MINUTES OF EMERY COUNTY LIBRARY BOARD

September 15th, 2014 at Castle Dale Library 8:00 am

The meeting commenced at 8:00 am at Castle Dale Library with library board members: Tracie Urie, Shirley VanZyverden, Joyce Guymon, Jackie Allred, and JR Nelson, commissioner. Also attending was Director, Carole Larsen. Also attending was Jeff Guymon, county computer tech. Roxanne Jensen was excused for illness.

Tracie welcomed all to the meeting. Minutes from the July meeting were voted in favor after a motion from Tracie and a second by Joyce.

The board reports: The budget was discussed, but all expenditures were under the expected amount for this time of year. The copier at Ferron was also mentioned that it needed repairing.

Jeff: FCC funding has been reduced and will be less than it has in the past. He will look toward a network phone system. He would propose using the CLEF grant funding to connect wireless internet through the UEN system. This requires hardware such as switches and routers. Carole and Jeff will look at other needed equipment to purchase this year.

Shirley VanZyverden has already been voted in as vice-chair for library board.

The original board documents have a place for 5th board member from Green River. However, the board tabled this item until further notice.

The approval of Resolution 2014-1 amending the Emergency Closure Policy was motioned by Jackie with minor changes and JR a second. It passed unanimously.

Roxanne will be heading the Digitization Project with the County Archives Dept scanning archived materials to a digital format.

LSTA grant was received for an employee to work 10 hours/week to help with the conversion of libraries to the BISAC system.

The estimate has been received from J&T Engineering for the Cleveland parking renovation for $30,000. This will give two parking spaces behind the library – one which is handicapped, opening parking for public in the front. Carole will contact J&T again to confirm timeline of project to see if it can be completed in this calendar year.

The rock has been delivered to Green River for landscaping, but still waiting on the county jail personnel to assist in spreading it.

Meeting adjourned at 9:05 with motion from Shirley and second by JR. The next board meeting will be on November 3rd, 2014.

Signed by Board Member: _____