

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Tuesday, April 22, 2025
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Cyd LeMone (arrived at 4:33 p.m.)
Steve Rogers
Todd Williams

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Wendy Thorpe, City Recorder
Tina Petersen, City Attorney
Denise Roy, Finance Director
Andrew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Kyler Brower, Assistant to the City Administrator
David Packard, Human Resources Director
Keldon Brown, Police Chief
Daniel Cardenas, Community Development Director
Megan Zollinger, Recreation Director

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Guy Fugal called the meeting to order at 4:32 p.m. and welcomed those present.

- a. Police Department Employee of the Quarter Presentation.**
- b. Discussion Regarding Memorial at City Cemetery.**

City Administrator, Scott Darrington, reported that a few months earlier, he and Parks Director, Deon Giles were contacted by a citizen regarding a memorial for children and babies that passed away via miscarriage in the second or third trimester. Some cemeteries have Angel Gardens for babies who only lived for a short time. If they pass away, there is a special place where they can be interred. This situation is slightly different because they are dealing with miscarriages. The family they spoke to commented that there is no place for them to mourn this type of loss. They

asked if this was something the City would consider. Initially, the idea was to create a memorial where names could be posted. They have backed away from that and their preference is to create a monument with a seating area. The intent was to provide a place of recognition for those in that situation to mourn or reflect. Administrator Darrington wanted to make it part of the New Cemetery.

Director Giles has looked at monuments and estimated the cost to be \$5,000 to \$10,000. He invited feedback from the City Council. In terms of funding, the Cemetery budget includes a Fund Balance that can be used to cover the cost. Part of the budget could also be used. He noted that there may be some money left over from the bond with respect to the Cook Family Park that could also be expended.

Council Member Williams asked how much property would be needed and how many plots the memorial would replace. Director Giles reported that as they met with the family on-site, they discussed the various potential locations. The area envisioned would not eliminate any plots and would be to the west of the pavilions in one of the landscaped areas. Two benches would be placed near the monument. The area would purely be to recognize the unborn or miscarriages.

Council Member Andersen commented that her first baby died at 40 weeks gestation and it was very expensive to provide a burial in a family plot. As a result, they buried their baby girl on a family site in Ogden. It was a very sensitive issue and she asked if consideration had been given to doing one-half or one-quarter plots for those types of situations. Director Giles stated that a baby section was being considered. Generally, families place small caskets under the headstone. Another idea discussed was a “Babyland” in the vicinity of the memorial that would comprise eight to 10 regular-sized plots. He explained that the City had not considered that option before because they were not set up for it. Council Member Andersen supported the idea of an angel memorial statue.

Administrator Darrington commented that staff has contacted Greg Cook who is working with artists to do bronze pieces for the cemetery and the park. He suggested they continue their discussions with the Cook Family. Timing issues were discussed relative to completion of the cemetery. Council Member Andersen mentioned local artist, Jenedy Paige. Administrator Darrington stated that the Cook Family has engaged with someone specifically but the City could do it on their own if desired. The comment was made that the City should proceed with its own ideas and strategies and perhaps it will align with the major donor. Council Member Andersen stated that Ms. Paige also lost a child. The matter was to be revisited at a future date.

c. Budget Discussion for FY2026.

Recreation Director, Megan Zollinger presented an overview of the capital projects and what was requested. When she began working for the City, her first impression of the Recreation Center was that it was dark. She was looking for different ways to utilize the space and add color and life. They are currently working with a local company to have a felt material placed on the walls. It is soundproof and comes in various sizes, designs, and colors. It would add some vibrance and color to the space without painting. \$40,000 was requested. With regard to flooring, the intent would be to restore, restain, and repolish the concrete. The plan is to go with a lighter and brighter

color to brighten up the space. The request was to complete the process in two phases. Director Zollinger reported that information was received earlier in the day showing that it would be less costly than originally thought. She expected to be able to do both floors for less than \$90,000.

A question was raised as to whether the work needs to be done now. Director Zollinger stated that there is a gray area that is noticeable and the finish has come off. She felt it was past the point of being repolished and needs to be restained and polished in some areas. Maintenance should be done going forward as well. Maintenance issues were discussed. The possibility of adding a self-locking system that would allow people to enter a code to enter was discussed.

Director Zollinger was asked to describe in greater detail what the proposed \$55,000 would be used for. She explained that it would involve reworking the entire front desk cabinetry and countertop and making it more functional. There was also discussion about doing a half wall behind the front desk to block the hallway and storage. The proposed countertop material was described and will be very durable and attractive. The countertop material is peeling off on the edges. She hoped to also be able to change the level of where staff sits so that they are up higher and can see better. More storage space would also be added to prevent equipment and other items from being stored on the ground.

The proposed dollar amount was based on what was requested last year, which was \$180,000. The current number was taken from that request. Some adjustments would be needed in terms of pricing. Council Member Rogers wanted more details on what the final product would look like. Director Zollinger promised to come back with additional details.

Director Zollinger reported that money is set aside every year to replace the Heating, Ventilation, and Air Conditioning (“HVAC”) units. With regard to audio improvements, a new Public Address (“PA”) system was requested for the entire Recreation Center. It will also audio issues in the fitness areas.

Council Member LeMone asked about the insurance for the roof and potential coverage to pay for the damage. Director Giles stated that he has contacted the insurance carrier but had not yet heard back.

Council Member Rogers was of the opinion that \$290,000 would be a tough sell for an audio system. He asked for more information and justification for the purchase. Director Zollinger stated that it is desperately needed in the event of a lost child or an emergency. The current PA system no longer works well. Council Member LeMone asked about the possibility of having the current system repaired. Director Zollinger stated that that was also being looked into. Staff was working to obtain a bid. The desire was to be able to connect in every area of the building. She stressed the importance of a reliable PA system during special events as well.

Council Member Rogers asked for more details on the system and specifically if it is internal or external. Director Zollinger stated that they were still in the process of obtaining additional bids. Council Member Williams remarked that he has been in many large professional places and all of their PA systems are lacking. He was concerned that the \$290,000 will not be of as much benefit as thought. Council Member LeMone was interested in seeing a separate bid for the rewiring of

the fitness rooms and getting a cost breakdown for each aspect of the project. The matter was to be brought back at the May 6 meeting. While Director Zollinger wanted the best for the Recreation Center, she was willing to look at less expensive options.

Council Member Jensen asked about directional sound domes that are more focused and multi-directional. Director Zollinger stated that they have been discussed along with the scientific escalation of sound and what would make sense here. She agreed to break down the information and email it to the Council Members. She commented that \$290,000 was on the high end in terms of cost. There was some question as to whether the current system is salvageable. Director Giles reported that the current system consists of four bullhorn speakers with a microphone.

Administrator Darrington referred to the one-pager and stated that very little has changed. He first addressed the 401K match and stated that the City Council requested specified criteria. Finance Director, Denise Roy, reported that the City followed what Provo City does. Administrator Darrington stated that new City employees are on six-month probation. The probation period is one year for Public Safety personnel. During the probation period, employees are not eligible for the 401K match.

Currently, a handful of employees are already collecting a pension through the Utah Retirement System (“URS”), which is referred to as “double dipping”. He noted that this is legal and allowed. However, because those individuals are already being paid a pension and the City still pays into the URS for them, they would not be eligible for the 401K match. He stated that that situation applies to three City employees.

Administrator Darrington reported that there is a two-year vesting period. If an employee leaves the City before the two years have passed, the employee’s portion of the contribution will be refunded. The City’s portion would be revoked. Ultimately, an individual must be employed by the City for 2½ years to be vested. Currently, the City has over 100 employees.

Administrator Darrington next addressed the Public Relations (“PR”) position. The current proposal is to scale back and eliminate this full-time position. Staff had one particular employee in mind who will continue to be employed by the City 29 hours per week. Their responsibilities going forward will be tied to special events. The initial plan was to allow this individual to work 10 additional hours per week and switch to full-time but the increase would have been substantial at \$60,000. The City already employs Lisa Flinders, a contract employee, who does the bulk of the City’s PR work. Administrator Darrington estimated that Ms. Flinders generally works 60 hours per month. Moving forward he would like to increase her hours from 60 to 80 hours per month and increase her contract by \$1,000, which equates to \$12,000 more per year. The result would be a savings of \$48,000 per year in the budget.

Administrator Darrington also suggested that the “PR Manager” title be changed to “Communications Director” or similar. He would like the position to oversee all PR-related functions. Another individual he would like to report to Ms. Flinders will coordinate what goes out on social media. He provided information on the duties and noted that the increased roles will be important and enhance what is being done currently. An Executive Staff Meeting takes place every two weeks prior to City Council Meetings. This individual will attend those meetings. The

goal would be to have the PR person prepare a story on items of interest that are discussed. It would also be important to promote the City.

Administrator Darrington reported that the Assistant II position is currently filled by Kyler Brower who oversees the City's website in conjunction with PR efforts. A monthly meeting would be held with himself, Ms. Flinders, and Mr. Brower where they will discuss PR-related issues. In addition to Ms. Flinders, Assistant Sierra Pearson was hired and will begin work on May 5. She will be introduced at the next meeting. Ms. Pearson currently works for Lehi City and her duties are similar to what she will do in Pleasant Grove.

Administrator Darrington discussed employment requests including the Police and Recreation Departments increasing positions from part-time to full-time. Offering full-time employment and adding benefits helps attract quality candidates. Administrator Darrington reported that a proposal was received for a full-time police officer but he was concerned that they are having difficulty keeping staff in open positions.

Council Member Williams recalled a previous discussion regarding an additional part-time Enforcement Officer. Administrator Darrington questioned whether there currently is enough parking enforcement to justify the position. His hope was that before filling the position, that they would plan to have it pay for itself. A question was raised as to whether Code Enforcement Official, Gail Conelly, can issue tickets for zoning violations. It was noted that she can issue parking tickets.

It was reported that a temporary barrier was placed across from doTERRA but has been ineffective. Notices were sent and fines will be imposed in the next few weeks. What is taking place is a Code violation. The City can impose a fee on the landowner of \$100 per day. The property owner can be cited for violating stormwater regulations and for parking on an unimproved surface. City Attorney, Tina Petersen suggested that the property owner be encouraged to engage a private towing company. To date, the police have handled parking enforcement. She was unsure the City could charge for each car but would conduct research.

Council Member LeMone wanted authority to be given to Ms. Conelly immediately. Administrator Darrington reported that currently, Ms. Conelly tags cars that are parked illegally for more than three days. He did not believe there were a lot of parking issues as far as people parking on red curbs. It was thought that having Ms. Conelly help with enforcement may alleviate the current need to hire another Enforcement Officer. Administrator Darrington reiterated that very few parking tickets are issued in the City. In the specific area referred to, there are individuals parking on an impervious surface where it is not allowed. In that case, the City should deal with the property owner and request that they have the cars removed. The area around the townhomes has also been red-curbed.

Ms. Petersen informed the Council that the language in the Code was revamped to accommodate parking tickets. It is not a significant burden for parking enforcement personnel. Council Member Williams was not certain that parking issues are confined to that one area and felt there were other areas where there is no curb and gutter and people are parking in the public right-of-way which prevents children from walking on the side of the road to and from school. His main concern was

safety. As developments are built closer to the highway, the problem will likely be exacerbated. Other areas of concern were identified such as the area near 220 South and State Street. Administrator Darrington stated that a red curb is painted in some areas and not others.

d. Staff Business.

ADJOURNMENT

MOTION: At 5:32 p.m. Council Member Jensen moved to ADJOURN the Work Session. Council Member Rogers seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, Jensen, LeMone, and Williams voting “Yes”.

The City Council Work Session Minutes of April 22, 2025, were approved by the City Council on May 6, 2025.

A handwritten signature in black ink that reads "Wendy Thorpe". The signature is fluid and cursive, with "Wendy" on the top line and "Thorpe" on the bottom line.

Wendy Thorpe, CMC
City Recorder
(Exhibits are in the City Council Minutes binders in the Recorder's office.)

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
Tuesday, April 22, 2025
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Cyd LeMone (excused at 6:12 p.m.)
Steve Rogers
Todd Williams

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Wendy Thorpe, City Recorder
Tina Petersen, City Attorney
Denise Roy, Finance Director
Andrew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Kyler Brower, Assistant to the City Administrator
David Packard, Human Resources Director
Keldon Brown, Police Chief
Megan Zollinger, Recreation Director

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Guy Fugal called the meeting to order at 6:01 p.m. and welcomed those present. All City Council Members were present.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Andersen.

3) OPENING REMARKS

The Opening Remarks were offered by Council Member Jensen.

4) APPROVAL OF MEETING AGENDA

City Administrator, Scott Darrington reported that there were no changes to the agenda.

ACTION: Council Member LeMone moved to APPROVE the meeting agenda. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, Rogers, Jensen, LeMone, and Williams voting “Yes”.

5) OPEN SESSION

Mayor Fugal opened the Open Session.

Peter Steel asked the City Council Members to honor the oath they took when they were elected to public office to support, obey, and defend the Constitution of the United States of America. He believes in the U.S. political system and knows each member of the City Council personally. He also believes they each act in good faith to fulfill their duties to the City and its residents. He asked them to rise above their day-to-day responsibilities and respond to the weightier requirements of the oath. Mr. Steel stated that the Trump administration in court filings and public statements over the last 1 ½ weeks has asserted the power to arrest anyone in the United States, citizen or not, and send them without judicial oversight or due process of any kind to a prison in El Salvador to be held in brutal conditions. This kind of punishment is contrary to the 4th, 5th, 6th, and 8th Amendments and is strikingly similar to the behavior from which Americans declared their independence from England and George III. Residents have been deprived in many cases of the benefits of trial by jury. So far, this is known to have happened to one man. The government admitted that its treatment of him was a mistake but still claimed the right to detain him in prison with no effort to correct their wrong. This should not be allowed to stand. Mr. Steel noted that 6.2% of Pleasant Grove residents are foreign-born and regardless of their legal status, are at threat of being kidnapped, banished, and potentially tortured or killed. He urged the Council to stand with other elected officials to save the Constitution and due process rather than be ruled by a king. So far, Utah’s congressmen have avoided taking a stand and have canceled town halls claiming that protesters are being paid to be there. They need an unmistakable message that their voters and other elected officials do not support this violation of the Constitution.

There were no further public comments. The Open Session was closed.

6) CONSENT ITEMS

- A. To Consider for Approval Payment No. 7 to Acme Construction, Inc. for the PG Storm Drain Outfall Project.**
- B. To Consider for Approval Payment No. 2 to Lyndon Jones Construction, Inc. for the Mill Ditch Project.**
- C. To Consider Approval of Payment Reports for April 8, 2025.**

ACTION: Council Member Jensen moved to APPROVE the Consent Items. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, Rogers, Jensen, LeMone, and Williams voting “Yes”.

7) BOARD, COMMISSION, COMMITTEE APPOINTMENTS

A. To Consider for Approval Appointments of Sheralyn Howcroft, Teri Maneh, Suzanne Seegmiller, and Amy Wadley as Historic Preservation Commission Members.

Sheralyn Howcroft was present and introduced herself to the City Council. She serves as the Archives Subcommittee Chair for the Historic Preservation Commission. Professionally she has worked in archives for 25 years at the Church of Jesus Christ of Latter-day Saints' Family History Library in Salt Lake City. She is also the Project Archivist for the Joseph Smith Papers, a member of the Society of the American Archivists and the Academy of Certified Archivists, and has her Digital Archive Specialist certification. She was excited to move forward and serve on the Historic Preservation Commission.

ACTION: Council Member Andersen moved to APPROVE the appointments of Sheralyn Howcroft, Teri Maneh, Suzanne Seegmiller, and Amy Wadley as Historic Preservation Commission Members. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, Rogers, Jensen, LeMone, and Williams voting "Yes".

8) PRESENTATIONS

A. None.

9) PUBLIC HEARING ITEMS

A. None Scheduled.

10) ACTION ITEMS READY FOR VOTE

A. To Consider for Adoption a Resolution (2025-015) Authorizing the Mayor to Sign a Land Sales Agreement with RW Devcor, LLC/Pete Rossi for 0.08 Acres of Property located at approximately 733 South 2000 West, Pleasant Grove, Utah. Presenter: Daniel Cardenas.

Community Development Director, Daniel Cardenas, presented the Staff Report and identified the location of the subject property as well as the future Chick-fil-A drive-thru location. It was reported that the additional property will be used for parking. There will ultimately be three uses with drive-thrus. The City owns the street as well as the adjoining property, which is a detention facility. Parking will be on the west side. Circulation issues were discussed. Concerns were expressed regarding the safety of those crossing the road. Attorney Petersen explained that there are Conditions of Sale set forth in the Sales Agreement. One condition is that it will be recorded and will not close until a Plat has been completed and the Site Plan approved. The buyer is also required to hire a Surveyor to prepare the legal description. The City will not execute the Quit Claim Deed the buyer has submitted and received approval for the new Subdivision Plat to

combine the two parcels. The City will sign and record the Quit Claim Deed just before recording the Subdivision Plat. The new Plat will include an Access Easement in favor of the City to access the existing storm drain facility for maintenance and repair.

Council Member Williams asked if the City can legally place parking on the opposite side of the road and force approval of the Site Plan. Director Cardenas suggested continuing the item. He would talk to the applicant and present a Site Plan showing what it will look like. Attorney Petersen stated that another option was to continue the matter and allow Attorney Petersen to add one more section to the Conditions of Sale specifying that parking may not be located on the side that is not desired. It was noted that it is a big expense for the applicant to reroute the road. Attorney Petersen's suggestion was approved by the Council and was to be presented at the next meeting. The Council's position was that the goal is to provide the property needed to make a workable Site Plan. Attorney Petersen noted that the applicants are proposing to purchase 3,284 square feet and are paying \$59,000 for it.

ACTION: Council Member Jensen moved to CONTINUE Item 10 A to the next meeting. Council Member Williams seconded the motion. The motion carried unanimously with Council members Andersen, Rogers, Jensen, and Williams voting "Yes". Council Member LeMone was not present for the vote.

B. To Consider Approving a Permit to Exceed the Noise Ordinance for Geneva Rock Products, Inc., for the Purpose of Performing Pavement Preservation Activities (Placing Level Course, Scrub Seal, and Micro Surfacing) Beginning at 10:00 p.m. to 7:00 a.m. from May 1, 2025, through August 31, 2025, at Various City Locations. Presenter: Director Winterton.

Public Works Director, Neal Winterton, presented the Staff Report and stated that road construction is not always convenient and sometimes with deadlines and traffic crews, work needs to be performed at night. That can be true even in residential neighborhoods. The City's Ordinance requires a variance to perform the work that might be needed. Work on leveling has already begun with the next phase being chip seal followed by the micro surfacing. The work is associated with this year's Road Rehabilitation Project. Director Winterton explained that no night work is scheduled currently but they need to have that option and be prepared for that eventuality. The ordinance specifies work from 10:00 PM and goes all night if needed. The intent is to not halt progress. Staff proposed the same variance last year and it was not needed other than on 1300 West where some work was performed at night to avoid traffic. It was confirmed that notice must be provided if work is to be performed at night. As much notice as possible will be provided.

ACTION: Council Member Williams moved to APPROVE the Permit to exceed the Noise Ordinance for Geneva Rock Products, Inc. for the purpose of performing pavement preservation activities (placing level course, scrub seal, and micro surfacing) beginning at 10:00 PM to 7:00 AM from May 1, 2025, through August 31, 2025, at various City locations. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, Rogers, and Jensen voting "Yes". Council Member LeMone was not present for the vote.

11) ITEMS FOR DISCUSSION

A. Continued Items from the Work Session, if Needed.

The Council continued the budget discussion from the Work Session.

Director Zollinger presented the Amended Fee Schedule starting with Membership Fees. It was noted that the current fee does not include taxes. The proposal is to include taxes in the Membership Fee. She also compared what other cities are doing and to make the percentage discount from semi-annual to annual the same. A semi-annual pass includes a 20% discount while a 35% discount is associated with the annual pass. The non-resident fees now include a 25% increase. Director Zollinger examined the potential revenue adjustments and stated that the greatest increase comes from the non-resident fee. The disability pass was also added, which is new. It was noted that the senior rate applies to those aged 55 and over.

Director Zollinger mentioned that the discounts for senior and student rates are higher at 30% and 40% as opposed to 20% and 35%. Council Member Williams advocated for lower senior passes equal to or similar to a student pass. He suggested that the cost of the senior pass be lowered to match the student pass. It was clarified that the senior individual passes are \$94 while the student passes are \$123. The disability pass is the same as the senior pass and allows the guest to bring a guest at no additional cost. It was noted that the current fees do not include taxes. Director Zollinger reported that the 7.45% increase in that column is taxes. Anything above that was to get it to the 20% or 35% change. Director Roy informed the Council that everything is not taxable. The Utah State Tax Commission has determined that passes are taxable but enrichment classes, for example, are not.

Director Zollinger reported that the next few pages involve evening out the numbers. For example, an adult day pass is currently \$3.50 and is being increased to \$4.00. Most other Rec Centers are charging \$5.00 to \$7.00 but they have an indoor pool, which was taken into consideration. Over the past few years, special events have been added that are new to the Rec Center. Most changes to the enrichment activities are to cover costs. With regard to sports, an analysis was conducted to ensure that costs are being covered and that they are in line with what other cities are charging. Some costs have not been increased for years.

A question was raised about the pavilion rental. Director Zollinger reported that she has not been part of the Cook Family Pavilion conversations. Her understanding was that Director Giles has been handling that. The main question staff gets is when reservations can be made. Administrator Darrington did not want to start taking reservations until it is built. Council Member Williams wondered if the fees were too low for the pavilion rental. It was noted that the cost for a commercial entity to rent the pavilion is substantially more. Director Zollinger stated that identifying whether a family or a business is renting the pavilion will be addressed during the rental process. The Council wanted to deter businesses, particularly non-resident businesses, from utilizing the pavilion. Director Zollinger suggested a policy be prepared that specifies that the priority for renting the pavilion will be to families and residents. The next would be non-profit organizations. Director Roy identified other fee changes to the fee schedule.

Administrator Darrington reported on the custodial numbers. Earlier in the day, staff received a response from a provider who services the City building on potentially contracting out the custodial work. The number was higher than anticipated. Administrator Darrington expected to get one number but the cost was broken down by building and event. He wanted to review it further before presenting it to the Council. The intent was to bring the matter back to the City Council in two weeks with a recommendation.

Administrator Darrington reported that the Personnel and Operational Supplementary Summary breaks down the operational costs on the one-pager. He next mentioned the capital requests. Council Member Rogers stated that with regard to recreation matters, there are some unknowns. Since the City Council needs to adopt the Tentative Budget in two weeks, he asked for more information with respect to changes to the Rec Center projects since some significant capital projects are being proposed. Generally, what is presented will be included in the Tentative Budget, which needs to be adopted by law. Changes can be made up until the actual meeting in two weeks.

Council Member Rogers stated that he would vote against a Tentative Budget with the current numbers. He preferred to start low and work up. For example, rather than budget \$290,000 for the two exercise rooms, he would start at \$50,000. Council Member Andersen asked the audio at the Rec Center could be phased. For example, budgeting \$50,000 annually for four years. It was noted that the cost breakdown obtained by Director Zollinger is very detailed and could be broken down as needed.

Administrator Darrington suggested that staff create a document for adoption of a Tentative Budget. It was suggested that \$50,000 be added to the \$290,000 line item and allow the City Council to make adjustments as needed based on information to be provided by Director Zollinger. Council Member Andersen asked about the base number. The Mayor suggested that the City Council put \$100,000 in that line item for now. Council Member Rogers recognized that it would be a placeholder. He struggled to justify the cost to his constituents. His experience has been that the Final Budget doesn't change much from the Tentative Budget. It was difficult for him to justify spending \$100,000 on aesthetics for the Rec Center. He could, however, support a \$50,000 placeholder. He noted that Director Zollinger mentioned that the flooring could be done for \$90,000 instead of \$180,000. He also wanted more detail on the proposed changes to the front desk.

Council Member Jensen stated that the number in the Tentative Budget could increase or decrease. He wanted more details on what is to be provided before making a decision. Administrator Darrington suggested zeroing out that line item and putting in a number at the next meeting. He noted that the City Council will have further discussion before adopting the final budget. By law, the City is required to adopt a Tentative Budget so they need a number, even if it is zero.

Utility rates were next addressed. Administrator Darrington commented that much of the issue was resolved two weeks ago. The proposed March number was \$9.28 per month on average. After working with the City's garbage provider, they were able to negotiate down and adjust the sewer rate. What is being proposed is a pass on to the Timpanogos Special Service District ("TSSD"). The City's portion was removed so the cost is now \$7.95 per month.

Staff looked at the second can as requested by Council Member Rogers because the City's margin is slightly higher. He estimated that there are 2,800 second cans in the City. Reducing the cost by \$1.00 takes \$30,000 from the City's budget. He did not recommend lowering the cost. He stated that the funds are needed, particularly in the City's Garbage Fund to pay for tipping fees and the Spring and Fall Cleanups.

A question was raised about the unlawful opening of the meter box. It was noted that there is currently a fee for that and it is being increased. Administrator Darrington stated that it involves situations where the City has turned off someone's water and the resident turns it back on. There is a penalty for that. The potential for providing meters that can be shut off remotely was discussed.

Administrator Darrington referenced the next page, which included clarification on how much revenue is generated from different enterprise funds. For example, culinary water would generate approximately \$180,000 in new revenue. Under utilities, the new revenue generated will be just over \$1.5 million with just over \$1 million going to TSSD. The City will receive \$421,000. He explained that because the City is the pass-through, many residents do not see the distinction between Pleasant Grove City and TSSD.

Administrator Darrington explained that the purpose is to show the new revenue generated and provide the City Council with a general sense of the five-year Capital Plan. For water, there is approximately \$3 million in projects and \$650,000 in secondary water. He noted that it is for infrastructure and does not include the meters. For storm drains, there is nearly \$13 million and \$5.6 million for sewer. While they are generating \$421,000 of new money this year for the City in the five-year plan, they have about \$42 million in needs. He stressed the need to find a balance of what residents can handle and pay for and still meet the needs of the City.

A question was raised regarding how the Utility Capital Plan has changed over the last 10 years. Administrator Darrington reported that they are being updated currently; however, it may be irrelevant because as they update the capital plans, they are also conducting a Rate Study. An Engineer was hired to look at the City's capital plans and what is being charged as well as the needs. He acknowledged that the prices will come back high because they do not take into account what the residents will have to pay. Once they have the Rate Study there can be discussion about potentially changing some of the rates.

Administrator Darrington reported that previously there was an issue with the City Council not increasing rates for many years. They were faced with a situation where the Water Fund was nearly bankrupt. As a result, drastic changes were needed. The commitment made at that time was that staff would recommend at least a Cost-of-Living Adjustment ("COLA") in utility rates. The City Council has adopted those over time. He expected the information to be available by the end of the year. At that time there can be discussion leading into the 2027 budget.

In response to a question raised, Administrator Darrington clarified that the five-year Capital Plan does not include what is being done with the Cook Family Park bond and storm drain. What is being put forward has more to do with yearly rates. Rates were changed to accommodate paying off the bond. It was understood that some capital projects were completed with some of the bond

money. Clarification was sought as to whether a portion of the capital projects disclosed in the \$42 million was paid for with bond proceeds. It was confirmed that they were not.

Police Chief, Keldon Brown reported on the following:

- May 15 is Britt Smith's retirement. An open house will take place that afternoon from 2:00 PM to 4:00 PM.
- An email was received from an investigator from Colorado in support of an Auto Theft Task Force. A group from Colorado was targeting the Wasatch Front one year ago and Detective Petersen played a major role in recovering a few dozen vehicles. The group still has not been held accountable. Last week they were working in the area again and Detective Petersen was aware of their presence and tracked them. The leader was in town and Detective Petersen notified Colorado authorities who intercepted the convoy as they crossed into Colorado from Utah. Ultimately, law enforcement recovered stolen trucks, trailers, and side-by-sides with a value of just under \$200,000. The property owners were sleeping when the crime took place and did not know the items were missing from their driveway. Detective Petersen was commended for his efforts.
- In the past week, there has been Heroin, Meth, Marijuana, and Fentanyl in the community. The department was working to address those issues and is very busy.
- There have been three death investigations reported in the community in the past month. The City's police officers were commended for their efforts.

Director Giles reported on the following:

- Spring is in full swing with mowing, weeding, spraying, and fertilizing underway and the sports fields being prepared.
- Earlier in the day, 80 pallets of sod were delivered to the detention basin at Cook Park. The pressure on the irrigation system was also tested and was high. At noon, the crew was supposed to arrive and begin laying the sod. Currently, they are doing inside the basin and will do Basin #3 next followed by the Cemetery and the exterior of the basins.
- Trail Day took place the previous Saturday with 151 volunteers participating and 421 hours worked. Volunteers ranged in age from 5 to teenagers. A great deal was accomplished.
- The next Trail Day was to take place on May 31.
- Thursday, April 24 was the Arbor Day Program.

Library and Arts Director, Sheri Britsch reported on the following:

- The Timpanogos Library Consortium has been underway for a few weeks. Deliveries were taking place three days per week with each of the three libraries taking one day. They are receiving 80 or 90 books per day and the program has been popular.
- Charlotte oversees volunteers in the Library and established the VolunTeens program who meets once per month. 20 to 30 youth are participating.

Community Development Director, Daniel Cardenas, reported on the following:

- He has been working with Code Enforcement to address illegal parking on an unimproved parcel. Staff is in the process of making the parcel compliant. He noted that cars have been towed and a Request for Proposals (“RFP”) was out for a company to provide ongoing enforcement. The property owner is aware that they are not in compliance. Eventually, a five-story building is to be constructed on that parcel. A Building Permit has been issued for an apartment building. Director Cardenas invited the Council Members to contact him with concerns. Potential businesses coming to the City were discussed. It was noted that one of the two residential buildings will include 5,000 square feet of retail and he has received a Site Plan application for a restaurant. It was noted that 25,000 square feet of commercial is required as part of the project.

Public Works Director, Neal Winterton, reported on the following:

- He addressed a previous question raised by Council Member Williams regarding changes to the Master Plan and stated that in the last three years, he has worked extensively on the Cook Family Park and the Road Bond. In the Sewer Fund, he saw the last lift station be eliminated and millions of dollars of sewer liner added to rehabilitate what they have. He commented on manholes and stated that when a road is added, the manholes have to be repaired. In terms of water, City crews have repaired dozens of Pressure Reducing Valves (“PRV”). He explained that PRVs regulate the water coming from the east mountains downhill to provide pressure. If properly maintained, they reduce the number of unexpected leaks. In the last 18 months, staff has not had to run a booster pump in the culinary water system because the PRVs are being properly managed. Major projects that should have been included in the plan include the Boulevard Well at a cost of \$5 million and the Nathaniel Replacement.
- In terms of Pressurized Irrigation (“PI”) water was recently delivered out of a \$10 million American Fork diversion. The PI Fund, through the irrigation companies and deliveries, pays for that. All but 700 meters have been installed. Grant funds are available but a loan and match are required.
- With regard to the storm drain, the Cook Family Park has over \$10 million in storm drain infrastructure. There are three main arteries of storm drain collection that go up 600 West, 800 North, and 400 North that will collect water from the north end of the City to Battle Creek and 200 South. In the past, all of that water went into orchards and vacant lots but as those areas are developed, the stormwater has to go somewhere. It was noted that an outlet to Utah Lake is needed at a cost of \$10 million.
- Next year’s projects are being planned now and the available funds are going toward good things.
- Construction is ramping up on the pool and the meters and parking lot will be replaced over the next few weeks.
- Patches have been placed on roads. Chip seal will be applied next followed by the micro seal. Several other road projects were to begin soon.
- 1800 North was acknowledged to be a warranty issue. Staff was told that paving was to take place in the next 7 to 10 days. The entire road up 1100 North will then be rehabbed.

- Curb and gutter were being added to 600 West for the park as well as on the opposite side. The waterline was also being replaced. There will be parallel parking on 600 West. 400 North will have angled parking similar to 800 North. Council Member Rogers pointed out that people on 600 West people are parking at the church and walking across. There had been discussion about highlighting traffic control for the crosswalk. Director Winterton stated that the intersection at 600 West and 800 North will be enhanced with flashing beacons. Ways to make the existing dangerous situation safer were discussed. Director Winterton hoped that some of the problems will be alleviated with completion of the full parking lot and both accesses. It was estimated that 500 parking spaces will be available for use by park visitors. Council Member Andersen asked about the estimated revenue on the Transportation Utility Fee. Director Roy reported that it is approximately \$1.3 million. Council Member Andersen recalled that when she began serving on the City Council there was \$225,000 in the Road budget in addition to a bond payment of \$750,000. Administrator Darrington estimated that the City has nearly \$4 million in annual revenue going into roads.
- Director Winterton recommended that they start using secondary water immediately and not wait until May 1. The hope was that residents will not overwater.
- A study was commissioned for the intersection at 400 North and 300 East and the potential need for a four-way stop there. With the closure of Valley View Elementary School, the safe route is now from the upper east side across that intersection where a four-way stop is needed. A signal can be installed at a cost of \$600,000 to \$700,000 or stop signs and message boards posted for a few thousand dollars. Director Winterton recommended the latter. He noted that he does not want to post unnecessary stop signs that will impede the flow of traffic. It was also noted that there have been numerous accidents in this location.

Fire Chief, Drew Engemann reported on the following:

- A firefighter from South Jordan passed away the previous day while on duty. He was 49 years of age.
- A female firefighter/paramedic would like to be part of the SWAT Team and will be participating in Hell Week.
- Another member of the Department who was in paramedic school, passed his tests and is ready to go.
- Over the last week, classes have started at Battlecreek. Mitigation work was underway.
- The City's Wildland Team was expected to be ready to go by May 1. Four seasonal employees were hired so that all of the City's regular personnel can remain in the City.
- Hydrant testing was expected to start up again in the coming days.

- 12) **REVIEW AND DISCUSSION OF THE MAY 6, 2025, CITY COUNCIL MEETING AGENDA.**
- 13) **MAYOR AND COUNCIL BUSINESS.**

Director Winterton was commended for the City's Public Works Department being designated as Department of the Year.

Administrator Darrington reminded the Council that Monday, April 28 is the Volunteer Recognition Dinner at 6:00 PM at Stone Gate.

Council Member Andersen commented on the recent Employee Event which was a success. She acknowledged that the City has great employees.

Council Member Williams thanked staff for their work on the budget and for Mr. Steel coming and reminding us of how great our country is. We all have a duty to uphold.

14) SIGNING OF PLATS.

15) REVIEW CALENDAR.

16) ADJOURN

ACTION: At 7:49 p.m. Council Member Williams moved to ADJOURN. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, Jensen, and Williams voting “Yes”. Council Member LeMone was not present for the vote.

The City Council minutes of April 22, 2025, were approved by the City Council on May 6, 2025.



Wendy Thorpe, CMC

City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)