

MINUTES OF REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR UTILITY DISTRICT (THE “DISTRICT”)
MAY 27, 2025

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Tuesday, May 27, 2025, at 5:00 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck
Ed Schultz
Jenny Robinson

Also, In Attendance Were:

Nic Carlson, CliftonLarsonAllen LLP (“CLA”)
Carley Herrick, Evan Tufts, Suzanne Bennett, Nathan Bell and Kelli Reid; Wasatch Peaks Ranch
Nate Broadhurst; Clyde Snow & Sessions, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:01 p.m. by Trustee Derck, who recited the following:

“As a Trustee of the Board of Trustees of the WPR Utility District, I hereby call this special meeting of the Board to order at 5:01 P.M. on May 27, 2025, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Minutes from April 22, 2025 Regular Meeting:

Trustee Derck reviewed the minutes with the Board. Following discussion, Trustee Robinson made a motion to approve the minutes from the April 22, 2025, special meeting. Trustee Derck seconded the motion. The motion passed unanimously. Trustee Schultz abstained.

FINANCIAL MATTERS

Payment of Claims:

Following review and discussion, Trustee Robinson made a motion to approve the claims in the amount of \$54,819.08. Trustee Derck seconded the motion. The motion passed unanimously.

Hinton Burdick Audit:

It was noted that the field work for the audit is near completion and a draft audit report will be presented to the Board at the June meeting.

Proposed Amendment to the General Fund of the Budget for Fiscal Year 2025 and Set a Public Hearing:

Trustee Derck reviewed the proposed budget amendment with the Board. Following discussion, Trustee Robinson made a motion to approve the proposed amendment to the General Fund of the budget for Fiscal Year 2025 and set a public hearing to take public comment of the same on June 24, 2025 at 5:00 p.m. Trustee Derck seconded the motion. The motion passed unanimously.

Tentative Operating and Capital Budget for Fiscal Year 2025-2026 and Set a Public Hearing:

Trustee Derck reviewed the tentative operating and capital budget with the Board, noting adjustments made for the 2025 amendments. Following discussion, Trustee Robinson made a motion to approve the tentative operating and capital budget for Fiscal Year 2026 and set a public hearing to take public comment of the same on August 18, 2025 at 5:00 p.m. Trustee Schultz seconded the motion. The motion passed unanimously.

Truth in Taxation Meeting:

Following discussion, Trustee Robinson made a motion to schedule the Truth in Taxation meeting on August 18, 2025 at 6:00 p.m.

MANAGER'S MATTERS

None.

OPERATIONAL MATTERS

Mr. Bell provided an update for the Board, noting that summer maintenance has begun and a proposal for a pressure monitoring system will be presented for the Board's consideration at a future meeting.

LEGAL MATTERS

Phase 3C Improvement Completion Agreement:

Trustee Derck and Ms. Herrick reviewed the agreement with the Board. Following discussion, Trustee Robinson made a motion to ratify approval of the Phase 3C Improvement Completion Agreement. Trustee Schultz seconded the motion. The motion passed unanimously.

Updated District Procurement Policy:

Ms. Herrick reviewed the Updated District Procurement Policy with the Board. Following discussion, Trustee Robinson made a motion to rescind approval of the previous Procurement Policy and approve the Updated District Procurement Policy as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

Services Agreement with Wasatch Peaks Ranch Club:

Ms. Herrick and Trustee Derck reviewed the agreement with the Board. Following discussion, Trustee Derck made a motion to approve the Services Agreement with Wasatch Peaks Ranch Club. Trustee Robinson seconded the motion. The motion passed unanimously.

Services Agreement with WPR Development Company:

Ms. Herrick Trustee Derck reviewed the agreement with the Board. Following discussion, Trustee Derck made a motion to approve the Services Agreement with WPR Development Company. Trustee Robinson seconded the motion. The motion passed unanimously.

Service Fee Schedule:

Ms. Herrick and Trustee Derck reviewed the schedule with the Board. Following discussion, Trustee Robinson made a motion to approve the Service Fee Schedule. Trustee Schultz seconded the motion. The motion passed unanimously.

Interlocal Equipment Use Agreement with WPR Road & Fire District:

Trustee Derck reviewed the agreement with the Board. Following discussion, Trustee Schultz made a motion to approve the Interlocal Equipment Use Agreement with WPR Road & Fire District. Trustee Robinson seconded the motion. The motion passed unanimously.

Propane Services Update:

Trustee Derck provided an update for the Board regarding recent legislature that approved the District's provision of propane. He noted that field work and administrative tasks are underway. No action was taken.

TRUSTEES' MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Schultz made a motion to adjourn the meeting at 5:24 p.m. Trustee Robinson seconded the motion. The motion passed unanimously.

Respectfully submitted,

By _____

District Chair

Attest:

By _____

District Clerk