

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:15 PM POLICY SESSION
May 13, 2025

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Chairman Tim Roper

PRESENT: Director Karece Thompson, Director Nike Peterson, Director Tim Roper, Director Mark Shepherd, Director Dakota Wurth

ABSENT: Director Megan Ratchford

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Spencer Brimley, City Attorney Stuart Williams, Communications Manager Shaundra Rushton, Community Services Director Eric Howes, Police Chief Kelly Bennett, City Recorder Nancy Dean, Deputy City Recorder Chersty Titensor

Chairman Roper called the meeting to order at 7:37 p.m.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE FISCAL YEAR 2026
COMMUNITY DEVELOPMENT AND RENEWAL AGENCY TENTATIVE BUDGET

Spencer Brimley, Assistant City Manager & Economic Development Director, showed the CDRA Budget for Fiscal Year 2026. He reported that RDA 7 had concluded and was in the process of dissolution as required by the State. He reviewed the expected revenues for FY26 by RDA/CDA as well as the potential expenditures and transfers. He reported the City was doing well though it had seen some reductions in revenues due to a decrease in tax value and the closing of RDA 7 had an impact. He referred to anticipated projects that the Board had previously discussed such as undergrounding of utilities, and art installations up to a certain amount.

Chairman Roper opened the public hearing.

There were no public comments.

Director Peterson moved to close the public hearing at 7:40 p.m., seconded by Director Wurth.

RESULT: Passed [5 TO 0]

YES: Director Thompson, Director Peterson, Director Shepherd, Director Wurth, Director Roper

NO: None

ABSENT: Councilmember Ratchford

ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2026 AND SETTING A
PUBLIC HEARING FOR MAY 27, 2025 TO RECEIVE PUBLIC INPUT ON THE
BUDGET

Director Shepherd moved to adopt the CDRA tentative Budget for fiscal year 2026 and set a public hearing on the budget for May 27, 2025 at 7:00 p.m., seconded by Director Peterson.

RESULT: Passed [5 TO 0]

YES: Director Thompson, Director Peterson, Director Roper, Director Shepherd, Director Wurth

NO: None

ABSENT: Councilmember Ratchford

Director Shepherd moved to adjourn at 7:42 p.m., seconded by Director Thompson.

RESULT: Passed [5 TO 0]

YES: Director Thompson, Director Peterson, Director Roper, Director Shepherd, Director Wurth

NO: None

ABSENT: Councilmember Ratchford

**APPROVED AND ADOPTED
This 27th day of May 2025**

/s/ Tim Roper, Chairman

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, May 13, 2025.

/s/ Nancy R. Dean, City Recorder