

From: Lisa Watts Baskin <lwbaskin@shutah.law>
Sent: Monday, May 5, 2025 2:39 PM
To: 'MAYOR Norton'
Cc: 'Recorder Huntington'; 'Treasurer Huntington'; J. Craig Smith; Wendy Rust
Subject: City Attorney Services

Dear Mayor Norton:

As your city attorney, it came to our attention that your city may be reluctant to contact us when you need a lawyer. If you are taking this approach to save money and prevent attorney fees and costs to the city, this concerns us. It is always best to have an open and trusting relationship with your city attorney, with the understanding that you will want to contact us when you have legal questions and need assistance. Contacting other lawyers such as ULCT's attorney waives your attorney-client privilege with us and puts you at risk for the limited services the attorney is willing and able to provide.

Thank you for our meeting at the ULCT Conference. However, we didn't discuss this matter in our conversation. We have a solution we offer with other small cities and towns. As a solution, Huntington pays a **monthly retainer of \$100.00, in return for two (2) hours of legal services at Craig Smith's rate, with a value of up to \$860 each month, without a charge for those legal services.** The two (2) hours do not roll over, however, and cannot be used in a subsequent month. Any requested legal services provided to you above that two-hour ceiling will be billed at our discounted hourly rates. This is designed to allow open communication on legal issues or questions without a separate charge incurred for up to two hours of communications.

If you do **NOT** wish to accept this offer, please decline with a responsive email. Otherwise, we will prepare an updated agreement and begin this new billing approach to our mutual benefit and your legal protection.

Please advise.

Thank you,

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