



**HISTORIC PRESERVATION COMMITTEE MEETING
WEDNESDAY, APRIL 2, 2025 – 11:00 A.M.
CONFERENCE ROOM, PAROWAN CITY OFFICES
35 E 100 N, PAROWAN, UT 84761**

Present: Merry Dean, Kristen Robinson, Debra Slotboom, Councilmember David Burton

Admin and Staff Present: Mayor Mollie Halterman, Keith Naylor, Callie Bassett

Public Present: JoAnn Jensen, Shon Edwards, Neisha English

Call to Order

Chairman Merry Dean called the meeting to order at 11:10 a.m.

Declaration of Conflicts with any Agenda Item

There were no conflicts declared.

Approval of Minutes from March 19, 2025

Kristen Robinson moved to approve the meeting minutes from March 19, 2025.

Debra Slotboom seconded the motion. The motion carried unanimously.

Paint Color for Shon Edwards – 88 N Main

A color sample was presented for the property at 88 N Main. Shon asked if they needed to bring their sign to the committee for approval. The committee discussed the blue color of the building and the sign.

There was concern about how the colors would look together, but it was noted that the actual paint color might look different on the siding.

The committee approved the paint color for the building.

Kristen Robinson moved to accept the color for the 88 N Main property. Merry Dean seconded the motion. The motion passed unanimously.

It was noted that an application for the sign approval would need to be submitted separately.

Request to Install 20X30 Car Port from Jesse English – 90 W Pioneer

Neisha English presented a request to install a 20x30 portable carport at their property on 90 W Pioneer. She explained it would be placed in the backyard, 25 feet from the property line, and used to store vehicles and lawn equipment. The carport would be white in color.

The committee discussed the location and visibility of the carport, noting it would likely not be very visible from the street. They considered that it was portable and white in color.

Kristen Robinson moved to accept the carport request. Debra Slotboom seconded the motion. The motion passed unanimously.

Work Meeting Regarding Historic Properties/Monuments

Discussion on Historic District Boundaries and Properties

The committee discussed the need to define what properties should be considered historic and potentially expand the historic district. They debated whether to focus on properties from the 1800s, rather than using a rolling 50-year designation.

Merry Dean mentioned connecting with Main Street USA's historic preservation person and getting information on CLG grants. The committee discussed the need for clearer guidelines on colors, signage, and other aesthetic elements within the historic district.

Notification to Property Owners

The committee revisited a previously approved letter to be sent to property owners within the historic district. They discussed the logistics of identifying all relevant property owners and distributing the letter. Committee members volunteered to divide up the task of compiling addresses.

Future Planning and Goals

The committee discussed the need to better define their goals for the historic district, including:
Determining a specific time period or aesthetic to preserve
Creating clearer guidelines on colors, signage, and building modifications

Potentially expanding the historic district or designating additional properties outside the current boundaries

They also mentioned the need to review and potentially update Appendix A of their guidelines.

Member Comments

No formal member comments were recorded, but throughout the meeting, members expressed their thoughts on various topics related to historic preservation in Parowan.

Public Comments

No public comments were recorded.

Adjourn

Kristen Robinson moved to adjourn the meeting. Debra Slotboom seconded the motion. The motion passed unanimously. The meeting adjourned at 12:11 p.m.


Callie Bassett, City Recorder

Date Approved: 5/29/2025