS, Civil Engineering, Utah State University  
Years of Experience: 18*

Paul, a long-time resident of Hyrum City, has been with J-U-B since 2007. With over 18 years of engineering experience, he has worked on transportation, water, wastewater, and structural projects. Renowned for his communication skills, Paul effectively engages with clients, stakeholders, and team members. He sets and achieves project goals promptly, ensuring client needs are met.

As Hyrum's client manager, Paul's local knowledge and strong connections make him an invaluable asset. His understanding of community needs and commitment to quality ensure efficient, high-standard project delivery. Paul's dedication to Hyrum's growth makes him an ideal advocate for the city's transportation master plan.



### TRAFFIC ENGINEER

Riannon Zender, PE

*MS & BS, Civil Engineering, Idaho State University  
Years of Experience: 10*

Riannon holds a master's degree in Civil Engineering and has spent the past 10 years specializing in traffic and transportation engineering. As the lead traffic engineer in J-U-B's Coeur d'Alene office, she supports traffic modeling, analysis, and design company-wide. Her experience spans urban and rural roadway design, illumination, signals, roundabouts, striping, signing, and multi-modal corridors. She has played key roles in traffic studies, transportation plans, and solid waste projects, always bringing a passion for improving traffic systems and public infrastructure.

Known for her collaboration, organization, and drive, Riannon brings technical expertise and a focus on sustainability. Her work to improve traffic flow and safety makes her a strong asset to any project.



### TRAFFIC MODELING SUPPORT

Chandler Hokanson, EIT

*BS, Civil Engineering, Utah State University  
Years of Experience: 3*

Chandler is an engineer-in-training graduate of Utah State University with a degree in civil engineering in 2022. While in school, Chandler focused his elective courses on transportation-related classes such as traffic engineering, geometric design, and transportation safety and data analysis. Since graduation, he has joined the J-U-B team, assisting with many projects in the traffic group. Chandler is bright and creative, takes great pride in producing quality work, and has quickly become a key member of our traffic team.



### PLANNING LEAD/FUNDING

Brian Carver, AICP

*BS, Landscape Architecture, Utah State University  
Years of Experience: 24*

Brian, a lead planner in J-U-B's Logan office and long-time Hyrum resident, brings deep local insight to the Hyrum General Plan. Formerly Director of Community & Economic Development for the Bear River Association of Governments, he's led and updated regional and local plans across northern Utah. Brian has secured funding through state and federal programs, managed emergency aid, and worked on transportation master plans.

Brian's comprehensive understanding of Hyrum's needs, combined with his extensive planning and funding experience and strong local connections, makes him an ideal candidate to support the transportation master plan. His leadership ensures that the plan will be both effective and responsive to the community's needs.



### ACTIVE TRANSPORTATION LEAD

Matt Crump, PE

*MS & BS, Transportation Eng., Utah State University  
Years of Experience: 5*

Matthew's expertise as an Assistant Engineer, combined with his proficiency in AutoCAD, ArcGIS, and water modeling software, makes him a valuable asset in the design process. His close collaboration with clients ensures their needs and ideas are integrated at every stage. With significant experience in developing timely and accurate bid packages for municipal projects, Matthew's work spans transportation, active transportation, water, storm drain, and sewer infrastructure. His fresh perspective on transportation infrastructure brings innovative, sustainable, and cost-efficient solutions to the table, enhancing project outcomes and client satisfaction.



### TRAILS LEAD

Jenna Meyers, PLA

*BS, Landscape Architecture, Utah State University  
Years of Experience: 10*

Jenna is a landscape architect with eight years of experience designing commercial developments, streetscapes, trails, parks, and recreation projects of all sizes. She's especially passionate about municipal work and enjoys collaborating with diverse stakeholders to find balanced, creative solutions.

Her strength lies in turning site potential into practical, engaging spaces that reflect community needs. Jenna's collaborative approach and commitment to thoughtful design consistently deliver results that enhance both function and enjoyment.





### DESIGN & TRAFFIC COUNT SUPPORT

Jordan Duncan, EIT

*BS, Civil Engineering, Utah State University  
Years of Experience: 4*

Jordan is currently an EIT with four years of experience in the civil engineering field. In that time, he has led the design of traffic signals, roadway rehabilitation projects, and trails. He has also assisted in several right-of-way and utility projects. In addition to design, Jordan also uses OpenRoads Designer to develop construction drawings and assists in determining construction cost and quantity estimates.



### TRAFFIC SUPPORT

Abhishek Subedi, EIT

*BS, Civil Engineering, University of Utah  
Years of Experience: 1*

Abhishek is an innovative Transportation Engineer with experience in roadway design, traffic analysis, and project management. Adept at applying cutting-edge technologies, including AI, machine learning, and computer vision to enhance transportation systems and safety, Abhishek has experience in delivering large-scale infrastructure projects by leveraging strong technical skills in AutoCAD, Civil 3D, and traffic modeling software such as TransCAD. They are collaborative and adaptable, with a passion for solving complex technical challenges.



### GIS MAPPING LEAD

Danika Montgomery

*BS, Geographic Information Systems, Brigham Young University; Years of Experience: 9*

With over nine years of practical GIS experience, Danika excels in GIS project work, training, computer programming, hardware and software installation, and on-site GIS support for both public and private sector clients. Her expertise includes data creation, conversion, and management; map design and production; GIS analysis; GIS development; aerial photo interpretation; and GPS setup and workflow integration. She is an effective and contributing team member, proficient in Esri software products and various other GIS tools.



### GIS MAPPING SUPPORT

Kasey Hansen, GISP

*MS, Cartography/GIS, Brigham Young University  
Years of Experience: 25*

Kasey has 25 years of experience with Gateway Mapping, is a certified GIS Professional (GISP), and is Gateway Mapping's General Manager. Kasey's responsibilities include GIS project work, training, computer programming, hardware and software installation, and onsite GIS support for public and private sector Geographic Information Systems clients. Kasey has experience in GIS analysis, GIS development, thematic map design, analytical cartography, aerial photo interpretation, computer programming, and GPS. He specializes in providing customized GIS solutions to municipalities for use in analysis, decision-making and master planning. Kasey has significant experience with transportation GIS.



### PUBLIC INVOLVEMENT LEAD

Jeni Goff

*BS, Communication, Public Relations & Advertising, Weber State; Years of Experience: 5*

Jeni Goff's diverse background in Public Involvement (PI), Right-of-Way, and Visual Communication positions her as an exceptional problem solver and communicator. With a skill set honed through her involvement in, marketing, PI campaigns, and Right-of-Way negotiations gives her a unique ability to convey messages clearly and effectively. Her work with cities and local governments in public involvement, facilitation, and conflict management demonstrates her expertise in navigating complex situations and building consensus among diverse stakeholders. One of Jeni's greatest strengths is her ability to make connections and build relationships with people from different backgrounds. Her desire to learn from and engage with those around her allows her to foster long-lasting relationships with clients, colleagues, and stakeholders.



### FUNDING SUPPORT

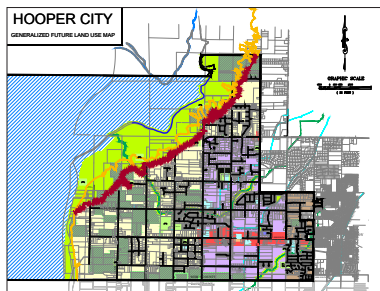
Cindy Gooch

*MS, Organizational Mgmt., University of Phoenix  
Years of Experience: 24*

Cindy is innovative in strategizing, acquiring, and managing a variety of funding opportunities for communities throughout the Western United States. She has extensive experience with federal grant programs. On the State level, she has administered grants and loans acquired through the Community Impact Board (CIB), Community Development Block Grants (CDBG), Utah Department of Agriculture and Food Water Optimization Grant (UDAF), Utah Board of Water Resources (DWRe), Utah Division of Water Quality (DWQ), and the Utah Drinking Water (DDW) grant and loan funds. Cindy is a renowned Grant Writer. Cindy and her team have been instrumental in acquiring more than \$1 billion in grant and loan funds for infrastructure projects to provide for transportation needs, improve water delivery systems, master planning, parks, and trails.



# Firm & Staff Qualifications/Experience



## Client Reference:

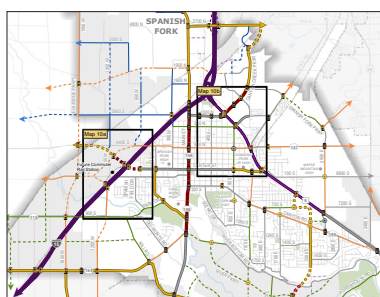
Jared Hancock, Public Works Director  
Hooper City | (801) 732-1064  
hoopercity@gmail.com

**Similar Staff:** Vijay Kornala, Chandler  
Hokanson, Noah Morley, Danika  
Montgomery

## Transportation Master Plan & Travel Demand Model Hooper, UT | 2022

The Hooper City TMP analyzed land use and transportation systems. J-U-B collected data at five intersections throughout the city for intersection capacity analysis. J-U-B calibrated the WFRC Travel Demand Model to better match existing traffic volumes within the city and added several neighborhood developments to the socio-economic data. J-U-B used the WFRC model to determine future roadway capacities and network connections. J-U-B developed traffic calming measures, traffic impact study requirements and a CIP list for the city. Public facilitation and informational meetings produced a 20-year transportation plan, where short and long-term upgrades were prioritized. Our GIS specialists collected and examined data to assess operational status and update the inventory of transportation-related public facilities. The new data was incorporated into the city's GIS. We also studied city road design and construction standards and suggested changes.

[Hooper City General Plan](#)



## Client Reference:

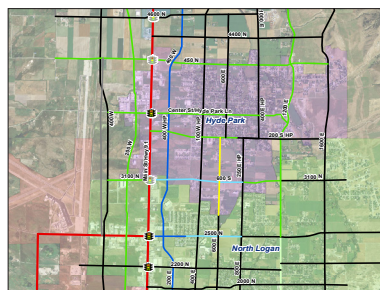
Michael Clark, Assistant City Engineer

**Similar Staff:** Vijay Kornala,  
Danika Montgomery

## Transportation Master Plan | Spanish Fork, UT | 2020

The J-U-B team used an early release copy of the Mountainland Association of Government's (MAG) Regional Transportation Plan (RTP) and collected additional traffic data to develop the existing year and 2050 travel demand models. J-U-B worked with city staff to identify existing and future demands on the city's transportation system and then determined the necessary capacity required for future transportation facilities. After identifying the demands, capacity and future facilities our team developed recommendations to the city and prepared a GIS 2050 Transportation Plan as the deliverable.

[Spanish Fork City Transportation Master Plan](#)



## Client Reference:

Clay Bodily, City Engineer  
Smithfield City | (435) 792-7995  
cbodily@smithfieldcity.org

**Similar Staff:** Vijay Kornala, Chandler  
Hokanson, Danika Montgomery, Brian  
Carver, Quinn Dance

## Transportation Master Plan | Smithfield, UT | 2016 and 2024

J-U-B has twice been selected by Smithfield City to develop and update General Utility Master Plans with an emphasis on land use, transportation (including the identification of future collector roads), trails, water, and natural resources.

J-U-B identified the overall vision of the community through stakeholder and public input and applied this to the components of the plans. We updated population growth projections, completed water and transportation modeling for projected growth, and provided recommendations to the subdivision process and zoning ordinances to appropriately address growth in line with the established vision. Smithfield received a cohesive set of planning documents used to adapt ordinances, update impact fees, and manage growth.

[Smithfield City General Plan](#)

*2024 Transportation Master Plan has not been uploaded to the city website. Expected June 2025.*

## Select Additional Experience

| PROJECT NAME   | YEAR    | J-U-B | GMI | TLG |
|--|---------|-------|-----|-----|
| Filer Transportation Master Plan, ID                   | Ongoing | ✓     | ✓   | ✓   |
| Post Falls Transportation Master Plan, ID              | Ongoing | ✓     | ✓   | ✓   |
| Richmond Transportation Master Plan, UT                | Ongoing | ✓     | ✓   | ✓   |
| Woods Cross Transportation Master Plan, UT             | Ongoing | ✓     | ✓   | ✓   |
| Orofino Transportation Master Plan, ID                 | 2025    | ✓     | ✓   | ✓   |
| Clinton Transportation Master Plan, UT                 | 2024    | ✓     | ✓   | ✓   |
| Smithfield Transportation Master Plan Update, UT       | 2024    | ✓     | ✓   | ✓   |
| Jerome Transportation Master Plan                      | 2023    | ✓     | ✓   | ✓   |
| Worley Highway District Transportation Master Plan, ID | 2023    | ✓     | ✓   | ✓   |
| Clinton Transportation Master Plan, UT                 | 2021    | ✓     | ✓   | ✓   |
| Hooper Transportation Master Plan, UT                  | 2021    | ✓     | ✓   |     |
| Spanish Fork Transportation Master Plan, UT            | 2020    | ✓     | ✓   |     |
| Bonnars Ferry Transportation Master Plan, ID           | 2019    | ✓     | ✓   |     |
| Clinton Transportation Master Plan, UT                 | 2018    | ✓     | ✓   | ✓   |
| Millcreek Transportation Master Plan, UT               | 2018    | ✓     | ✓   | ✓   |
| Smithfield Transportation Master Plan, UT              | 2017    | ✓     | ✓   | ✓   |
| South Utah County Active Transportation Plan, UT       | 2016    | ✓     | ✓   | ✓   |
| Lakes Highway District, UT                             | 2015    | ✓     | ✓   | ✓   |
| Herriman Transportation Master Plan, UT                | 2013    | ✓     | ✓   | ✓   |
| Hazelton Transportation Master Plan                    | 2012    | ✓     |     |     |
| Woods Cross Transportation Master Plan                 | 2012    | ✓     | ✓   |     |
| Pueblo Downtown Bicycle and Pedestrian Master Plan     | 2011    | ✓     |     |     |
| Glenns Ferry Transportation Master Plan                | 2010    | ✓     | ✓   |     |
| Perry Transportation Master Plan                       | 2009    | ✓     | ✓   | ✓   |
| Santaquin Transportation Master Plan                   | 2008    | ✓     | ✓   |     |
| Clinton Transportation Master Plan, UT                 | 2006    | ✓     | ✓   | ✓   |
| Hooper Transportation Master Plan, UT                  | 2006    | ✓     | ✓   | ✓   |

# Approach and Methodology

J-U-B is dedicated to achieving real results for Hyrum City. Leading the update of the General Plan, our team understands Hyrum City's long-term goals. We have reviewed the request for proposal (RFP) and are creating a plan that meets the city's needs and goals. We will work with city staff to develop a detailed TMP that covers all types of transportation, including motorized and active transportation. Along with this, we will create a CFP to help the city make informed decisions and achieve its transportation goals. Below is our proposed plan and method to achieve these goals.

## Task 1: Project Management, Public Involvement, Administration and Meetings

### City Coordination

This task includes preparing planning updates for Hyrum City Planner, monthly invoice preparation, and other project administrative tasks. Vijay Kornala, J-U-B's Project Manager, will provide updates through bi-weekly emails and monthly in-person meetings. Additionally, Paul Willardson, as Client Manager, will give regular in-person updates to Tony Ekins and City Engineer, Matt Holmes, while working on other projects with the city. These updates will show the status of completed and ongoing tasks so Hyrum City knows the project's progress regularly.

We will hold three important meetings over eight months with city staff which will include staff from Public Works and other key groups (like UDOT, nearby cities, Cache County, and others.) These meetings will help guide the TMP to achieve the following goals:

- **Meeting One:** Kick-off to refine scope, budget, and schedule and review the data collection plan.
- **Meeting Two:** Mid-project Status Meeting/Steering Committee Meeting.
- **Meeting Three:** Review of draft CFP/TMP projects.

Additionally, we will hold four in-person status update meetings with city staff over eight months, timed with task completions and when city input is needed.

### Neighboring Jurisdiction Coordination

We will gather and combine the TMPs and Active Transportation Plans (ATPs) from Nibley, Wellsville, Paradise, and Cache County. We will check how well the roads, trails, sidewalks, and future connections link together, looking at opportunities and challenges for a smooth transportation network. This benefits the city by showing the connections in the TMP maps to easily visualize the integrated future networks.

### Public Open House, Planning Commission and City Council Meeting

The Langdon Group (TLG) staff will work with Hyrum City staff and the project team to present the draft TMP findings at an Open House. TLG will handle logistics,

marketing, and guide the meeting format to inform the public about the TMP process, purpose, and findings. They will develop a 3P visual for public comments on city network issues and proposed projects. 3P Visual is a GIS-based web application designed to gather public input on projects through interactive maps. It allows users to submit feedback that can be analyzed for informed decision-making and planning.

TLG will combine online and handwritten comments from the Open House into a summary for the TMP appendix. The Open House is expected in September/October 2025.

- The TMP and CFP will be provided in an electronic format.
- We will work in an ESRI ArcGIS-compatible format that can be included in the Hyrum City and Cache County GIS database.

## Task 2: Existing Conditions Analysis

### Review Existing Plans

We will obtain and review all available city documents including the ongoing General Plan update and the existing TMP and CFP.

In coordination with the team working on the General Plan, special attention will be given to undeveloped areas and the potential for changes in land use type and density that might contribute to increased traffic such as new growth along the 800 East corridor and intensified uses along Main Street.

We will review the current 4400 South study documents and incorporate applicable traffic information that has been developed for it.

### Data Collection/Existing Demographics and Land Use Projections/Existing Conditions Roadway and Intersection LOS

We will create a Data Collection Plan to identify and discuss data needs at the kick-off meeting. We will collect data from sources like UDOT, ATSPM, city counts, land use, and CMPO socio-economic data. This information will be reviewed to understand operational conditions and update the inventory of transportation facilities. We will compare CMPO socio-economic information to the city's land-use map updates and fix any inconsistencies. We will conduct up to five intersection turning movement counts and five 24-hour counts in new areas. We will download five years of crash data from UDOT Numetric and gather traffic impact studies for new developments. Other tasks include:

- Identify anticipated residential or commercial developments and growth projections.
- Review city's adopted land-use and zoning maps and compare that data to CMPO Traffic Analysis Zones (TAZs).

- Develop a baseline scenario that represents existing development patterns. The update of socio-economic data (households, employment, and population) will be completed in collaboration with Hyrum City.
- Generate GIS maps to illustrate the baseline.
- Develop a travel demand model for Hyrum City that reflects existing and future land use and a transportation network. The model will be based upon the CMPO 2050 Travel Demand Model, but updated to reflect project specific conditions within Hyrum City for year 2055 using the trends from the CMPO travel demand model data.
- Prepare existing conditions LOS for study roadways and intersections and prepare maps depicting existing conditions, intersection control, and existing system deficiencies along with recommendations. Intersection control improvements (roundabouts, signals, stop sign enhancements, etc) will be identified including safety related improvements.
- Review the city road design and construction standards, then recommend updates as necessary.
- Develop a multi-modal transportation network throughout the city that provides local and regional connectivity. Plan for consistency of the roadway configuration on roadways linking Hyrum City to adjacent cities.
- Collaborate with CMPO to accommodate identified multi-modal corridors and city gateway accesses in the future Regional Transportation Plan.
- Update the Trails Plan map to reflect city and stakeholder priorities, current conditions, and adopted General Plan recommendations.

### **Alternative (Active) Transportation Modes**

The active transportation element will evaluate existing and future active transportation needs in Hyrum City. The ATP element of the TMP will address the items outlined in the RFP.

- **Coordination:** We will include UDOT, Cache County, and nearby cities to develop an ATP with seamless connections to adjacent communities, fitting within the Utah Statewide Trails Plan and Vision.
- **Multi-modal Evaluation:** We will evaluate pedestrian and bicyclist locations using existing facilities and recommend future facilities, mapping them in GIS to integrate with city resources. Recommendations from the Hyrum City Recreation and Open Space Master Plan will ensure integration with auto and transit facilities and connectivity to new developments.
- **Public Engagement:** Public feedback is crucial for determining connectivity, gaps, and usage of AT facilities. We will gather feedback through the public open house and 3P Visual.
- **AT Enhancement:** Develop policies, procedures, and standards to design and enhance AT within the city.

### **Task 4: Transportation Plan Guidelines**

- **Multi-modal Transportation:** Prepare new or revised street cross sections for multi-modal transportation. Develop cross sections based on Complete Street principles to maintain traffic flow. Update roadway standards, functional classifications, and traffic calming measures.
- **Safety:** Collect Numetric 5-year crash data and analyze to identify hotspots. Review driveway design and spacing standards and develop safety recommendations for pedestrian crossings.
- **Gap Analysis:** Gaps in the bicycle and pedestrian network will be evaluated along with Safe Routes to School.
- **Traffic Analysis:** Develop Traffic Calming Guidelines with a toolbox of traffic calming measures and criteria for implementation.
- **Traffic Impacts:** Develop Traffic Impact Study (TIS) guidelines and thresholds for needing a TIS.
- **Access Management Plan:** Develop Access Management Plan for major corridors, with maps.

### **Existing Alternative Transportation Modes**

Existing active transportation facilities will be inventoried and documented in a map. We will review the Cache County Trail & Active Transportation Master Plan and the CVTD First and Last Mile Study.

### **Task 3: Future Conditions Roadway Capacity and Operations Analysis**

The current roadway cross sections will be analyzed to identify the necessary capacity to provide mobility for existing and long-term growth. A map will be generated to show the volume to capacity ratios.

The following priorities will be considered and incorporated in the TMP:

- Conduct a workshop with city and stakeholders to develop clear goals and objectives.
- Determine capacity of existing and future 2055 roadways. No-Build, 2040, and 2055 conditions will be evaluated to identify future deficiencies.
- Evaluate existing and future 2040, and 2055 Level of Service (LOS) on arterial and collector streets by segment.
- Incorporate 4400 South Corridor Study recommendations into the travel demand modeling.
- Re-evaluate the same five key intersections (AM/PM) using Synchro 12 in future conditions to identify 2040 and 2055 intersections improvements and LOS. Intersection analyses will be completed for key intersections identified by the city. Future locations for traffic signals and other intersection types will be identified and included in TMP along with short-, mid-, and long-term phasing.



## Task 5: Capital Facilities Plan

### ***Determination of Future Projects to Accommodate Growth***

We will identify and illustrate the existing and future roadway classifications. Based on future land uses and traffic from new developments, a phased CFP will address Hyrum City's mobility and access needs, ensuring the transportation network meets an acceptable level of service (LOS D) or as determined by the city.

### ***Future Transportation Needs, Costs, & Phasing***

The CFP will evaluate the city transportation network and propose phased future project needs. It will identify estimated project costs and funding opportunities for corridor and spot improvements. Projects will be phased into short range (present-2035), medium range (2035-2045), and long range (2045-2055). Costs will be in current dollars. Safety projects will be identified, and specific studies recommended. These projects will be presented at the Open House for public feedback.

### ***Funding and Implementation Strategies***

J-U-B knows securing funding is crucial for the TMP and ATP. We will work with Hyrum City to find and pursue diverse funding sources.

Our team will:

- **Evaluate and Prioritize the CFP:** We will review the city's CFP and, with city staff and stakeholders, prioritize projects based on impact, feasibility, and alignment with the TMP and ATP vision.

- **Identify and Pursue Funding Opportunities:** we have a strong record of securing grant funding for transportation projects. We will use our knowledge of federal, state, and local funding programs to find the best opportunities for Hyrum City. We have secured over \$300,000 for Hyrum City and over \$1.16 billion for various clients in the past 20 years.
- **Develop a Strategic Funding Plan:** We will create a strategic funding plan, included in the final CFP, outlining how to secure resources for prioritized projects and achieve the city's transportation goals.

## Task 6: Deliver Final Report

J-U-B will work closely with Hyrum City staff to ensure the TMP aligns with the city's vision and the new General Plan. We will provide clear technical writing to explain the plan's findings, recommendations, and strategies. We will also develop detailed cost estimates for roadway improvements in the CFP, ensuring financial feasibility. Our expertise in grant funding and project implementation will help secure necessary funds and bring the city's transportation vision to life.

### ***Quality Management***

Paul Willardson, PE, is assigned to manage quality assurance/quality control (QA/QC) for this project. He will ensure QC reviews are performed by core experts. Each deliverable will undergo internal QA/QC review by task leads, Vijay Kornala, and finally Paul. Review comments and actions will be logged, and deliverables adjusted accordingly before submission to the city. The review log will be available for city staff. Combining technical expertise with understanding of the city's needs, we aim to develop a strong funding strategy for the CFP and ATP for Hyrum City.

# Schedule

Our approach and schedule centers around your priorities and meeting your goals for this project. Benefiting the schedule will be J-U-B's extensive experience in transportation planning coupled with deep understanding of Hyrum.

| PHASE AND TASK |  | 2025 |      |      |     |      |     |     |     |
|----------------|--|------|------|------|-----|------|-----|-----|-----|
|                |  | May  | June | July | Aug | Sept | Oct | Nov | Dec |
| 1              | Project Initiation and Data Collection |      |      |      |     |      |     |     |     |
| 2              | Assessment and Analysis                |      |      |      |     |      |     |     |     |
| 3              | Plan Refinement and Finalization       |      |      |      |     |      |     |     |     |
| 4              | Project Closeout                       |      |      |      |     |      |     |     |     |

| 1  | 2  | 3  | 4  |  |
|--|--|--|--|--|
| <p><b>May:</b></p> <ul style="list-style-type: none"><li>■ Project kick-off meeting with city staff</li><li>■ Establish project team and communication protocols</li><li>■ Review existing plans, studies, and data</li><li>■ Initiate public engagement process (surveys, online forums)</li><li>■ Collect and analyze data from UDOT, WFRC, and other sources</li><li>■ Conduct field visits and site assessments</li><li>■ Refine public engagement strategies</li></ul> <p><b>June:</b></p> <ul style="list-style-type: none"><li>■ Complete initial data analysis</li><li>■ Identify key transportation issues and opportunities</li><li>■ Develop preliminary project goals and objectives</li></ul> | <ul style="list-style-type: none"><li>■ Conduct detailed traffic analysis and modeling</li><li>■ Assess existing transportation infrastructure conditions</li><li>■ Identify infrastructure deficiencies and safety concerns</li></ul> <p><b>July:</b></p> <ul style="list-style-type: none"><li>■ Assess potential environmental and social impacts</li><li>■ Conduct public workshops and open houses</li><li>■ Gather feedback on preliminary findings</li><li>■ Analyze public input and incorporate into plan development</li><li>■ Refine project goals and objectives based on findings</li><li>■ Develop preliminary transportation alternatives</li></ul> | <p><b>August:</b></p> <ul style="list-style-type: none"><li>■ Evaluate transportation alternatives</li><li>■ Assess the feasibility and cost- effectiveness of each alternative</li><li>■ Identify preferred alternatives for further analysis</li><li>■ Develop detailed recommendations for each transportation mode</li><li>■ Identify potential funding sources for recommended projects</li><li>■ Prepare draft Transportation Master Plan and Active Transportation Plan</li></ul> | <p><b>September:</b></p> <ul style="list-style-type: none"><li>■ Present draft plans to city staff and stakeholders</li><li>■ Gather feedback and incorporate into final plans</li><li>■ Refine implementation strategies and funding recommendations</li><li>■ Conduct final public workshops and open houses</li><li>■ Present final plans to City Council for adoption</li><li>■ Prepare final planning reports</li></ul> <p><b>October:</b></p> <ul style="list-style-type: none"><li>■ Complete final planning reports and supporting documentation</li><li>■ Deliver final plans to Hyrum City</li></ul> | <ul style="list-style-type: none"><li>■ Evaluate multi- modal transportation options</li><li>■ Develop transportation demand forecasts</li><li>■ Analyze regional transportation trends and impacts</li><li>■ Conduct post- project evaluation and debriefing</li><li>■ Prepare final project report and deliverables</li></ul> <p><b>November:</b></p> <ul style="list-style-type: none"><li>■ Deliver final project report to city staff</li><li>■ Archive project materials and data</li></ul> <p><b>December:</b></p> <ul style="list-style-type: none"><li>■ Final project closeout meeting with city staff</li></ul> |

Fee Proposal

|   | Vijay Kornala<br>\$269 | Paul Willardson<br>\$220  | Riannon Zender<br>\$211 | Chandler Hokanson<br>\$141 | Matt Crump<br>\$181   | Abhishek Subedi<br>\$168 | Brian Carver<br>\$174 | Cindy Gooch<br>\$214 | Jeni Goff<br>\$146 | Jenna Meyers<br>\$165 | Danika Montgomery<br>\$128 | Brooke Holm<br>\$123 |                          |                    |
|---|------------------------|---------------------------|-------------------------|----------------------------|-----------------------|--------------------------|-----------------------|----------------------|--------------------|-----------------------|----------------------------|----------------------|--------------------------|--------------------|
| Task/Subtask Name/<br>Activity Description                          | Project Manager        | Client Manager &<br>QA/QC | Traffic Engineer        | Traffic Modeling Support   | Active Transportation | Traffic Support          | Planning Lead         | Funding Specialist   | Public Involvement | Active Transportation | GIS Mapping Lead           | Project Accountant   | J-U-B Expenses (Mileage) | Total Compensation |
| Project Management/Public Involvement/<br>Administration & Meetings | 24                     | 6                         | 3                       | 2                          | 2                     | 1                        | 0                     | 2                    | 26                 | 0                     | 3                          | 4                    | \$0                      | \$12,500           |
| Existing Conditions Analysis  | 8                      | 1                         | 18                      | 6                          | 4                     | 44                       | 1                     | 0                    | 0                  | 0                     | 4                          | 0                    | \$0                      | \$15,800           |
| Future Conditions Roadway and<br>Operations Analysis                | 33                     | 2                         | 44                      | 68                         | 35                    | 8                        | 8                     | 0                    | 0                  | 2                     | 8                          | 0                    | \$0                      | \$38,600           |
| Transportation Plan Guidelines                                      | 2                      | 1                         | 4                       | 8                          | 4                     | 12                       | 0                     | 0                    | 0                  | 0                     | 0                          | 0                    | \$0                      | \$5,500            |
| Capital Facilities Plan   | 5                      | 0                         | 10                      | 6                          | 1                     | 5                        | 0                     | 4                    | 0                  | 0                     | 0                          | 0                    | \$0                      | \$6,200            |
| Preparation of TMP Report   | 8                      | 2                         | 15                      | 8                          | 0                     | 6                        | 4                     | 2                    | 0                  | 0                     | 8                          | 0                    | \$0                      | \$10,000           |
| Direct Cost Task for Cost Plus<br>Fixed Fee Projects                | 0                      | 0                         | 0                       | 0                          | 0                     | 0                        | 0                     | 0                    | 0                  | 0                     | 0                          | 0                    | \$900                    | \$900              |
| Total Hours   | 80                     | 12                        | 94                      | 98                         | 46                    | 76                       | 13                    | 8                    | 26                 | 2                     | 23                         | 4                    |                          | 482                |
| Total Costs   | \$21,500               | \$2,600                   | \$19,800                | \$13,800                   | \$8,300               | \$10,700                 | \$2,300               | \$1,700              | \$3,800            | \$300                 | \$2,900                    | \$500                | \$900                    | \$89,200           |



# Appendix A

## Resumes



J-U-B ENGINEERS, INC.

THE  
LANGDON  
GROUPGATEWAY  
MAPPING  
INC.

J-U-B FAMILY OF COMPANIES

## VIJAY KORNALA, PE, PTOE

### Project Manager / Senior Traffic Engineer

Vijay Kornala leads J-U-B's Utah Transportation Engineering Group and has 21 years of specialized experience in a broad range of traffic engineering and transportation planning studies. He leads multi-jurisdictional projects and has completed comprehensive plan amendments, transportation master plans, impact fee facility plans, corridor plans and studies, developments of regional impacts, rezoning and conditional use permits; prepared complete street studies. He has also prepared analyses for parking studies, access management studies, origin and destination studies using Big Data and Bluetooth technologies, and signal warrant studies for both public and private agencies. Having worked on several Woods Cross City Projects, Vijay know the standards, transportation needs, and will deliver a transportation master plan that meets the unique needs of the City.

### RELEVANT EXPERIENCE

#### TRANSPORTATION MASTER PLANS & CORRIDOR/TRAFFIC STUDIES

- 2021 Transportation Master Plan; Hooper City, UT
- Spanish Fork Transportation Master Plan, Spanish Fork, UT
- Clinton Transportation Master Plan and Impact Fee Facilities Plan, Clinton, UT
- Woods Cross 500 South Access Management Study; Utah Department of Transportation (UDOT) Region 1, Woods Cross, UT
- Herriman Transportation Master Plan, Herriman, UT
- Hazelton Transportation Master Plan, Hazelton, ID
- Downtown Traffic and Pedestrian Master Plan, City of Pueblo, CO
- KN14013 US-30; from Yellowstone Avenue to Garrett Way Planning Study; Idaho Transportation Department (ITD), Pocatello, ID
- Yellowstone I-86 DDI Study, Pocatello and Chubbuck, ID
- Yellowstone Corridor Plan, Pocatello and Chubbuck, ID
- Hayden Avenue Corridor Master Plan; City of Hayden, ID
- Kootenai Health Traffic Engineering Services Master Plan; Coeur d'Alene, ID
- I-15 Business Loop (Bergener) I-15 to Meridian Value Planning Study, Blackfoot, ID
- Main Street Corridor Study; Logan City, UT
- Lincoln Road Master Plan and Ammon and Lincoln Intersection Design; Bonneville County, ID
- Drop-off Circulation Improvement Study; Granite School District, Salt Lake City, UT



#### Professional Registrations

- Professional Engineer:  
Utah, 8272167  
Idaho, 16053  
Florida, 71019  
Ohio, 72662  
Nevada, 028649
- Certified Professional Traffic  
Operations Engineer:  
PTOE, 2423

#### Education

- MS, Civil Engineering  
Kansas State University  
2003
- Bachelor of Technology in Civil  
Engineering,  
Nagarjuna University, India  
2001

#### Experience

- Senior Traffic Engineer/Project  
Manager  
J-U-B ENGINEERS, Inc.  
2011-Present
- Transportation Engineer  
David Plummer & Associates,  
2004-2011

THE  
LANGDON  
GROUP
GATEWAY  
MAPPING  
INC.

OTHER J-U-B COMPANIES

## PAUL WILLARDSON, PE

### Client Manager

Paul has been with J-U-B since 2007. He has 17 years of construction engineering experience with projects in the water, waste water, structural and transportation disciplines. His strengths within J-U-B are his abilities to communicate well with the client as well as his ability to set priorities and goals and accomplish them in a timely manner. Paul is a skilled engineer with a talent for working with other professionals and contractors on small and large projects.

Since 2016, Paul has been involved with many projects in Hyrum City. From storm water inspections, to sidewalk and waterline designs, Paul understands how things work in Hyrum and has a great relationship with Hyrum City staff.

### RELEVANT EXPERIENCE

#### Hyrum City Projects

- **Hyrum Canyon Parking Lot Project; Hyrum City Corp, Hyrum, UT (2024-Present)** *Project Manager*. Paul oversaw the design of the parking lot improvements and the design of a new curb wall. Coordination with the City and UDOT was a key part of this project to make sure the needs of Hyrum city were achieved while coordinating with the state. Paul will oversee the design completion and perform construction management services this spring.
- **Hyrum 300 South Sidewalk Project (2020-2021)** *Client Manager*. J-U-B assisted in applying for and receiving funding for 4 blocks of sidewalk along 300 S providing a safer route to schools for pedestrians and connecting existing travel corridors. After the city received the funding J-U-B designed the project and provided public involvement and construction management support. Paul was an integral part of each step of the project and was involved in the process from inception of the project to completion.
- **Hyrum Stormwater Inspection Program; Hyrum City Corp, Hyrum, UT (2016-Present)** *Project Manager/Construction Oversight*. Paul is responsible for monthly stormwater site inspections for all applicable construction activity within Hyrum City. Tasked with the responsibility to assure that all necessary protocols are being followed to align Hyrum City's Storm Water program to State and Federal requirements. Paul coordinates issues and resolutions between the City and Contractor on a regular basis, assuring that necessary steps were taken to achieve compliance with the regulations.



#### Professional Registrations

- Professional Engineer, Utah, 87381450-2202
- UDOT CEMENT
- RSI
- IQP Level 1

#### Education

- BS, Civil Engineering, Utah State University, 2009

#### Experience

- Project Engineer - Lead J-U-B ENGINEERS, Inc. 2022-Present
- Project Engineer - Lead J-U-B ENGINEERS, Inc. 2020-2022
- Project Engineer J-U-B ENGINEERS, Inc. 2015-2020
- Construction Engineer J-U-B ENGINEERS, Inc. 2011-2015
- Construction Observer J-U-B ENGINEERS, Inc. 2009-2011



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OTHER J-U-B COMPANIES

## PAUL WILLARDSON, PE

Client Manager

### Other Relevant Projects:

- **Smithfield Water Rights Planning; City of Smithfield, UT (2011) *Project Engineer*.** Paul studied each water right held by Smithfield City and compiled a summary in a report. The report also included a projection of growth for the city over the next 50 years. Based on these projections, recommendations on how and when to activate dormant water rights was presented. A discussion on how and when to obtain new water rights was also included.
- **Road Department Relocation Owner Representative; Cache County, Hyrum, UT (2019-2021) *Construction Oversight*.** Responsible for the planning, layout, and construction field management of a \$14M project to construct a new campus for the Cache County Road Department. Worked with the Owner to find an appropriate property for the project, select an Architect and CMGC Contractor. Paul assisted in presenting various layouts for the campus and determining which building layout would best meet the Owner's needs. Once Construction began, Paul participated in weekly OAC meetings with Architect, Owner and Contractor to coordinate work progress, schedule, and budget. Participated heavily in the CMGC process to keep the project in budget and still deliver the County the best final project.
- **Dam & Surge Tank Improvement Project; Stantec, Logan, UT (2017-2021) *Construction Oversight*.** \$7 Million (Construction) Responsible for construction oversight to assure all work meets FERC and Utah Dam Safety Specifications. Paul coordinated with project team including Gerber Construction, Stantec, Logan City, US Forest Service, Utah Dam Safety, and J-U-B on necessary requirements and how to maintain quality on the project. Oversee and coordinate field materials testing. Keep daily log of construction activity and field decisions. Assemble detailed weekly and monthly progress reports to satisfy FERC and Utah Dam Safety Requirements. Paul Worked with Stantec and Gerber to develop innovative construction methods and solutions for work on a 100 plus year-old structure. Successfully assisted in making field modifications to the project and convey information to project.



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## BRIAN CARVER

### Lead Planner / Funding

Brian is a lead planner in J-U-B's Logan office and was the previous Director of Community & Economic Development for the Bear River Association of Governments. Brian has been directly involved in or managed the development and periodic revision of regional and local planning documents across northern Utah. The processes behind these plans have helped him develop an extensive network of local stakeholder contacts and intimate knowledge of local demographic, economic, and environmental factors.

Brian has been responsible for the application for and administration of regular State and Federal partnership contracts, administered the distribution and compliance requirements of emergency funds to address community needs during periods of economic distress, and has been successful in applying for competitive grants to provide investments of regional significance.

## RELEVANT EXPERIENCE

### PLANNING

- **General Plan; Smithfield, Utah (2025) Planner.** Project is in-progress and includes the review and revision of demographic and economic growth projections, incorporation of feedback from the public and local steering committee into new goals and objectives, and updating plan language to comply with Utah Code, including elements for moderate income housing, transportation, land use, and water use and preservation
- **Emerging Areas Transportation Plan; Box Elder County, Utah (2012) Planner.** Provided demographic and economic projections and analysis for the prioritization of transportation demand and project prioritization for rural communities in Box Elder County. Assisted in collection of feedback from local government leaders and other stakeholder to identify needs and develop transportation infrastructure development strategies to improve safety and efficiency and positively influence economic growth.\*
- **Bear River Regional Comprehensive Economic Development Strategy; Bear River Economic Development District, Logan, Utah (2024) Project Manager.** Managed a committee representing regional public and private sector leadership, consulted with stakeholders to determine regional economic opportunities and needs, and developed a strategic set of goals, objectives, and metrics to further economic success in northern Utah.\*
- **Bear River Region Pre-Disaster Hazard Mitigation Plan; Box Elder, Cache, & Rich Counties, Logan, UT (2019) Senior Planner.** Managed a team of planning and mapping technicians performing community risk analysis for multiple natural hazards across 39 cities and towns. Consulted



### Certifications

- American Institute of Certified Planners

### Education

- Outward Leadership Training  
Arbinger Institute  
2021
- Project Manager Professional Certification  
University of Utah  
2005
- Bachelor of Landscape Architecture (BLA)  
Utah State University  
2001

### Experience

- Lead Planner  
J-U-B ENGINEERS, Inc.  
2024-Present
- Community & Economic Development Director  
Bear River Association of Governments  
2009-2024
- Regional Planner  
Bear River Association of Governments  
2006-2009
- Project Manager  
State of Utah, Governor's Office of Planning & Budget  
2002-2006

\* Work completed at previous employer.



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**BRIAN CARVER****Lead Planner / Funding**

individually with each community to map known risks, develop a strategic plan of mitigation steps to reduce vulnerability, and compile a list of available partners and supporting funding assistance.\*

- **Bear River Regional Homeless Council Strategic Plan; Local Homeless Coordinating Committee, Logan, UT (2023) Senior Planner.** Researched local demographic and economic statistics to provide context for coordination and delivery of housing and other services for individuals experiencing homelessness. Assisted local committee in developing policy and program recommendations for community leaders to guide service delivery and campaigning for increased State and Federal funding assistance.\*
- **Bear River Region Consolidated Plan for Housing & Urban Development; Bear River Association of Governments, Logan, UT (2020) Project Manager.** Led the development of a regional housing and community development investment plan. Analyzed regional demographic and economic data and collected stakeholder input to forecast expected needs in housing and community infrastructure investments, particularly for low-income populations and distressed rural communities.\*
- **Regional Capital Improvement Project List; Bear River Association of Governments, Logan, UT (2024) Project Manager.** Developed a regional list of municipal and county capital investment projects seeking funding assistance from State and Federal partners. Oversaw outreach to local governments and helped articulate community needs as an actionable project list.\*

**APPLICATION/ADMINISTRATION FOR STATE/FEDERAL PARTNERSHIP CONTRACTS**

- \$70,000 US Dept. of Commerce Economic Development Administration Partnership Planning\*
- \$150,000 Utah Dept. of Workforce Services Regional Planning Partnership\*
- \$50,000 Utah Dept. of Workforce Services Community Development Block Grant Administration\*
- \$150,000 Utah Governor's Office of Planning and Budget Planning Technical Assistance\*
- \$150,000 Utah Governor's Office of Planning and Budget Local Administrative Assistance\*
- \$90,000 Utah Division of Emergency Management Pre-Disaster Hazard Mitigation Planning\*
- \$180,000 Utah Dept. of Transportation Human Service Mobility and Transportation Planning\*

**ADMINISTERED DISTRIBUTION/COMPLIANCE REQUIREMENTS FOR EMERGENCY FUNDS FOR COMMUNITIES**

- \$800,000 American Recovery & Reinvestment Act Community Development Funds\*
- \$1.5 million 2020 Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant Management\*
- \$1.7 million - 2021 American Rescue Plan Act (ARPA) Grant Management\*

**GRANTS**

- \$6 million State of Utah Broadband Access Grant for Box Elder County Infrastructure Construction\*
- \$300,000 Economic Development Administration Business Expansion & Retention Grant\*





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**RIANNON L. ZENDER, PE****Traffic Engineer / Travel Demand Modeler**

Riannon is a Traffic Engineer with J-U-B's Transportation Services Group in Coeur d'Alene, ID. She brings a breadth of experience to the team, including urban and rural roadway design, illumination, signals, roundabouts, striping and signing, multi-use trail, multi-modal corridors, and site design. She has been a part of numerous traffic studies, transportation plans, and solid waste projects, and thrives working on projects that improve quality of life while minimizing environmental impacts. She has completed stormwater report reviews, cross checked code and ordinance requirements for signal projects, commercial and residential developments, roadways (rural and urban), signing and striping, and roadway illumination projects.

**RELEVANT EXPERIENCE****TRANSPORTATION MASTER PLANNING**

- **Transportation Master Plan; Post Falls, ID (2023-Current) Traffic Engineer.** Performed traffic analysis for 2030, 2035, and 2045 and developed a pavement management plan, capital improvement plan, and assisted with public open houses. Developed signal timing plans for all 33 signals in the city.
- **Transportation Master Plan; Orofino & Clearwater County, ID (2024) Project Manager.** Managed development of a master plan update which included separate capital improvement plans for each agency. facilitated two technical advisory group meetings and assisted with public open houses. Managed development of GIS maps and final report.
- **Transportation Master Plan; East Side Highway District, Coeur d'Alene, ID (2018) Engineer Intern.** Developed a pavement management plan and capital improvement plan, assisted with public open houses, and developed GIS maps and final report.
- **Schweitzer Area Transportation Plan; Independent Highway District, Sandpoint, ID (2017) Engineer Intern.** Developed a pavement management plan and capital improvement plan, assisted with public open houses, and developed GIS maps and final report.
- **Pavement Management Plan (2017); Dover, ID Engineer Intern.** Developed a pavement management plan, capital improvement plan, GIS maps, and final report.
- **Transportation Master Plan; Bonners Ferry, ID (2017) Engineer Intern.** Developed a pavement management plan and capital improvement plan, assisted with public open houses, and developed GIS maps and final report.
- **Transportation Master Plan; Worley Highway District, Worley, ID (2016) Engineer Intern.** Developed a pavement management plan and capital improvement plan, assisted with public open houses, and developed GIS maps and final report.

**Professional Registrations**

- Professional Engineer:  
Idaho, 19078  
Washington, 20105516  
Utah, 12673111-2202

**Education**

- MS, Civil Engineering  
University of Idaho  
2016
- BS, Civil Engineering  
University of Idaho  
2014

**Experience**

- Professional Engineer  
J-U-B ENGINEERS, Inc.  
2016-Present

**Professional Affiliations**

- Institute of Transportation Engineers
- Engineers Without Borders
- Women's Transportation Seminar (WTS)





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**RIANNON L. ZENDER, PE****Traffic Engineer / Travel Demand Modeler****TRAFFIC ENGINEERING**

- **SR 108; SR-37 to 4275 South; UDOT Region 1, Davis County, UT (2024-Current)** *Lead Traffic Engineer.* Prepared traffic analysis to determine roadway cross-section and intersection geometry for four major intersections and 2.3 miles of SR-108. Developed traffic projections for the year 2050 utilizing the WFRC travel demand model. Analysis included geometric recommendations for numerous driveway approaches and surrounding minor intersections.
- **ACHD Leading Pedestrian Interval Project; Ada County Highway District, Ada County, ID (2023-Current)** *Lead Traffic Engineer.* Developed signal timing plans for all coordinated corridors in ACHD to implement leading pedestrian intervals. Designed traffic signal equipment and ADA improvements. The project is ongoing and includes 135 signals across the county.
- **US-30 Yellowstone to Garrett Way; Idaho Transportation Department, Pocatello, ID (2023-Current)** *Lead Traffic Engineer.* Highway widening and re-configuration project. Including 3 signalized intersections, railroad interconnect design and calculations, a pre-signal, additional turn lanes, drainage, utility coordination, sidewalk, shared-use path, landscaping, and temporary traffic control.
- **US-95 Corridor Signal Timing; Idaho Transportation Department, Kootenai County, ID (2023-Current)** *Lead Traffic Engineer.* Developed/implemented 14 distinct signal timing plans for 16 signals on US-95 through Coeur d'Alene and Hayden, ID. Nine time-of-day plans were developed for each intersection for both summer and non-summer time periods. Implementation was completed in coordination with ITD with hundreds of travel miles up and down the corridor and countless tweaks to offsets/phasing.
- **1800 N Interchange; Utah Department of Transportation, UT (2021-Current)** *Traffic Engineer.* Traffic and alternatives analysis using VISSIM and Synchro and lead the preparation of an Interchange Access Change Request (IACR) for a new interchange on I-15 near Hill Air Force Base. Traffic modeling included three existing interchanges, the proposed 1800 North interchange, I-15 mainline, and 14 local road intersections. A draft IACR has been submitted and is under review by UDOT.
- **Columbia Center Blvd Widening; Kennewick, WA (2024)** *Lead Traffic Engineer.* Prepared traffic analysis to determine optimal roadway and intersection geometry for four major intersections and 0.7 miles of Columbia Center Blvd. Analysis included geometric recommendations for numerous driveway approaches and surrounding minor intersections.
- **Umatilla Elementary School Traffic Impact Analysis; Umatilla School District, Umatilla, OR (2023)** *Traffic Engineer.* Managed a Traffic Impact Analysis for a new elementary school in Umatilla. Worked with the City and ODOT to determine study area, evaluated seven intersections to identify impacts and mitigation, considered four surrounding development projects, and calculated proportionate share for needed improvements.
- **Seven Gates Traffic Impact Study; Dileab Investments, LLC, Ada County, ID (2023)** *Project Engineer.* Traffic study for 1,100-home residential development near Boise, ID. Prepared traffic projections, Synchro models, and authored final report with recommendations in accordance ACHD standards and in coordination with ITD. Study area included two proposed intersections and ten existing intersections including two ACHD/ITD intersections on SH-55.
- **Travel Center TIS; Kootenai Tribe of Idaho, Bonners Ferry, ID (2022)** *Project Manager/Lead Traffic Engineer.* Managed a traffic impact analysis for a new truck stop, gas station, and drive through restaurant on US-95 north of Bonners Ferry, Idaho.



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## MATTHEW CRUMP, PE

### Active Transportation Lead

Matthew is a Project Engineer with experience in roadway, trail, drainage, and water infrastructure projects. He has critical expertise in CAD, ArcGIS, and other modeling software to create the deliverables necessary for any transportation project. With a fresh perspective on infrastructure, Matthew can bring new design ideas to the table, creating more innovative, sustainable, and cost-efficient projects.

### RELEVANT EXPERIENCE

#### TRANSPORTATION

- **Active Transportation Master Plan; Woods Cross, UT (Present)** *Project Engineer.* Active transportation planning for Woods Cross City incorporating other area and regional master plans. Included crash mapping, evaluation of existing network, and recommendations for future trail network projects.
- **200 North Reconstruction; Kaysville, UT (2024)** *Project Engineer.* Project Engineer for the reconstruction of an arterial roadway in Kaysville City. Project included the design of various utility crossings for multiple clients across railroad property. Also included design of drainage, sewer, and water infrastructure.
- **800 North Reconstruction; Clinton, UT (2023)** *Project Engineer.* Project Engineer for the reconstruction of a collector roadway in Clinton City. Project included the design of various utility crossings for multiple clients across railroad property. Also included design of drainage, sewer, and water infrastructure.
- **1300 North Reconstruction; Clinton, UT (2022)** *Design Engineer.* Lead designer for the reconstruction of an approximately one-mile length of roadway in Clinton City. Project included the design of storm drain and culinary water infrastructure within the roadway corridor.
- **1100 West Roadway; Woods Cross, UT (2022)** *Design Engineer.* Lead designer for the construction of a roadway widening project in Woods Cross City. Project included the design of storm drain and culinary water infrastructure within the roadway corridor. Project also involved right-of-way acquisition and construction easements.
- **2600 West Roadway; Clinton, UT (2022)** *Design Engineer.* Designer for the construction of a roadway widening project in Clinton City. Project included the design of storm drain and sewer infrastructure within the roadway corridor.
- **Pavement Management; Clinton, UT (2022-24)** *Design Engineer.* Created and helped implement a comprehensive pavement management plan to properly evaluate and maintain asphalt pavement in the city. Included a pavement assessment guide for future use by the city.



#### Professional Registrations

- Professional Engineer:  
Utah, 13971963

#### Education

- MS, Transportation Engineering  
Utah State University  
2021
- BS, Civil Engineering  
Utah State University  
2020

#### Experience

- Project Engineer  
J-U-B ENGINEERS, Inc.  
2024-Present
- Design Engineer  
J-U-B ENGINEERS, Inc.  
2021-2024
- Civil Designer  
Cache Landmark Engineering  
2020
- Highway Designer  
AECOM  
2019
- Field Engineer  
ESI Engineering, Inc.  
2018

\* Work completed at previous employer.



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## MATTHEW CRUMP, PE

### Active Transportation Lead

- **Roadway Striping Plan; Clinton, UT (2022-24) Design Engineer.** Created a roadway striping plan for all collector streets and intersections in Clinton City. Project included updating striping at numerous intersections to follow current MUTCD guidelines.
- **Street Reconstruction; Clinton, UT (2022-24) Design Engineer.** Created bid packages for the reconstruction of various streets within Clinton City. Bid package also include the slurry seal, crack seal, and seal coat of various streets, trails, and parking lots throughout the city.

#### TRAILS

- **Bear Lake Trail Network; UDOT Region 1, Rich County, UT (2023-24) Design Engineer.** Prepared the conceptual design for trail extensions at various locations around Bear Lake. Duties included preliminary modeling of trail using LIDAR surface, preparing design considerations, and coordination with various stakeholders.
- **2050 North Trail; Clinton, UT (2022) Design Engineer.** Lead designer for the construction of a pedestrian trail along a drainage channel in Clinton City. Project included the design of numerous safe and intuitive pedestrian roadway crossings. Duties included preparation of construction plans, bidding, and construction management.
- **Powerline Park Trail; Clinton, UT (2022) Design Engineer.** Lead designer for the construction of a pedestrian trail and roadway connection within a park in Clinton City. Duties included preparation of construction plans, bidding, and construction management.
- **Legacy Parkway Trail; Woods Cross, UT (2021) Design Engineer.** Assisted in the construction of a pedestrian trail along Legacy Parkway including connections to trailheads. Duties included concept engineering and construction management.
- **Canal Trail Research, UDOT, Various Locations, UT (2021) Graduate Researcher.** Completed Master's Thesis and research paper for UDOT on the siting of trails within canal corridors. Projected included publishing multiple papers to document tools for creating successful canal trail projects.\*



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## CHANDLER HOKANSON, EIT

### Traffic Modeling Support

Chandler is an Engineer-in-Training that graduated from Utah State University with a degree in Civil Engineering in 2022. While in school, Chandler focused his elective courses on transportation-related classes such as traffic engineering, geometric design, and transportation safety and data analysis. Since graduation, he has joined the J-U-B team where he has assisted with many projects in the traffic group. Chandler is bright and creative, takes great pride in producing quality work, and has quickly become a key member of our traffic team.

### RELEVANT EXPERIENCE

#### TRANSPORTATION MASTER PLANNING

- **Transportation Master Plan; Woods Cross, UT (2024-Current)** *Modeling.* Developed models and compiled data to analyze the transportation network in the city for existing and future conditions.
- **Transportation Master Plan; Smithfield, UT (2024-Current)** *Modeling.* Developed models and compiled data to analyze the transportation network in the city for existing and future conditions.
- **Transportation Master Plan; Richmond, UT (2024-Current)** *Modeling.* Developed models and compiled data to analyze the transportation network in the city for existing and future conditions.
- **Transportation Master Plan; Garden City, UT (2024-Current)** *Modeling.* Developed models and compiled data to analyze the transportation network in the city for existing and future conditions.
- **Transportation Master Plan; Post Falls, ID (2023-Current)** *Modeling.* Developed a city-wide existing and future conditions Synchro model using existing signal timing as a base. Compiled proposed signal timing for all signals in the city and modeled existing conditions at nine roundabouts using SIDRA INTERSECTION 9.1.
- **Aerospace Innovation and Manufacturing Center Master Plan; Port of Pasco, WA (2023)** *Modeling.* Prepared the Synchro traffic model for this master plan that evaluated 17 intersections for existing conditions as well as multiple development scenarios and multiple future year forecasts to determine appropriate improvements to achieve acceptable LOS for this 460-acre development.

#### TRANSPORTATION

- **West Davis Corridor Phase 2, Utah Department of Transportation (UDOT), West Point, UT (2024-Current)** *Modeling.* Assisted in modeling existing and future conditions in Vissim to determine operational characteristics and necessary storage lengths for the proposed design.
- **SR-108 Widening Phase 3, Utah Department of Transportation (UDOT), Roy, UT (2024-Current)** *Modeling.* Assisted in modeling existing and future conditions in Synchro to determine operational characteristics and necessary storage lengths for the proposed design.



#### Professional Registrations

- FE Civil Exam:  
Date: 09/27/2024  
Board: Utah

#### Education

- BS, Civil Engineering  
Utah State University  
2022
- AS, General Studies  
Weber State University  
2018

#### Experience

- Assistant Engineer  
J-U-B ENGINEERS, Inc.  
2023-Present
- Engineering Intern  
Avenue Consultants Inc.  
2022



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## CHANDLER HOKANSON, EIT

### Traffic Modeling Support

- **Rockport Bridge Replacement; Utah Department of Transportation (UDOT), Peoa, UT (2023-2025)** *Assistant Engineer*. Assisted in designing MOT plans for a bridge replacement and a bridge deck rehab near Rockport Reservoir.
- **Lakeview Parkway Signing and Striping Plans; Orem, UT (2023-2024)** *Assistant Engineer*. Assisted in designing the signing and striping plan of a greenfield road on the west end of Orem.
- **WCSD-Central Yard TIS; Washoe County School District, Sparks, NV (2023)** *Modeling*. Modeled the road network surrounding the proposed development in Synchro, determined trip generation volumes from the development and determined if any upgrades were needed to the road network as a result of the proposed development.
- **South Eagle Road TIS; Mark Bottles Real Estate, Eagle, ID (2023)** *Modeling*. Modeled the road network surrounding the proposed development in Synchro, determined trips generated by the site including pass-by trips, and established mitigation and upgrades needed as a result of the proposed development.
- **I-15 1800 North Interchange; Utah Department of Transportation (UDOT), Clinton and Sunset, UT (2023)** *Assistant Engineer*. Assisted with the creation of various results tables for the IACR document and appendices.
- **Middleton Karcher Apts TIS; Mark Bottles Real Estate, Nampa, ID (2023)** *Modeling*. Updated existing work previously done to meet ITD and Nampa City requirements. Updated results in the report document.
- **Middleton/Roosevelt Kum & Go TIS; Kum & Go, Nampa, ID (2023)** *Modeling*. Modeled the road network surrounding the proposed development in Synchro, determined trips generated by the site including pass-by trips, and determined if any upgrades were needed to the road network as a result of the proposed development.
- **US-95 Signal Timing Coordination; Idaho Department of Transportation (ITD), Coeur d'Alene and Hayden, ID (2023)** *Assistant Engineer*. Created various signal timing alternative plans for various times of the day. Coordinated with team members to put together a cohesive timing plan for the winter weekdays and weekends.



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## JENNA MEYERS, PLA, ASLA

### Trails Lead

Jenna is a collaborative landscape architect with ten years of experience in landscape design for commercial development, municipal streetscapes, trails, parks, and recreation projects. Her projects range in size and complexity. She believes no project is too small or insignificant, nor is any project too large or complicated for the right team. Jenna has a passion for municipal projects; she loves the various stakeholders she works with and believes the best solutions balance can sometimes appear to be incompatible viewpoints. A design can be fun, functional and enjoyable to people. Jenna likes to see the possibilities and potential for a site, and then find a way to make them a reality.

### RELEVANT EXPERIENCE

#### PARKS AND TRAILS

- **South Cache Pond Canal Trail; Hyrum, UT (2024-Current) Senior Landscape Architect.** Provided concept design, detailed construction documents, bidding, assistance, and construction support for the creation of a low maintenance xeric landscape surrounding a section of the South Cache Canal Trail. Intentional tree and berm locations help protect backyard privacy while enhancing views to the Wellsville Mountains. Trail amenities include a 10'-wide paved path, native landscaping, dog waste stations, trash receptacles, and shaded seating areas.
- **Veterans Park Renovation; College Place, WA (2024) Lead Landscape Architect.** Creation of detailed construction drawings for the renovation of the City's Veterans Park with amenities including trails, playground, pickleball and basketball courts, pavilion, restroom, benches, and new landscaping.
- **Salt Lake County Youth Services Xeriscape; South Salt Lake, UT (2022-Current) Lead Landscape Architect.**
- **Hooper Pickleball Complex; Hooper City, UT (2022-2023) Lead Landscape Architect.**
- **Davis Tech Pickleball Courts; Kaysville, UT (2023) Lead Landscape Architect.**
- **Syracuse Regional Park and Sports Complex Phase 1 Design, Syracuse, UT (2023-Current) Lead Landscape Architect/Project Manager.** Jenna has been leading the design efforts for Phase 1 construction documents and design development for approximately 11 acres of the 50 acre regional park project in Syracuse. Phase 1 design includes multi-purpose fields, baseball field with artificial turf infield, pavilions, restrooms, parking lot, roadway and roundabout, and other supporting park amenities. The project is currently being bid and construction is expected to commence spring of 2025.
- **Cauldron Linn Recreation Site Improvements; Bureau of Land Management, Murtaugh, ID (2020-2021) Landscape Architect.** J-U-B provided engineering services for the site investigation, design development, and preparation of construction documents. Site improvements included gravel roads and parking areas, gravel sites for picnic areas, kiosk/interpretive and directional signs, and a vault toilet.



#### Professional Registrations

- Professional Landscape Architect (PLA):  
Utah, 10401426-5301  
Idaho, LA-16903

#### Education

- BLA Landscape Architecture  
Utah State University  
2015

#### Experience

- Landscape Architect  
J-U-B ENGINEERS, Inc.  
2015-Present
- Landscape Designer and Installer  
Kimberly Nurseries Landscape and Irrigation,  
2014





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## JENNA MEYERS, PLA, ASLA

### Trails Lead

- **Wilson Lake Reservoir Campground Improvements; Bureau of Land Management, Hazelton, ID (2020-2021)** *Landscape Architect.* J-U-B provided design services for the site investigation topographic survey, design development, and preparation of construction documents. Deliverables included a topographic survey, design development package, and construction documents. BLM DO #21, Professional Services Fee: \$360.K

#### PARKS AND TRAILS MASTER PLANNING

- **Parks, Recreation, Open Space Master Plan; Clinton, UT (2024-Current)** *Lead Landscape Architect.*
- **Afton Parks Master Planning; Afton, WY (2022-2024)** *Lead Landscape Architect.* Jenna helped develop early concepts for two parks in Afton Wyoming. She participated in the early concepts for both Star View Park, a small urban park adjacent to Afton's downtown, and Canyon View Park. Connectivity to the downtown was a critical design feature for Star View Park. Canyon View Park is a much larger park containing several sports facilities as well as several natural areas for quiet contemplation where five small tributaries diverge.
- **Lewiston Community Park Master Plan; Lewiston, ID (2021-2023)** *Lead Landscape Architect.* Jenna acted as the assistant project manager for the master planning efforts for a 187-acre park. This park is truly intended to be a park for the people of the community. Emphasis was placed on making sure it was multi-generational and multi-functional so that there is something for everyone no matter what your ability level, age, or interests may be. This park will be a crown jewel for the City of Lewiston and Jenna looks forward to continuing to help the City achieve their goals as the project progresses into construction documents.
- **Farmington Leisure Park Master Plan; Farmington, UT (2022)** *Lead Landscape Architect.* Performed master planning for Farmington City's 11.5-acre leisure park, with amenities including trails, flexible plaza spaces for community events and gatherings, open lawn areas, pavilions, splash pad, playground, pickleball courts, and flag football fields.
- **Hogan Park Renovation Master Plan; Woods Cross City, UT (2021-2022)** *Lead Landscape Architect.* Jenna led the re-design of a popular 5-acre park located in the heart of Woods Cross City. Historically a hub for sports activities, this park was recreated as a more passive community centric park due to its proximity to City Hall. This park now provides community gathering spaces for the City's regular farmer's market and annual Memorial Day celebrations. Additional amenities include a food truck court, amphitheater, multiple pavilions, restrooms, a concessions building, sports field, and an all-abilities playground.
- **Zamzow Park Master Plan; Kuna, ID (2020-2021)** *Project Manager/Lead Landscape Architect.* Jenna designed a 17-acre park master plan which included two baseball fields, pickleball courts, a tennis court, large rentable pavilions, and a large terraced playground. The playground features an upper terrace with traditional playground equipment, while the lower playground contains natural play features. The two terraces are joined with embankment slides and hill climbing ropes and rocks. Adjacent to the children's playground is an adult exercise area where all of the exercise equipment is oriented towards the playground to maximize parent's ability to see their children during workouts. Jenna is currently working with the City to secure funding and guide them to construction.
- **Syracuse Regional Park and Sports Complex Master Plan; Syracuse City, UT (2017-2020)** *Landscape Designer/3D Visualizations.* Assisted with the design of a 50-acre regional park. This park will primarily be a sports complex, but careful thought and consideration went into preserving space for every member of the community. J-U-B and the City wanted this park to be vibrant and used at all times of the day, not just during tournaments or sporting events.

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## JORDAN DUNCAN, EIT

### Design & Traffic Count Support

Jordan is currently an EIT with four years of experience in the civil engineering field. In that time, he has led the design of traffic signals, roadway rehabilitation projects, and trails. He has also assisted in several right-of-way and utility projects. In addition to design, Jordan also uses OpenRoads Designer to develop construction drawings and assists in determining construction cost and quantity estimates.

### RELEVANT EXPERIENCE

#### TRANSPORTATION DESIGN

- 300 South Sidewalk Project; Hyrum City, UT (2020) *Engineer Intern.***  
 Jordan designed and modeled roughly 3,000 feet of sidewalk for the project. Jordan created and annotated associated plan and profile sheets for the project.
- Smithfield 250 East and 600 South Roundabout; Smithfield City, UT (2023) *Project Designer.*** Jordan led the 3D design of the roadway model for the roundabout, including drainage and grading design. He also led utility coordination with eight utility companies for the project. He coordinated utility conflict resolution.
- 1800 North Interchange Project; Utah Department of Transportation (UDOT) Region 1, Roy City, Utah (2022-Current) *Project Designer.*** Jordan has led the design of about 230 signs. Jordan has also designed layouts and wiring schematics for three signalized intersections for the project. He has also led the production of a total of 40 construction sheets for signing, striping, and signalized intersection design.
- Mutton Hollow Road; Kaysville City, UT (2022) *Project Designer.*** Jordan performed utility coordination, roadway design, and sheet production for a full depth reconstruction for Mutton Hollow Road. Jordan redesigned roadway lane configurations to accommodate bicycle lanes on the project. He designed layouts and wiring schematics for two signalized intersections, including the design of additional turn lanes for the intersections. Jordan modeled grading of the two intersections on the project with considerations for drainage. He assisted in determining right-of-way impacts based on project design.
- Median and Striping Hot Spot Project; UDOT Region 1, Logan and Brigham City (2022) *Project Designer.*** Jordan designed 1,922 ft of median curb at locations along SR-252 and US-89/91 as well as prepared associated sheets and estimate for the project.
- Clinton 2600 West; Clinton City, UT (2021) *Engineer Intern.*** Jordan designed 1,300 feet of roadway including park strips, curb and gutter, and sidewalk. He also designed driveway connections along the roadway to tie into existing residential accesses. He created associated roadway sheets and drainage design sheets for the project.
- SR-165 to 1000 N Utility Project; UDOT Region 1, Logan City, UT (2021) *Project Designer.*** Jordan reviewed the condition of subsurface drainage facilities. He identified and designed about 500 feet of drainage pipe to be replaced as part of the project. He prepared construction sheets as part of the project.



#### Education

- BS, Civil Engineering  
Utah State University  
2021

#### Experience

- EIT  
J-U-B ENGINEERS, Inc.  
2021 – Present
- Student Intern  
J-U-B ENGINEERS, Inc.  
2020 – 2021



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## JORDAN DUNCAN, EIT

### Design & Traffic Count Support

- **SR-108; UDOT Region 1, Clinton City (2021) Project Designer.** Identified and determined mitigation efforts for nearly 800 utility conflicts with drainage. Designed two signalized intersections, including one pedestrian signal.
- **Pleasant Grove I-15 Interchange Area Improvements; UDOT Region 3, Pleasant Grove, UT (2020) CAD Designer Assistant.** Jordan drew and designed intersections along the Pleasant Grove 1-15 interchange area. Jordan also used the drawings for this project to help provide quantities that were used in estimating project costs.
- **Logan 100 West; Logan City, UT (2020) CAD Designer Assistant.** Jordan assisted in labeling and detailing design sheets for the Logan 100 West project.

#### INTERSECTION DESIGN

- **800 West and 1500 South Woods Cross Signal; UDOT Region 1, City of Woods Cross, UT (2024) Project Designer.** Jordan reviewed and prepared project specifications and bid documents for the project. He led the signal design and pavement grading for reconstruction of the existing intersection pavement surface.
- **SR-13 and I-15 Southbound Ramp Signal; UDOT Region 1, Corinne City, UT (2023) Project Designer.** Jordan has led the design of the signalized intersection with close proximity to the railroad right-of-way.
- **SR-252 and 2500 North Signal; UDOT Region 1, Logan City, UT (2022) Project Designer.** Jordan created conceptual layouts for future roadway expansion through the intersection. He designed the signal pole configuration, roadway signs, and signal wiring schematic for the project.
- **US-91 and 1000 South Smithfield Signal Project; UDOT Region 1, Smithfield City, UT (2021) Project Designer.** Jordan assisted in signal hardware layout for the signal design. He designed a wiring schematic for the signal project, including connection to existing fiber optic line.
- **SR-165 and 1700 South AWS Signal; UDOT Region 1, Providence City (2021) Project Designer.** Jordan assisted in the layout, sign design, and wiring schematic for the project.
- **US-89 and 37th Street South Ogden Signal; UDOT Region 1, South Ogden City, UT (2021) Project Designer.** Jordan designed the pedestrian signal and pedestrian access ramps for the project.
- **Hillfield Road 1425 Signal Project; UDOT Region 1, Layton City, UT (2020) Engineer Intern.** Jordan designed the pedestrian ramps, signal pole configuration, and the wiring schematic for the project.

#### SIGNALS

- **SR-13 and I-15 Southbound Ramp Signal; UDOT Region 1, Corinne City, UT (2023) Project Designer.** Jordan has led the design of the signalized intersection with close proximity to the railroad right-of-way.
- **SR-252 and 2500 North Signal; UDOT Region 1, Logan City, UT (2022) Project Designer.** Jordan created conceptual layouts for future roadway expansion through the intersection. He designed the signal pole configuration, roadway signs, and signal wiring schematic for the project.
- **US-91 and 1000 South Smithfield Signal Project; UDOT Region 1, Smithfield City, UT (2021) Project Designer.** Jordan assisted in signal hardware layout for the signal design. He designed a wiring schematic for the signal project, including connection to existing fiber optic line.
- **SR-165 and 1700 South AWS Signal; UDOT Region 1, Providence City (2021) Project Designer.** Jordan assisted in the layout, sign design, and wiring schematic for the project.

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## DANIKA MONTGOMERY

### GIS Mapping Lead

Danika has over eight years of practical GIS experience, with responsibilities that include GIS project work, training, computer programming, hardware and software installation, and on-site GIS support for public and private sector Geographic Information Systems clients. Danika's experience includes data creation, conversion, and management; map design and production; GIS analysis; GIS development; aerial photo interpretation; and GPS set up and workflow integration. She is an effective and contributing team member, with proficiency in Esri software products and various other GIS tools.

### RELEVANT EXPERIENCE

#### WATER

- **Utah Watershed Council Act Implementation; Utah Division of Water Resources (2020-2024) *GIS Specialist*.** Set up and managed GIS data for duration of the project. Provided digital and print versions of maps as needed for project.
- **Culinary Water Master Plan GIS; Farmington, UT (2018-2019) *GIS Specialist*.** Incorporated updated InfoSWMM model into GIS to help develop CFP/IFFP. GIS infrastructure data management.

#### IRRIGATION

- **Twin Falls Pressure Irrigation System Master Plan; Twin Falls, ID (2019-2020) *GIS Specialist*.** Reviewed previous project GIS data for use in updated master plan. Incorporated updated meter data to show the difference in water usage from summer to winter, identifying disparity hotspots and top 100 users. Created data and maps identifying pump station locations and related service areas, existing PI piping, water supply infrastructure, water shares and service areas, and PI service area land use, and anticipated service areas.

#### WASTEWATER

- **Wastewater Utility Master Plan; American Samoa Power Authority (ASPA), American Samoa (2023-2024) *GIS Specialist*.** Consolidated and processed historic data from CAD, record drawings, and other sources into a GIS database for project status tracking and modeling work. Set up web maps in ArcGIS online for field data collection and referencing. Managed all GIS data and user settings for data security. Created figures for reports, discussion points, etc. Performed all other GIS work as needed.

#### TRANSPORTATION

- **I-15 EIS, Farmington to Salt Lake City; Utah Department of Transportation, Various Locations, UT (2020-2024) *GIS Specialist*.** Set up and managed GIS data for duration of the project. Provided digital and print versions of maps as needed for project.



#### Education

- BS, Geographic Information Systems  
Brigham Young University  
2015

#### Experience

- GIS Specialist  
Gateway Mapping, Inc.  
2017-Present
- Cartographic Technician  
Garmin International  
2016-2017  
Teaching Assistant  
Geography Department, BYU  
2015



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## DANIKA MONTGOMERY

### GIS Mapping Lead

#### PUBLIC WORKS GIS/GPS

- **Public Works GIS/GPS Implementation and Support; Smithfield, UT (2023-Current)** *GIS Specialist.* Set up ArcGIS Online account for client. Published GIS data to web services according to client parameters. Configured Trimble R2 GPS unit for in-field data collection. Provided onsite training on how to use GPS unit in conjunction with ArcGIS Online and the ESRI Collector App. On-Call for additional training and troubleshooting.
- **Public Works GIS/GPS Implementation and Support; Lewiston, UT (2021-Current)** *GIS Specialist.* Set up ArcGIS Online account for client. Published GIS data to web services according to client parameters. Configured Trimble R2 GPS unit for in-field data collection. Provided onsite training on how to use GPS unit in conjunction with ArcGIS Online and the ESRI Collector App. On-Call for additional training and troubleshooting.
- **GIS Development & Support; Bear River Canal Company, UT (2021-Current)** *GIS Specialist.* Gateway mapping provides routine GIS support for BRCC, including data creation, analysis, and training. Danika specifically supports BRCC with on-call GIS services and questions, helping with routine GIS tasks, training, and general support for GIS processes.
- **Bear River Water Conservancy District GIS Implementation, Brigham City, UT (2019-Current)** *GIS Specialist.* Set up ArcGIS Online account for client. Published GIS data to web services according to client parameters. Configured Trimble R2 GPS unit for in-field data collection. Provided onsite training on how to use GPS unit in conjunction with ArcGIS Online and the ESRI Collector App. On-Call for additional training and troubleshooting.
- **Public Works GIS/GPS Implementation and Support; Garden City, UT (2017-Current)** *GIS Specialist.* Set up ArcGIS Online account for client. Published GIS data to web services according to client parameters. Configured Trimble R2 GPS unit for in-field data collection. Provided onsite training on how to use GPS unit in conjunction with ArcGIS Online and the ESRI Collector App. On-Call for additional training and troubleshooting.

#### GENERAL PLANS

- **General Plan Update; Smithfield, UT (2024-Current)** *GIS Specialist.* GIS lead on analytics and mapping aspects of the project, working closely with the project manager to create spatial data and maps for public open house and steering committee meetings. Created GIS and maps for final deliverables, including elements for moderate income housing, transportation, land use, and water conservation.
- **General Plan Update; Richmond, UT (2023-2024)** *GIS Specialist.* GIS lead on analytics and mapping aspects of the project, working closely with the project manager to create spatial data and maps for public open house and steering committee meetings. Created GIS and maps for final deliverables, including elements for moderate income housing, transportation, land use, and water conservation.

#### PARKS AND TRAILS MASTER PLANNING

- **Parks and Recreation Master Plan; Woods Cross City, UT (2023-2024)** *GIS Specialist.* GIS lead on analytics and GIS aspects of the project, working closely with the project manager to create spatial data and maps for final reports. Heavy use of temporal and spatial analytics for services areas and gaps in relation to existing parks. Additional GIS and cartography services as the project required.
- **Ogden Valley Parks Service Area Recreation Master Plan; Ogden, UT (2023)** *GIS Specialist.*



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## KASEY HANSEN, MS, GISP

### Gateway Mapping General Manager and GIS Specialist

Kasey has 25 years of experience with Gateway Mapping, is a certified GIS Professional (GISP), and is Gateway Mapping's General Manager. Kasey's responsibilities include GIS project work, training, computer programming, hardware and software installation, and onsite GIS support for public and private sector Geographic Information Systems clients. Kasey has experience in GIS analysis, GIS development, thematic map design, analytical cartography, aerial photo interpretation, computer programming, and GPS.

He specializes in providing customized GIS solutions to municipalities for use in analysis, decision-making and master planning:

- ESRI Software: ArcGIS Pro, ArcGIS Enterprise, ArcGIS Online
- Cad Software: AutoCAD, MicroStation
- Programming: Python, Arcade, JavaScript, CSS, HTML, Visual Basic, C++
- Database Development: SQL Server, PostgreSQL, Microsoft Access

### RELEVANT EXPERIENCE

- **Municipal GIS (Sewer, Water, Stormwater); Clinton, UT (2000-Current)** *GIS Lead*. Ongoing GIS support for Clinton staff, including mapping, GIS training, ArcGIS Online support, GPS training, web map development and configuration, and data management. Support for public works and community development, including applications for sewer, water, storm drain, zoning, and land use.
- **GIS Development & Support; Davis & Weber Canal Company, UT (2008-Current)** *Project Manager*. An effort to convert all the infrastructure relating to canals and pressure irrigation maintained by the Davis and Weber Canal Company that provides secondary water to much of these counties. In addition, Kasey helped to create the protocols and workflows the company currently uses for asset management. Python scripts were written to process infrastructure data daily. Scripts were also written to synchronize data between GIS and SQL server to support D&W's ongoing meter installation program. Kasey has also provided regular GIS support and training for company staff on an ongoing basis.
- **Public Works GIS (Sewer, Water, Stormwater); Woods Cross, UT (2000-Current)** *GIS Lead*. Ongoing GIS support for Woods Cross City staff, including mapping, GIS training, ArcGIS Online support, GPS training, web map development and configuration, and data management. Support for public works and community development, including applications for water, storm drain, zoning, and land use.



### Professional Certifications

- GISP Certification: 00053353

### Affiliations

- Utah Geographic Information Council (2013-Current)
- UGIC Board Chair (2017-2022)
- Northern Utah GIS Users Group (Current Chair)

### Education

- MS, Cartography/GIS  
Brigham Young University  
2001
- BS, Cartography/GIS  
Brigham Young University  
1999

### Experience

- GIS Specialist  
Gateway Mapping, Inc.  
2000-Present
- Geography Research Assistant  
Brigham Young University  
1999-2000

### Software Experience

- ESRI Software: ArcGIS Pro, ArcGIS Enterprise, ArcGIS Online, ArcGIS Desktop
- CAD: AutoCAD, MicroStation
- Imaging Software: ER Mapper, Idrisi
- Programming: Python, JavaScript, CSS, HTML, Visual Basic, C++
- Database Development: SQL Server, PostgreSQL, Microsoft Access





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## KASEY HANSEN, MS, GISP

### Gateway Mapping General Manager and GIS Specialist

- **Water System GIS Development, Asset Management, Master Planning and Support; Bona Vista Water District, North Ogden, UT (2007-Ongoing)** *GIS Lead*. Ongoing GIS support for district staff, including mapping, GIS training, ArcGIS Online support, GPS training, web map development and configuration, and data management
- **County-Wide GIS Development; Bingham County, ID (2003-Current)** *Project Manager*. Full county-wide GIS implementation and support, including GIS master planning, database design, map creation, GIS server implementation, ArcGIS Online implementation, asset management, and workflow automation. Supported various county departments, including Assessor, Public Works, Clerk, Planning and Zoning, Sheriff, and Treasurer.
- **Sewer System GIS Development & Ongoing Support; Central Davis Sewer District, Kaysville, UT (2000-Ongoing)** *Project Manager*. Ongoing GIS support for district staff, including mapping, GIS training, ArcGIS Online support, GPS training, web map development and configuration, and data management
- **Water System GIS Development & Support Services; Benchland Water District, Farmington, UT (2002-Current)** *GIS Lead*. Ongoing GIS support for district staff, including mapping, GIS training, ArcGIS Online support, GPS training, web map development and configuration, and data management for system mapping, asset management, and web-based work order system implementation.
- **Culinary & Secondary Water System Mapping, Huntsville, UT (2018-2019)** *Project Manager*. In 2018-19, A comprehensive mapping effort of Huntsville Town's culinary water system and Huntsville Irrigation's secondary water system was completed. Features were located using subfoot-accuracy GPS, and the system mapping was prepared and delivered in GIS. Additionally, a GIS-driven asset management and maintenance tracking program was implemented for both systems.
- **GIS Planning & Water System GIS Implementation; Pineview Water Systems, North Ogden, UT (2017-2019)** *GIS Lead*. Full system GIS development and ongoing support. GIS training, GPS field data collection support for secondary water and canal systems.
- **Strawberry Water User's Association, GIS Development; Payson, UT (2005-Current)** *Project Manager*. Water Rights Management in GIS: Strawberry Water Users Association manages water rights for the Cities of Springville, Spanish Fork, Payson, Mapleton and Genola, as well as five canal companies in southern Utah County, Utah. Developed a GIS Layer for tracking water rights, created a system for tracking non-geographic "Floating" water shares, linked the association's records management system to their GIS, and created workflow processes to keep the GIS up to date.

#### Software Experience

- Extensive training in Esri Software, Data Mgmt. in the Multi-User Geodatabase, Intro to Geoprocessing Scripts Using Python, Intro to the JavaScript API, ArcGIS Server Enterprise Configuration and Tuning for SQL Server & Web Admin

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## CINDY GOOCH, MA

## Funding Specialist and Certified Planner

Cindy is an innovative individual with 24 years of experience in strategizing, acquiring, and managing a variety of funding opportunities for communities throughout the Western United States. She has extensive experience with federal grant programs and has worked with agencies such as USDA Rural Development, Natural Resource Conservation Service (NRCS), US Department of Transportation (USDOT), US Bureau of Reclamation (USBR), and Federal Emergency Management Agency (FEMA). On the State level, she has administered grants and loans acquired through Community Impact Board (CIB), Community Development Block Grants (CDBG), Utah Department of Agriculture and Food Water Optimization Grant (UDAF), Utah Board of Water Resources (DWRe), Utah Division of Water Quality (DWQ), and the Utah Drinking Water (DDW) grant and loan funds.

Cindy is a renowned Grant Writer. Cindy and her team have been instrumental in acquiring more than \$1.2 billion in grant and loan funds for infrastructure projects to provide for transportation needs, improve water delivery systems, master planning, parks, trails, and many other types of community needs.

## RELEVANT EXPERIENCE

## FUNDING SUCCESS: \$714,459,033+

- Community Development Block Grants for Neighborhood Revitalization, Sewer Projects, City Planning & Street Projects: Awarded \$4,025,000
- Department of Agriculture and Food Grant (UDAF): Awarded \$8,862,000
- DOT Enhancement Grant: Awarded: \$4,900,000
- DOT Non-Urban Funds: Awarded \$10,000,000
- DWRe Grants and Loans: Awarded \$43,046,000
- EPA 319 Grant: Awarded \$1.5 Million
- FEMA Hazard Mitigation Grant Program (HMGP): Awarded \$3,641,118
- FEMA Flood Mitigation Assistance: Awarded \$1,709,700
- National Resource Conservation Service (NRCS) Water, Watershed and Flood Protection PL-566 Grants: Awarded \$343,000,000
- Parks & Trails Grant: Awarded \$2,208,000
- Pipeline & Hazardous Materials Safety Administration; U.S. Department of Transportation (USDOT): Awarded \$1,459,000
- Rural Business Opportunity Grant (RBOG): Awarded \$125,000
- Rural Development Grants and Loans; U.S. Department of Agriculture (USDA): Awarded \$40,300,000



## Professional Affiliations

- Grant Professional Association (GPA)
- Utah Grant Professional Association (UGPA)
- American Planning Association (APA)
- Utah Planning Association (UPA)

## Education

- Certified Urban Planner  
University of Utah
- MA, Organizational Management  
University of Phoenix  
2001
- BA, Psychology  
Weber State University  
1993

## Experience

- Funding Specialist and Urban Planner  
J-U-B ENGINEERS, Inc.  
2005-Present
- Economic Development Director  
Syracuse City Corporation  
2001-2005



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**CINDY GOOCH, MA**

**Funding Specialist and Certified Planner**

- TIGER, BUILD, RAISE Grants USDOT: Awarded: \$8,310,000
- Water Conservation Field Services Program Grants: USBR; Awarded \$947,000
- Water Quality Grants & Loans: Awarded \$81,784,000
- WaterSMART Water & Energy Efficiency Grants; US Bureau of Reclamation: Awarded \$33,732,000
- WaterSMART Drought Resiliency Grant; US Bureau of Reclamation: Awarded \$18,302,000
- Additional USBR WaterSMART Grants: Awarded \$5,145,000
- Colorado River Basin Salinity Control Program Grants: Awarded \$72,193,000; USBR
- LHTAC Bridge Replacement and Rehabilitation Funds: Awarded \$1,500,000

#### RECENT FUNDING WORK

- Strengthening Mobility and Revolutionizing Transportation Grant; Bannock Transportation Planning Organization (BTPO), Pocatello, ID Awarded \$1,317,074 (2023) *Funding Specialist.*
- WaterSMART Drought Response Grant for the Anderson Groundwater Treatment Plant; Grainger Hunter Improvement District, West Valley City, UT Awarded \$5,000,000 (2022) *Funding Specialist.*
- Raise Grant Application Ada County Highway District (ACHD): Awarded: \$5,000,000 (2022) *Funding Specialist.*
- WaterSMART Drought Response (DR) Grant for AV Watkins Dam and Siphon Replacement; Weber Basin Water Conservancy District, Layton, UT: Awarded: \$4,000,000 (2022) *Funding Specialist.*
- WaterSMART Environmental Resource Grant; Board of Control of Triangle Irrigation District, Bellevue, ID: Awarded: \$689,000 (2022) *Funding Specialist.*
- National Resource Conservation Service (NRCS) Watershed Plan PL566 Grant; Bear River Water Conservancy District, Brigham City, UT: Awarded: \$1,250,000 (2022) *Funding Specialist.*

#### PLANNING EXPERIENCE

- Uintah County Watershed Plan PL566; Uintah, County, UT (2019-2020) *Planner.*
- Big Sandy Watershed Plan PL-566; Eden Valley, UT (2019-2020) *Planner.*
- Mount Pleasant Watershed Plan PL566; Mount Pleasant, UT (2018-2021) *Planner.*
- Parks and Trails Master Plan; Clinton City, UT (2017-2019) *Planner.*
- Drought Contingency Plan; Weber Basin Water Conservancy District, Layton, UT (2017-2019) *Planner.*
- Smithfield City General Plan -- Parks & Trails Master Plan; Smithfield, UT (2016) *Planner.*
- General Plan Update; Millville City, UT (2013-2016) *Planner.*
- Parks, Trails and Open Space Master Plan Update; Woods Cross City, UT (2012) *Planner.*
- City Parks and Trail Master Plan; Richmond, UT (2011-2013) *Planner.*
- Parks, Trails and Recreation Master Plan; Nephi City, UT (2011) *Planner.*



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## JENI GOFF

### Public Involvement

Jeni is a skilled facilitator and public involvement specialist with an ability to navigate complex challenges and build consensus among diverse stakeholders. Her diverse background in Public Involvement (PI), Right-of-Way, and Visual Communication equips her with a blend of problem-solving, communication, and relationship-building skills. Jeni's experience in designing and leading PI campaigns, facilitating community engagement, and managing conflict has made her a trusted partner for cities, local governments, and organizations seeking to foster meaningful dialogue and collaboration.

### RELEVANT EXPERIENCE

#### PUBLIC INVOLVEMENT/OUTREACH

- **Hurricane City Storm Water Master Plan | Hurricane, UT (2024-Current)**  
*Project Coordinator.* The Langdon Group team, led by Josh King and Jeni Goff, in collaboration with J-U-B ENGINEERS, Inc., is partnering with Hurricane City to develop a comprehensive Storm Water Master Plan. TLG's role involves engaging key stakeholders through interviews and workshops to gather valuable input for the master plan. Their efforts ensure the plan addresses community needs and incorporates local insights for effective stormwater management.
- **Woods Cross Transportation Master Plan | Wood Cross City (2024-Current)** Jeni is leading public involvement efforts for the Woods Cross Transportation Master Plan update. Her role includes facilitating public meetings to share information with residents and gather valuable feedback to shape the plan. Jeni has also analyzed public input and data to ensure the plan reflects community priorities. Moving forward, she will continue to engage and inform the public, fostering collaboration and transparency as the plan progresses.
- **West Davis Corridor | Utah Department of Transportation (2021 – Current).** West Davis was a new 16-mile, 4-lane divided highway project that required extensive public involvement. To manage this critical component, The Langdon Group was hired to coordinate all stakeholder and city communications. As a key member of The Langdon Group, Jeni was responsible for developing and implementing effective public involvement (PI) strategies, coordinating with multiple agencies, facilitating community advisory committees, resolving conflicts as they arose, and managing the project hotline and email. Her role in this effort allowed her to engage with residents and city officials to ensure that their perspectives were heard and considered throughout the project's development. Continuing the next phase of the West Davis Corridor, a three-mile 4-lane, divided highway, the Langdon Group were hired to continue their role. As UDOT reevaluates its EIS, Jeni remains a crucial team member in continuing the efforts of developing and implementing effective public involvement (PI) strategies, coordinating with multiple agencies, facilitating community advisory committees, and resolving conflict.
- **Pocatello/ Portneuf Greenway Foundation Trail, Park, and Sewer improvements | Pocatello, ID (2025 – Current)**  
The Portneuf Greenway Foundation, in partnership with the City of Pocatello, were awarded an EPA



#### Certifications

- International Association for Public Participation (IAP2), Foundations in Public Participation Training

#### Education

- BS, Communication, Public Relations & Advertising  
Emphasis in Visual Communication  
Weber State University  
2021

#### Experience

- Project Coordinator  
The Langdon Group, Inc.  
2021-Present
- Marketing and Branding Intern  
Needs Beyond Medicine  
2020
- Public Relations Specialist  
Ogden Peak Communication  
2020



Community Change Grant to implement a transformative project aimed at improving the quality of life for residents in disadvantaged census blocks. The project focuses on creating a safe, non-motorized transportation corridor along S. 5th Avenue, connecting homes to sewer lines to reduce nitrate contamination, expanding park access, and restoring parks with improved stormwater infrastructure and interpretive signage. The Langdon Group (TLG) is leading the outreach and engagement efforts for this project. TLG is developing and implementing a comprehensive public involvement strategy to ensure the community is informed, engaged, and empowered throughout the project lifecycle. The outreach efforts will focus on building trust, fostering collaboration, and ensuring equitable participation from all community members, including underserved populations and the Shoshone-Bannock Tribes.

- **Hyrum City General Plan | Hyrum, UT (2025 – Current)** Jeni is leading public involvement efforts for the Hyrum City General Plan update. She facilitates public meetings to inform residents and key stakeholders while gathering feedback to shape the plan. She is also establishing a steering committee, which will play a pivotal role in guiding the plan's development. Additionally, Jeni analyzes public input and data to ensure the plan aligns with community priorities. As the process progresses, she will continue to foster collaboration and transparency, ensuring meaningful public engagement throughout the planning process.

## OTHER PROJECT EXPERIENCE

### Idaho

- West Blackfoot Transportation Improvements | Blackfoot, Idaho | Idaho Transportation Department (2024) | Public Involvement
- US-30-Yellowstone to Garrett Way | Pocatello, Idaho | Idaho Transportation Department (2024) | Public Involvement

### Utah

- West Point City Sewer Expansion System | West Point City (2024 - ongoing) | Public Involvement
- Ogden City Recreation Facility & Parks Utilization Study | Ogden City (2024 - ongoing) | Graphics
- Clinton 1300 North 1500 West Roundabout | Clinton City (2024 - ongoing) | Public Involvement
- Hooper 5500 West Reconstruction | Hooper City (2021 – ongoing) | Public Involvement
- Clinton 800 North 1000 West to 500 West Reconstruction | Clinton City (2024) | Public Involvement
- Cache Water: Logan River Watershed Plan | Cache Water District (2024) | Public Involvement
- Box Elder County: Water Mater Plan | Box Elder County (2024) | Public Involvement
- Antelope Effluent Pipeline | North Davis Sewer District /Syracuse Utah (2021 – 2023) | Public Involvement
- Clinton 1300 North & 2000 West Intersection Reconstruction | Clinton City (2021 –2022 ) | Public Involvement
- Utah Department of Transportation – National Electric Vehicle Infrastructure Formula Program (2022) | Public Involvement
- Clinton/West Point 800 North Road Reconstruction | Clinton & West Point City /Clinton Utah (2021) | Public Involvement
- 1100 West Right-of-Way (500 South) | Woods Cross (2022 - 2024) | Public Involvement/Right-of-way
- 1100 West Right-of-Way (2600 South) | Woods Cross (2024-ongoing) | Public Involvement/Right-of-way
- Mutton Hollow Right-of-Way | Kaysville City (2022 - ongoing) | Public Involvement/Right-of-way
- Idaho National Laboratory Nuclear Clean-up Facilitation | US Department of Energy (2024- present) | Facilitation
- Utah Division of Water Resources – Utah Watershed Council Act Implementation (2021 –2024) | Facilitation
- Stakeholder Commission Facilitation | Central Wasatch Commission (2024) | Facilitation
- U.S. Forest Service (USFS) – Manti-La Sal Forest Plan Revision, Price, Utah (2017 – Present) | Facilitation

# Thank you!

## PRIMARY CONTACT INFORMATION:

**Vijay Kornala, PE**  
*Project Manager*

**J-U-B ENGINEERS, Inc.**  
1047 S 100 W, Suite 180  
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**Paul Willardson, PE**  
*Client Manager*

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**THE  
LANGDON  
GROUP**



**GATEWAY  
MAPPING  
INC.**

J-U-B FAMILY OF COMPANIES





J-U-B ENGINEERS, INC.



OTHER J-U-B COMPANIES

### Bid Tabulation

Client: Hyrum City  
 Project: Fire Station Swale  
 Project No.: 57-23-005  
 Date: 5/22/2025

Highlighted cells indicate mathematical corrections based on unit prices provided

| Item #          | Description                                | Unit        | Estimated Quantity | Birch Creek      |                   | Allied Underground Technology |                   | Sunroc Corp      |                   | Cache Valley Excavation |                   | LeGrand Johnson  |                   | Cook Building    |                   |
|-----------------|--|-------------|--------------------|------------------|-------------------|-------------------------------|-------------------|------------------|-------------------|-------------------------|-------------------|------------------|-------------------|------------------|-------------------|
|                 |  |             |                    | Bid Unit Price 1 | Bid Total Price 1 | Bid Unit Price 2              | Bid Total Price 2 | Bid Unit Price 3 | Bid Total Price 3 | Bid Unit Price 4        | Bid Total Price 4 | Bid Unit Price 5 | Bid Total Price 5 | Bid Unit Price 6 | Bid Total Price 6 |
| 1               | Mobilization                               | Lump Sum    | 1                  | \$ 7,000.00      | \$ 7,000.00       | \$ 22,406.00                  | \$ 22,406.00      | \$ 17,000.00     | \$ 17,000.00      | \$ 21,000.00            | \$ 21,000.00      | \$ 22,375.36     | \$ 22,375.36      | \$ 7,500.00      | \$ 7,500.00       |
| 2               | Traffic Control                            | Lump Sum    | 1                  | \$ 1,500.00      | \$ 1,500.00       | \$ 1,475.00                   | \$ 1,475.00       | \$ 7,900.00      | \$ 7,900.00       | \$ 1,352.00             | \$ 1,352.00       | \$ 4,138.00      | \$ 4,138.00       | \$ 4,500.00      | \$ 4,500.00       |
| 3               | Survey                                     | Lump Sum    | 1                  | \$ 3,500.00      | \$ 3,500.00       | \$ 4,250.00                   | \$ 4,250.00       | \$ 3,500.00      | \$ 3,500.00       | \$ 4,200.00             | \$ 4,200.00       | \$ 4,500.00      | \$ 4,500.00       | \$ 3,850.00      | \$ 3,850.00       |
| 4               | Site Clearing                              | Lump Sum    | 1                  | \$ 5,000.00      | \$ 5,000.00       | \$ 1,370.00                   | \$ 1,370.00       | \$ 1,500.00      | \$ 1,500.00       | \$ 1,250.00             | \$ 1,250.00       | \$ 7,794.18      | \$ 7,794.18       | \$ 4,750.00      | \$ 4,750.00       |
| 5               | Remove Concrete Gutter                     | Linear Feet | 35                 | \$ 20.00         | \$ 700.00         | \$ 23.03                      | \$ 806.05         | \$ 9.00          | \$ 315.00         | \$ 22.00                | \$ 770.00         | \$ 8.80          | \$ 308.00         | \$ 15.00         | \$ 525.00         |
| 6               | Remove Concrete Curb and Gutter            | Linear Feet | 18                 | \$ 20.00         | \$ 360.00         | \$ 25.23                      | \$ 454.14         | \$ 16.00         | \$ 288.00         | \$ 22.00                | \$ 396.00         | \$ 8.74          | \$ 157.32         | \$ 15.00         | \$ 270.00         |
| 7               | Remove Asphalt Pavement                    | Square Yard | 442                | \$ 18.00         | \$ 7,956.00       | \$ 12.41                      | \$ 5,485.22       | \$ 11.00         | \$ 4,862.00       | \$ 5.00                 | \$ 2,210.00       | \$ 4.27          | \$ 1,887.34       | \$ 10.00         | \$ 4,420.00       |
| 8               | Roadway Excavation (Plan Quantity)         | Cubic Yard  | 83                 | \$ 37.25         | \$ 3,091.75       | \$ 32.18                      | \$ 2,670.94       | \$ 29.00         | \$ 2,407.00       | \$ 28.00                | \$ 2,324.00       | \$ 27.97         | \$ 2,321.51       | \$ 32.00         | \$ 2,656.00       |
| 9               | Granular Borrow (Plan Quantity)            | Cubic Yard  | 79                 | \$ 44.00         | \$ 3,476.00       | \$ 27.67                      | \$ 2,185.93       | \$ 38.00         | \$ 3,002.00       | \$ 65.00                | \$ 5,135.00       | \$ 75.27         | \$ 5,946.33       | \$ 38.00         | \$ 3,002.00       |
| 10              | Untreated Base Course (Plan Quantity)      | Cubic Yard  | 103                | \$ 54.00         | \$ 5,562.00       | \$ 43.73                      | \$ 4,504.19       | \$ 75.00         | \$ 7,725.00       | \$ 76.00                | \$ 7,828.00       | \$ 92.40         | \$ 9,517.20       | \$ 50.00         | \$ 5,150.00       |
| 11              | HMA - 1/2 Inch Mix                         | Tons        | 126                | \$ 158.00        | \$ 19,908.00      | \$ 224.88                     | \$ 28,334.88      | \$ 180.00        | \$ 22,680.00      | \$ 162.00               | \$ 20,412.00      | \$ 187.40        | \$ 23,612.40      | \$ 130.00        | \$ 16,380.00      |
| 12              | Concrete Curb and Gutter                   | Linear Feet | 63                 | \$ 33.00         | \$ 2,079.00       | \$ 62.66                      | \$ 3,947.58       | \$ 54.00         | \$ 3,402.00       | \$ 45.00                | \$ 2,835.00       | \$ 87.36         | \$ 5,503.68       | \$ 45.00         | \$ 2,835.00       |
| 13              | Modified Concrete Curb and Gutter          | Linear Feet | 119                | \$ 43.00         | \$ 5,117.00       | \$ 63.66                      | \$ 7,575.54       | \$ 54.00         | \$ 6,426.00       | \$ 46.00                | \$ 5,474.00       | \$ 86.23         | \$ 10,261.37      | \$ 55.00         | \$ 6,545.00       |
| 14              | Concrete Waterway 6'-0"                    | Linear Feet | 74                 | \$ 78.50         | \$ 5,809.00       | \$ 118.79                     | \$ 8,790.46       | \$ 104.00        | \$ 7,696.00       | \$ 80.00                | \$ 5,920.00       | \$ 98.23         | \$ 7,269.02       | \$ 95.00         | \$ 7,030.00       |
| 15              | Concrete Curb and Gutter Transition        | Each        | 1                  | \$ 450.00        | \$ 450.00         | \$ 1,105.00                   | \$ 1,105.00       | \$ 1,100.00      | \$ 1,100.00       | \$ 1,800.00             | \$ 1,800.00       | \$ 851.27        | \$ 851.27         | \$ 1,670.00      | \$ 1,670.00       |
| 16              | Pavement Marking Paint - 4 Inch            | Linear Feet | 230                | \$ 2.85          | \$ 655.50         | \$ 5.20                       | \$ 1,196.00       | \$ 3.25          | \$ 747.50         | \$ 5.00                 | \$ 1,150.00       | \$ 2.61          | \$ 600.30         | \$ 3.00          | \$ 690.00         |
| 17              | 1 Inch Gravel                              | Cubic Yard  | 240                | \$ 40.50         | \$ 9,720.00       | \$ 47.96                      | \$ 11,510.40      | \$ 36.00         | \$ 8,640.00       | \$ 65.00                | \$ 15,600.00      | \$ 49.58         | \$ 11,899.20      | \$ 50.00         | \$ 12,000.00      |
| 18              | Swale Excavation                           | Cubic Yard  | 1089               | \$ 14.25         | \$ 15,518.25      | \$ 15.55                      | \$ 16,933.95      | \$ 29.00         | \$ 31,581.00      | \$ 28.00                | \$ 30,492.00      | \$ 15.49         | \$ 16,868.61      | \$ 29.00         | \$ 31,581.00      |
| 19              | Drainage Geotextiles                       | Square Yard | 173                | \$ 7.00          | \$ 1,211.00       | \$ 4.40                       | \$ 761.20         | \$ 6.00          | \$ 1,038.00       | \$ 6.00                 | \$ 1,038.00       | \$ 5.46          | \$ 944.58         | \$ 9.00          | \$ 1,557.00       |
| 20              | Separation Geotextiles                     | Square Yard | 193                | \$ 7.00          | \$ 1,351.00       | \$ 4.40                       | \$ 849.20         | \$ 5.00          | \$ 965.00         | \$ 5.00                 | \$ 965.00         | \$ 5.31          | \$ 1,024.83       | \$ 9.00          | \$ 1,737.00       |
| 21              | Geogrid                                    | Square Yard | 78                 | \$ 8.00          | \$ 624.00         | \$ 8.28                       | \$ 645.84         | \$ 9.00          | \$ 702.00         | \$ 9.00                 | \$ 702.00         | \$ 8.98          | \$ 700.44         | \$ 12.00         | \$ 936.00         |
| 22              | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | \$ 35.00         | \$ 17,920.00      | \$ 60.24                      | \$ 30,842.88      | \$ 55.00         | \$ 28,160.00      | \$ 56.00                | \$ 28,672.00      | \$ 54.68         | \$ 27,996.16      | \$ 83.00         | \$ 42,496.00      |
| 23              | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | \$ 2,600.00      | \$ 7,800.00       | \$ 3,696.00                   | \$ 11,088.00      | \$ 2,800.00      | \$ 8,400.00       | \$ 2,570.00             | \$ 7,710.00       | \$ 2,305.06      | \$ 6,915.18       | \$ 4,650.00      | \$ 13,950.00      |
| 24              | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | \$ 5,390.00      | \$ 16,170.00      | \$ 6,229.00                   | \$ 18,687.00      | \$ 5,300.00      | \$ 15,900.00      | \$ 6,700.00             | \$ 20,100.00      | \$ 4,769.31      | \$ 14,307.93      | \$ 7,995.00      | \$ 23,985.00      |
| 25              | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | \$ 8,140.00      | \$ 8,140.00       | \$ 5,259.00                   | \$ 5,259.00       | \$ 11,000.00     | \$ 11,000.00      | \$ 7,200.00             | \$ 7,200.00       | \$ 14,481.44     | \$ 14,481.44      | \$ 13,295.00     | \$ 13,295.00      |
| 26              | Adjust Drainage Box to Grade               | Each        | 1                  | \$ 450.00        | \$ 450.00         | \$ 470.00                     | \$ 470.00         | \$ 900.00        | \$ 900.00         | \$ 1,560.00             | \$ 1,560.00       | \$ 1,400.51      | \$ 1,400.51       | \$ 1,400.00      | \$ 1,400.00       |
| 27              | Remove Landscape Rock                      | Square Yard | 92                 | \$ 30.00         | \$ 2,760.00       | \$ 5.72                       | \$ 526.24         | \$ 4.85          | \$ 446.20         | \$ 5.00                 | \$ 460.00         | \$ 2.58          | \$ 237.36         | \$ 32.00         | \$ 2,944.00       |
| 28              | Topsoil                                    | Square Yard | 47                 | \$ 20.00         | \$ 940.00         | \$ 20.22                      | \$ 950.34         | \$ 35.00         | \$ 1,645.00       | \$ 63.00                | \$ 2,961.00       | \$ 56.30         | \$ 2,646.10       | \$ 45.00         | \$ 2,115.00       |
| Total Bid Price |  |             |                    | \$ 154,768.50    |                   | \$ 195,080.98                 |                   | \$ 199,927.70    |                   | \$ 201,516.00           |                   | \$ 206,465.62    |                   | \$ 219,769.00    |                   |





J-U-B ENGINEERS, INC.



Bid Tabulation

Client: Hyrum City  
Project: Fire Station Swale  
Project No.: 57-23-005  
Date: 5/22/2025

Highlighted cells indicate mathematical corrections based on unit prices provided

| Item #          | Description                                | Unit        | Estimated Quantity | Birch Creek      |                   | Allied Underground Technology |                   | Sunroc Corp      |                   | Cache Valley Excavation |                   | LeGrand Johnson  |                   | Cook Building    |                   |
|-----------------|--|-------------|--------------------|------------------|-------------------|-------------------------------|-------------------|------------------|-------------------|-------------------------|-------------------|------------------|-------------------|------------------|-------------------|
|                 |  |             |                    | Bid Unit Price 1 | Bid Total Price 1 | Bid Unit Price 2              | Bid Total Price 2 | Bid Unit Price 3 | Bid Total Price 3 | Bid Unit Price 4        | Bid Total Price 4 | Bid Unit Price 5 | Bid Total Price 5 | Bid Unit Price 6 | Bid Total Price 6 |
| 1               | Mobilization                               | Lump Sum    | 1                  | \$ 7,000.00      | \$ 7,000.00       | \$ 22,406.00                  | \$ 22,406.00      | \$ 17,000.00     | \$ 17,000.00      | \$ 21,000.00            | \$ 21,000.00      | \$ 22,375.36     | \$ 22,375.36      | \$ 7,500.00      | \$ 7,500.00       |
| 2               | Traffic Control                            | Lump Sum    | 1                  | \$ 1,500.00      | \$ 1,500.00       | \$ 1,475.00                   | \$ 1,475.00       | \$ 7,900.00      | \$ 7,900.00       | \$ 1,352.00             | \$ 1,352.00       | \$ 4,138.00      | \$ 4,138.00       | \$ 4,500.00      | \$ 4,500.00       |
| 3               | Survey                                     | Lump Sum    | 1                  | \$ 3,500.00      | \$ 3,500.00       | \$ 4,250.00                   | \$ 4,250.00       | \$ 3,500.00      | \$ 3,500.00       | \$ 4,200.00             | \$ 4,200.00       | \$ 4,500.00      | \$ 4,500.00       | \$ 3,850.00      | \$ 3,850.00       |
| 4               | Site Clearing                              | Lump Sum    | 1                  | \$ 5,000.00      | \$ 5,000.00       | \$ 1,370.00                   | \$ 1,370.00       | \$ 1,500.00      | \$ 1,500.00       | \$ 1,250.00             | \$ 1,250.00       | \$ 7,794.18      | \$ 7,794.18       | \$ 4,750.00      | \$ 4,750.00       |
| 5               | Remove Concrete Gutter                     | Linear Feet | 35                 | \$ 20.00         | \$ 700.00         | \$ 23.03                      | \$ 806.05         | \$ 9.00          | \$ 315.00         | \$ 22.00                | \$ 770.00         | \$ 8.80          | \$ 308.00         | \$ 15.00         | \$ 525.00         |
| 6               | Remove Concrete Curb and Gutter            | Linear Feet | 18                 | \$ 20.00         | \$ 360.00         | \$ 25.23                      | \$ 454.14         | \$ 16.00         | \$ 288.00         | \$ 22.00                | \$ 396.00         | \$ 8.74          | \$ 157.32         | \$ 15.00         | \$ 270.00         |
| 7               | Remove Asphalt Pavement                    | Square Yard | 442                | \$ 18.00         | \$ 7,956.00       | \$ 12.41                      | \$ 5,485.22       | \$ 11.00         | \$ 4,862.00       | \$ 5.00                 | \$ 2,210.00       | \$ 4.27          | \$ 1,887.34       | \$ 10.00         | \$ 4,420.00       |
| 8               | Roadway Excavation (Plan Quantity)         | Cubic Yard  | 83                 | \$ 37.25         | \$ 3,091.75       | \$ 32.18                      | \$ 2,670.94       | \$ 29.00         | \$ 2,407.00       | \$ 28.00                | \$ 2,324.00       | \$ 27.97         | \$ 2,321.51       | \$ 32.00         | \$ 2,656.00       |
| 9               | Granular Borrow (Plan Quantity)            | Cubic Yard  | 79                 | \$ 44.00         | \$ 3,476.00       | \$ 27.67                      | \$ 2,185.93       | \$ 38.00         | \$ 3,002.00       | \$ 65.00                | \$ 5,135.00       | \$ 75.27         | \$ 5,946.33       | \$ 38.00         | \$ 3,002.00       |
| 10              | Untreated Base Course (Plan Quantity)      | Cubic Yard  | 103                | \$ 54.00         | \$ 5,562.00       | \$ 43.73                      | \$ 4,504.19       | \$ 75.00         | \$ 7,725.00       | \$ 76.00                | \$ 7,828.00       | \$ 92.40         | \$ 9,517.20       | \$ 50.00         | \$ 5,150.00       |
| 11              | HMA - 1/2 Inch Mix                         | Tons        | 126                | \$ 158.00        | \$ 19,908.00      | \$ 224.88                     | \$ 28,334.88      | \$ 180.00        | \$ 22,680.00      | \$ 162.00               | \$ 20,412.00      | \$ 187.40        | \$ 23,612.40      | \$ 130.00        | \$ 16,380.00      |
| 12              | Concrete Curb and Gutter                   | Linear Feet | 63                 | \$ 33.00         | \$ 2,079.00       | \$ 62.66                      | \$ 3,947.58       | \$ 54.00         | \$ 3,402.00       | \$ 45.00                | \$ 2,835.00       | \$ 87.36         | \$ 5,503.68       | \$ 45.00         | \$ 2,835.00       |
| 13              | Modified Concrete Curb and Gutter          | Linear Feet | 119                | \$ 43.00         | \$ 5,117.00       | \$ 63.66                      | \$ 7,575.54       | \$ 54.00         | \$ 6,426.00       | \$ 46.00                | \$ 5,474.00       | \$ 86.23         | \$ 10,261.37      | \$ 55.00         | \$ 6,545.00       |
| 14              | Concrete Waterway 6'-0"                    | Linear Feet | 74                 | \$ 78.50         | \$ 5,809.00       | \$ 118.79                     | \$ 8,790.46       | \$ 104.00        | \$ 7,696.00       | \$ 80.00                | \$ 5,920.00       | \$ 98.23         | \$ 7,269.02       | \$ 95.00         | \$ 7,030.00       |
| 15              | Concrete Curb and Gutter Transition        | Each        | 1                  | \$ 450.00        | \$ 450.00         | \$ 1,105.00                   | \$ 1,105.00       | \$ 1,100.00      | \$ 1,100.00       | \$ 1,800.00             | \$ 1,800.00       | \$ 851.27        | \$ 851.27         | \$ 1,670.00      | \$ 1,670.00       |
| 16              | Pavement Marking Paint - 4 Inch            | Linear Feet | 230                | \$ 2.85          | \$ 655.50         | \$ 5.20                       | \$ 1,196.00       | \$ 3.25          | \$ 747.50         | \$ 5.00                 | \$ 1,150.00       | \$ 2.61          | \$ 600.30         | \$ 3.00          | \$ 690.00         |
| 17              | 1 Inch Gravel                              | Cubic Yard  | 240                | \$ 40.50         | \$ 9,720.00       | \$ 47.96                      | \$ 11,510.40      | \$ 36.00         | \$ 8,640.00       | \$ 65.00                | \$ 15,600.00      | \$ 49.58         | \$ 11,899.20      | \$ 50.00         | \$ 12,000.00      |
| 18              | Swale Excavation                           | Cubic Yard  | 1089               | \$ 14.25         | \$ 15,518.25      | \$ 15.55                      | \$ 16,933.95      | \$ 29.00         | \$ 31,581.00      | \$ 28.00                | \$ 30,492.00      | \$ 15.49         | \$ 16,868.61      | \$ 29.00         | \$ 31,581.00      |
| 19              | Drainage Geotextiles                       | Square Yard | 173                | \$ 7.00          | \$ 1,211.00       | \$ 4.40                       | \$ 761.20         | \$ 6.00          | \$ 1,038.00       | \$ 6.00                 | \$ 1,038.00       | \$ 5.46          | \$ 944.58         | \$ 9.00          | \$ 1,557.00       |
| 20              | Separation Geotextiles                     | Square Yard | 193                | \$ 7.00          | \$ 1,351.00       | \$ 4.40                       | \$ 849.20         | \$ 5.00          | \$ 965.00         | \$ 5.00                 | \$ 965.00         | \$ 5.31          | \$ 1,024.83       | \$ 9.00          | \$ 1,737.00       |
| 21              | Geogrid                                    | Square Yard | 78                 | \$ 8.00          | \$ 624.00         | \$ 8.28                       | \$ 645.84         | \$ 9.00          | \$ 702.00         | \$ 9.00                 | \$ 702.00         | \$ 8.98          | \$ 700.44         | \$ 12.00         | \$ 936.00         |
| 22              | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | \$ 35.00         | \$ 17,920.00      | \$ 60.24                      | \$ 30,842.88      | \$ 55.00         | \$ 28,160.00      | \$ 56.00                | \$ 28,672.00      | \$ 54.68         | \$ 27,996.16      | \$ 83.00         | \$ 42,496.00      |
| 23              | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | \$ 2,600.00      | \$ 7,800.00       | \$ 3,696.00                   | \$ 11,088.00      | \$ 2,800.00      | \$ 8,400.00       | \$ 2,570.00             | \$ 7,710.00       | \$ 2,305.06      | \$ 6,915.18       | \$ 4,650.00      | \$ 13,950.00      |
| 24              | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | \$ 5,390.00      | \$ 16,170.00      | \$ 6,229.00                   | \$ 18,687.00      | \$ 5,300.00      | \$ 15,900.00      | \$ 6,700.00             | \$ 20,100.00      | \$ 4,769.31      | \$ 14,307.93      | \$ 7,995.00      | \$ 23,985.00      |
| 25              | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | \$ 8,140.00      | \$ 8,140.00       | \$ 5,259.00                   | \$ 5,259.00       | \$ 11,000.00     | \$ 11,000.00      | \$ 7,200.00             | \$ 7,200.00       | \$ 14,481.44     | \$ 14,481.44      | \$ 13,295.00     | \$ 13,295.00      |
| 26              | Adjust Drainage Box to Grade               | Each        | 1                  | \$ 450.00        | \$ 450.00         | \$ 470.00                     | \$ 470.00         | \$ 900.00        | \$ 900.00         | \$ 1,560.00             | \$ 1,560.00       | \$ 1,400.51      | \$ 1,400.51       | \$ 1,400.00      | \$ 1,400.00       |
| 27              | Remove Landscape Rock                      | Square Yard | 92                 | \$ 30.00         | \$ 2,760.00       | \$ 5.72                       | \$ 526.24         | \$ 4.85          | \$ 446.20         | \$ 5.00                 | \$ 460.00         | \$ 2.58          | \$ 237.36         | \$ 32.00         | \$ 2,944.00       |
| 28              | Topsoil                                    | Square Yard | 47                 | \$ 20.00         | \$ 940.00         | \$ 20.22                      | \$ 950.34         | \$ 35.00         | \$ 1,645.00       | \$ 63.00                | \$ 2,961.00       | \$ 56.30         | \$ 2,646.10       | \$ 45.00         | \$ 2,115.00       |
| Total Bid Price |  |             |                    | \$ 154,768.50    |                   | \$ 195,080.98                 |                   | \$ 199,927.70    |                   | \$ 201,516.00           |                   | \$ 206,465.62    |                   | \$ 219,769.00    |                   |





J-U-B ENGINEERS, INC.

JUNE 5<sup>TH</sup>  
COUNCIL MEETING

Paul Wilkerson

J-U-B COMPANIES



THE  
LANGDON  
GROUP



GATEWAY  
MAPPING  
INC.

1/1

FIRE STATION SWALE PROJECT  
HYRUM CITY

PROJ. # 57-23-005

BID OPENING

BID OPENING 4:00 PM  
MAY 21, 2025

| COMPANY NAME                   | ADDENDAS<br>ACKNOWLED<br>GED (Y/N) | BID PRICE               |
|--------------------------------|------------------------------------|-------------------------|
| 1 BIRCH CREEK LANDSCAPE & EXC. | Y                                  | \$154,768 <sup>00</sup> |
| 2 ALLIED UNDERGROUND TECH.     | Y                                  | \$196,555 <sup>98</sup> |
| 3 SUNROC CORP.                 | Y                                  | \$199,927 <sup>70</sup> |
| 4 CACHE VALLEY EXC.            | Y                                  | \$201,516 <sup>00</sup> |
| 5 LeGRAND JOHNSON              | Y                                  | \$206,465 <sup>62</sup> |
| 6 Cook BUILDING                | Y                                  | \$224,839 <sup>00</sup> |
| 7                              |                                    |                         |

**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

**Hyrum City**, at their office located at **60 West Main, Hyrum, Utah 84319**.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

| <u>Addendum No.</u> | <u>Addendum Date</u> |
|---------------------|----------------------|
| <u># 1</u>          | <u>5-19-25</u>       |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related

- reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
  - G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
  - H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
  - I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
  - J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

#### **ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### **ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;

#### **ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

#### **ARTICLE 9 – BID SUBMITTAL**



4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

### ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices (see Section 01 22 00 Measurement and Payment for additional information):

#### Schedule

| Item # | Description                           | Unit        | Estimated Quantity | Bid Unit Price     | Bid Price           |
|--------|---------------------------------------|-------------|--------------------|--------------------|---------------------|
| 1      | Mobilization                          | Lump Sum    | 1                  | 7000 <sup>00</sup> | 7000 <sup>00</sup>  |
| 2      | Traffic Control                       | Lump Sum    | 1                  | 1500 <sup>00</sup> | 1500 <sup>00</sup>  |
| 3      | Survey                                | Lump Sum    | 1                  | 3500 <sup>00</sup> | 3500 <sup>00</sup>  |
| 4      | Site Clearing                         | Lump Sum    | 1                  | 5000 <sup>00</sup> | 5000 <sup>00</sup>  |
| 5      | Remove Concrete Gutter                | Linear Feet | 35                 | 20 <sup>00</sup>   | 700 <sup>00</sup>   |
| 6      | Remove Concrete Curb and Gutter       | Linear Feet | 18                 | 20 <sup>00</sup>   | 360 <sup>00</sup>   |
| 7      | Remove Asphalt Pavement               | Square Yard | 442                | 18 <sup>00</sup>   | 7956 <sup>00</sup>  |
| 8      | Roadway Excavation (Plan Quantity)    | Cubic Yard  | 83                 | 37 <sup>25</sup>   | 3091 <sup>75</sup>  |
| 9      | Granular Borrow (Plan Quantity)       | Cubic Yard  | 79                 | 44 <sup>00</sup>   | 3476 <sup>00</sup>  |
| 10     | Untreated Base Course (Plan Quantity) | Cubic Yard  | 103                | 54 <sup>00</sup>   | 5562 <sup>00</sup>  |
| 11     | HMA - 1/2 Inch Mix                    | Ton         | 126                | 158 <sup>00</sup>  | 19908 <sup>00</sup> |
| 12     | Concrete Curb and Gutter              | Linear Feet | 63                 | 33 <sup>00</sup>   | 2079 <sup>00</sup>  |
| 13     | Modified Concrete Curb and Gutter     | Linear Feet | 119                | 43 <sup>00</sup>   | 5117 <sup>00</sup>  |
| 14     | Concrete Waterway 6'-0"               | Linear Feet | 74                 | 78 <sup>50</sup>   | 5809 <sup>50</sup>  |

## Schedule

| Item # | Description  | Unit        | Estimated Quantity | Bid Unit Price     | Bid Price                |
|--------|--|-------------|--------------------|--------------------|--------------------------|
| 15     | Concrete Curb and Gutter Transition                              | Each        | 1                  | 450 <sup>00</sup>  | 450 <sup>00</sup>        |
| 16     | Yellow Pavement Marking Paint - 4 Inch                           | Linear Feet | 230                | 2 <sup>85</sup>    | 655 <sup>50</sup>        |
| 17     | 1 Inch Gravel  | Cubic Yard  | 240                | 40 <sup>50</sup>   | 9720 <sup>00</sup>       |
| 18     | Swale Excavation   | Cubic Yard  | 1,089              | 14 <sup>25</sup>   | 15518 <sup>25</sup>      |
| 19     | Drainage Geotextiles   | Square Yard | 173                | 7 <sup>00</sup>    | 1211 <sup>00</sup>       |
| 20     | Separation Geotextiles   | Square Yard | 193                | 7 <sup>00</sup>    | 1351 <sup>00</sup>       |
| 21     | Geogrid  | Square Yard | 78                 | 8 <sup>00</sup>    | 624 <sup>00</sup>        |
| 22     | 12 Inch HDPE Storm Pipe  | Linear Feet | 512                | 35 <sup>00</sup>   | 17920 <sup>00</sup>      |
| 23     | Catch Basin 2 Ft x 2 Ft  | Each        | 3                  | 2600 <sup>00</sup> | 7800 <sup>00</sup>       |
| 24     | Catch Basin 4 Ft x 4 Ft  | Each        | 3                  | 5390 <sup>00</sup> | 16170 <sup>00</sup>      |
| 25     | Open-Bottom Perforated Storm Drain Manhole                       | Each        | 1                  | 8140 <sup>00</sup> | 8140 <sup>00</sup>       |
| 26     | Adjust Drainage Box to Grade                                     | Each        | 1                  | 450 <sup>00</sup>  | 450 <sup>00</sup>        |
| 27     | Strip, Stockpile, and Spread Rock Mulch With Weed Barrier Fabric | Square Yard | 92                 | 30 <sup>00</sup>   | 2760 <sup>00</sup>       |
| 28     | Topsoil  | Square Yard | 47                 | 20 <sup>00</sup>   | 940 <sup>00</sup>        |
|        |  |             |                    | Bid - Total        | \$ 154,768 <sup>50</sup> |

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

BIDDER: [Indicate correct name of bidding entity]

BIRCH CREEK LANDSCAPE & EXCAVATION

By:  
[Signature]

[Printed name]

SHAWN CRONQUIST

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:  
[Signature]

[Printed name]

SHAWN CRONQUIST

Title:

PRESIDENT

Submittal Date:

5/21/25

Address for giving notices:

Telephone Number:

435-705-0129

Fax Number:

Contact Name and e-mail address:

SHAWN CRONQUIST

BIRCHCREEKX@GMAIL.COM

Bidder's License No.:

322131-5501  
(where applicable)

END OF SECTION

# SECTION 00 43 13 BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

SURETY (Name, and Address of Principal Place of Business):

OWNER (Name and Address):

BID

Bid Due Date:

Description (Project Name— Include Location):

BOND

Bond Number:

Date:

Penal sum

(Words)

\$

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**

**SURETY**

\_\_\_\_\_  
Bidder's Name and Corporate Seal (Seal)

\_\_\_\_\_  
Surety's Name and Corporate Seal (Seal)

By:

Signature

By:

Signature (Attach Power of Attorney)

Print Name

Print Name

Title

Title

Attest:

Signature

Attest:

Signature

Title

Title

*Note: Addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.*

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



**SECTION 00 45 13  
QUALIFICATIONS STATEMENT**

**THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS**

**1. SUBMITTED BY:**

Official Name of Firm:

BIRCH CREEK LANDSCAPE INC

Address:

1927 LAYON RD

SMITHFELD VT 04335

**2. SUBMITTED TO:**

HYRUM CITY

**3. SUBMITTED FOR:**

Owner:

HYRUM CITY

Project Name:

FIRE STATION SWALE PROJECT

**TYPE OF WORK:**

SWALES + STORM DRAIN

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person:

SHAWN CRONQUIST

Title:

PRESIDENT

Phone:

435-705-0129

Email:

BIRCHCREEKX@GMAIL.COM

**5. AFFILIATED COMPANIES:**

Name:

Address:

**6. LICENSING**

Jurisdiction:

STATE OF UTAH.

Type of License:

E-100, S310, S330

License Number:

322131-5501

Jurisdiction:

Type of License:

License Number:

**REQUIRED ATTACHMENTS**

1. Subcontractor List (Schedule A)
2. Supplier List (Schedule B)

SCHEDULE A

SUBCONTRACTOR LIST

| Subcontractor Name | Subcontractor Contact Person   | Scheduled Project Items<br>Subcontractor Will Perform | % of total<br>Contract |
|--------------------|--|---|------------------------|
|                    | Name: <i>State Fire Insurors</i><br>Address: <i>PO Box 65 Jarratt VA</i><br>Telephone: <i>563-2242</i> |   | <i>12%</i>             |
|                    | Name:<br>Address:<br>Telephone:  |   |                        |
|                    | Name:<br>Address:<br>Telephone:  |   |                        |
|                    | Name:<br>Address:<br>Telephone:  |   |                        |

SUPPLIER LIST

SCHEDULE B

| Supplier Name | Supplier Contact Person  | Scheduled Project Items          |
|---------------|--|----------------------------------|
|               | Name: <i>Edward Johnson</i><br>Address: <i>Hyrum UT</i><br>Telephone:  | Concrete                         |
|               | Name: <i>Starker Parsons</i><br>Address: <i>Hyrum UT</i><br>Telephone:   | Asphalt                          |
|               | Name: <i>COLE + WILSON</i><br>Address: <i>771 W 900 S, SUITE 100, HYRUM UT</i><br>Telephone: <i>435-359-2266</i> | <i>Geo-TECH,<br/>STORM DRAIN</i> |
|               | Name: <i>DUD CASTLE</i><br>Address: <i>601 W 12 ST, HYRUM UT.</i><br>Telephone: <i>601-399-1171</i>              |                                  |

# SECTION 00 43 13

## BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

**Allied Underground Technology, LLC**  
**P.O. Box 297**  
**Wellsville, UT 84339**

SURETY (Name, and Address of Principal Place of Business):

**Westfield Insurance Company**  
**P. O. Box 5001**  
**Westfield Center, OH 44251**

OWNER (Name and Address):

**Hyrum City**  
**60 W. Main Street**  
**Hyrum, UT 84319**

BID

Bid Due Date: **May 21, 2025**

Description (Project Name— Include Location): **Fire Station Swale Project; Hyrum, UT**

BOND

Bond Number: **Bid Bond**

Date: **May 15, 2025**

Penal sum **Five Percent of the Total Amount Bid (5%)** \$

(Words)

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

### BIDDER

**Allied Underground Technology, LLC** (Seal)

Bidder's Name and Corporate Seal

By:

  
 Signature

**Brett C. LaMont**

Print Name

**Manager**

Title

Attest:

  
 Signature

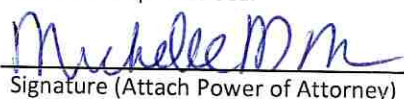
**Secretary**  
 Title

### SURETY

**Westfield Insurance Company** (Seal)

Surety's Name and Corporate Seal

By:

  
 Signature (Attach Power of Attorney)


**Michelle Morrison**

Print Name

**Attorney-in-Fact**

Title

Attest:

  
 Signature **Jessie Allen**

**Witness as to Surety**

Title



Note: Addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.



1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

General  
Power  
of Attorney

POWER NO. 2260452 17

**Westfield Insurance Co.**  
**Westfield National Insurance Co.**  
**Ohio Farmers Insurance Co.**  
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

**MELINDA C. BLODGETT, R. C. BOWMAN, SANDRA ENGSTRUM, TED JORGENSEN, JOSHUA R. LOFTIS, MICHELLE MORRISON, BRIAN J. OESTREICH, NICOLE STILLINGS, NATHAN WEAVER, COLBY D. WHITE, JOINTLY OR SEVERALLY**

of **DES MOINES** and State of **IA** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit**, and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader** and **Senior Executive** and their corporate seals to be hereto affixed this **15th** day of **APRIL** A.D., **2025**.

Corporate  
Seals  
Affixed



WESTFIELD INSURANCE COMPANY  
WESTFIELD NATIONAL INSURANCE COMPANY  
OHIO FARMERS INSURANCE COMPANY

By:   
**Gary W. Stumper, National Surety Leader and Senior Executive**


State of Ohio  
County of Medina ss.:

On this **15th** day of **APRIL** A.D., **2025**, before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina, OH**; that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial  
Seal  
Affixed



State of Ohio  
County of Medina ss.:

  
**David A. Kotnik, Attorney at Law, Notary Public**  
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this **15th** day of **May** A.D., **2025**.



  
**Frank A. Carrino, Secretary**

May 15, 2025

BID FORM  
SECTION 00 41 00

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**ARTICLE 1 – BID RECIPIENT**

- 1.01 This Bid is submitted to:

**Hyrum City**, at their office located at **60 West Main, Hyrum, Utah 84319**.

- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

- 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

- 3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

| <u>Addendum No.</u> | <u>Addendum Date</u> |
|---------------------|----------------------|
| <u># 1</u>          | <u>5-19-25</u>       |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related

reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and



4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices (see Section 01 22 00 Measurement and Payment for additional information):

##### Schedule

| Item # | Description                           | Unit        | Estimated Quantity | Bid Unit Price | Bid Price |
|--------|---------------------------------------|-------------|--------------------|----------------|-----------|
| 1      | Mobilization                          | Lump Sum    | 1                  | 22,406.00      | 22,406.00 |
| 2      | Traffic Control                       | Lump Sum    | 1                  | 1,475.00       | 2,950.00  |
| 3      | Survey                                | Lump Sum    | 1                  | 4,250.00       | 4,250.00  |
| 4      | Site Clearing                         | Lump Sum    | 1                  | 1,370.00       | 1,370.00  |
| 5      | Remove Concrete Gutter                | Linear Feet | 35                 | 23.03          | 806.05    |
| 6      | Remove Concrete Curb and Gutter       | Linear Feet | 18                 | 25.23          | 454.14    |
| 7      | Remove Asphalt Pavement               | Square Yard | 442                | 12.41          | 5,485.22  |
| 8      | Roadway Excavation (Plan Quantity)    | Cubic Yard  | 83                 | 32.18          | 2,670.94  |
| 9      | Granular Borrow (Plan Quantity)       | Cubic Yard  | 79                 | 27.67          | 2,185.93  |
| 10     | Untreated Base Course (Plan Quantity) | Cubic Yard  | 103                | 43.73          | 4,504.19  |
| 11     | HMA - 1/2 Inch Mix                    | Ton         | 126                | 224.88         | 28,334.88 |
| 12     | Concrete Curb and Gutter              | Linear Feet | 63                 | 62.66          | 3,947.58  |
| 13     | Modified Concrete Curb and Gutter     | Linear Feet | 119                | 63.66          | 7,575.54  |
| 14     | Concrete Waterway 6'-0"               | Linear Feet | 74                 | 118.79         | 8,790.46  |



## Schedule

| Item # | Description                                | Unit        | Estimated Quantity | Bid Unit Price     | Bid Price            |
|--------|--|-------------|--------------------|--------------------|----------------------|
| 15     | Concrete Curb and Gutter Transition        | Each        | 1                  | 1,105.00           | 1,105.00             |
| 16     | Yellow Pavement Marking Paint - 4 Inch     | Linear Feet | 230                | 5.20               | 1,196.00             |
| 17     | 1 Inch Gravel                              | Cubic Yard  | 240                | 47.96              | 11,510.40            |
| 18     | Swale Excavation                           | Cubic Yard  | 1,089              | 15.55              | 16,933.95            |
| 19     | Drainage Geotextiles                       | Square Yard | 173                | 4.40               | 761.20               |
| 20     | Separation Geotextiles                     | Square Yard | 193                | 4.40               | 849.20               |
| 21     | Geogrid                                    | Square Yard | 78                 | 8.28               | 645.84               |
| 22     | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | 60.24              | 30,842.88            |
| 23     | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | 3,696.00           | 11,088.00            |
| 24     | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | 6,229.00           | 18,687.00            |
| 25     | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | 5,259.00           | 5,259.00             |
| 26     | Adjust Drainage Box to Grade               | Each        | 1                  | 470.00             | 470.00               |
| 27     | Remove Landscape Rock                      | Square Yard | 92                 | 5.72               | 526.24               |
| 28     | Topsoil                                    | Square Yard | 47                 | 20.22              | 950.34               |
|        |  |             |                    | <b>Bid - Total</b> | <b>\$ 196,555.98</b> |

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### **ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### **ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;

#### **ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

#### **ARTICLE 9 – BID SUBMITTAL**

BIDDER: [Indicate correct name of bidding entity]

Allied Underground Technology

By:

[Signature]

Brett LaMont

[Printed name]

Brett LaMont

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]

Tracy LaMont

[Printed name]

Tracy LaMont

Title:

Secretary

Submittal Date:

5-21-25

Address for giving notices:

PO Box 297

Wellsville, UT 84339

Telephone Number:

435-994-0373

Fax Number:

N/A

Contact Name and e-mail address:

Brett LaMont

brett.allied@gmail.com

Bidder's License No.:

9309068-5501

(where applicable)

END OF SECTION

SECTION 00 45 13  
QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS

1. SUBMITTED BY:

Official Name of Firm:

Allied Underground Technology

Address:

PO Box 297

Wellsville, UT 84339

2. SUBMITTED TO:

Hyrum City

3. SUBMITTED FOR:

Fire Station Swale Project

Owner:

Hyrum City

Project Name:

Fire Station Swale Project

TYPE OF WORK:

Pavement reconstruction, concrete gutter, gravel drainage  
swale, cleanout boxes, drainage pipe, & gravel  
sump

4. CONTRACTOR'S CONTACT INFORMATION

Contact Person:

Brett LaMont

Title:

Manager

Phone:

435-994-0373

Email:

brett.allied@gmail.com

5. AFFILIATED COMPANIES:

Name:

Diamond Utility Solutions

Address:

PO Box 297, Wellsville, UT 84339

6. LICENSING

Jurisdiction:

Utah

Type of License:

B100, E100

License Number:

9309068-5501

Jurisdiction:

Type of License:

License Number:

REQUIRED ATTACHMENTS

1. Subcontractor List (Schedule A)
2. Supplier List (Schedule B)



## SCHEDULE A

## SUBCONTRACTOR LIST

| Subcontractor Name | Subcontractor Contact Person  | Scheduled Project Items Subcontractor Will Perform | % of total Contract |
|--------------------|---|--|---------------------|
| Port Asphalt       | Name: Port Asphalt, David Plank<br>Address: 1762 W 1350 S,<br>Ogden, UT<br>Telephone: 801-821-3462                | Asphalt Restoration                                |                     |
| Stripe Brothers    | Name: Stripe Brothers<br>Address: 2111 N Hill Field Rd,<br>Layton, UT<br>Telephone: 801-686-2565                  | Yellow striping                                    |                     |
| Evans Concrete     | Name: Jeremy Evans<br>Address: Evans Concrete<br>Address: P.O. Box 193, Providence, UT<br>Telephone: 435-994-0438 | Concrete Work                                      |                     |
|                    | Name:<br>Address:<br>Telephone:   |  |                     |
|                    | Name:<br>Address:<br>Telephone:   |  |                     |

SCHEDULE B

SUPPLIER LIST

| Supplier Name        | Supplier Contact Person  | Scheduled Project Items      |
|----------------------|--|------------------------------|
| Core & Main          | Name: Trent Ashby<br>Address: 24575 1620 W, Ogden, UT<br>Telephone: 801-621-6668                       | Pipe <del>Sanitary</del>     |
| Oldcastle            | Name: Sam Bulls<br>Address: 801 W 13th St, Ogden, UT<br>Telephone: 801-399-1171                        | Precast <del>Aggregate</del> |
| Hanes Geo Components | Name: Samantha Bennett<br>Address: Bldg 69 Fireport center<br>Davenport, IA<br>Telephone: 801-896-5569 | Geo Components               |
| Legend Johnson       | Name: Travis<br>Address: Hyrum<br>Telephone: 435-757-5454  | Aggregates                   |



Allied Underground Technology  
PO Box 297  
Wellsville, UT 84339  
435-994-0373 -Business

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To whom it may concern,

Brett LaMont has the authority to sign in behalf of Allied Underground Technology.

President

Brett LaMont

A handwritten signature in blue ink that reads "Brett LaMont". The signature is written in a cursive, flowing style.

Secretary

A handwritten signature in blue ink that reads "Sully Abbott". The signature is written in a cursive, flowing style.

Allied Underground Technology LLC

**STATE OF UTAH**  
**DEPARTMENT OF COMMERCE**  
**ACTIVE LICENSE**

**Allied Underground Technology L.L.C.**  
 PO BOX 297  
 WELLSVILLE UT 84339

**EFFECTIVE**  
 11/30/2017

**EXPIRATION**  
 11/30/2025

**REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)**

9309068-5501 Contractor With LRF

B100, E100

DBAs: None Associated

**IMPORTANT LICENSURE REMINDERS:**

- Your license is valid until the expiration date listed on this form.
- Please note the address listed below. This is your public address of record for the division, and all future correspondence from the division will be mailed to this address. If you move, it is your responsibility to notify us directly of the change. Maintaining your current address with us is the easiest way to ensure continuous licensure.
- This license has been issued to the business entity. Any change in the license's original entity structure requires a new license (i.e. DBA to a Corporation, etc.). Please contact the division before you make such changes.

ALLIED UNDERGROUND TECHNOLOGY L.L.C.  
 PO BOX 297  
 WELLSVILLE UT 84339

Please visit our web site at  
[www.dopl.utah.gov](http://www.dopl.utah.gov) should you have any  
 questions in the future.

**STATE OF UTAH**  
**DEPARTMENT OF COMMERCE**  
**DIVISION OF PROFESSIONAL LICENSING**  
**ACTIVE LICENSE**

**EFFECTIVE DATE:** 11/30/2017

**EXPIRATION DATE:** 11/30/2025

**ISSUED TO:** Allied Underground Technology L.L.C.  
 PO BOX 297  
 WELLSVILLE UT 84339



**REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)**

9309068-5501 Contractor With LRF DBAs: None Associated

B100, E100



Corinne City Business License  
2025

# Allied Underground Technology

*is hereby licensed to conduct business located at 2720 Mule Ranch Circle, in Corinne City, State of Utah, Box Elder County, for a period of 12 months, beginning January 1, 2025 and ending December 31, 2025.*

BL # 0430

Given under my hand and the seal of Corinne City  
this 16<sup>th</sup> day of December, 2024.

*Kendra Norman*

Kendra Norman  
Corinne City Recorder





## Allied Underground Technology LLC

Estimated Timeline for the Hyrum fire Station Swale Project

| Beginning of week period             | 9-Jun | 16-Jun | 23-Jun | 30-Jun | 7-Jul | 14-Jul | 21-Jul | 28-Jul | 4-Aug | 11-Aug | 18-Aug | 25-Aug | 1-Sep |
|--------------------------------------|-------|--------|--------|--------|-------|--------|--------|--------|-------|--------|--------|--------|-------|
| Mobilize                             |       |        |        |        |       |        |        |        |       |        |        |        |       |
| Clear and Grub                       |       |        |        |        |       |        |        |        |       |        |        |        |       |
| Install Storm Drain and Catch Basins |       |        |        |        |       |        |        |        |       |        |        |        |       |
| Install concrete work                |       |        |        |        |       |        |        |        |       |        |        |        |       |
| Asphalt Restoration                  |       |        |        |        |       |        |        |        |       |        |        |        |       |
| Restoration & Cleanup                |       |        |        |        |       |        |        |        |       |        |        |        |       |

Timeline is based on being able to start by June 9th

Timeline is based on there being no unforeseen conditions or changes, and availability of materials.



### Allied Underground Technology Previous Project Experience:

**City of Pocatello, ID Mountain View Cemetery Waterline Replacement Project, Pocatello, ID:**

Project consisted of the installation of the replacement of 3,618 feet of existing 6" cast iron pipe with 8" fusible PVC via Pipe Bursting Technologies down the center of the cemetery roads. Work also included the installation of two-meter vaults and two backflow vaults with associated ductile iron piping, water line pressure testing, bacteria testing, and waterline connections. Project also included 34 service connections.

Contact: Skyler Allen w/Pocatello City 208-234-6501

Contract Amount: \$1,012,269

Spring 2025

**Pleasant Grove Wade Springs Redevelopment Project, Pleasant Grove, UT:** Project consisted of the redevelopment of an existing spring with 400 GPM flows above a developed residential neighborhood. Work included the installation of 226 feet of 10" slotted PVC collection pipe, 1,255 SY's of a 40-mil liner installed, 97 CY's of chlorinated rock, and 1,591 CY's of imported clay material. Work also included the installation of approx. 1,200 feet of spring water bypass pipe with an open top frac tank to bypass the existing spring flows and clearing trees and deep-rooted vegetation.

Contact: Britton Tveten w/Pleasant Grove Engineering @ 801-785-2941

Contract Amount: \$292,805

Winter/Spring 2025

**Onions 52 Casings, Corinne, UT:** Project consisted of the installation of (1) one 80 foot, (1) one 70 foot, and (1) one 60 foot 16" steel casings via jack and bore on line and grade for water and sewer under railroad tracks and a UDOT road.

Contact: Bucky Reeder w/Reeder Excavating @ 435-279-4723

Contract Amount: \$181,525

Winter/Spring 2025

**12<sup>th</sup> Street Phase 4 Waterline Casing, Ogden, UT:** Project consisted of the installation of approx. 40 feet of 42" steel casing installed via jack and bore on line and grade for a water main under an existing box culvert.

Contact: Scott Lindsay w/Brinkerhoff Excavating @ 801-514-1103

Contract Amount: \$68,350

Fall 2024

**Box Elder County 15600 N Bridge Culvert Replacement Project, Riverside, UT:** Project consisted of the installation of approx. 86 feet of 16' X 8' pre-cast concrete box culvert sections with cast-in-place wing walls in the Malad River. Project also included bypassing the flows of the Malad River, excavation depths of up to 30 feet deep in the river bottoms, removing existing concrete and RCP bridge structures, and asphalt restoration

Contact: Steven Brady w/ Jones Civil Engineering @ 801-476-9767

Contract Amount: \$470,606

Fall 2024

**Smithfield City 200 North Sewer Collection Upgrades Project, Smithfield, UT:** Project consisted of the installation of approx. 1,550 feet of 15" sewer pipe with depths of 15-22 feet and manhole replacement in asphalt roads. The project also included sewer bypass pumping the length of the project, 22 foot deep connection in UDOT's Highway 89 with associated UDOT approved traffic control and city traffic control, and asphalt restoration.

Contact: Scott Archibald w/ Sunrise Engineering @ 435-563-3734

Contract Amount: \$1,404,343

Summer 2024

**Morgan City State Street Waterline 2023 Project, Morgan, UT:** Project consisted of the installation of 970 feet of 8 inch PVC culinary waterline in the UDOT right of way with four 1 inch services.

Contact: Matt Hartvigsen w/ Jones Civil Engineering @ 801-476-9767

Contract Amount: \$188,976

Spring 2024

**Ridgeline Phase 8 Sewer Casing, Nibley, UT:** Project consisted of the installation of 80 lf of 18" diameter steel casing installed via jack and bore on line and grade for sewer installation under an existing wetland area.

Contact: Ben Steele w/visionary Homes @ 208-559-4016

Contract Amount: \$81,540

Spring 2024

**Roy City Corporation 4400 South Sewer Lift Station Utilities Project, Roy, UT:** Project consisted of furnishing and installing an 8-foot dia. sewer lift station dry well with associated utilities and other features. The utilities include approximately 187 feet of 10-inch dia. gravity sewer, 1,740 feet of 6-inch dia. PVC force main sewer, 194 feet of 8-inch dia. culinary waterline, and 40 feet of 24-inch dia. storm drain. The Project was in the road and included traffic control and asphalt restoration

Contact: Benjamin Loomis w/Wasatch Civil Engineering @ 208-907-2212

Contract Amount: \$421,414

Spring 2024

**Powder Mt Copper Crest Rd and Heartwood Drive Frost Mitigation Projects, Powder Mt, UT:**

Project consisted of excavating and exposing 2,070 lf of 8" HDPE watermain in the roadway and installing foam insulation on the sides and over the top of the water main. The project also included insulating 37 water services, removing 12 water services, insulating 5 fire hydrants, replacement of 5 existing saddles, traffic control, importing bedding material and road base material, 758 tons of asphalt removal and replacement, 401 lf of curb and gutter removal and replacement, and 261 sf of concrete flatwork removal and replacement.

Contact: James Strong w/JUB Engineering @ 801-589-4780

Contract Amount: \$833,019

Fall 2023

**Lewiston 2020 Culinary Water Improvements Project, Lewiston, UT:** Project consisted of the installation of 33,100 lf of 8" waterline, 6,767 lf of 6" waterline and 5,231 lf of 10" waterline in a high water table and with multiple UDOT crossings. The project also included 23 connections to the existing water mains, 8 combo air/vacs, 68 open cut and trenchless service line replacements, 31 new fire hydrants, asphalt restoration, and landscaping restoration

Contact: Marcus Simons w/JUB Engineering @ 435-713-9514

Contract Amount: \$3,870,126

Summer 2023

**Long Valley Transmission Pipeline Casing, Washington, UT:** Project consisted of the installation of two 30" diameter steel casings in separate locations, one being 65 lf of steel casing installed via jack and bore on line and grade in up to 5,000 psi rock for waterline installation under SR7 Southern Parkway and the other being 85 lf of steel casing installed via jack and bore on line and grade for waterline installation under SR7 Southern Parkway.

Contact: Robert Pectol w/Whitaker Con. @ 435-723-2921

Contract Amount: \$179,453

Spring 2023

**4500 West Waterline Project Casing, West Point, UT:** Project consisted of the installation of 62 lf of 24" diameter steel casing installed via jack and bore on line and grade for waterline installation under an existing canal.

Contact: Jeremy Call w/Great Basin Development @ 435-730-5889

Contract Amount: \$97,708

Spring 2023

**Altitude Project 16" Steel Casing, Layton, UT:** Project consisted of the installation of 148 lf of 16" diameter steel casing installed via jack and bore on line and grade for a sewer main under SR193.

Contact: Clint Oyler w/Blue Creek Con. @ 435-452-2854

Contract Amount: \$112,269

Spring 2023

**Wellsville City Leatham Springs Rehabilitation Project, Wellsville, UT:** Installation of adding additional collections laterals to the existing spring to capture additional water with 3 new collection manholes, 310 LF of perforated collection pipe, 1,550 SY of a 40-mil liner installed, 214 tons of chlorinated rock, as well as reconstructing damaged/plugged existing laterals as needed. Work also included clearing a large area of all trees and deep-rooted vegetation.

Contact: Shane Taggart w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$229,500

Winter 2022

**Powder Mt Water & Sewer Improvement District Pipeline From Pumphouse #3 to Timberline Tank (with Extension to Top of the Mountain), Powder Mt Ski Resort, Above Eden, UT:** Project consisted of the installation of 6,075 lf of 8" HDPE at depths of 7'-9' along steep grades. Project included multiple existing water line connections.

Contact: Roy Watts w/PMW&SIP @ 801-983-2727

Contract Amount: \$399,571

Summer 2022

**Woods Cross City 1500 South Waterline Project, Woods Cross, UT:** Project consisted of the installation of 1316 LF of 16" PVC C-905 pipe, 406 LF of 12" PVC C-900 pipe, and 1280 LF of 8" PVC C-900 pipe in City streets with heavy traffic control and 845 tons of asphalt removal and replacement. The project also included import and export of materials, 15 existing water line connections, 32 service connections, and 8 new fire hydrants.

Contact: Greg Seegmiller w/JUB @ 801-547-0393

Contract Amount: \$1,025,252

Spring 2022

**Lincoln Culinary Water Project, Lincoln, UT:** Project consisted of the installation of 2,580-feet of 10-inch, 3,802-feet of 8-inch, 4,601-feet of 6-inch and 1,660 of 4-inch waterline pipe as well as constructing and equipping a new well house and booster pump house and PRV vault. The project also included replacing 61 of the existing service laterals through trenchless and open cut methods and 9,682 SF of asphalt road and driveway repairs.

Contact: Kelly Chappell w/Ensign Engineering @ 435-896-2983

Contract Amount: \$1,385,387

Spring 2022

**Pleasant Grove City – FY 2021 100 West Sewer Improvements Project, Pleasant Grove, UT:** Project consisted of the replacement of approx. 1,100 lf of existing 8" clay sewer pipe with new 14" HDPE DR17 via Pipe Bursting Technologies on 100 West. Sewage bypass pumping and surface restorations included. Work also included reconnection of 16 service laterals

Contact: John Schiess @ 801-763-5100

Contract Amount: \$455,806

Summer 2021

**2021 Farr West City Western Drain Bank Improvement Project – Phase 2, Farr West, UT:** Project consisted of clearing, grubbing and disposing 2,482 SY of existing canal bank vegetation, shrubs, and trees, excavating for rip-rap and placing non-woven fabric in all areas cleared, installing 1,833 tons of 18" rip-rap along approx. 1,100 feet of canal bank.

Contact: Zac Burk w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$256,661

Summer 2021

**South Salt Lake City Storm Drain Control Valve Project, South Salt Lake, UT:** The project consisted of the installation of a precast concrete box onto an existing RCP line in a high water table and installing a positive closure device and another positive closure device in another box on another location and securing new and existing hatches.

Contact: Lingkun Li w/South Salt Lake City @ 801-483-6040

Contract Amount: \$68,997

Spring 2021

**Granite Ridge - Upper Pressure Zone Water Line, Willard, UT:** The project consisted of the installation of 4,240 linear feet of 12" high pressure water line in city streets and in fields, connecting to existing high pressure water distribution line with new fittings, new fire hydrant, asphalt removal, potholing existing utilities, and surface restoration outside of roadway. Work also included importing and exporting backfill material and the installation of 224 linear feet of 8" PVC water line and 2 service connections.

Contact: Zac Burk w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$357,273

Spring 2021

**Baker Spring Redevelopment Project, 3410 N Hwy 38, Brigham City, UT:** The Project consisted of the installation of spring collection improvements including 2 spring collection boxes, a junction box, 1,028 SY of polyethylene liner, 533 tons of chlorinated rock, 462 tons of imported clay material, approximately 3,362 linear feet of 8" HDPE waterline and appurtenances, a pressure sustaining vault, a pressure relief vault, capping and abandoning in place an existing waterline, and reseeding the disturbed area. All work was done with limited access and room on steep mountain grades crossing both private property and forest service property.

Contact: Brandon Nielsen w/JUB Engineering @ 801-547-0393

Contract Amount: \$574,932

Fall 2020



**Canal Blvd Backbone Project, Highland, UT:** The Project consisted of the installation of 150 lf of 24" steel casing installed via jack and bore at depths up to 24 feet deep through ground conditions with large boulders on line and grade for a sewer main under a 120" PRWU water line, a high use trail, a 76" JVWCD water line, and a 30" CUWCD water line.

Contact: Shane Gee w/Salt Lake Excavating @ 801-319-5422

Contract Amount: \$122,460

Summer 2020

**Mount Vista Subdivision, Nibley, UT:** The project consisted of the installation of 100 lf of 18" steel casing installed via jack and bore on line and minimal grade for a sewer main under the UPRR tracks. Project also involved coordination with Railpros flagger and observer.

Contact: Ben Steele w/visionary Homes @ 208-559-4016

Contract Amount: \$97,628

Summer 2020

**Country Road Land Drain Project, Fruit Heights, UT:** The project consisted of the installation of 770 LF of 8" land drain with 4 new manholes and the installation of 12 service collection boxes. The work also consisted of all import and export material and the restoration of asphalt and affected landscape.

Contact: Zac Burk w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$97,967

Summer 2020

**2020 Canyon Meadows Wetlands Restoration Project, South Weber, UT:** The project consisted of the removal of approx. 7,270 CY of material from a wetland area, reseeding with a wetland seed mixture and the installation of a permanent sprinkler system to water approx. 40,000 Sf area.

Contact: Brandon Jones w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$67,089

Summer 2020

**Magna Water District Zone 3 Regional Park Waterline Project, Magna, UT:** The Project consisted of the installation of approximately 1,500 feet of 10-inch culinary water pipe with a connection to a live main and the installation of a fire hydrant. The work also included 110 lf of 18" steel casing installed through large boulders via jack and bore on line and grade under the UPRR railroad.

Contact: Stockton Denos w/ Epic Engineering @ 801-597-2449

Contract Amount: \$255,008

Spring 2020

**Herriman City Arnold Springs Improvements Project, Herriman, UT:** The project consisted of the installation of approximately 885 linear feet of new 8-inch PVC perforated spring collection lines at Arnold Springs in high groundwater conditions. Work also required installation of 4,325 tons of a clay barrier, 3,525 SY's of a 40 mil geomembrane liner, installation of 391 tons of chlorinated rock, the excavating and replacement of existing materials. The project also included connecting to an existing junction manhole, furnishing and installing fittings, precast junction manholes, and a meter vault.

Contact: Justin Edwards w/Herriman City @ 801-727-0953

Contract Amount: \$287,466

Spring 2020

**Willard City 500,000 Gallon Water Tank Project, Willard, UT:** Project Consisted of demolishing an existing 70,000 gallon water tank and constructing a new 500,000 gallon water tank adjacent to an existing 200,000 and 400,000 gallons tanks. Work includes all piping associated to integrate the tank system into the existing system.

Contact: Shane Taggart w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$611,284

Spring 2020

**North Emery Water Users Special Service District 2019 Water System Improvements Project, Cleveland, UT:** Project Consisted of the installation of 10,800 lf of 8" PVC waterline pipe with a PRV vault, 3 air vacs, 2 main line connections, and 2 service connections. Work also included 50 lf of 16" steel casing installed via jack and bore on line and grade under state road 155.  
 Contact: Carl Fillmore w/North Emery Water Users SSD @ 435-749-2227  
 Contract Amount: \$344,739  
 Fall 2019

**Muddy Creek Irrigation Independent Canal Pipeline Installation Project, Near Emery, UT:** Project consisted of the installation of 20,700 lf of 30" HDPE with 9 air vacs, 2 drains, and two manifold connections at each end. Work also included 260 lf of 36" steel casing in two separate locations installed via jack and bore on line and grade under the state road 10 and under county road 801.  
 Contact: Merrial Johansen w/Johansen & Tuttle Engineers @ 435-381-2523  
 Contract Amount: \$689,837  
 Summer/Fall 2019

**Sandy City 2019 Water Sliplines Project, Sandy City, UT:** Project Consisted of slip lining 1,925 lf of existing 10" DIP water main with 8" HDPE with one service connection, and slip lining 570 lf of existing 12" steel water main with 8" HDPE with 6 service connections. Work included providing traffic control while working in the roadway, providing temporary water to residents during construction, filling the annular space with a cellular concrete, landscape restoration, and 94 cubic yards of asphalt replacement.  
 Contact: Lennie Chanthaphuang, P.E. w/Sandy City @ 801-568-7293  
 Contract Amount: \$389,506  
 Spring/Summer 2019

**Farr West City Western Drain Bank Improvement Project, Farr West, UT:** Project consisted of clearing, grubbing and disposing 3,151 SY of existing canal bank vegetation, shrubs, and trees, excavating for rip-rap and placing non-woven fabric in all areas cleared, installing 1,500 tons of 18" rip-rap along banks of canal and constructing 160 lf of 6' chain link fence.  
 Contact: Brent Slater w/Jones Civil Engineering @ 801-476-9767  
 Contract Amount: \$123,997  
 Spring 2019

**South Ogden City Burch Creek Piping Project, South Ogden, UT:** Installation of approx. 185 lf of 54" RCP and 5 large concrete boxes. Work included bypass pumping the flows of Burch Creek during construction, import fill, and the demolition of an existing concrete intake structure.  
 Contact: Brad Jensen w/Wasatch Engineering @ 801-775-9191  
 Contract Amount: \$157,567  
 Fall/Winter 2018

**Morgan 150 North Waterline Project, Morgan, UT:** Installation of 250 lf of 8" DI water pipe with associated valves, 1 new hydrant, and 1 service connection. Work also included 2 main line connections and asphalt road repair. Project also included Installation of a sewer manhole on a dead end line and a 2" water service line at a different location with a hot tap, backflow prevention device, meter, vault, and asphalt road repair.  
 Contact: Brent Slater w/Jones Civil Engineering @ 801-476-9767  
 Contract Amount: \$75,050  
 Fall 2018

**Wellsville City 200 West Waterline Replacement Project, Wellsville, UT:** Installation of 2,385 lf of 14" C-900 water pipe with associated valves, 6 new fire hydrants, 15 water service connections with 152 lf installed with trenchless methods via boring in 6 locations. Work also included 9 main line connections and asphalt road repair.

Contact: Chris Breinholt w/Jones Civil Engineering @ 801-476-9767

Contract Amount: \$339,481

Summer 2018

**Syracuse City Silver Lakes Land Drain Project, Syracuse City, UT:** Installation of 375 lf of 12" HDPE via static pipe bursting method, upsizing from an 8" line to the 12", and the installation of 312 lf of 12" SDR 35 via open cut method. Project included the bypass pumping of the constant flow of water.

Contact: Brian Bloeman w/Syracuse City @ 801-825-1477

Contract Amount: \$139,370

Summer 2018

**South Ogden City 4400 South Embankment Repair Project, South Ogden City, UT:** Removal and disposal of existing trees and shrubs, installation of precast boxes, manhole, cast in place box, headwall, and approx. 170 lf of 18" RCP on grades up to 66% slopes. Work also includes import of approx. 1,700 tons of structural fill, import of topsoil spread on slope with erosion blankets and seed, and a rip rap channel down the slope.

Contact: Brad Jensen w/Wasatch Engineering @ 801-775-9191

Contract Amount: \$130,370

Summer 2018

**Smithfield City 400 North Culinary Water Improvements Project, 400 N from 300 W to 400 W, Smithfield, UT:** Installation of over 600 feet of 8" DI water pipe, including through a steel casing, connecting with the city's existing lines, connecting three water service connections and asphalt repair.

Contact: Clay Bodily w/Smithfield City @ 435-563-6226

Contract Amount: \$65,829

Summer 2018

**Corinne City Culinary Water System Improvements Project, Schedule 3-Baty Spring Redevelopment Project, Mountains North of Brigham City, UT:** Redevelop the city's current culinary spring that produces 100-300 gallons per minute with a new collection system, including new perforated collection pipe, manhole, and 40 mil liner. Work also includes over 1,300 feet of 6" transmission line through steep mountain sides and rough terrain.

Contact: Chris Wight w/Hansen & Asso Engineering @ 435-723-3491

Contract Amount: \$80,690

Spring 2018

**Hyrum City Old City Office Building Demolition, Hyrum UT:** Demolition of the old city office building that was connected to the Hyrum Civic Center building. Work included demolishing the entire office building structure (including basement) without damaging the existing Civic Center that it was attached to, framing and finishing exterior wall. Work also included pouring concrete to seal off the basement hallway and import of fill material.

Contact: Corey Nielson w/Hyrum City @ 435-245-6033

Contract Amount: \$63,490

Spring 2018

**Hyrum City 2017 Water and Storm Drain Improvements Project, Multiple Locations Throughout**

**Hyrum City, UT:** Installation of approx. 2,207 lf of C900 waterline in three different locations with fittings, 6 main line connections, 15 water service laterals. Work also included over 1,000 lf of 18" ADS style storm drain pipe, 5 catch basins, 1,587 lf of a 30" roll curb, and 18,586 sf of asphalt road replacement.

Contact: Corey Nielson w/Hyrum City @ 435-245-6033

Contract Amount: \$517,861

Fall/Winter 2017

**Mushroom Springs Improvements Antelope Island State Park Division of Parks and Recreation,**

**Syracuse, UT:** Removal of the existing Mushroom Springs collection system and replacing and expanding the spring collection to over 800 lf, constructing over 5,000 lf of 4" HDPE transmission piping, meter manhole, 100,000 gallon storage tank, 4 concrete drinkers for bison, filling station for a portable helicopter dip tank, solar panel powered actuated valves with sensors and associated controls and electrical improvements.

Contact: Robert Rousselle w/Aqua Engineering @ 801-299-1327

Contract Amount: \$592,634

Summer 2017

**Corinne City Culinary Water System Improvements Project, Schedule 1-Cutler Well Radium Filter Systems, Mountains North of Brigham City, UT:**

Installation of an in and out waterline piping and fittings with connections to the main line, actuated valves, flow meter, radium filter manifold, and vessel. Work included electrical conduits, and manholes for valves.

Contact: Chris Wight w/Hansen & Asso Engineering @ 435-723-3491

Contract Amount: \$56,150

Summer 2017

**North Salt Lake Storm Drain Repair Project, From Eagle Ridge Drive to Existing S.D. Detention**

**Pond, NSL, UT:** Installation of 320 lf of 42" HDPE down extremely steep slopes, filling in washed out areas of side hill, Dredging out 1,500 cy of material from existing detention pond, construction of large concrete dissipator structure. Work also included installation of 450 lf of temporary 30" HDPE down steep slopes to handle storm water while work was performed.

Contact: Paul Ottoson w/North Salt Lake City @ 801-335-8650

Contract Amount: \$339,518

Spring 2017

**Nibley City 640 West Railroad Crossing Project, 640 W 4000 S, Nibley, UT:**

Installation of 105 lf of 30" Steel casing and 100 lf of 10" steel casing via boring on line and grade under the county road and the Union Pacific railroad tracks. Work included installation of approx. 400 lf of 18" and 16" C905 waterline through the casing and through a canal.

Contact: Justin Maughan w/Nibley City @ 435-752-0431

Contract Amount: \$104,244

Fall 2016

**Hyrum City Public Works Detention Basin Project, 80 W 100 N, Hyrum, UT:**

Installation of 305 lf of 12" SDR 35 storm drain pipe and concrete boxes with connection to existing storm drain pipe. Work included excavation of a storm drain detention basin with rip-rap overflow.

Contact: Corey Nielson w/Hyrum city @ 435-245-6033

Contract Amount: \$52,415

Summer 2016

**Stansbury Park Improvement District SR-36 Waterline Crossing Project, 179 Country Club Dri, Stansbury Park, UT:** Installation of 180 lf of 24" diameter steel casing via boring on line and grade under SR-36. Work included installation of 200 lf of 18" HDPE through casing.  
 Contact: Brett Palmer w/Stansbury Park Improvement District @ 801-882-7922  
 Contract Amount: \$103,826  
 Summer 2016

**Coldwater Canyon Spring Redevelopment for Towns of Elwood and Deweyville, Mountains East of Deweyville:** Redevelopment of two springs with collection boxes and 40 Mil liner and associated piping.  
 Contact: Chris Wight w/Hansen & Asso Engineering @ 435-723-3491  
 Contract Amount: \$49,928  
 Summer 2016

**Stansbury Park Improvement District Regional Pump Station Bypass Sewer Line, Fireside lane & Schooner lane:** Installation of 120lf of 30" diameter steel casing installed via boring on line and grade with pilot guided method under SR-138. Installation of 25 lf of 30" diameter steel casing installed via boring on line and grade under power box. Installation of approximately 1030 lf of 18" sewer line in high water table.  
 Contact: Brett Palmer w/Stansbury Park Improvement District @ 801-882-7922  
 Contract Amount: \$334,000  
 Spring 2016

**Smithfield Railroad Crossing Project, 1000 South 400 West:** Installation of 63 lf of 36" diameter steel casing installed via boring on line and grade under the Union Pacific railroad tracks in Smithfield Utah.  
 Contact: Clay Bodily w/Smithfield City @ 435-563-6226  
 Contract Amount: \$58,000  
 Winter 2016

**Hyrum Little Feeder Canal Project, Near 20 North 500 West:** Enclosing Approximately 2,671 lf of open ditch with 24" concrete pipe with associated connections, manholes and surface restoration.  
 Contact: Corey Nielson w/Hyrum City @ 435-245-6033  
 Contract Amount: \$142,211  
 Summer 2015 thru fall 2015

**Echo Ditch Company Slipline Project, Under I-80 at I-80 & I-84 Junction:** Installation of 350lf of 18" SDR 32.5 HDPE pipe inside an existing 20" steel line under I-80. Includes connections at each side with a steel flange welded to the 20" steel pipe and bolted to the HDPE flange.  
 Contact: Paul Taylor w/JUB Engineering @ 801-725-4701  
 Contract Amount: \$32,500  
 Summer 2015

**Koller Waterline and Spring Redevelopment Project, 5800 West 12,500 North, Cornish UT:** Excavation and redevelopment of an existing spring to an existing water tank. Installation of approximately 2,500 lf of 2" mainline with hydrants, connection to existing weir shared by Cornish City and Koller property, 2- 2,500 gallon water tanks, and connections to house and surrounding buildings.  
 Contact: LuAnn Shaffer @ 208-851-8182  
 Contract Amount: \$46,239.45  
 Summer 2015



**Allied Underground Technology, LLC's proposed Project Management and Superintendent Team for this Project has Project Management and/or Project Superintendent experience in all of the listed projects below under the now ceased Allied Construction & Development, Inc.**

**Brigham City 100 East Storm Drain Project;** Construction of 1179 lf of 15", 952 lf of 18", and 1352 lf of 24" RCP piping with associated manholes and inlet boxes. Removal and replacement of 1,100 lf of existing curb & gutter. Installation of 400 lf of waterline and fittings, and milling of 14,000 sy of asphalt roadway in UDOT and City Streets.

Contact: Trevor Nelson 435-734-6600

Contract Amount: \$468,000

Spring of 2014 thru summer 2014

**American Fork 500 East Sewer Replacement;** Replacement of 160 lf of existing 15" RCP sewer pipe with new 16" HDPE DR17 via Pipe Bursting Technologies in 500 East (UDOT). Sewage bypass pumping and surface restorations included.

Contact: Horrock's Engineer's 801-763-3000

Contract Amount: \$96,000

Summer 2014 thru summer 2014

**Toquerville City Water Project;** Toquerville City: Installation of 17,000 lf of 8-10" PVC Waterline with associated valves, fittings and service lines. Installation of 4,000 lf of 8" PVC Sewer line with associated services and manholes.

Contact: Lance Gubler 435-668-8307

Contract Amount: \$1,785,000

Summer 2013 thru winter 2013

**South Weber Waterline & PRV Project, Near 475 East and South Weber Drive;** Weber Basin Water Conservancy District: Removal of 4,300 lf of existing 18" Welded Steel Waterline, Installation of 4,300 lf of 30" Welded Steel Waterline and 16" PRV flow control vault with associated appurtenances.

Contact: Matthew Rasmussen 801-771-1677

Contract Amount: \$1,398,650

Winter of 2012 thru spring 2013

**Sewer Extension Along 1000 West, South of 14800 South Project;** Installation of approximately 2,200 lf of 18" sewer line, 100lf of 36" steel casing installed via boring, and installation of polycrrete manholes.

Contact: Mike Foerster 801-571-1166

Contract Amount: \$440,000

Fall of 2012

**Perry/Willard Wastewater Treatment Plant; Perry/Willard WWTP South Outfall Project, Near I-15 Frontage Road;** Construction of Outlet structure, junction box, manholes, installation of 2400' of 36" RCP, and 2250' of ditch armoring.

Contact: Mark Davidson 307-775-9500

Contract Amount: \$269,504

Summer of 2012 thru fall of 2012

**North Davis Sewer District; South Outfall Sewer Replacement Project, Near Gentile Street:** 13,490 lf of 45" CCFRPM Sewer pipe, 600 lf of 8" sewer, 1100 lf of 12" sewer, and 52 manholes. Depths 7 to 25'; road reconstruction, etc.

Contact: Paul Higgins 801-628-1055

Contract Amount: \$5,431,000

Fall of 2011 thru summer of 2012

**Southwest Aqueduct Reach 2 Project; Jordan Valley Water Conservancy District, 3200 West, Bluffdale:** 10,155 lf of 66-96" welded steel pipeline, some 36-48" welded steel pipeline, irrigation line, etc. Including large interconnection vault, metering vault, and pig launching facilities.

Contact: Frank Roberts 801-565-4300

Contract Amount: \$9,430,000

Spring 2010 thru fall 2011

**Parish Lane I-15 Crossing Sewer Project:** Approx. 300 lf of 42" steel casing installed via boring under I-15, both UTA and UPR Railroad tracks in Centerville, Utah. Line and Grade Critical casing for gravity sewer. (approx. Parrish Lane and I-15).

Contact: Matt Myers 801-295-3469

Contract Amount: \$265,000

Spring of 2011

**Herriman City: Herriman City JVWCD Connection Project:** 225' of 36" welded steel waterline, 650' of 36" DI waterline, connection to existing 48" welded steel line, 2 concrete vaults, canal crossing.

Contact: Frank Roberts 801-565-4300

Contract Amount: \$830,000

Summer 2011

**Park City Corporation: Quinns Junction Phase I Raw Water Supply Line:** 13,500' 20" HDPE raw water line installation, vaults, and two roadway bores.

Contact: John Olem 435-615-5000

Contract Amount: \$2,406,000

Winter 2009 thru spring 2010

**Bear River Regional Joint Powers Board: Bear River Regional Joint Powers Board Water Improvement Project** – Installation of 1,911 lf of welded steel casings, multiple creek and canal crossings and 132,000 lf of waterline and new laterals. New Pump Station, Water Tank, Interconnect Bldgs, etc.

Contact: Robin Rhodes; 307-789-6550

Contract Amount: \$6,334,000

Spring 2009 thru fall 2009

**Southwest Aqueduct 14400 S to ULDC Project; Jordan Valley Water Conservancy District:** 1400 lf of 66" welded steel pipeline including Meter Vault, Air Valve/Manway structure, and canal crossing and concrete canal lining.

Contact: Frank Roberts 801-565-4300

Contract Amount: \$2,406,000

Spring 2009 thru summer 2009

**South Salt Lake City: Market Station Sewer Project** – Installation of 3,767 lf of 30" PVC, 81 lf of 42" steel casing under Trax, related manholes and street repairs

Contact: Ed Rufener 801-412-3210

Contract Amount: \$1,336,000

Spring 2008 thru fall 2008

**Zone 5 Tank Waterline Project: 1300 East in Sandy:** project consisted of the installation of 4,150 lf of 20" Ductile Iron pipe PE wrapped, the installation crossed all lanes of 1300 East. The work also included the installation of a 12" PRV Vault Station in Sego Lily Drive at the intersection of 1300 East and Sego Lily, and associated 20" gate valves and fittings.

Contact: Jed VanderMerwe; 801-568-7296

Contract Amount: \$1,116,000

Spring 2008

**Delta Ridgetop Waterline Project 2007;Delta City Corporation:** 14,000 lf of 18-24" HDPE transmission line, 8,900 lf of 12" HDPE transmission line and 630 lf of 18-36" steel casings.

Contact: Alan Riding 435-864-2759

Contract Amount: \$1,021,000

Spring 2008 thru spring 2008

**Jordan River Outfall Relief Sewer Project; South Valley Sewer District;** 4,300 lf of 48" HOBAS sewer main at depths of 20-32', dewatering 5-8,000gpm, bypass pumping 18,000gpm of wastewater, installation of precast and cast-in-place structures

Contact: Brent Packer 801-495-2224

Contract Amount: \$3,499,000

Spring 2007 thru fall 2007

**Pleasant Grove Interceptor; Timpanogos Special Service District:** 5,460lf 36" PVC , 1,670lf 42" PVC, 319lf 42" Polycrete microtunneled under I-15, 8-22' depth, groundwater at 2'. Extensive import/export of backfill, very tight schedule

Contact: Brent Packer 801-495-2224

Contract Amount: \$1,450,672

Summer 2006 thru winter 2006

May 15, 2025

BID FORM  
SECTION 00 41 00

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**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

**Hyrum City**, at their office located at **60 West Main, Hyrum, Utah 84319**.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

| <u>Addendum No.</u> | <u>Addendum Date</u> |
|---------------------|----------------------|
| <u># 1</u>          | <u>5-19-25</u>       |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related



reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

## ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices (see Section 01 22 00 Measurement and Payment for additional information):

### Schedule

| Item # | Description                           | Unit        | Estimated Quantity | Bid Unit Price    | Bid Price            |
|--------|---------------------------------------|-------------|--------------------|-------------------|----------------------|
| 1      | Mobilization                          | Lump Sum    | 1                  | 17,000.-          | 17,000.-             |
| 2      | Traffic Control                       | Lump Sum    | 1                  | 7,900.-           | 7,900.-              |
| 3      | Survey                                | Lump Sum    | 1                  | 3,500.-           | 3,500.-              |
| 4      | Site Clearing                         | Lump Sum    | 1                  | 1,500.-           | 1,500.-              |
| 5      | Remove Concrete Gutter                | Linear Feet | 35                 | 9 <sup>00</sup>   | 315 <sup>00</sup>    |
| 6      | Remove Concrete Curb and Gutter       | Linear Feet | 18                 | 16 <sup>00</sup>  | 288 <sup>00</sup>    |
| 7      | Remove Asphalt Pavement               | Square Yard | 442                | 11 <sup>00</sup>  | 4,862 <sup>00</sup>  |
| 8      | Roadway Excavation (Plan Quantity)    | Cubic Yard  | 83                 | 29 <sup>00</sup>  | 2,407 <sup>00</sup>  |
| 9      | Granular Borrow (Plan Quantity)       | Cubic Yard  | 79                 | 38 <sup>00</sup>  | 3,002 <sup>00</sup>  |
| 10     | Untreated Base Course (Plan Quantity) | Cubic Yard  | 103                | 75 <sup>00</sup>  | 7,725 <sup>00</sup>  |
| 11     | HMA - 1/2 Inch Mix                    | Ton         | 126                | 180 <sup>00</sup> | 22,680 <sup>00</sup> |
| 12     | Concrete Curb and Gutter              | Linear Feet | 63                 | 54 <sup>00</sup>  | 3,402 <sup>00</sup>  |
| 13     | Modified Concrete Curb and Gutter     | Linear Feet | 119                | 54 <sup>00</sup>  | 6,426 <sup>00</sup>  |
| 14     | Concrete Waterway 6'-0"               | Linear Feet | 74                 | 104 <sup>00</sup> | 7,696 <sup>00</sup>  |

Bid Form

## Schedule

| Item # | Description                                | Unit        | Estimated Quantity | Bid Unit Price       | Bid Price                 |
|--------|--|-------------|--------------------|----------------------|---------------------------|
| 15     | Concrete Curb and Gutter Transition        | Each        | 1                  | 1,100. <sup>00</sup> | 1,100. <sup>00</sup>      |
| 16     | Yellow Pavement Marking Paint - 4 Inch     | Linear Feet | 230                | 3 <sup>25</sup>      | 747. <sup>50</sup>        |
| 17     | 1 Inch Gravel                              | Cubic Yard  | 240                | 36. <sup>00</sup>    | 8,640. <sup>00</sup>      |
| 18     | Swale Excavation                           | Cubic Yard  | 1,089              | 29. <sup>00</sup>    | 31,581. <sup>00</sup>     |
| 19     | Drainage Geotextiles                       | Square Yard | 173                | 6. <sup>00</sup>     | 1,038. <sup>00</sup>      |
| 20     | Separation Geotextiles                     | Square Yard | 193                | 5. <sup>00</sup>     | 965. <sup>00</sup>        |
| 21     | Geogrid                                    | Square Yard | 78                 | 9. <sup>00</sup>     | 702. <sup>00</sup>        |
| 22     | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | 55. <sup>00</sup>    | 28,160. <sup>00</sup>     |
| 23     | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | 2800. <sup>00</sup>  | 8,400. <sup>00</sup>      |
| 24     | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | 5,300. <sup>00</sup> | 15,900. <sup>00</sup>     |
| 25     | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | 11,000.-             | 11,000. <sup>00</sup>     |
| 26     | Adjust Drainage Box to Grade               | Each        | 1                  | 900.-                | 900.-                     |
| 27     | Remove Landscape Rock                      | Square Yard | 92                 | 4 <sup>85</sup>      | 446. <sup>20</sup>        |
| 28     | Topsoil                                    | Square Yard | 47                 | 35. <sup>00</sup>    | 1,645. <sup>00</sup>      |
|        |  |             |                    | Bid - Total          | \$ 199,927. <sup>70</sup> |

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### **ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### **ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;

#### **ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

#### **ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

Sunroc Corporation

By:

*[Signature]*



*[Printed name]* Tyler Hanson

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

*[Signature]*



*[Printed name]* Brian Butterfield

Title: Estimator

Submittal Date: 5/21/25

Address for giving notices:

Local Office: 2005 N 600 W Ste K, Logan, UT 84321

Telephone Number: 435-753-0967

Fax Number: \_\_\_\_\_

Contact Name and e-mail address: Brian Butterfield

brbutterfield@sunroc.com

Bidder's License No.: 326045-5501

*(where applicable)*

**END OF SECTION**



# SECTION 00 43 13

## BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address): Sunroc Corporation  
2151 North 600 West  
Logan, UT 84321

SURETY (Name, and Address of Principal Place of Business): Travelers Casualty and Surety Company of America  
One Tower Square  
Hartford, CT 06183

OWNER (Name and Address): Hyrum City  
60 West Main Street  
Hyrum, UT 84319

### BID

Bid Due Date: May 21, 2025

Description (Project Name— Include Location): Fire Station Swale Project

### BOND

Bond Number: N/A

Date: May 21, 2025

Penal sum Five Percent of Accompanying Bid Dollars \$ 5% of Bid Dollars  
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause the Bid Bond to be duly executed by an authorized officer, agent, or representative.

### BIDDER

Sunroc Corporation (Seal)

Bidder's Name and Corporate Seal

By:

Signature

Print Name

Title

Attest:

Signature

Title

### SURETY Travelers Casualty

and Surety Company of America (Seal)

Surety's Name and Corporate Seal

By:

Signature (Attach Power of Attorney)

Print Name

Print Name

Attorney-in-Fact

Title

Attest:

Signature

CSR

Title

Note: Addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Katlyn Bigelow** of **SALT LAKE CITY, Utah**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

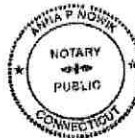
City of Hartford ss.

By:   
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **21st** day of **May**, 2025



  
 Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**  
**Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

**SECTION 00 45 13**  
**QUALIFICATIONS STATEMENT**

**THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS**

**1. SUBMITTED BY:**

Official Name of Firm: Sunroc Corporation

Address: Local Office: 2005 N 600 W Ste K, Logan, UT 84321

Corporate Office: 3468 N 1150 W, Spanish Fork, UT 84660

**2. SUBMITTED TO:**

Hyrum City

**3. SUBMITTED FOR:**

Fire Station Swale Project

Owner: Hyrum City

Project Name: Fire Station Swale Project

**TYPE OF WORK:**

Site Work, Utilities

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person: Brian Butterfield

Title: Estimator/Project Manager

Phone: 435-760-6283

Email: brbutterfield@sunroc.com

**5. AFFILIATED COMPANIES:**

Name: Clyde Companies (Parent Company)

Address: 730 N 1500 W, Orem, UT 84057

Qualification Stmt

**6. LICENSING**Jurisdiction: State of UTType of License: Utah Contractors LicenseLicense Number: 326045-5501

Jurisdiction: \_\_\_\_\_

Type of License: \_\_\_\_\_

License Number: \_\_\_\_\_

**REQUIRED ATTACHMENTS**

1. Subcontractor List (Schedule A)
2. Supplier List (Schedule B)



## SCHEDULE A

## SUBCONTRACTOR LIST

| Subcontractor Name                 | Subcontractor Contact Person                               | Scheduled Project Items<br>Subcontractor Will Perform | % of total<br>Contract |
|------------------------------------|--|---|------------------------|
| Murray<br>stripping                | Name: Eric Murray<br>Address:<br>Telephone: 435-757-0548   | #16   | less than<br>1%        |
| ForeSight<br>Survey                | Name: Jeff Nielson<br>Address:<br>Telephone: 435-890-0902  | #3  | less than<br>1 percent |
| Evans<br>Concrete                  | Name: Jeremy Evans<br>Address:<br>Telephone: 435-994-0438  | #12, 13, 14, 15<br>concrete items                     | 7%                     |
| LeGrand<br>Johnson<br>Construction | Name: Craig Hibbard<br>Address:<br>Telephone: 435-764-0259 | Item 11<br>paving item                                | 10%                    |
|                                    | Name:<br>Address:<br>Telephone:                            |   |                        |

## SCHEDULE B

## SUPPLIER LIST

| Supplier Name                       | Supplier Contact Person                                    | Scheduled Project Items |
|-------------------------------------|--|-------------------------|
| Geneva<br>Rock                      | Name: Kent Balls<br>Address:<br>Telephone: 435-994-0586    | Concrete                |
| Le Grand<br>Johnson<br>Construction | Name: Craig Hibbard<br>Address:<br>Telephone: 435-764-0259 | Asphalt                 |
| Core & main                         | Name: Bryson church<br>Address:<br>Telephone: 435-515-2622 | PIPE / Fabric           |
| old castle                          | Name: Sam Balls<br>Address:<br>Telephone: 435-55-881       | Pre cast                |

### Delegation of Authority Form


Sunroc Corporation (the "Company") grants authority to certain individuals to approve and execute various contracts and other transactions, and allows them to delegate their authority to other qualified individuals within the Company. This form is required to add, change, or revoke a delegation of authority. Please use a separate form for each addition, change, or revocation. All delegations, changes, or revocations are made pursuant to the Company's Signature Authorization and Delegation of Authority Policy and are subject thereto. Submit completed forms to the Corporate Secretary's Office at [bhale@clydeinc.com](mailto:bhale@clydeinc.com).

|  |  |
|--|--|
| <b>I. Delegator Information</b>  |  |
| Request Type (check one):  | <input checked="" type="checkbox"/> Add delegation (complete Sections II and V only).<br><input type="checkbox"/> Revoke delegation (complete Sections III and V only).<br><input type="checkbox"/> Change delegation (complete Sections IV and V only). |
| Delegator Name and Title: <b>Mark Elder, President</b>                 |  |
| Email: <u><a href="mailto:melder@sunroc.com">melder@sunroc.com</a></u> | Telephone Number: 208-559-3416   |

|   |  |   |
|---|--|---|
| <b>II. Add New Delegation</b>   |  |   |
| Delegatee Title (position to which delegation is made):<br><b>Project Manager</b> | Department/Business Unit:<br><b>Construction</b>       |   |
| Name: <b>All individuals in the above-referenced title.</b>                       |  |   |
| Effective Date of Delegation:<br><b>1/1/2022</b>                                  | Expiration Date of Delegation:<br><b>Until revoked</b> |   |
| <b>Delegated Powers and Authority</b><br>(e.g., contract or transaction type)     | <b>Subdelegations Allowed?</b><br>(Yes/No)             | <b>Delegation Limitations</b><br>(e.g., dollar limits, dual signatures, approvals required) |
| Agreements with Subcontractors  | No   | None  |
| Change Orders   | No   | Less than \$1,000,000   |
| SWPPP Certifications  | No   | None  |
| Project-Specific Documents (i.e., C-115, Certifications, Submittals, etc.)        | No   | None  |

|  |                               |
|--|-------------------------------|
| <b>III. Revoke Existing Delegation</b>                   |                               |
| Delegatee Title (position to which delegation was made): | Department/Business Unit:     |
| Name (person currently holding position):                | Effective Date of Revocation: |
| Description of Delegation to Be Revoked:                 |                               |

|  |   |
|--|---|
| <b>IV. Change Scope of Existing Delegation</b>           |   |
| Delegatee Title (position to which delegation was made): | Department/Business Unit:                           |
| Name (person currently holding position):                | Effective Date of Change:                           |
| <b>Existing Delegation</b> (description of delegation)   | <b>Change to Delegation</b> (description of change) |
|  |   |

|  |                      |
|--|----------------------|
| <b>V. Signature[s]</b>   |                      |
| Delegator Signature:  | Date: <u>1/18/22</u> |

## Delegation of Authority Form

Sunroc Corporation (the "**Company**") grants authority to certain individuals to approve and execute various contracts and other transactions, and allows them to delegate their authority to other qualified individuals within the Company. This form is required to add, change, or revoke a delegation of authority. Please use a separate form for each addition, change, or revocation. All delegations, changes, or revocations are made pursuant to the Company's Signature Authorization and Delegation of Authority Policy and are subject thereto. Submit completed forms to the Corporate Secretary's Office at [bhale@clydeinc.com](mailto:bhale@clydeinc.com).

### I. Delegator Information

Request Type (check one): ☒ Add delegation (complete Sections II and V only).  
☐ Revoke delegation (complete Sections III and V only).  
☐ Change delegation (complete Sections IV and V only).

Delegator Name and Title: **Mark Elder, President**

Email: [melder@sunroc.com](mailto:melder@sunroc.com)

Telephone Number: 208-559-3416

### II. Add New Delegation

Delegatee Title (position to which delegation is made): **Area Manager** Department/Business Unit: **Construction**

Name:

**All individuals in the above-referenced title.**

Effective Date of Delegation:

**1/1/2022**

Expiration Date of Delegation:

**Until revoked**

| Delegated Powers and Authority<br>(e.g., contract or transaction type)        | Subdelegations<br>Allowed?<br>(Yes/No) | Delegation Limitations<br>(e.g., dollar limits, dual<br>signatures, approvals required) |
|---|--|---|
| Construction Contracts  | No                                     | Less than \$10,000,000  |
| Construction Subcontracts   | No                                     | None  |
| Bid Proposals   | No                                     | None  |
| Bid Bonds and Payment & Performance Bonds                                     | No                                     | None  |
| Change Orders   | No                                     | None  |
| SWPPP Certifications  | No                                     | None  |
| Project Specific Documents (i.e., C-115,<br>Certifications, Submittals, etc.) | No                                     | None  |
| Motor Carrier Services Agreements   | No                                     | None  |

### III. Revoke Existing Delegation

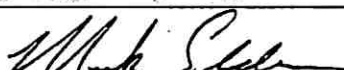
Delegatee Title (position to which delegation was made): Department/Business Unit:

Name (person currently holding position):

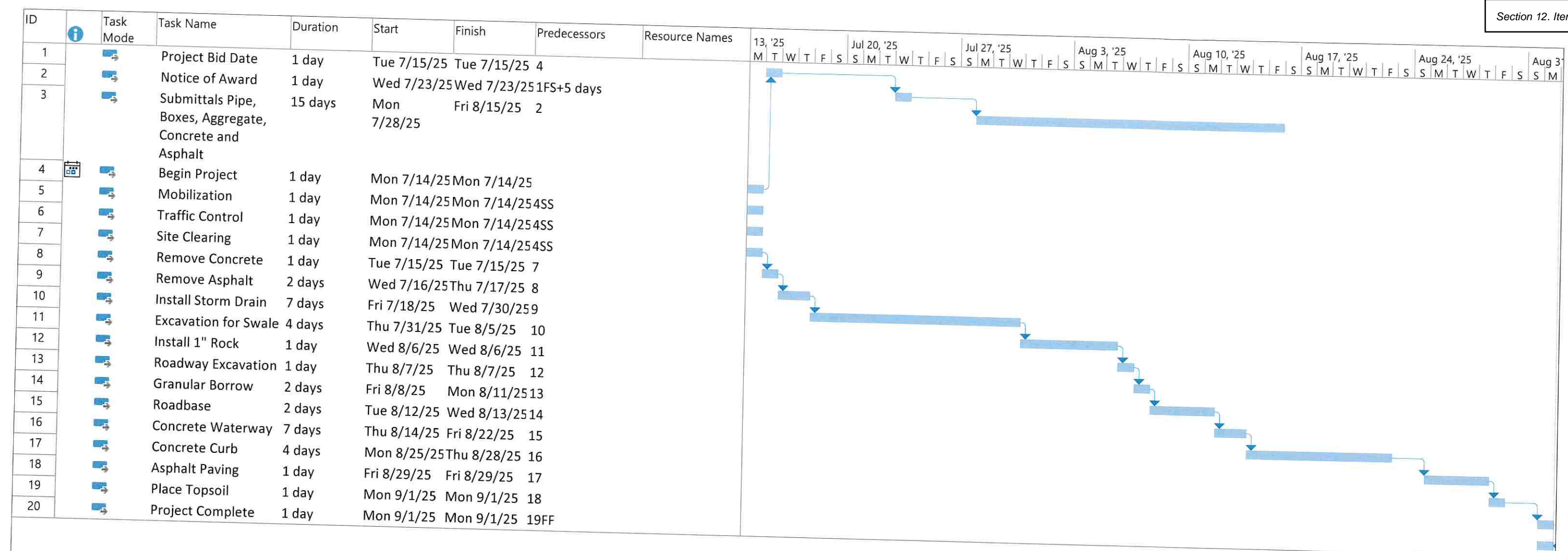
Effective Date of Revocation:

Description of Delegation to Be Revoked:

|  |   |
|--|---|
| <b>IV. Change Scope of Existing Delegation</b>           |   |
| Delegatee Title (position to which delegation was made): | Department/Business Unit:                           |
| Name (person currently holding position):                | Effective Date of Change:                           |
| <b>Existing Delegation</b> (description of delegation)   | <b>Change to Delegation</b> (description of change) |
|  |   |

|  |               |
|--|---------------|
| <b>V. Signature[s]</b>   |               |
| Delegator Signature:  | Date: 1-18-22 |





Project: Fire Station Swale Proje  
Date: Tue 5/20/25

|           |  |                    |  |                       |  |                    |  |                 |  |
|-----------|--|--------------------|--|-----------------------|--|--------------------|--|-----------------|--|
| Task      |  | Project Summary    |  | Manual Task           |  | Start-only         |  | Deadline        |  |
| Split     |  | Inactive Task      |  | Duration-only         |  | Finish-only        |  | Progress        |  |
| Milestone |  | Inactive Milestone |  | Manual Summary Rollup |  | External Tasks     |  | Manual Progress |  |
| Summary   |  | Inactive Summary   |  | Manual Summary        |  | External Milestone |  |                 |  |

Schedule

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices (see Section 01 22 00 Measurement and Payment for additional information):

##### Schedule

| Item # | Description                           | Unit        | Estimated Quantity | Bid Unit Price | Bid Price |
|--------|---------------------------------------|-------------|--------------------|----------------|-----------|
| 1      | Mobilization                          | Lump Sum    | 1                  | 21,000.00      | 21,000.00 |
| 2      | Traffic Control                       | Lump Sum    | 1                  | 1,352.00       | 1,352.00  |
| 3      | Survey                                | Lump Sum    | 1                  | 4,200.00       | 4,200.00  |
| 4      | Site Clearing                         | Lump Sum    | 1                  | 1,250.00       | 1,250.00  |
| 5      | Remove Concrete Gutter                | Linear Feet | 35                 | 22.00          | 770.00    |
| 6      | Remove Concrete Curb and Gutter       | Linear Feet | 18                 | 22.00          | 396.00    |
| 7      | Remove Asphalt Pavement               | Square Yard | 442                | 5.0            | 2,210.00  |
| 8      | Roadway Excavation (Plan Quantity)    | Cubic Yard  | 83                 | 28.00          | 2,324.00  |
| 9      | Granular Borrow (Plan Quantity)       | Cubic Yard  | 79                 | 65.00          | 5,135.00  |
| 10     | Untreated Base Course (Plan Quantity) | Cubic Yard  | 103                | 76.00          | 7,828.00  |
| 11     | HMA - 1/2 Inch Mix                    | Ton         | 126                | 162.00         | 20,412.00 |
| 12     | Concrete Curb and Gutter              | Linear Feet | 63                 | 45.00          | 2,835.00  |
| 13     | Modified Concrete Curb and Gutter     | Linear Feet | 119                | 46.00          | 5,474.00  |
| 14     | Concrete Waterway 6'-0"               | Linear Feet | 74                 | 80.00          | 5,920.00  |

## Schedule

| Item #             | Description                                | Unit        | Estimated Quantity | Bid Unit Price | Bid Price            |
|--------------------|--|-------------|--------------------|----------------|----------------------|
| 15                 | Concrete Curb and Gutter Transition        | Each        | 1                  | 1,800.00       | 1,800.00             |
| 16                 | Yellow Pavement Marking Paint - 4 Inch     | Linear Feet | 230                | 5.00           | 1,150.00             |
| 17                 | 1 Inch Gravel                              | Cubic Yard  | 240                | 65.00          | 15,600.00            |
| 18                 | Swale Excavation                           | Cubic Yard  | 1,089              | 28.00          | 30,492.00            |
| 19                 | Drainage Geotextiles                       | Square Yard | 173                | 6.00           | 1,038.00             |
| 20                 | Separation Geotextiles                     | Square Yard | 193                | 5.00           | 965.00               |
| 21                 | Geogrid                                    | Square Yard | 78                 | 9.00           | 702.00               |
| 22                 | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | 56.00          | 28,672.00            |
| 23                 | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | 2,570.00       | 7,710.00             |
| 24                 | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | 6,700.00       | 20,100.00            |
| 25                 | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | 7,200.00       | 7,200.00             |
| 26                 | Adjust Drainage Box to Grade               | Each        | 1                  | 1,560.00       | 1,560.00             |
| 27                 | Remove Landscape Rock                      | Square Yard | 92                 | 5.00           | 460.00               |
| 28                 | Topsoil                                    | Square Yard | 47                 | 63.00          | 2,961.00             |
| <b>Bid - Total</b> |  |             |                    |                | <b>\$ 201,516.00</b> |

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

SECTION 00 45 13  
QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS

## 1. SUBMITTED BY:

Official Name of Firm:

Address:

Cache Valley Excavation  
228N 100E  
Smithfield UT 84335

## 2. SUBMITTED TO:

## 3. SUBMITTED FOR:

Owner:

Project Name:

Hyrum City  
Fire Station Swale

Hyrum City

Fire Station Swale Project

TYPE OF WORK:

Excavation of swale, storm drain  
Concrete + parking

## 4. CONTRACTOR'S CONTACT INFORMATION

Contact Person:

Title:

Phone:

Email:

Shane Geary

owner

435-994-2534

ShanegearyK@gmail.com

## 5. AFFILIATED COMPANIES:

Name:

Address:

6. LICENSING

Jurisdiction:

Utah

Type of License:

E-100 B-100

License Number:

10910120-5501

Jurisdiction:

Type of License:

License Number:

REQUIRED ATTACHMENTS

1. Subcontractor List (Schedule A)
2. Supplier List (Schedule B)



## SUBCONTRACTOR LIST

## SCHEDULE A

| Subcontractor Name            | Subcontractor Contact Person   | Scheduled Project Items<br>Subcontractor Will Perform | % of total<br>Contract |
|-------------------------------|--|---|------------------------|
| Fore Sight<br>Land Surveying  | Name: Fore Sight<br>Address: 2005 W 600 W S.W. 10<br>Logan UT<br>Telephone: 753-1910 | Construction<br>Staking                               | 2                      |
| Staker Larson<br>Construction | Name: Staker<br>Address: P.O. Box 65<br>Smithfield UT 84335<br>Telephone: 563-3242   | Asphalt Paving  | 10.5                   |
| Don Dodgen<br>Const           | Name: Don Dodgen<br>Address: Logan UT<br>Telephone: 760-2723                         | Concrete  | 14                     |
|                               | Name:<br>Address:<br>Telephone:  |   |                        |
|                               | Name:<br>Address:<br>Telephone:  |   |                        |

Fire Station Swale Project  
Hyrum City

SCHEDULE B

SUPPLIER LIST

| Supplier Name   | Supplier Contact Person   | Scheduled Project Items |
|---|---|-------------------------|
| <del>Oldcastle Precast</del><br><i>Legend Johnson</i> | Name: <del>Steve Johnson</del><br>Address: <i>Hyrum UT</i><br>Telephone: <i>757-2000</i>                          | Concrete                |
| <i>Stalker Davis</i>                                  | Name: <i>Stalker</i><br>Address: <i>Smith Hall Ct</i><br>Telephone: <i>563-3242</i>                               | Asphalt                 |
| <i>Old Castle Precast</i>                             | Name: <i>Old Castle</i><br>Address: <i>201 W 12th St Ogden UT</i><br>Telephone: <i>801-398-1171</i>               | Precast concrete        |
| <i>Core and Main</i>                                  | Name: <i>Core and Main</i><br>Address: <i>735 W 1000 N South 1600 East Ogden UT</i><br>Telephone: <i>359-2266</i> | Pipe                    |

**SECTION 00 43 13  
BID BOND**

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

**BIDDER (Name and Address):**

Cache Valley Excavation, LLC  
228 N 100 E  
Smithfield, UT 84335

**SURETY (Name, and Address of Principal Place of Business):**

NGM Insurance Company  
55 West Street  
Keene, NH 03431

**OWNER (Name and Address):**

Hyrum City  
60 West Main, Hyrum, Utah 84319

**BID**

Bid Due Date: 05/21/2025

Description (Project Name— Include Location):

J-U-B Project Number: 57-23-005 - Fire Station Swale Project

**BOND**

Bond Number: HC000162

Date: 05/19/2025

Penal sum Five Percent of Bid Amount (5% of Bid Amount) \$ xxxx

(Words)

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**

Cache Valley Excavation, LLC (Seal)

Bidder's Name and Corporate Seal

By:

Signature

Shane Georg  
Print Name

Managing Member  
Title

Attest:

Signature

Witness  
Title

**SURETY**

NGM Insurance Company (Seal)

Surety's Name and Corporate Seal

By:

Signature (Attach Power of Attorney)

Troy Staples  
Print Name

Attorney-in-Fact  
Title

Attest:

Signature

Witness  
Title

*Note: Addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.*

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

**ACKNOWLEDGMENT OF PRINCIPAL (Individual)**

NOTARY PUBLIC  
KATELYN MASON  
COMM. # 734671  
MY COMMISSION EXPIRES  
DECEMBER 15, 2027  
STATE OF UTAH

State of Utah )  
County of Cache )

On this 20 day of May, in the year 2025 before me personally come(s) Shane Geary, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

Katelyn Mason  
Notary Public

**ACKNOWLEDGMENT OF PRINCIPAL (Partnership)**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, a member of the co-partnership of \_\_\_\_\_, to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

\_\_\_\_\_  
Notary Public

**ACKNOWLEDGMENT OF PRINCIPAL (Corporation)**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, to me known, who, being duly sworn, deposes and says that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

\_\_\_\_\_  
Notary Public

**ACKNOWLEDGMENT OF SURETY**

State of Minnesota )  
County of Dakota )

On this 19th day of May, in the year 2025, before me personally come(s) Troy Staples, Attorney(s)-in-Fact of NGM Insurance Company with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of NGM Insurance Company company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.



[Signature]  
Notary Public





## POWER OF ATTORNEY

KNOW ALL PARTIES BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them. "

does hereby make, constitute and appoint **Zachary Pate, Troy Staples, Jennifer Boyles, Nicholas Hochban**-----

its true and lawful Attorneys-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed, bonds, undertakings, recognizances, contracts of indemnity, or other writings obligatory in nature of a bond subject to the following limitation:

**1. No one bond to exceed Twenty Million Dollars (\$20,000,000.00)**

and to bind NGM Insurance Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of NGM Insurance Company; the acts of said Attorney are hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such office and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Secretary and its corporate seal to be hereto affixed this 9th day of October, 2024.

NGM INSURANCE COMPANY By:

Lauren K. Powell

Vice President, Corporate Secretary



State of Wisconsin,  
County of Dane.

On this 9th day of October, 2024, before the subscriber a Notary Public of State of Wisconsin in and for the County of Dane duly commissioned and qualified, came Lauren K. Powell of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at Madison, Wisconsin this 9th day of October, 2024.

My Commission Expires February 8, 2027

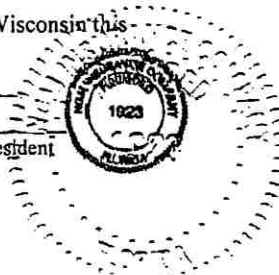


I, Nathan Hoyt, Assistant Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Madison, Wisconsin this

19th day of May, 2025.

Nathan Hoyt, Assistant Vice President



WARNING: Any unauthorized reproduction or alteration of this document is prohibited.  
TO CONFIRM VALIDITY of the attached bond please call 1-603-354-5281.  
TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431  
Attn: Bond Claim Dept. or call our Bond Claim Dept. at 1-603-358-1437.

## ARTICLE 1 – BID RECIPIENT

- 1.01 This Bid is submitted to:  
**Hyrum City**, at their office located at **60 West Main, Hyrum, Utah 84319**.
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

## ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

- 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

### ARTICLE 3 – BIDDER’S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:
- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

| <u>Addendum No.</u> | <u>Addendum Date</u> |
|---------------------|----------------------|
| <u>Addendum 1</u>   | <u>May 19, 2020</u>  |
| <u> </u>            | <u> </u>             |
| <u> </u>            | <u> </u>             |

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related

BIDDER: [Indicate correct name of bidding entity]

By:

[Signature]

[Printed name]

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]

[Printed name]

Title:

Submittal Date:

Address for giving notices:

Telephone Number:

Fax Number:

Contact Name and e-mail address:

Bidder's License No.:

(where applicable)

END OF SECTION

May 15, 2025

BID FORM  
SECTION 00 41 00

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**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

Addendum No.

Addendum Date

ADDENDUM 1      MAY 19, 2025

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related



reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices (see Section 01 22 00 Measurement and Payment for additional information):

##### Schedule

| Item # | Description                           | Unit        | Estimated Quantity | Bid Unit Price | Bid Price |
|--------|---------------------------------------|-------------|--------------------|----------------|-----------|
| 1      | Mobilization                          | Lump Sum    | 1                  | 22,375.36      | 22,375.36 |
| 2      | Traffic Control                       | Lump Sum    | 1                  | 4,138.00       | 4,138.00  |
| 3      | Survey                                | Lump Sum    | 1                  | 4,500.00       | 4,500.00  |
| 4      | Site Clearing                         | Lump Sum    | 1                  | 7,794.18       | 7,794.18  |
| 5      | Remove Concrete Gutter                | Linear Feet | 35                 | 8.80           | 308.00    |
| 6      | Remove Concrete Curb and Gutter       | Linear Feet | 18                 | 8.74           | 157.32    |
| 7      | Remove Asphalt Pavement               | Square Yard | 442                | 4.27           | 1,887.34  |
| 8      | Roadway Excavation (Plan Quantity)    | Cubic Yard  | 83                 | 27.97          | 2,321.51  |
| 9      | Granular Borrow (Plan Quantity)       | Cubic Yard  | 79                 | 75.27          | 5,946.33  |
| 10     | Untreated Base Course (Plan Quantity) | Cubic Yard  | 103                | 92.40          | 9,517.20  |
| 11     | HMA - 1/2 Inch Mix                    | Ton         | 126                | 187.40         | 23,612.40 |
| 12     | Concrete Curb and Gutter              | Linear Feet | 63                 | 87.36          | 5,503.68  |
| 13     | Modified Concrete Curb and Gutter     | Linear Feet | 119                | 86.23          | 10,261.37 |
| 14     | Concrete Waterway 6'-0"               | Linear Feet | 74                 | 98.23          | 7,269.02  |

## Schedule

| Item # | Description                                | Unit        | Estimated Quantity | Bid Unit Price     | Bid Price            |
|--------|--|-------------|--------------------|--------------------|----------------------|
| 15     | Concrete Curb and Gutter Transition        | Each        | 1                  | 851.27             | 851.27               |
| 16     | Yellow Pavement Marking Paint - 4 Inch     | Linear Feet | 230                | 2.61               | 600.30               |
| 17     | 1 Inch Gravel                              | Cubic Yard  | 240                | 49.58              | 11,899.20            |
| 18     | Swale Excavation                           | Cubic Yard  | 1,089              | 15.49              | 16,868.61            |
| 19     | Drainage Geotextiles                       | Square Yard | 173                | 5.46               | 944.58               |
| 20     | Separation Geotextiles                     | Square Yard | 193                | 5.31               | 1,024.83             |
| 21     | Geogrid                                    | Square Yard | 78                 | 8.98               | 700.44               |
| 22     | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | 54.68              | 27,996.16            |
| 23     | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | 2,305.06           | 6,915.18             |
| 24     | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | 4,769.31           | 14,307.93            |
| 25     | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | 14,481.44          | 14,481.44            |
| 26     | Adjust Drainage Box to Grade               | Each        | 1                  | 1,400.51           | 1,400.51             |
| 27     | Remove Landscape Rock                      | Square Yard | 92                 | 2.58               | 237.36               |
| 28     | Topsoil                                    | Square Yard | 47                 | 56.30              | 2,646.10             |
|        |  |             |                    | <b>Bid - Total</b> | <b>\$ 206,465.62</b> |

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;

**ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

BIDDER: [Indicate correct name of bidding entity]

KELGORE COMPANIES LLC DBA LEIZARD JOHNSON CONST.

By:

[Signature]



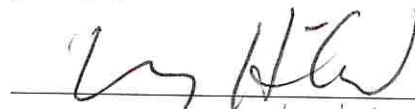
[Printed name]

RYAN LEISHMAN

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]



[Printed name]

Craig Hibbard

Title:

Lead Estimator

Submittal Date:

5/21/2025

Address for giving notices:

1000 S. MAIN LOGAN, UT. 84321

Telephone Number:

435-752-2000

Fax Number:

Contact Name and e-mail address:

RYAN.LEISHMAN@LJCC.COM

Bidder's License No.:

7741778-5501

(where applicable)

END OF SECTION



# SECTION 00 43 13

## BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address): Kilgore Companies, LLC  
PO Box 869 Magna, Utah 84044

SURETY (Name, and Address of Principal Place of Business): Western Surety Company  
333 S. Wabash Avenue 41st Floor Chicago, IL 60604

OWNER (Name and Address): Hyrum City Corp.  
60 West Main Street Hyrum, UT 84319

### BID

Bid Due Date 5/19/2025

Description (Project Name — Include Location): Hyrum City Fire Station Swale Project

### BOND

Bond Number:

Date: 5/21/2025

Penal sum Five Percent of Bid Amount \$ 5%  
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

### BIDDER

Kilgore Companies LLC (Seal)  
Bidder's Name and Corporate Seal

By:

Signature

Print Name

Title

Attest:

Signature

Title

### SURETY

Western Surety Company (Seal)  
Surety's Name and Corporate Seal

By:

Signature (Attach Power of Attorney)

Print Name

Print Name

Attorney-in-Fact

Title

Attest:

Signature

Assistant Account Manager

Title

Note: Addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.



1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents**, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Christopher Michael Owens, John E Genet, Jeffrey McCart, Stephen R Adkins, LaToya Cotton Robinson, Individually**

of Duluth, GA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

**In Witness Whereof**, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 14th day of March, 2025.



WESTERN SURETY COMPANY

*Larry Kasten*

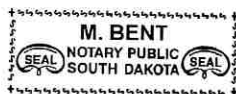
Larry Kasten, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 14th day of March, 2025, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



*M. Bent*

M. Bent, Notary Public

### CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Laws and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 15th day of May, 2025



WESTERN SURETY COMPANY

*Paula Kolsrud*

Paula Kolsrud, Assistant Secretary

### Authorizing By-Laws and Resolutions

#### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.

**SECTION 00 45 13  
QUALIFICATIONS STATEMENT**

**THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS**

**1. SUBMITTED BY:**

Official Name of Firm:

KELGORE COMPANIES DBA LEBRON JOHNSON  
CONSTR.

Address:

1000 S. MAIN LEBAN, UT. 84321

**2. SUBMITTED TO:**

HYRUM CITY

**3. SUBMITTED FOR:**

FIRE STATION SWALE PROJECT

Owner:

Hyrum City

Project Name:

Fire Station Swale Project

**TYPE OF WORK:**

PIPE WORK, PAVING

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person:

RYAN LEISHMAN

Title:

PROJECT MANAGER

Phone:

435-994-2833

Email:

RYAN.LEISHMAN@LJEL.COM

**5. AFFILIATED COMPANIES:**

Name:

Address:

6. LICENSING

Jurisdiction: UTAH

Type of License: CONTRACTORS

License Number: 7741778-5501

Jurisdiction: \_\_\_\_\_

Type of License: \_\_\_\_\_

License Number: \_\_\_\_\_

REQUIRED ATTACHMENTS

1. Subcontractor List (Schedule A)
2. Supplier List (Schedule B)

SCHEDULE A

SUBCONTRACTOR LIST

| Subcontractor Name | Subcontractor Contact Person<br>Name:<br>Address:<br>Telephone:       | Scheduled Project Items<br>Subcontractor Will Perform | % of total<br>Contract |
|--------------------|---|---|------------------------|
| ATA<br>BUDDERS     | Name: JAMES STALLER<br>Address:<br>Telephone: 435-881-2466            | CORBET BOWER,<br>CONCRETE                             | 20%                    |
| TSI                | Name: DAVE NEELSEN<br>Address: PERRY, W.T.<br>Telephone: 435-720-7100 | TRAFFIC<br>CONTROL                                    | 1%                     |
|                    | Name:<br>Address:<br>Telephone:                                       |   |                        |
|                    | Name:<br>Address:<br>Telephone:                                       |   |                        |
|                    | Name:<br>Address:<br>Telephone:                                       |   |                        |

Qualifications Statement  
00 45 13

Page 3 of 4

Fire Station Swale Project  
Hyrum City

SCHEDULE B

SUPPLIER LIST

| Supplier Name   | Supplier Contact Person  | Scheduled Project Items |
|-----------------|--|-------------------------|
| OLD CASTLE      | Name: SAM BAULS<br>Address: 801 W. RANSF.<br>CEDAR, UT.<br>Telephone: 435-                     | Concrete                |
| PEAK<br>ASPHALT | Name: PEAK<br>Address:<br>Telephone:   | Asphalt                 |
| CORE &<br>MARIN | Name: JUSTIN MARSELL<br>Address: 775 W. 1000 N.<br>CEDAR, UT. 84321<br>Telephone: 801-384-5162 | PIPE                    |
|                 | Name:<br>Address:<br>Telephone:  |                         |



# CONTRACTOR QUALIFICATION FORM

(List similar projects by the contractor over the past three (3) years)

| Name/Date of Project                                   | Dollar Amount of Project | Owner Reference (Name and Tele No.)  | Involvement or Role in Project | Completion |               |
|--|--------------------------|--|--------------------------------|------------|---------------|
|  |                          |  |                                | On Time    | Within Budget |
| Scenic Mountain Development                            | \$1,443,335.39           | Green Haven Homes (Ken Coleman 801-875-5363)                                 | General                        | Yes        | Yes           |
| USU Parking Lot Remodel                                | \$193,512.00             | Raymond Construction (Doug Raymond - 435-752-2911)                           | Sub-Contractor                 | Yes        | Yes           |
| Wildcrest Subdivision Phase 2B                         | \$345,534.02             | Lifestyle Homes (Beth Larchar 801-885-4150)                                  | Sub-Contractor                 | Yes        | Yes           |
| Logan Corridor Subdivision                             | \$157,197.60             | Rupp Trucking (Jared Lish 435-257-7333)                                      | Sub-Contractor                 | Yes        | Yes           |
| Quayle Hollow Subdivision                              | \$762,648.63             | Champlin Homes LLC (Nic Porter 435-244-0881)                                 | Sub-Contractor                 | Yes        | Yes           |
| Cache County Operations Center Administration Building | \$435,369.66             | Lundahl Building Systems Inc. (435-753-0888)                                 | Sub-Contractor                 | Yes        | Yes           |
| Cache Pines and Logan Pines                            | \$389,140.11             | Cache Pines Owner Association (Bret Rigby 435-213-9334)                      | General                        | Yes        | Yes           |
| Western Dairy Transport                                | \$377,935.00             | Raymond Construction (Doug Raymond - 435-752-2911)                           | Sub-Contractor                 | Yes        | Yes           |
| 400 South Street Improvement                           | \$494,129.13             | City of River Heights (Forsgren & Associates - Craig Rasmussen 435-227-0333) | General                        | Yes        | Yes           |
| 1400 North at 600 West Intersection Improvement        | \$6,576,204.85           | City of Logan (Tom Dickenson 435-716-9168)                                   | General                        | Yes        | Yes           |
| 400 N Widening Ph 1                                    | \$954,698.58             | City of Wellsville (Scott Wells 435-245-7958)                                | General                        | Yes        | Yes           |

|   |                |   |                |         |         |
|---|----------------|---|----------------|---------|---------|
| Providence City Streets 2021                              | \$1,262,278.99 | City of Providence (Beau Peterson - Sunrise Engineering 435-213-4453) | General        | Yes     | Yes     |
| Wesley Nelson Farms Roadway                               | \$1,441,012.00 | Nibley Development LLC  | General        | Yes     | Yes     |
| US-89 Bear Lake Marina                                    | \$2,205,898.00 | UDOT  | General        | Yes     | Yes     |
| Hyrum City Streets 2021                                   | \$345,807.00   | Hyrum City  | General        | Yes     | Yes     |
| Nibley 3200 S 1200 W Roundabout                           | \$2,674,171.24 | Nibley City (Darren Farar - 435-255-7078)                             | General        | Yes     | Yes     |
| Nibley LG0004, LG0012, and FL136 Project                  | \$1,974,767.00 | Flare Construction (Jeremy Richins - 801-244-8014)                    | Sub-Contractor | Yes     | Yes     |
| Wellsville City Streets - 2022                            | \$75,017.35    | City of Wellsville (Scott Wells 435-245-7958)                         | General        | yes     | yes     |
| 100 West Corridor (City of Logan)                         | \$9,065,207.85 | J-U-B Engineers (Paul Willardson 435-713-9514)                        | General        | Yes     | Yes     |
| 1800 N 600 W Road Reconstruction (City of Logan)          | \$6,098,155.30 | City of Logan (Tom Dickenson 435-716-9168)                            | General        | Yes     | Yes     |
| 1400 North 600 West Work in UPRR ROW                      | \$391,714.87   | City of Logan (Darek Kimball 435-770-0914)                            | General        | Yes     | Yes     |
| Chain Up area on US-91 in Sardine Canyon                  | \$241,378.46   | UDOT  | General        | yes     | Yes     |
| US-91, 3200 S, 2000 W Intersection Realignment            | \$2,935,660.96 | UDOT  | General        | yes     | yes     |
| 200 West Street (Center to 200 South) & South Main Street | \$250,930.90   | Mendon City   | General        | yes     | yes     |
| Wellsville City Streets - 2023                            | \$189,937.36   | City of Wellsville (Scott Wells 435-245-7958)                         | General        | yes     | yes     |
| Craner Field Paving Project                               | \$366,026.58   | City of Preston, ID (Tyrell Simpson 208-852-1817)                     | General        | yes     | yes     |
| Logan Library   | \$878,355.00   | Hogan & Associates  | Sub-Contractor | yes     | yes     |
| 1000 North Improvements; 250 West to 50 East              | \$9,501,047.53 | City of Logan (Darek Kimball 435-770-0914)                            | General        | Current | Current |
| Smithfield, 250 East Round-About                          | \$1,205,135.28 | Utah Department of Transportation                                     | General        | yes     | yes     |
| Blackstone Headquarters                                   | \$2,219,049.14 | R & O Construction  | Sub-Contractor | Current | Current |
| Cache County Administration Building Storm Drain          | \$231,030.00   | Cache County (Jesse Mott)   | General        | yes     | yes     |
| SR-30; SR-252 to US-91                                    | \$1,446,326.89 | Utah Department of Transportation                                     | General        | Current | Current |

|  |                |                                    |                |         |         |
|--|----------------|------------------------------------|----------------|---------|---------|
| US-89; Beaver Creek to Rich County         | \$2,127,974.65 | Utah Department of Transportation  | General        | Current | Current |
| UDOT SR-39; MP 19.36, Construct Roundabout | \$271,213.20   | ACME Construction (Christian Cano) | Sub-Contractor | Current | Current |
| South Canyon Pipeline (Cache County)       | \$83,087.30    | Geneva Rock Hall (Tom Hall)        | Sub-Contractor | Current | Current |
| Logan Canyon Fiber Options Phase 3 (UDOT)  | \$2,286,758.80 | Americom Technology (Saxon)        | Sub-Contractor | Current | Current |
| Deer Canyon Trailhead                      | \$500,564.00   | Cache County (Jesse Mott)          | General        | Current | Current |

May 15, 2025

BID FORM  
SECTION 00 41 00

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**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

**Hyrum City**, at their office located at **60 West Main, Hyrum, Utah 84319.**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

| <u>Addendum No.</u>         | <u>Addendum Date</u>                        |
|-----------------------------|---|
| <u>1</u>                    | <u>May 19, 2025</u>                         |
| <u>                    </u> | <u>                                    </u> |
| <u>                    </u> | <u>                                    </u> |
| <u>                    </u> | <u>                                    </u> |

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related

reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and



4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices (see Section 01 22 00 Measurement and Payment for additional information):

##### Schedule

| Item # | Description                           | Unit        | Estimated Quantity | Bid Unit Price | Bid Price |
|--------|---------------------------------------|-------------|--------------------|----------------|-----------|
| 1      | Mobilization                          | Lump Sum    | 1                  | 7,500.00       | 7,500.00  |
| 2      | Traffic Control                       | Lump Sum    | 1                  | 4,500.00       | 4,500.00  |
| 3      | Survey                                | Lump Sum    | 1                  | 3,850.00       | 3,850.00  |
| 4      | Site Clearing                         | Lump Sum    | 1                  | 4,750.00       | 4,750.00  |
| 5      | Remove Concrete Gutter                | Linear Feet | 35                 | 15.00          | 525.00    |
| 6      | Remove Concrete Curb and Gutter       | Linear Feet | 18                 | 15.00          | 270.00    |
| 7      | Remove Asphalt Pavement               | Square Yard | 442                | 10.00          | 4,420.00  |
| 8      | Roadway Excavation (Plan Quantity)    | Cubic Yard  | 83                 | 32.00          | 2,656.00  |
| 9      | Granular Borrow (Plan Quantity)       | Cubic Yard  | 79                 | 38.00          | 3,002.00  |
| 10     | Untreated Base Course (Plan Quantity) | Cubic Yard  | 103                | 50.00          | 5,150.00  |
| 11     | HMA - 1/2 Inch Mix                    | Ton         | 126                | 130.00         | 21,450.00 |
| 12     | Concrete Curb and Gutter              | Linear Feet | 63                 | 45.00          | 2,835.00  |
| 13     | Modified Concrete Curb and Gutter     | Linear Feet | 119                | 55.00          | 6,545.00  |
| 14     | Concrete Waterway 6'-0"               | Linear Feet | 74                 | 95.00          | 7,030.00  |

## Schedule

| Item # | Description                                | Unit        | Estimated Quantity | Bid Unit Price     | Bid Price            |
|--------|--|-------------|--------------------|--------------------|----------------------|
| 15     | Concrete Curb and Gutter Transition        | Each        | 1                  | 1,670.00           | 1,670.00             |
| 16     | Yellow Pavement Marking Paint - 4 Inch     | Linear Feet | 230                | 3.00               | 690.00               |
| 17     | 1 Inch Gravel                              | Cubic Yard  | 240                | 50.00              | 12,000.00            |
| 18     | Swale Excavation                           | Cubic Yard  | 1,089              | 29.00              | 31,581.00            |
| 19     | Drainage Geotextiles                       | Square Yard | 173                | 9.00               | 1,557.00             |
| 20     | Separation Geotextiles                     | Square Yard | 193                | 9.00               | 1,737.00             |
| 21     | Geogrid                                    | Square Yard | 78                 | 12.00              | 936.00               |
| 22     | 12 Inch HDPE Storm Pipe                    | Linear Feet | 512                | 83.00              | 42,496.00            |
| 23     | Catch Basin 2 Ft x 2 Ft                    | Each        | 3                  | 4,650.00           | 13,950.00            |
| 24     | Catch Basin 4 Ft x 4 Ft                    | Each        | 3                  | 7,995.00           | 23,985.00            |
| 25     | Open-Bottom Perforated Storm Drain Manhole | Each        | 1                  | 13,295.00          | 13,295.00            |
| 26     | Adjust Drainage Box to Grade               | Each        | 1                  | 1,400.00           | 1,400.00             |
| 27     | Remove Landscape Rock                      | Square Yard | 92                 | 32.00              | 2,944.00             |
| 28     | Topsoil                                    | Square Yard | 47                 | 45.00              | 2,115.00             |
|        |  |             |                    | <b>Bid - Total</b> | <b>\$ 224,839.00</b> |

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;

**ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

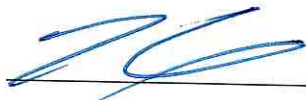
**ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

Cook Homes, Inc. dba: Cook Building

By:

*[Signature]*



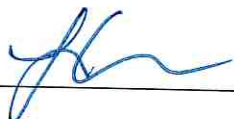
*[Printed name]*

Matt Cook

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

*[Signature]*



*[Printed name]*

Lindsay Cook

Title:

Secretary

Submittal Date:

May 21, 2025

Address for giving notices:

P.O. Box 353

Logan, UT 84323

Telephone Number:

435-764-4779

Fax Number:

Contact Name and e-mail address:

Matt Cook

matt@cookbuilding.com

Bidder's License No.:

5265458-5501

*(where applicable)*

**END OF SECTION**

**SECTION 00 45 13  
QUALIFICATIONS STATEMENT**

**THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT  
PERMITTED BY LAWS AND REGULATIONS**

**1. SUBMITTED BY:**

Official Name of Firm: Cook Homes, Inc. dba: Cook Building

Address: P.O. Box 353  
Logan, UT 84323

**2. SUBMITTED TO:** Hyrum City

**3. SUBMITTED FOR:**

Owner: Hyrum City

Project Name: Fire Station Swale Project

**TYPE OF WORK:** Site Work

**4. CONTRACTOR'S CONTACT INFORMATION**

Contact Person: Matt Cook

Title: President

Phone: 435-764-4779

Email: matt@cookbuilding.com

**5. AFFILIATED COMPANIES:**

Name: N/A

Address: \_\_\_\_\_

6. LICENSING

|                  |                       |
|------------------|-----------------------|
| Jurisdiction:    | State of Utah         |
| Type of License: | B100-General Building |
| License Number:  | 5265458-5501          |
| Jurisdiction:    |                       |
| Type of License: |                       |
| License Number:  |                       |

REQUIRED ATTACHMENTS

- 1. Subcontractor List (Schedule A)
- 2. Supplier List (Schedule B)



SCHEDULE A

SUBCONTRACTOR LIST

| Subcontractor Name | Subcontractor Contact Person    | Scheduled Project Items Subcontractor Will Perform | % of total Contract |
|--------------------|---------------------------------|--|---------------------|
| Kilgore            | Name:<br>Address:<br>Telephone: | Asphalt Paving                                     | 11%                 |
| Facer Trucking     | Name:<br>Address:<br>Telephone: | Trucking   | 15%                 |
| Foresite Survey    | Name:<br>Address:<br>Telephone: | Survey   | 1%                  |
|                    | Name:<br>Address:<br>Telephone: |  |                     |
|                    | Name:<br>Address:<br>Telephone: |  |                     |

SCHEDULE B

SUPPLIER LIST

| Supplier Name | Supplier Contact Person         | Scheduled Project Items |
|---------------|---------------------------------|-------------------------|
| Geneva Rock   | Name:<br>Address:<br>Telephone: | Concrete                |
| Kilgore       | Name:<br>Address:<br>Telephone: | Asphalt                 |
| Core&Main     | Name:<br>Address:<br>Telephone: | Pipe                    |
| Old Castle    | Name:<br>Address:<br>Telephone: | Man Holes/Catch Basins  |

# SECTION 00 43 13

## BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address): Cook Homes Inc. DBA Cook Building  
2186 N 1600 E  
North Logan, UT 84341

SURETY (Name, and Address of Principal Place of Business): The Ohio Casualty Insurance Company  
175 Berkeley Street  
Boston, MA 02116

OWNER (Name and Address): Hyrum City  
60 West Main Street  
Hyrum, UT 84319

### BID

Bid Due Date: May 21, 2025

Description (Project Name— Include Location): Hyrum City Fire Station Swale Project  
60 West Main Street Hyrum, UT

### BOND

Bond Number: 65988831235

Date: May 21, 2025

Penal sum Five Percent of the Accompanying Bid \$ Amount of 5%  
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

### BIDDER

Cook Homes Inc. DBA Cook Building (Seal)  
Bidder's Name and Corporate Seal


By:

  
Signature

Matthew Cook  
Print Name

Owner  
Title

Attest:


  
Signature

CSR  
Title

### SURETY

The Ohio Casualty Insurance Company (Seal)  
Surety's Name and Corporate Seal

By:

  
Signature (Attach Power of Attorney)

Alex Museus  
Print Name

Attorney-In-Fact  
Title

Attest:

  
Signature

Account Manager  
Title

Note: Addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: **8208218-977480**

## POWER OF ATTORNEY

**KNOWN ALL PERSONS BY THESE PRESENTS:** That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Alex Museus; Ashley Museus; Jennifer Jordan

all of the city of Logan state of UT each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

**IN WITNESS WHEREOF,** this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 28th day of June, 2022.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By:

*David M. Carey*  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss  
County of MONTGOMERY

On this 28th day of June, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**IN WITNESS WHEREOF,** I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By:

*Teresa Pastella*  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and affixed the seals of said Companies this 21<sup>st</sup> day of May, 2025



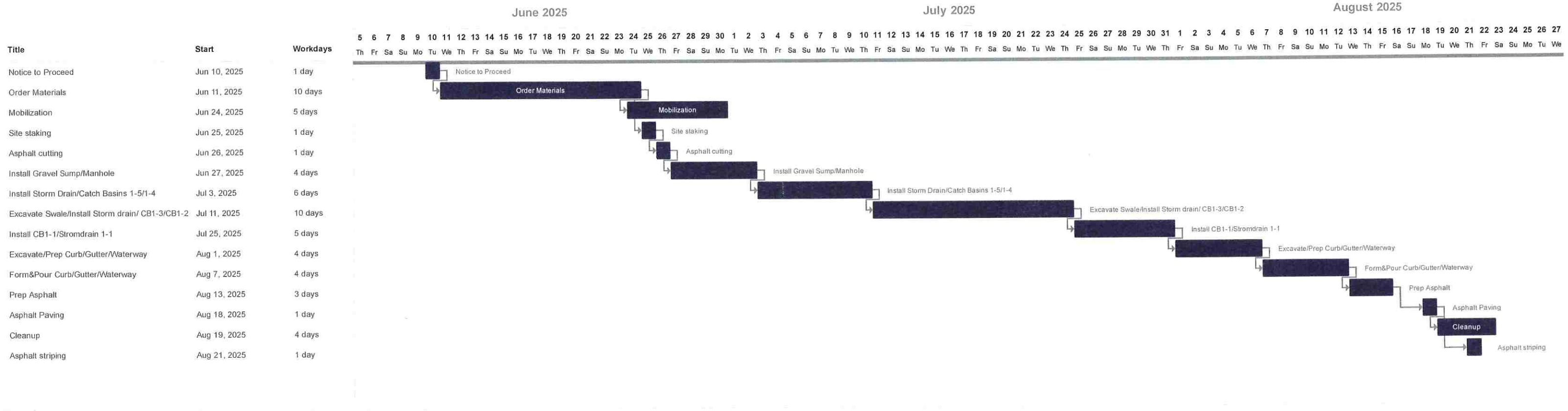
By:

*Renee C. Llewellyn*  
Renee C. Llewellyn, Assistant Secretary



PO Box 353, Logan, UT 84323  
435-764-6828

**Schedule - Hyrum City Fire Station Swale**





**RESTATED**  
**BYLAWS**  
**OF**  
**COOK HOMES, INC.**  
  
(formerly known as COOK BROS. CONSTRUCTION, INC.)

**ARTICLE I**  
**OFFICE**

The Board of Directors shall designate and the Corporation shall maintain a principal office. The location of the principal office may be changed by the Board of Directors. The Corporation may also have offices in such other places as the Board may from time to time designate.

The location of the principal office of the Corporation shall be: 2186 North 1600 East, North Logan, Utah 84341.

**ARTICLE II**  
**SHAREHOLDERS MEETING**

Section 1. Annual Meetings. The annual meeting of the shareholders of the Corporation shall be held at such place within or without the State of Utah as shall be set forth in compliance with these Bylaws. The meeting shall be held on the 1st Monday of April of each year, at 10:00 a.m. at the principal office of the Corporation. If such day is a legal holiday, the meeting shall be on the next business day. This meeting shall be for the election of Directors and for the transaction of such other business as may properly come before it.

Section 2. Special Meetings. Special meetings of shareholders, other than those regulated by statute, may be called at any time by the President, or a majority of the Directors, and must be called by the President upon written request of the holders of 51% of the outstanding shares entitled to vote at such special meeting. Written notice of such meeting stating the place, the date and hour of the meeting, the purpose or purposes for which it is called, and the name of the person by whom or at whose direction the meeting is called shall be given. The notice shall be given to each shareholder of record in the same manner as notice of the annual meeting. No business other than that specified in the notice of the meeting shall be transacted at any such special meeting.

Section 3. Notice of Shareholders Meetings. The Secretary shall give written notice stating the place, day, and hour of both annual and special meetings, and in the case of a special meeting, the purpose or purposes for which the meeting is called, which shall be delivered not less than ten (10) nor more than thirty (30) days before the date of the meeting, either personally or by mail to each shareholder of record entitled to vote at such meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail, addressed to the shareholder at the shareholder's address as it appears on the books of the Corporation, with postage prepaid. A certificate or an affidavit of the mailing or other means of giving any notice of any shareholders' meeting shall be executed by the person giving such notice, and shall be filed and maintained in the minute book of the Corporation.

Section 4. Place of Meeting. The Board of Directors may designate any place, either within or without the State of Utah, as the place of meeting for any annual meeting or for any special meeting called by the Board of Directors. A waiver of notice signed by all shareholders entitled to vote at a meeting may designate any place, either within or without the State of Utah, as the place for the holding of such meeting. If no designation is made, or if a special meeting be otherwise called, the place of meeting shall be the principal office of the Corporation.

Section 5. Quorum. A majority of the outstanding shares of the Corporation entitled to vote, represented in person or by proxy, shall constitute a quorum at a meeting of shareholders. If less than a majority of the outstanding shares are represented at a meeting, a majority of the shares so represented may adjourn the meeting from time to time without further notice. At a meeting resumed after any such adjournment at which a quorum shall be present or represented, any business may be transacted which might have been transacted at the meeting as originally noticed. The shareholders present at a duly organized meeting may continue to transact business until adjournment, notwithstanding the withdrawal of shareholders in such number that less than a quorum remain.

Section 6. Voting. A holder of an outstanding share, entitled to vote at a meeting, may vote at such meeting in person or by proxy. Except as may otherwise be provided in the Articles of Incorporation, every shareholder shall be entitled to one (1) vote for each share standing in the shareholder's name on the record of shareholders. Except as herein or in the Articles of Incorporation otherwise provided, all corporate action shall be determined by 51% of the votes cast at a meeting of shareholders by the holder of shares entitled to vote thereon.

Section 7. Voting. Only persons in whose names shares entitled to vote stand on the stock records of the Corporation at the close of business on the business day next preceding the day on which notice is given (or, if notice is waived, at the close of business on the business day next preceding the day on which the meeting is held) shall be entitled to vote at such meeting. All votes may be by voice vote or by ballot; provided, however, that all elections for directors must be by ballot upon demand by a shareholder at any election and before the voting begins.

At a shareholders' meeting involving the election of Directors, no shareholder shall be entitled to cumulate votes (i.e., cast for any one or more candidates a number of votes greater than the number of the shareholder's shares) unless such candidate or candidates' names have been placed in nomination prior to the voting and a shareholder has given notice prior to the voting of the shareholder's intention to cumulate votes. If any shareholder has given such notice, then every shareholder entitled to vote may cumulate such shareholder's votes for candidates in nomination and give one candidate a number of votes equal to the number of Directors to be elected multiplied by the number of votes to which such shareholder's shares are entitled, or distribute the shareholder's votes on the same principle among any or all of the candidates, as the shareholder thinks fit. The candidates receiving the highest number of votes up to the number of Directors to be elected shall be elected.

Section 8. Proxies. At all meetings of shareholders, a shareholder may vote in person or by proxy executed in writing by the shareholder or by the shareholder's duly authorized attorney in fact. Such proxy shall be filed with the Secretary of the Corporation before or at the time of the meeting. No proxy shall be valid after eleven months from the date of its execution, unless otherwise provided in the proxy.

Section 9. Action by Written Consent. Any action required to be taken at a meeting of the shareholders, or any action which may be taken at a meeting of the shareholders, may be taken without a meeting if a written consent (or counterparts thereof) setting forth the action so taken, shall be signed by all of the shareholders entitled to vote with respect to the subject matter thereof.

### ARTICLE III BOARD OF DIRECTORS

Section 1. General Powers. The business and affairs of the Corporation shall be managed by its Board of Directors. The Board of Directors may adopt such rules and regulations for the conduct of their meetings and the management of the Corporation as they deem proper.

Section 2. Number, Tenure and Qualifications. The number of Directors of the Corporation shall be not less than three (3) nor more than nine (9) unless the number of shareholders is fewer than three (3), in which case the number of directors shall be no less than the number of shareholders. The initial number of Directors shall be one (1). Each Director shall hold office until the first to occur of (i) the next annual meeting of shareholders is held and successor Directors duly elected or (ii) until earlier resignation or removal as provided herein. Directors need not be residents of the State of Utah or shareholders of the Corporation.

Section 3. Regular Meetings. A regular meeting of the Board of Directors shall be held without other notice than by this Bylaw, immediately following after and at the same place as the annual meeting of shareholders. The Board of Directors may provide, by resolution, the time and place for the holding of additional regular meetings without other notice than this resolution.

Section 4. Special Meeting. Special meetings of the Board of Directors may be called by order of the Chairman of the Board, the President, or by a majority of the Directors. The Secretary, of the Corporation or other designated agent shall give notice of the time, place and purpose or purposes of each special meeting by personal delivery or by telephone to each Director or sent by first class mail, charges prepaid, addressed to each Director at the Director's address as it is shown upon the records of the Corporation. In case such notice is mailed, it shall be deposited in the United States mail at least five (5) days prior to the time of the holding of the meeting. In case such notice is delivered personally or by telephone to a Director, it shall be delivered, personally or by telephone, at least forty-eight (48) hours prior to the holding of the meeting. Any oral notice given personally or by telephone may be communicated to either the Director or to a person at the office of the Director who the person giving the notice has reason to believe will promptly communicate it to the Director.

Section 5. Quorum. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business, but less than a quorum may adjourn any meeting from time to time until a quorum shall be present, whereupon the meeting may be held, as adjourned, without further notice. At any meeting at which every Director shall be present, even though without any notice, any business may be transacted.

Section 6. Manner of Acting. At all meetings of the Board of Directors, each Director shall have one vote. The act of a majority present at a meeting shall be the act of the Board of Directors, provided a quorum is present.

Section 7. Vacancies. A vacancy in the Board of Directors shall be deemed to exist in case of death, resignation, or removal of any Director, or if the authorized number of Directors be increased, or if the shareholders fail at any meeting of share-holders at which any Director is to be elected, to elect the full authorized number to be elected at that meeting.

Section 8. Removals. Directors may be removed at any time by a vote of the shareholders holding 51% of the shares outstanding and entitled to vote. Such vacancy shall be filled by the Directors then in office, though less than a quorum, to hold office until the next annual meeting or until a successor is duly elected and qualified, except that any directorship to be filled by reason of removal by the shareholders may be filled by election by the shareholders at the meeting at which the Director is removed. No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

Section 9. Resignation. A Director may resign at any time by delivering written notification to the President or Secretary of the Corporation. Resignation shall become effective upon its acceptance by the Board of Directors' provided, however, that if the Board of Directors has not acted within ten (10) days from the date of its delivery, the resignation shall upon the tenth day, be deemed accepted.

Section 10. Presumption of Assent. A Director of the Corporation who is present at a meeting of the Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless the Director expressly enters a dissent to such action at the time the Board votes thereon or unless the Director shall give written or verbal dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof. However, such subsequent right of dissent shall not apply to a Director who voted in favor of such action.

Section 11. Compensation. By resolution of the Board of Directors, the Directors may be paid their expenses, if any, of attendance at each meeting of the Board of Directors, and Directors who are not also employees of the Corporation may be paid a fixed sum for attendance at each meeting of the Board of Directors or a stated salary as Director. No such payment shall preclude any Director from serving the Corporation in any other capacity and receiving compensation therefor.

Section 12. Emergency Power. When, due to a national disaster or death, a majority of the Directors are incapacitated or otherwise unable to attend the meetings and function as Directors, the remaining members of the Board of Directors shall have all the powers necessary to function as a complete Board, and for the purpose of doing business and filling vacancies shall constitute a quorum, until such time as all Directors can attend or vacancies can be filled pursuant to these Bylaws.

Section 13. Chairman. The Board of Directors may elect from its own number a Chairman of the Board, who shall preside at all meetings of the Board of Directors, and shall perform such other duties as may be prescribed from time to time by the Board of Directors.

#### ARTICLE IV OFFICERS

Section 1. Number. The officers of the Corporation shall be a President, one or more Vice-Presidents, a Secretary and a Treasurer, each of whom shall be elected by a majority vote of the Board of Directors. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Board of Directors. In its discretion, the Board of Directors may leave unfilled for any such period as it may determine any office except those of President and Secretary. Any two (2) or more

offices may be held by the same person, except the offices of President and Secretary which may be held by the same person if the corporation has fewer than two (2) shareholders. Officers need not be directors or shareholders of the Corporation.

Section 2. Election and Term of Office. The officers of the Corporation to be elected by the Board of Directors shall be elected annually by the Board of Directors at the first meeting of the Board of Directors held after each annual meeting of the shareholders. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as convenient. Each officer shall hold office until a successor shall have been duly elected and shall have qualified or until the death, resignation or removal in the manner provided.

Section 3. Resignations. Any officer may resign at any time by delivering a written resignation either to the President or to the Secretary. Unless otherwise specified therein, such resignation shall take effect upon delivery.

Section 4. Removal. Any officer or agent may be removed by the Board of Directors whenever in its judgment the best interests of the Corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer or agent shall not of itself create contract rights. Any such removal shall require a majority vote of the Board of Directors, exclusive of the officer in question if the individual is also a Director.

Section 5. Vacancies. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the term.

Section 6. President. The President shall be the chief executive and administrative office of the Corporation. In the absence of the Chairman of the Board, the President shall preside at all meetings of the stockholders and at meetings of the Board of Directors. The President shall exercise such duties as customarily pertain to the office of President and shall have general and active supervision over the property, business, and affairs of the Corporation and over its several officers. The President may appoint officers, agents or employees other than those appointed by the Board of Directors. The President may sign, execute and deliver in the name of the Corporation powers of attorney, contracts, bonds and other obligations, and shall perform such other duties as may be prescribed from time to time by the Board of Directors or by the Bylaws.

Section 7. Vice-President. The Board of Directors may appoint one or more Vice-Presidents which shall have such powers and perform such duties as may be assigned to them by the Board of Directors or the President. A Vice-President may sign and execute contracts and other obligations pertaining to the regular course of the Vice-President's duties.

Section 8. Secretary. The Secretary shall keep the minutes of all meetings of the stockholders and of the Board of Directors. The Secretary shall cause notice to be given of meetings of stockholders and of the Board of Directors. The Secretary shall have custody of the corporate seal and general charge of the records, documents and papers of the Corporation not pertaining to the performance of the duties vested in other officers, which shall at all reasonable times be open to the examination of any Director. The Secretary may sign or execute contracts with the President or a Vice-President authorized in the name of the Corporation and affix the seal of the Corporation. The Secretary shall perform such other duties as may be prescribed from time to time by the Board of Directors or by the Bylaws. Assistant Secretaries, if any, shall assist the Secretary and shall keep the record of such minutes of meetings as shall be directed by the Board of Directors.



Section 9. Treasurer. The Treasurer shall have general custody of the collection and disbursement of funds of the Corporation. The Treasurer shall endorse on behalf of the Corporation for collection checks, notes and other obligations, and shall deposit the same to the credit of the Corporation in such bank or banks or depositories as the Board of Directors may designate. The Treasurer may sign, with the President or such other persons as may be designated for the purpose by the Board of Directors, all bills of exchange or promissory notes of the Corporation. The Treasurer shall enter or cause to be entered regularly in the books of the Corporation full and accurate account of all monies received and paid on account of the Corporation; shall at all reasonable times exhibit the books and accounts to any Director of the Corporation upon application at the office of the Corporation during business hours; and, whenever required by the Board of Directors or the President, shall render a statement of accounts. The Treasurer shall perform such other duties as may be prescribed from time to time by the Board of Directors or by the Bylaws.

Section 10. Other Officers. Other officers shall perform such duties and have such powers as may be assigned to them by the Board of Directors.

Section 11. Salaries. The salaries or other compensation of the officers of the Corporation shall be fixed from time to time by the Board of Directors, except that the Board of Directors may delegate to any person or group of persons the power to fix the salaries or other compensation of any subordinate officers or agents. No officer shall be prevented from receiving any such salary or compensation by reason of the fact that the officer is also a Director of the Corporation.

Section 12. Surety Bonds. In case the Board of Directors shall so require, any officer or agent of the Corporation shall execute to the Corporation a bond in such sums and with such surety or sureties as the Board of Directors may direct, conditioned upon the faithful performance of duties to the Corporation, including responsibility for negligence and for the accounting for the property, monies, or securities of the Corporation.

## ARTICLE V CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 2. Loans. No loan or advances shall be contracted on behalf of the Corporation, no negotiable paper or other evidence of its obligation under any loan or advance shall be issued in its name, and no property of the Corporation shall be mortgaged, pledged, hypothecated or transferred as security for the payment of any loan, advance, indebtedness of liability of the Corporation unless and except as authorized by the Board of Directors. Any such authorization may be general or confined to specific instances.

Section 3. Deposits. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select, or as may be selected by any officer or agent authorized to do so by the Board of Directors.



Section 4. Checks and Drafts. All notes, drafts, acceptances, checks, endorsements and evidences of indebtedness of the Corporation shall be signed by such officer or officers or such agent or agents of the Corporation and in such manner as the Board of Directors from time to time may determine. Endorsements for deposit to the credit of the Corporation in any of its duly authorized depositories shall be made in such manner as the Board of Directors from time to time may determine.

Section 5. Bonds and Debentures. Every bond or debenture issued by the Corporation shall be evidenced by an appropriate instrument which shall be signed by the President or a Vice-President and by the Treasurer or by the Secretary, and sealed with the seal of the Corporation. The seal may be facsimile, engraved or printed.

## ARTICLE VI CAPITAL STOCK

Section 1. Certificate of Share. The shares of the Corporation shall be represented by certificates prepared by the Board of Directors and signed by the President or the Vice-President and by the Secretary, and sealed with the seal of the Corporation or a facsimile. All certificates for shares shall be consecutively numbered or otherwise identified. The name and address of the person to whom the shares represented thereby are issued, with the number of shares and date of issue, shall be entered on the stock transfer books of the Corporation. All certificates surrendered to the Corporation for transfer shall be canceled and no new certificate shall be issued until the former certificate for a like number of shares shall have been surrendered and canceled, except that in case of a lost, destroyed or mutilated certificate, a new one may be issued therefor upon such terms and indemnity to the Corporation as the Board of Directors may prescribe.

Section 2. Transfer of Shares. Transfer of shares of the Corporation shall be made only on the stock transfer books of the Corporation by the holder of record or by the holder's legal representative, who shall furnish proper evidence of authority to transfer, and on surrender for cancellation of the certificate for such shares. The person in whose name shares stand on the books of the Corporation shall be deemed by the Corporation to be the owner for all purposes.

Section 3. Transfer Agent and Registrar. The Board of Directors shall have power to appoint one or more transfer agents and registrars for the transfer and registration of certificates of stock of any class, and may require that stock certificates shall be countersigned and registered by one or more of such transfer agents and registrars.

Section 4. Lost or Destroyed Certificates. The Corporation may issue a new certificate to replace any certificate issued by it alleged to have been lost or destroyed upon such terms and indemnity as the Board of Directors may prescribe.

Section 5. Consideration for Shares. The capital stock of the Corporation shall be issued for such consideration, but not less than the par value thereof, as shall be fixed from time to time by the Board of Directors. In the absence of fraud, the determination of the Board of Directors as to the value of any property or services received in full or partial payment of shares shall be conclusive.

Section 6. Registered Shareholders. The Corporation shall be entitled to treat the holder of record of any share or shares of stock as the holder, in fact, and shall not be bound to recognize any equitable or other claim to or on behalf of this Corporation any and all of the rights and powers incident to the ownership of such stock at any meeting of the shareholders, and shall have power and authority to execute and deliver proxies and consents on behalf of this Corporation of the rights and powers incident to the ownership of such stock. The Board of Directors, from time to time, may confer like powers upon any other person or persons.

## ARTICLE VII INDEMNIFICATION

Section 1. Indemnification. No officer or Director shall be personally liable for any obligations of the Corporation or for any duties or obligations arising out of any acts or conduct of said officer or Director performed for or on behalf of the Corporation. The Corporation shall and does hereby indemnify and hold harmless each person, heirs and administrators who shall serve at any time as a Director and/or officer of the Corporation from and against any and all claims, judgments and liabilities to which such persons shall become subject by reason of having been a Director or officer of the Corporation, or by reason of any action taken or omitted to have been taken as such Director or officer, and shall reimburse each such person for all legal and other expenses reasonably incurred in connection with any such claim or liability, including power to defend such person from all suits or claims as provided for under the provisions of the Utah Revised Business Corporation Act; provided, however, that no such person shall be indemnified against, or be reimbursed for, any expense incurred in connection with any claim or liability arising out of such person's own negligence or willful misconduct. The rights accruing to any person under the foregoing provisions of this section shall not exclude any other right to which such person may lawfully be entitled, nor shall these Bylaws restrict the right of the Corporation to indemnify or reimburse such person in any proper case, even though not specifically provided for. The Corporation, its directors, officers, employees and agents shall be fully protected in taking any action or making any payment, or in refusing so to do in reliance upon the advice of counsel.

Section 2. Other Indemnification. The indemnification provided shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any bylaw, agreement, vote of stockholders or directors (whether disinterested or not), or otherwise, both as to action in an official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be director, officer or employee, and shall inure to the benefit of the heirs, executors and administrators of such person.

Section 3. Insurance. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer or employee of the Corporation, or is or was serving at the request of the Corporation as a Director, officer, employee or agent of another Corporation, partnership, joint venture, trust or other enterprise against any liability asserted against such person and incurred by such person in any such capacity, or arising out of such person's status as such, whether or not the Corporation would have the power to indemnify such person against liability.

Section 4. Settlement by Corporation. The right of any person to be indemnified shall be subject always to the right of the Corporation by its Board of Directors, in lieu of such indemnity, to settle any such claim, action, suit or proceeding at the sole expense of the Corporation by the payment of the amount of such settlement and the costs and expenses incurred in connection therewith.

ARTICLE VIII  
WAIVER OF NOTICE

Whenever any notice is required to be given to any shareholder or Director of the Corporation under the provisions of these Bylaws, or under the provisions of the Articles of Incorporation, or under the provisions of the Utah Revised Business Corporation Act, a waiver in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Attendance at any meeting shall constitute a waiver of notice of such meetings, except where attendance is for the express purpose of objecting to the legality of that meeting.

ARTICLE IX  
AMENDMENTS

These Bylaws may be altered, amended, repealed, or new bylaws adopted by a majority vote of the entire Board of Directors at any regular or special meeting. Any bylaw adopted by the Board may be repealed or changed by action of the shareholders.

ARTICLE X  
FISCAL YEAR

The fiscal year of the Corporation shall be fixed and may be varied by resolution of the Board of Directors.

ARTICLE XI  
DIVIDENDS

The Board of Directors may at any regular or special meeting, as they deem advisable, declare dividends payable out of the surplus of the Corporation.

ARTICLE XII  
CORPORATE SEAL

The seal of the Corporation shall be in the form of a circle and shall bear the name of the Corporation and the year of incorporation per sample affixed.

These Bylaws of Cook Homes, Inc., were adopted unanimously on the 20 day of

Feb. 2025.

 Pres.  
Matthew Cook, President

 Sec.  
Matthew Cook, Secretary

# WRITE OFFS 2025

Section 12. Item G.

| Final Bill Date | Account Number | Name                         | Service Address        | Amount to Write off | Reason for Write off |        |
|-----------------|----------------|------------------------------|------------------------|---------------------|----------------------|--------|
| 2/28/2021       | 5.0465.3.7     | LENIDRIK, ALIK               | 360 NORTH 400 WEST #11 | \$ 171.07           | Credit Service       | RENTER |
| 2/28/2021       | 11.0220.1.1    | WILLCUT, WINTER              | 358 EAST 100 NORTH     | \$ 353.63           | Credit Service       | RENTER |
| 4/9/2021        | 1.0210.0.2     | MARISQUERIA EL PARIENTE      | 103 WEST MAIN          | \$ 1,267.13         | Credit Service       | RENTER |
| 4/28/2021       | 19.0040.4.1    | ZARATE, JUAN & ERIKA         | 48 SOUTH 600 EAST #1   | \$ 16.00            | TOO SMALL            | RENTER |
| 5/16/2021       | 5.0465.2.3     | OHLWILER, RENNY & EONNOL     | 360 NORTH 400 WEST #9  | \$ 41.30            | TOO SMALL            | RENTER |
| 5/28/2021       | 9.0190.0.6     | RODRIQUEZ, GARBRIELA         | 472 VALLEY VIEW DR     | \$ 1.26             | Credit Service       |        |
| 5/29/2021       | 20.1010.0.4    | CHRISTENSEN, AMY & COREY     | 409 SOUTH 675 EAST     | \$ 154.74           | Credit Service       | RENTER |
| 6/1/2021        | 7.0130.0.7     | DONNELL, MARSHALL & DANIELLE | 221 WEST 300 SOUTH     | \$ 396.90           | Credit Service       | RENTER |
| 6/1/2021        | 8.0040.1.1     | PACK, WILLIAM HARRISON       | 60 SOUTH 100 WEST      | \$ 3.80             | Credit Service       | RENTER |
| 6/1/2021        | 8.0520.1.0     | MCCULLOCH, KYLER             | 159 SOUTH 200 WEST     | \$ 340.98           | Credit Service       | RENTER |
| 7/11/2021       | 20.0540.1.1    | MURPHY, YVONNE               | 520 GLENWOOD DR        | \$ 309.82           | Credit Service       | RENTER |
| 7/31/2021       | 5.0463.1.2     | JITIAM, JAMES & RITY         | 360 NORTH 400 WEST #1  | \$ 27.75            | TOO SMALL            | RENTER |
| 8/30/2021       | 5.0463.4.5     | EDWARDS, NATHANIAL           | 360 NORTH 400 WEST #4  | \$ 7.95             | Credit Service       | RENTER |
| 9/1/2021        | 16.0400.0.1    | PERRY, DAWN                  | 584 EAST 300 SOUTH     | \$ 6.61             | TOO SMALL            |        |
| 9/17/2021       | 8.0783.1.7     | SANCHEZ, CHRISTOPHER         | 160 SOUTH 400 WEST     | \$ 7.95             | Credit Service       | RENTER |
| 11/10/2021      | 9.0600.0.3     | GUZMAN, PERLA                | 115 SOUTH 600 WEST     | \$ 6.31             | Credit Service       |        |
| 12/29/2021      | 12.0100.3.1    | AVILEZ-BARRERA, GRACIELA     | 55 NORTH 100 EAST #2   | \$ 37.78            | TOO SMALL            | RENTER |
| 10/1/2024       | 20110012       | SAUNDERS, PAT & LISSA        | 366 SOUTH 675 EAST     | \$ 1,023.51         | BANKRUPTCY           | RENTER |

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|                           |                    |
|---------------------------|--------------------|
| TOTAL AMOUNT FOR W/O 2024 | <b>\$ 4,174.49</b> |
|---------------------------|--------------------|