

**Utah Career Path High
Governing Board of Directors
Board Meeting**

Date: May 20, 2025

Location: 290 N. Flint Street; Kaysville, UT 84037

In Attendance: Jeff Lund, Paul Ray, Kelly Simerick, Natalie Brush, Angie Osguthorpe

Others In Attendance: Stacey Hutchings, Hannah Dorius, Erin Winterton, Nicole Jones, Gabe Clark



Career Path High

MINUTES

CALL TO ORDER

Angie Osguthorpe called the meeting to order at 3:02PM.

PUBLIC COMMENT

No public comment

CONSENT ITEMS

- April 21, 2025 Board Meeting and Closed Session Minutes
Natalie Brush called for approval of the April 21, 2025 board meeting and closed session minutes. Jeff Lund Seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Angie Osguthorpe, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

REPORTS

- Director's Report
The Board received a director's report outlining current enrollment efforts, staffing updates, and a historical timeline of Career Path High. 136 students are enrolled for the next school year. The enrollment is higher than last reported number to the board. The board members followed up with questions about enrollment and the. They are expecting to be fully staffed for the 2025-2026 school year by the end of the week. Stacey Hutchings presented a historical timeline of Career Path High.

Paul Ray joined the meeting at 3:39PM.

- Finance Report
 - Fraud Risk Assessment
 - Annual Commitment to Ethical BehaviorErin Winterton provided an overview of the current financials. Individual categories of finances were explained in detail for the board members. Erin Winterton presented the Fraud Risk Assessment. The board received very high marks on the Fraud Risk Assessment and the risk of fraud is very low. The Annual Commitment to Ethical Behavior needs to be signed by the board each year to commit to behaving in line with the high standards of ethics as described in the board approved Ethics Policy.

VOTING AND DISCUSSION ITEMS

- 2025-2026 Amended Budget

Interest rates in the PTIF account have decreased and revenue from state sources have also decreased. Erin Winterton reviewed each line item in the proposed and amended budget. The board asked several clarifying questions about the state and future of the budget.

- 2025-2026 Proposed Budget

Erin Winterton proposed the 2025-2026 budget. Each line item in the budget was explained in detail. The budget presented is similar to the 2024-2025 budget. The main difference is an increase in wages. The budget is based on 148 students.

Natalie Brush made a motion to approve the 2025/2026 Amended and Proposed Budget. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye; Angie Osguthorpe, Aye.

- Audit Engagement Letter

The Audit Engagement Letter is meant to engage Eide Bailly to prepare the 2024-2025 tax return and conduct an audit. Academica West conducted an RFP to compare companies and recommends Eide Bailly for their price and expertise.

Natalie Brush made a motion to approve Stacey Hutchings to sign the Audit Engagement Letter. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye; Angie Osguthorpe, Aye.

- Visiplex Quote

Stacey Hutchings presented the Visiplex Quote. This quote will provide a PA system for the school. This item is funded through the School Safety Grant. Installation will take place over the summer.

- Sex Education Committee

Each year, the board must approve the Sex Education Committee. The Committee reviews the Sex Education Curriculum each year. The Committee will consist of 4 parents, 2 teachers, and 1 administrator.

- Teacher Student Success Act Plan 2025-2026

Stacey Hutchings presented the Teacher Student Success Act Plan 2025-2026. The plan looks similar to the previous year's plan. The goals of the plan are: 1. With end of year summative assessment, students at Career Path High in grades 9 - 10 will increase language arts scores by 2 percentage points as compared to the previous years' proficiency scores. 2. With end of year summative assessment, students at Career Path High in grades 9 - 10 will increase math scores by 4 percentage points as compared to the previous years' proficiency scores. 3. The average enrollment and attendance of 11 - 12th graders in Davis Technical School Program Classes will increase by 3%.

- Board Member Terms and Positions

There are no board member terms expiring this year. The board positions will stay as follows: Angie Osguthorpe as President, Paul Ray as Vice President, and Jeff Lund as Financial Coordinator.

Kelly Simerick made a motion to approve the motioned to approve the Visiplex Quote, Sex Education Committee, Teacher Student Success Act Plan 2025-2026, and approve Board Member Terms and Positions as discussed. Natalie Brush seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye; Angie Osguthorpe, Aye.

- Memorandum of Understanding with Davis Technical College
This item was tabled.

CALENDARING

- Next Board Meeting June 9, 2025 @ 3:30pm
- 2025-2026 Board Meeting Schedule

CLOSED SESSION- closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

At 4:20PM Natalie Brush made a motion to move into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a) located at the Academics West offices. Kelly Simerick seconded. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye; Angie Osguthorpe, Aye. Motion passed unanimously.

At 4:37PM Paul Ray motioned to move out of closed session. Natalie Brush seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye; Angie Osguthorpe, Aye.

VOTING AND DISCUSSION ITEMS

- Director Employment Agreement
This item was discussed during the closed session.

Paul Ray made a motion to approve the motioned to approve the Director Employment Agreement. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye; Angie Osguthorpe, Aye.

ADJOURN

At 4:38PM Angie Osguthorpe motioned to adjourn the meeting. Motion passed.

**Career Path High School
Board of Directors Closed Session**

Meeting Date: 05.20.2025

Location: 290 N. Flint Street; Kaysville, UT 84037



Career Path High

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Career Path High entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 20th day of May, 2025, at 290 N. Flint Street; Kaysville, UT 84037.

Angie Osguthorpe, Chair