

Excelsior Academy Board of Trustees

Draft Meeting Minutes

Thursday, May 22nd, 2025, At 5:30 PM

162 E Erda Way, Erda, UT 84074



1. Call to Order

Mr. Clark called the meeting to order at 5:31 PM.

2. Roll Call

Board Members Present:

- Brandon Clark
- Helen Emefo
- Emily Smith
- Laura Skousen
- Danelle Robins
- Cathy Hunter
- Yesenia Valenzuela

Board Members Excused:

N/A

Staff Present:

- Jen Martin
- Eva Wayman
- Cami Thorpe

- Savanah Broadbent
- Gichin Marsden
- Matt Hymas

Public Present:

- None
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3. Approval of Minutes

Motion: Mrs. Robins motioned to approve the April 24th, 2025, Board Meeting Minutes as amended.

Second: Mrs. Hunter

Discussion: None

Vote: All in favor

Result: Motion carried.

4. Public Comment

None

5. Finance Report

Presenter: Ms. Martin

Ms. Martin reviewed the financial reports and scoreboard for April 2025.

See Attachment A

6. Administrative Report

Mr.Hymas- Thank you to the Board for everything they do! Staff survey results- High satisfaction levels. Staff feel well supported and expressed gratitude, 10% expressed financial

concerns, and a few noted that opportunities for communication, improvement, and recognition. Reflects positive morale, student-centered values, and strong professional commitment. Targeted areas of improvement: improve communication, explore workload/time management, and acknowledge financial feedback transparently. School Calendar option 1 was 61%, and option 2 was 39%. Operations Updates: adding additional breakout rooms, due to water leaks on the south side of the elementary school, removing stucco around the windows, and new property as we add a crude parking lot for event parking.

Mrs. Wayman- Total of 240 IEP Team meetings this year! New supporting staff for kindergarten and 7th grade. Lower rate of behavioral incidents and shorter durations in the elementary school. The numbers are looking great for the rise in proficiency for IEP students for last year.

7. Board Business – Action Items

Amend the time and effort policy

Motion: Mrs. Smith

Second: Mrs. Emfo

Discussion: None

Vote: Table for the June 2025 Meeting

Result: Motion carried

Approve the human sexuality/health curriculum

Motion: Mrs. Valenzuela

Second: Mrs. Robins

Discussion: None

Vote: All in favor

Result: Motion carried

See Attachment B

Approve School Fee Policy

Motion: Mrs. Valenzuela

Second: Mrs. Robins

Discussion: None

Vote: Table for June 2025

Result: Motion carried

8. Discussion Items

- **Topics Discussed:**

- Hearing for the final budget for FY 25 and the original budget for FY 26
 - 2025/2026 Excelsior Academy Board Meeting Schedule
 - First Public Hearing - Fee Schedule and Spend Plan.
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9. Adjournment

Motion: Mrs. Valenzuela

Second: Mrs. Smith

Vote: All in favor

Time: 7:06 PM – Meeting adjourned.