

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 PM POLICY SESSION
February 25, 2025

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Chair Tim Roper

PRESENT: Director Mark Shepherd, Director Nike Peterson, Director Tim Roper, Director Karece Thompson, Director Megan Ratchford, Director Dakota Wurth

STAFF PRESENT: City Manager JJ Allen, City Attorney Stuart Williams, Police Chief Kelly Bennett, Community Services Director Eric Howes, Assistant City Manager Spencer Brimley, Senior Planner Brad McIlrath, Finance Manager Rich Knapp, Accountant Lee Naylor, Communications Manager Shaundra Rushton, Public Works Director Adam Favero, City Recorder Nancy Dean, Deputy City Recorder Chersty Titensor

VISITORS: None

Chair Tim Roper called the meeting to order at 7:49 p.m.

APPROVAL OF MINUTES

April 30, 2024 – CDRA work session
May 14, 2024 – policy session
June 25, 2024 – policy session
July 30, 2024 - closed session

Director Shepherd moved to approve the April 30, 2024 work session minutes, the May 14, 2024 policy session minutes, the June 25, 2024 policy session minutes, the July 30, 2024 closed session minutes, seconded by Director Wurth.

RESULT: Passed [5 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Ratchford, Director Wurth
NO: None

APPROVAL OF THE DONATION OF A REMNANT PARCEL OF PROPERTY (TIN: 12-020-0144) TO DAVIS COUNTY

Spencer Brimley, Assistant City Manager & Economic Development Director, explained that Davis County had recently acquired property for a parking lot at the Davis County Health Department and in that process had discovered a small remnant parcel of property that had not been included in the donation to Davis County for the Health Department campus. The County

requested that Board donate the 0.0033 acre remnant parcel to Davis County.

Director Ratchford moved to approve the donation of a 0.0033 acre remnant parcel of property (TIN: 12-020-0144) to Davis County; and authorize the Chair's signature to any necessary documents, seconded by Director Peterson.

RESULT: Passed [6 TO 0]

YES: Director Peterson, Director Roper, Director Thompson, Director Ratchford, Director Wurth, Director Shepherd

NO: None

Director Thompson moved to adjourn at 7:52 p.m., seconded by Director Peterson.

RESULT: Passed [6 TO 0]

YES: Director Shepherd, Director Peterson, Director Roper, Director Thompson, Director Ratchford, Director Wurth

NO: None

**APPROVED AND ADOPTED
This 27th day of May 2025**

/s/ Tim Roper, Chair

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, February 25, 2025.

/s/ Nancy R. Dean, City Recorder