

Apr 21, 2025 Board Meeting Minutes

Green Hills Country Estates Water & Sewer District [PBA the District]

7:00 p.m. via Zoom or in Person @ Huntsville Library

Board members present: Gary Hebert, Natalie Davenport (Zoom), Greg Liddell

District members present: David Crim, Don Kelly, Glenn Johnson, Tina Yagla

Others in attendance: Diane O'Connell, Tess Kennedy (Library), Thom Summers (Library)

Call to Order

- The monthly meeting of the Green Hills Water Sewer District was called to order by Gary Hebert, Board President, on April 21, 2025.

Agenda: Reading of agenda by Tess Kennedy

Approval of March 2025 Meeting Minutes

- Natalie Davenport made a motion to approve the March 2025 regular meeting minutes.
- William Liddell seconded the motion.
- The minutes were approved by vote.

Approval of March 2025 Monthly Disbursements

- Diane presented the March 2025 monthly disbursements, including:
 - Visa credit card payment for February expenses.
 - Payments to Geek Squad, Best Buy, QuickBooks, and online drive storage.
 - Check to Aqua Engineering for construction management, project coordination, and geotech consultant expense.
 - Check for February turbidity water testing of Maple Treatment Plant.
 - Check to Industrial Piping and Welding for Maple Treatment Plant equipment (trimite equipment).
 - Disbursement for board support.
 - Check to Tom Summers Excavation for February leak repairs and new meter setter.
 - Reimbursement for a customer's bottled water purchase per cap plan.
 - Payments to Rocky Mountain Power for electricity bills for well and booster pumps.
 - Payments to Ogden Valley Construction and ME for monthly contract support.

- Natalie Davenport made a motion to approve the March 2025 disbursements.
- Gary Hebert seconded the motion.
- The disbursements were approved by vote.

Ptif Resolution

- The board discussed the Ptif (Public Treasurer's Investment Fund) resolution, which is required to update individuals authorized to access the district's reserve funds.
- Gary Hebert made a motion to pass the resolution to approve the Ptif individuals as designated on the form (the 3 board members of Green Hills Water and Sewer District).
- William Liddell seconded the motion.
- The motion was approved by vote.

Treatment Plant Update

- William Liddell reported that the treatment plant is getting back online, with remobilization to the site planned for May 5th to begin construction.
- Gary Hebert added that an easement with the HOA had been signed and recorded.
- A community member, David Crim, raised questions about the treatment plant project, including the reasons for the delay and the removal of rebar.
 - Gary Hebert explained the delay was due to a siting issue and the need to re-engineer the project to comply with county regulations and easements. He also mentioned a major break in the line in the excavation area.
 - William Liddell summarized that work had to stop and be redirected due to the setback issue, but they now have a path forward.
 - David Krim inquired about potential budget increases and the \$171,000 cost for the Pipe Company.
 - William Liddell acknowledged potential change orders and scope changes but couldn't provide dollar amounts until finalized. He explained the \$171,000 was for long lead items for internal components of the building

Quarter 2 Billing Extension

- Natalie proposed extending the due date for Q2 billing from June 30 to July 31. This extension was suggested to ease the burden on customers due to Q2 including both a rate increase and catch-up costs from Q1, resulting in significantly higher bills than usual. The extension would allow customers additional time to pay without incurring penalties.

- Gary and Diane discussed the logistical implications from a billing and accounting perspective. The item was tabled pending further information on the ramifications of the extension, including the handling of existing finance charges.

Adjournment: Natalie Davenport made a motion to adjourn the meeting.

- Greg Liddell seconded the motion.
- The motion was passed by vote. Gary: Aye and Greg: Aye, Natalie: Aye
- The meeting was adjourned.

Reviewer	Status	Notes
Treasurer Green Hills	Approved ▾	
Greenhills Water	Not started ▾	
Gary Hebert	Approved ▾	
Secretary GreenHills	Approved ▾	
Tess Kennedy	Not started ▾	