

May 20, 2025

**JOINT UNIFIED FIRE SERVICE AREA AND
LOCAL BUILDING AUTHORITY OF THE UDSA
Meeting Minutes**

Meeting held at UFA Headquarters and electronically via ZOOM

Board Members Present

Council Member Tyler Huish
Mayor Dan Knopp
Council Member Catherine Harris
Mayor Jeff Silvestrini

Council Member Chrystal Butterfield
Mayor Kristie Overson
Council Member Kathleen Bailey
Mayor Dustin Gettel

Board Members Absent

Council Member Sheldon Stewart
Council Member Trish Hull
Mayor Tom Westmoreland

Assessor Chris Stavros
Mayor Roger Bourke

Staff

Chief Dominic Burchett
Tony Hill, UFA CFO
Rachel Anderson, UFSA Legal Counsel/District Administrator
Cyndee Young, UFSA Clerk

Guests

AC Dern
AC Robinson
AC Russell
Aaron Whitehead
Amanda Lawrence
Anthony Widdison
Ben Porter
Ben Reeves
Bill Brass
Bryan Case
Calogero Ricotta
Casey Bowden
Cheri Jackson, Millcreek
Courtney Samuel

Debbie Cigarroa
Embret Fossum
Jay Torgersen
Jen Bevan
Jill Tho
Jon Wilde
Kate Turnbaugh
Katherine Petersen
Kiley Day
Kiyoshi Young
Krystal Griffin
Maddi Vance
Meisha Marriott
Micayla Dinkel

Molly McClellan
Nate Bogenschutz
Nathan Kay
Nile Easton
Paul Story
Rob Ayres
Shelli Fowlks
Steve Quinn
Tara Behunin
Tony Barker
Tua Tho
Tyler Lintz
Wade Watkins

Vice Chair Catherine Harris Presided

Called to Order

Vice Chair Harris called the meeting to order at 8:46 a.m. Quorum present.

Public Comment

None.

Public comment was available live and with a posted email address.

Approval of Joint UFSA and LBA Minutes – Vice Chair Harris

Mayor Silvestrini moved to approve the minutes from the April 15, 2025 Open & Public Meetings Training and the April 15, 2025, Joint UFSA LBA Board Meeting as submitted.
 Mayor Gettel seconded the motion.
 All voted in favor, none opposed.

Finance Committee – Chair Overson

The next meeting is scheduled for June 11, 2025. The 2024 Financial Audit & Report will be reviewed.

Consider the Date of June 17, 2025, for a Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2025 Fiscal Year Budget – CFO Hill

Mayor Silvestrini moved to set the date of June 17, 2025, for a Public Hearing to receive and consider comments on proposed amendments to the 2025 Fiscal Year Budget.
 Mayor Gettel seconded the motion.
 All voted in favor, none opposed.

Quarterly Financial Report – CFO Hill

CFO Hill reminded the Board that revenue has yet to be collected as the property tax will come in at years end. The interfund transfer has been completed for the bond payments. No questions.

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented.
 Mayor Gettel seconded the motion.
 All voted in favor, none opposed

Fraud Risk Assessment – CFO Hill

The risk is similar to UFA, 355, low risk. There were no further questions as the same items were reviewed during the UFA Board Meeting and all UFSA Board Members were in attendance.

Mayor Overson moved to approve the Fraud Risk assessment as presented.
 Mayo Gettel seconded the motion.
 All voted in favor, none opposed

Consider Approval of Release of Deed Restrictions on Herriman Property – DA Anderson

DA Anderson explained that this property has a deed restriction requiring the building of a fire station. A different location has now been identified for a future station and this property, owned by the Local Building Authority (LBA), will be returned to Herriman with a clear title and the restriction released.

The LBA, a non-profit, must own the property and is required when using bond monies.

Mayor Silvestrini moved to approve the release of deed restrictions on the Herriman property as discussed.
 Mayor Gettel seconded the motion.
 All voted in favor, none opposed

District Administrator Report – Rachel Anderson

Nothing to report.

Closed Session

None

Motion to Adjourn – Chair Hull

Mayor Gettel moved to adjourn the May 20, 2025, Joint UFSA/LBA Board Meeting.

Mayor Knopp seconded the motion.

All voted in favor, none opposed.

DRAFT