



Utah Department of **Government Operations**

Internal Service Fund Rate Committee

Information Packet for the

June 12, 2025

Rate Committee Meeting

FY 2026 Modified Rates

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Agenda

June 12, 2025, Rate Committee Meeting





State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Government Operations Executive Director's Office

MARVIN DODGE
Executive Director

DAVID DYCHES
Deputy Director

MARILEE P. RICHINS
Deputy Director

Agenda

Gov Ops FY2026 Internal Service Fund Rate Committee Meeting

DATE: Thursday, June 12, 2025
TIME: 10:00 AM – 12:00 PM
PLACE: Virtual Google Meet: meet.google.com/gpd-qquh-crj
Anchor Location: Taylorsville State Office Building (TSOB)
Green River Conference Room (3rd Floor)

1. **Committee Business:**
 - a. Welcome
 - b. Review meeting protocols
 - c. Approval of the minutes of the September 20, 2024, committee meeting
2. **Presentation by GovOps Internal Service Funds Divisions**
 - a. Modified FY2026 ISF rate proposals – Jake Hennessy
 - HCM Vantage,
 - Facilities Construction and Management,
 - Human Resource Management
 - Fleet Operations,
 - Technology Service
3. **Committee Comment**
4. **Public Comment**
5. **Action Items** – Vote on FY 2026 modified rates

Committee Members

Shara Hillier, Finance Director, Utah Department of Transportation
Tenielle Humphreys, Finance Director, Utah Department of Cultural & Community
Heidi Reilly, Finance Director, Utah State Tax Commission
Tiffany Clason, Department Director, Department of Alcoholic Beverage Services
Kamron Dalton, Managing Director of Operations, Governor's Office of Economic Opportunity
Nate Winters, Deputy Director, Department of Health and Human Services
Duncan Evans, Managing Director of Budget & Operations, Governor's Office of Planning and Budget

ADA Notice: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting must notify Ms. Melissa Brown at the Department of Government Operations, 4315 S 2700 W FL 3, Salt Lake City, Utah 84129-2138, or call 801-957-7171, at least three (3) business days prior to the meeting.

FY 2026

GovOps Rate Impact
for Compensation
Adjustment Summary



Department of Government Operations

FY 2026 Impacts for Proposed Rates

The Department of Government Operations (DGO) is requesting rate changes for those Internal Service Fund (ISF) programs identified at the top of the table columns. The proposed changes will impact agencies as indicated below. The rates for other DGO ISF programs are not changing.

Agency / Customer	DGO Divisions		Vantage -			Grand Total
	DFCM	DTS	Fleet	HR	HCM	
State Agency	315,663.82	4,457,573.77	94,522.96	765,228.98	144,403.51	5,777,393.04
011 Senate				(644.57)	144.00	(500.57)
012 House of Representatives				(1,146.90)	216.00	(930.90)
014 Legislative Research & General Counsel				(262.95)	320.40	57.45
015 Legislative Fiscal Analyst		397.79		47.30	108.00	553.09
016 Legislative Auditor General				(164.20)	180.00	15.80
017 Legislative Services		14.64		(269.11)	180.00	(74.47)
020 Judicial Branch	66,888.55	1,225.08	1,582.83	(3,715.15)	5,169.60	71,150.91
030 Capitol Preservation Board	74,053.96	2,220.17		667.69	133.63	77,075.45
050 State Treasurer		5,012.46	23.38	884.88	129.60	6,050.32
060 Governor's Office		116,181.02	130.56	7,083.32	1,417.63	124,812.53
063 Governor's Office of Economic Opportunity		11,092.11	163.03	3,744.87	749.51	15,749.52
080 Attorney General	3,948.72	19,606.47	1,173.86	165.71	2,318.40	27,213.16
090 Utah State Auditor		11,982.40	26.90	(24.06)	194.40	12,179.64
120 Tax Commission	911.23	253,021.26	874.96	22,353.10	4,473.70	281,634.25
130 Career Service Review Office		335.76		1,751.91	11.62	2,099.29
150 Dept of Government Operations	33,194.46	262,707.98	3,790.77	47,812.39	7,628.66	355,134.26
170 Navajo Trust Administration	2,915.69	1,704.43	278.48	688.24	162.68	5,749.52
180 Dept of Public Safety	21,120.92	334,333.56	13,805.21	53,908.71	6,685.20	429,853.60
190 Utah National Guard		176.72	780.15	11,060.43	2,213.61	14,230.91
250 Dept of Health and Human Services	15,503.82	1,324,248.86	8,552.11	209,915.93	42,012.11	1,600,232.83
400 Utah State Board of Education	4,341.81	129.38	1,219.56	28,783.18	4,215.60	38,689.53
410 Dept of Corrections	4,652.91	225,219.63	8,711.81	75,594.12	15,129.23	329,307.70
430 Board of Pardons & Parole		21,352.50	88.77	1,451.50	290.50	23,183.27
450 Dept of Veterans & Military Affairs		10,218.49	393.21	1,364.41	273.07	12,249.18
480 Dept of Environmental Quality	3,931.72	93,373.11	521.29	12,918.35	2,585.45	113,329.92
540 School & Institutional Trust Fund Office		1,510.21		467.02	110.39	2,087.62
550 School & Institutional Trust Lands Admin		2,836.98	434.70	2,118.54	470.61	5,860.83
560 Dept of Natural Resources	15,555.85	207,131.99	17,250.54	86,190.07	10,688.40	336,816.85
570 Dept of Agriculture & Food	6,813.18	67,505.00	3,451.58	11,699.09	2,341.43	91,810.28
600 Dept of Workforce Services	28,020.17	851,876.65	2,070.31	71,007.38	14,211.26	967,185.77
650 Dept of Alcoholic Beverage Services		124,655.24	262.60	33,936.07	6,791.89	165,645.80
660 Labor Commission	1,624.10	49,422.28	620.37	4,354.50	871.50	56,892.75
670 Dept of Commerce	3,026.38	82,567.19	411.96	11,321.70	2,265.90	99,593.13
680 Dept of Financial Institutions		5,182.68		1,857.92	371.84	7,412.44
690 Dept of Insurance	2,033.91	23,229.59	158.72	3,048.15	610.05	29,080.42
700 Public Service Commission	301.43	2,117.06		580.60	116.20	3,115.29
710 Dept of Cultural and Community Engagement	4,888.62	25,747.42	325.59	7,605.86	1,522.22	40,089.71
810 Dept of Transportation	21,936.39	314,959.08	27,403.07	57,072.98	7,077.60	428,449.12
962 Inland Port Authority		4,088.74	16.64			4,105.38
964 Point of Mtn St Land Authority		189.83			11.62	201.45
Other	409.72	2,590.73	61,885.32			64,885.77
Higher Education			5,290.55			5,290.55
NS Non-State	409.72	2,590.73	34,075.52			37,075.97
School Districts			22,519.25			22,519.25
Grand Total	316,073.54	4,460,164.50	156,408.28	765,228.98	144,403.51	5,842,278.81



utah
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UTAH DEPARTMENT OF GOVERNMENT OPERATIONS

Revised Rates for Compensation Adjustments

Presenter Name: Jake Hennessy
Presenter Title: Executive Finance Director
Date: June 12, 2025

Why are we here today?

SB 256 (2025 GS) made the following changes to the rate process

- “An internal service fund agency (ISF) may, in a fiscal year, charge rates...if: the legislature appropriates money to each state agency to pay for an increase in the states agency’s employee’s compensation; within 90 days after the day on which the legislature adjourns the general session... the ISF submits a proposed increased rate schedule to the rate committee...”
- “The ISF agency uses all revenue from the rate schedule increase to increase the ISF agency’s employee compensation in an amount equivalent to the [Legislative] compensation increase....”
- “The rate committee... no later than 30 days after the day on which the committee receives the increase rate schedule, convene a meeting of the committee to: review the proposed increase rate schedule; and at the committee’s discretion, approve or reject the proposed increase rate schedule.”



Summary of Compensation Package - HB 8 (2025 GS)

FY2026

- ▷ 2.5% Labor market increase for state agency employees
- ▷ 5% Health and 6.9% Dental benefit costs
- ▷ 1% one-time pay for performance

Total modified ISF rate requests reflect increases due to direct employee payroll increases and indirect cost as a result of allocated overhead costs due to the comp package approved in HB 8

Total DGO ISF rate modifications for FY 2026 = \$ 5.84 Million

ISF programs proposing rate changes due to compensation adjustments:

- ▷ HCM(Vantage)
- ▷ DFCM
- ▷ DHRM
- ▷ Fleet
- ▷ DTS



DGO ISF Rate Modifications Related to Compensation Package (HB 08)



Rate Modifications

Vantage / HCM

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Vantage	\$185.95	\$189.26	\$3.31	Per Headcount
Vantage Plus Payroll	\$56.24	\$56.28	\$0.04	Per Headcount

FTE's impacted = 8

Total modified increase = **\$144,403**



Division of Facilities Construction and Management

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Taylorsville State Office Building	\$3,685,143.88	\$3,721,542.50	\$36,398.62	Per Unit
Richfield Regional Center	\$127,720.00	\$129,971.19	\$2,251.19	Per Unit
Richfield Courts	\$183,176.68	\$185,897.40	\$2,720.72	Per Unit
Richfield Dept. of Technology Services Center	\$52,887.00	\$53,788.97	\$901.97	Per Unit
Cedar City Courts	\$217,777.00	\$219,999.38	\$2,222.38	Per Unit
St. George Courts	\$743,938.00	\$749,135.17	\$5,197.17	Per Unit
Orem Region Three Department of Transportation	\$213,420.00	\$217,285.65	\$3,865.65	Per Unit
Provo Juvenile Work Crew	\$96,932.77	\$98,740.83	\$1,808.06	Per Unit
Navajo Trust Fund Admin	\$194,041.00	\$196,956.69	\$2,915.69	Per Unit
DNR Price	\$132,625.00	\$134,000.61	\$1,375.61	Per Unit
Spanish Fork Veterinary Lab	\$83,644.03	\$85,322.52	\$1,678.49	Per Unit



Division of Facilities Construction and Management - Continue

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Driver License West Valley	\$107,076.00	\$108,537.13	\$1,461.13	Per Unit
Taylorsville Center for the Deaf	\$310,681.60	\$315,104.35	\$4,422.75	Per Unit
Unified Lab	\$977,445.00	\$982,669.22	\$5,224.22	Per Unit
Calvin Rampton Complex	\$1,867,074.00	\$1,896,066.46	\$28,992.46	Per Unit
DWS South County Employment Center	\$222,121.00	\$225,421.85	\$3,300.85	Per Unit
Department of Government Operations Surplus Property	\$88,350.00	\$89,481.50	\$1,131.50	Per Unit
N UT Fire Dispatch Center	\$63,282.66	\$65,029.59	\$1,746.93	Per Unit
Heber M. Wells Building	\$1,391,559.00	\$1,400,162.27	\$8,603.27	Per Unit
DWS Administration	\$719,317.00	\$724,674.02	\$5,357.02	Per Unit
DWS Metro Employment Center	\$347,721.00	\$351,816.41	\$4,095.41	Per Unit
Adult Probation and Parole Freemont Office Building	\$269,358.00	\$272,611.76	\$3,253.76	Per Unit



Division of Facilities Construction and Management - Continue

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Utah State Office of Education	\$455,309.00	\$459,650.81	\$4,341.81	Per Unit
Highland Dr Regional Center	\$706,126.40	\$710,695.41	\$4,569.01	Per Unit
Salt Lake Courts Complex	\$2,478,876.00	\$2,510,700.08	\$31,824.08	Per Unit
Governor's Mansion	\$315,712.00	\$324,982.63	\$9,270.63	Per Unit
Chase Home	\$103,349.00	\$103,668.61	\$319.61	Per Unit
Vernal Drivers License	\$45,627.00	\$45,973.72	\$346.72	Per Unit
Vernal DNR Regional	\$104,660.00	\$105,254.38	\$594.38	Per Unit
Vernal Juvenile Courts	\$59,950.00	\$60,197.66	\$247.66	Per Unit
Office of Rehabilitation Services	\$237,416.00	\$242,876.23	\$5,460.23	Per Unit
DEQ Building	\$139,935.63	\$143,867.35	\$3,931.72	Per Unit
Division of Services for the Blind and Visually Impaired Training Housing	\$58,225.00	\$59,448.97	\$1,223.97	Per Unit



Division of Facilities Construction and Management - Continue

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Natural Resources Complex	\$805,458.00	\$817,296.92	\$11,838.92	Per Unit
Capitol Hill Complex	\$4,302,052.07	\$4,376,080.51	\$74,028.44	Per Unit
Ogden Regional Center	\$979,265.27	\$985,135.36	\$5,870.09	Per Unit
DHHS Ogden - Academy Square	\$419,285.00	\$423,780.40	\$4,495.40	Per Unit
Ogden Courts	\$644,688.00	\$651,211.01	\$6,523.01	Per Unit
DPS Crime Lab	\$48,325.00	\$48,871.85	\$546.85	Per Unit
DWS Clearfield/Davis County	\$199,529.00	\$202,043.96	\$2,514.96	Per Unit
Farmington 2nd District Courts	\$631,796.00	\$636,388.35	\$4,592.35	Per Unit
DPS Farmington Public Safety	\$142,652.00	\$144,898.60	\$2,246.60	Per Unit
Clearfield Warehouse C6 - Archives	\$180,411.40	\$182,251.38	\$1,839.98	Per Unit
Ogden Juvenile Courts	\$502,940.00	\$507,880.22	\$4,940.22	Per Unit



Division of Facilities Construction and Management - Continue

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Brigham City Courts	\$464,409.00	\$468,452.25	\$4,043.25	Per Unit
DWS Brigham City	\$65,904.00	\$67,442.81	\$1,538.81	Per Unit

FTE's impacted = 176

Total modified increase = **\$316,073.54**



Division of Human Resource Management

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Field Services	\$693.91	\$707.37	\$13.46	Per Headcount
Core Services	\$87.61	\$87.67	\$0.06	Per Headcount
P4P Services	\$32.92	\$37.37	\$4.45	Per Headcount

FTE's impacted = 148

Total modified increase = **\$765,228.98**



Division of Fleet Operations

Motor Pool

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Administrative Rate - Leased Vehicles	\$40.00	\$41.00	\$1.00	Per Vehicle Per Month
Vehicle Service Center	\$8.00	\$10.00	\$2.00	Per work order each vehicle

Fuel Network

Retail Site Markup on Fuel	\$0.15	\$0.16	\$0.01	Per Gallon
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FTE's impacted = 34

Total modified increase = **\$156,408.28**



Division of Technology Services

Seat Rates				
Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
User Rate (Authentication, Google Suite)	\$40.41	\$40.93	\$0.52	Email/Month
Device Rate (Network, Security, Computer and Helpdesk Service)	\$198.87	\$203.87	\$5.00	Device/Month
Application Developer Rates				
Tier 1	\$87.89	\$91.02	\$3.13	Hour
Tier 2	\$101.40	\$105.01	\$3.61	Hour
Tier 3	\$122.11	\$126.45	\$4.34	Hour
Tier 4	\$139.50	\$144.37	\$4.87	Hour
Intern	\$25.47	\$25.50	\$0.03	Hour
Communication and Phone Services				
Business Phone Line VoIP (incl. Softphone & LD)	\$24.96	\$25.57	\$0.61	Line/Month
Toll Free	\$0.0336	\$0.0338	\$0.0002	Minute
Contact Center	\$44.64	\$45.67	\$1.03	Core License/Month
Technician Hourly Rate	\$102.92	\$106.32	\$3.40	Hour
Computer Support Services				
DaaS Citrix/GCP	\$53.39	\$53.68	\$0.29	Device/Month
Database Services				
SQL Database	\$9.97	\$10.19	\$0.22	GB/Month
Hosting Services - Private Cloud Services				
Processing (CPU)	\$37.53	\$38.47	\$0.94	CPU/Month
Memory	\$7.28	\$7.46	\$0.18	GB/Month
General Purpose Storage	\$0.0327	\$0.0341	\$0.0014	GB/Month
Back-up Services	\$0.095	\$0.097	\$0.002	GB/Month



Division of Technology Services

Rate Name	FY26 Approved Rate	FY26 Modified Rate with Compensation	Dollar Change	Units
Cloud Infrastructure	\$2.85	\$2.93	\$0.08	Hour
Network Services				
Network Services - 10 GB	\$323.72	\$329.12	\$5.40	Connection/Month
Print Services				
Secure Application Print	\$0.0326	\$0.0332	\$0.0006	Image
Miscellaneous Services				
DTS Consulting Charge	See Application Developer Rate Table Above			
UGRC Services				
GIT Professional Labor	See Application Developer Rates Above			
Special Billing Rates for Other Entities				
Computer and Helpdesk Support (Non-Seat Rate)	\$86.02	\$88.76	\$2.74	Device/Month
Google Email and Collaboration Tools (Non-Seat Rate)	\$11.51	\$11.57	\$0.06	Account/Month
Network Connection (Non-Seat Rate)	\$80.93	\$82.28	\$1.35	Device/Month
Security Support/IAM (Non-Seat Rate)	\$57.07	\$58.07	\$1.00	Device/Month
Network Connection - Non-Cabinet Agencies	\$95.20	\$96.80	\$1.60	Device/Month



FTE's impacted = 779

Total modified increase = **\$4,460,164.50**

Rate Committee Action

Action to Approve Modified FY26 ISF Rates	Slide Number or Reference	Change (rounded)
HCM Vantage rates modified with compensation	5	\$144,403
DFCM rates modified with compensation	6-10	\$316,073
DHRM rates modified with compensation	11	\$765,229
Fleet rates modified with compensation	12	\$156,408
DTS rates modified with compensation	13-14	\$4,460,165



Rate Committee Meeting - **DRAFT**

Taylorsville State Office Building – Bonneville Room – Anchor location

Virtual Meeting

September 20, 2024

Rate Committee Attendees: Chair Kameron Dalton, Tiffany Clason, Nate Winters, Shara Hillier, Heidi Reilly, Duncan Evans, Tienielle Humphreys

Other Meeting Attendees: Alan Fuller, Ally Branch, Jake Hennessy, Marissa Klebenow, Andy Marr, Audrey Crowton, Cory Weeks, Dan Frei, David Dyches, Dani Lapsys, Hannah Elliott, Ivan Dajambo, Jamie Rassumssen, John Barrand, Jonathan Ellis, Kate Layton, Marie Loosle, Mark Yeschick, Marvin Dodge, Rachel Terry, Stephanie Weteling, Taylor Kaufmann, Van Christensen, Windy Aphayrath, Wen Zai

September 10, 2024 Meeting Minute Approval: Chair Kameron Dalton asked if the members of the Committee had read the minutes from the previous meeting. He asked for a motion to approve those minutes. Nate Winters motioned to approve the minutes from the September 10, 2024 meeting, Shara Hillier seconded the motion and the motion carried.

Vantage Rate: Marvin Dodge mentioned that previously this project was called HCM/Payroll and we've given it the name Vantage to make it easier. Jake Hennessy said that we did present an FTE based rate and the Committee asked what the headcount rate would be. Tienielle asked how this rate would be charged – monthly, annually? Jake said that this would be an annual charge for each agency. The calculation would be run on the total headcount of the prior year for each agency. Chair Dalton said this is not a point in time headcount – this would be unique EINs tabulated on the prior year. It's a higher denominator which brings the rate down. Duncan Evans said that the headcount feels better than by FTE – All of the HR functions still need to be done whether this person is full or part time. There are some things in the P4P policy that needs to be addressed, also unique positions like board members. Chair Dalton mentioned that there should be an employee lite category for the board members, some staff for DHHS that work one week per year. He asked if there could be a proposal for this at next year's Rate Committee meeting. Marvin Dodge said that it represents a "Vantage" point – we solicited suggestions from the staff and the leadership board determined the name. He said that we can always change it if needed. Nate Winters said he voted for the name and logo. He said that at DHHS there are multiple boards and employees that have more unique schedules and we would appreciate this being looked at. He said that maybe a more frequent billing so they can be billed to the Federal grants and funding. Chair Dalton asked if we approve the rate as is, he felt that this could still be billed more frequently. Jake mentioned that we do have hybrid billings with other agencies and will work with agencies to meet their needs. Tiffany Clason supported the employee lite recommendation – giving the example of one of the DABS boards. She also mentioned that they do have a lot of seasonal employees

so this will impact them and they will need to get funding from the Legislature. Tiffany also mentioned that she would be happy to testify and do whatever needs to be done to support this.

Chair Dalton asked if there were any other questions regarding rates – Duncan Evans asked if there were questions on any other rates – he mentioned that most of these rates don't have any discretion and there isn't a lot of wiggle room with the rates – process wise (DHRM personnel rates) there are some justifications for these rates, there could be a situation with these rates and we may not be able to fund them. Anything with personnel growth may not be afforded – we may want to look for a not to exceed an amount. This will be a later question that would need to be resolved – also these rates will be looked at again because the process may change. The Legislature would like rate committees to meet after the session to look at the funding. Chair Dalton said that the rates are approved as a not to exceed but they can charge less if needed. Technically this is a recommendation and they can accept and approve or make changes to the rates. The Rate Committee is advisory and the Legislature has the final approval. Chair Dalton also said that these rates as presented do not have any compensation package recommendations included. Jake Hennessy said that yes this is a recommendation that GOPB and the Legislature approves. Jake said that we will continue to work with the LFA office on this and there are some requests for additional personnel. We would adjust the rate sheet for each agency and GovOps will not bill more than what is appropriated. Jake also said that we would hold another rate committee meeting to address any changes, we're not quite sure how this would work but we want this to be correct.

Chair Dalton asked for any questions from the Committee on this or any other presented rates. There was none. Jake Hennessy mentioned that the Vantage rate is a GovOps rate and this is the only rate that has changed from the previous recommendation. There was one slight change on the Risk Management slide, the rate did not change, just the presentation. We will approve the GovOps rate and then each Division's rates

Chair Dalton asked for public comment on the GovOps rate – there was none.

Tiffany Clason motioned to move forward and approve the two (2) GovOps rates. Jake Hennessy clarified that we need a recommendation that we approve with FTE or Headcount and the approval of the two (2) rates within each option. Tiffany asked if this is for one or the other option – Chair Dalton said that yes. Tiffany Clason recalled her motion. Chair Dalton asked the Committee for a motion. Duncan Evans motioned to approve the headcount rate for Vantage with next year that Govops provide additional options for approving the different staffing needs in agencies, Tiffany seconded the motion – the Committee approved and the motion carried.

DTS: Jake Hennessy said there have been no changes to these rates and asked for approval from the Committee. Chair Dalton asked for public comment – there was none. Nate Winters motioned to approve the DTS rates on slides 6-9 and all existing rates, Heidi Reilly seconded the motion – the Committee approved and the motion carried.

DFCM: Jake Hennessy said that nothing has changed with the DFCM rates and recommends to approve. Chair Dalton asked for public comment – there was none. Tenielle Humphreys motioned to approve the

DFCM rates slides 12-16, Nate Winter seconded the motion, the Committee approved and the motion carried

DHRM: Jake Hennessy said there are no changes to the rates as presented and recommend to approve by the Committee. Chair Dalton clarified that the Vantage rate is not included in the DHRM rates. Nate Winters thanked DHRM on their work for the Vantage rate. Chair Dalton asked for Committee questions on these rates there was none. He also asked for public comment - there was none. Heidi Reilly motioned to approve the DHRM rates on slide 19 and in HB 008, Tiffany Clason seconded the motion and the motion carried.

Risk Management: Jake Hennessy explained that there was a change on the slides and explained that it did not change the rate. Chair Dalton said the calculation has not changed. He then asked if there were any questions from the Committee – there were none. He then asked if there was any public comment – there was none. Nate Winters motioned to approve slides 22-30 of the presentation and HB 008. Shara Hillier seconded the motion and the motion carried.

Fleet Operations: Jake Hennessy said there are no changes to the Fleet Operations rates and asked the Committee to approve the rates. Chair Dalton asked for comments from the Committee – there were none. He then asked for comments from the public – there were none. Tanielle Humphrey motioned to approve the Fleet Operations rates on slide 33-32 of the presentation and lines 2367-2410 of HB008, Heidi Reilly seconded the motion and the motion carried.

Purchasing and General Services: Jake Hennessy said there are no changes to the rates for Purchasing and General Services with the exception of an increase for postage. Chair Dalton asked for comments from the Committee – there were none. He then asked for comments from the public – there were none. Chair Kamron Dalton motioned to approve the rates for Purchasing and General Services. Tanielle Humphrey seconded the motioned and the motion carried.

Finance: Jake Hennessy said there were no changes to the rates for Finance and asked for the Committee to approve the rates. Chair Dalton asked for any comments from the Committee – Duncan Evans mentioned that we need to make sure that the purchasing card rebates were supposed to cover the increase he asked that Finance monitor the rebates and provide a report on this and if there are other options to look at. Marvin Dodge said that staff will be able to make a lot of their own reservations with the Concur system – we are looking at the Christopherson travel contract – we do still need an agency that can book the airline reservations but the department will be going out to bid on this – we will monitor the process and get back to the committee. Van Christensen thanked the committee for their comments and said that they will monitor the rebates and some of the \$170,000 cost are modules we didn't realize were needed and we will be renegotiating fees on the booking side of travel and will look for ways to reduce the rate. Chair Dalton thanked Finance for their hard work on this. He then asked for public comment - there was none. He then asked for a motion to approve the rates. Heidi Reilly motioned to approve the Finance rates on slides 40-41 of the presentation and lines 2351-2366 of HB008. Shara Hillier seconded the motion and the motion carried.

Chair Dalton thanked everyone for their hard work and we are grateful for the support. He also thanked the committee as well. With no further business from the committee

Heidi Reilly motioned to adjourned the meeting – the motion carried

The meeting was then adjourned.