

OFF-HIGHWAY VEHICLE ADVISORY COUNCIL



MAY 23, 2025

MEETING PACKET

Virtual

UTAH DIVISION OF OUTDOOR RECREATION

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AGENDA



HOST: *Utah Division of Outdoor Recreation*
1594 W North Temple #100
Salt Lake City, Utah 84116

Google Meet Info
<https://meet.google.com/dgj-vbtu-ptd>
Or dial: (US) +1 508-779-6091
PIN: 867 984 615#

ATTENDEES: *Division of Outdoor Recreation Employees:*
Wade Allinson, Evan Beitsch, Jason Curry, Patrick Morrison, Rachel Toker, Jorge Vazquez

Division of Law Enforcement Employees:
Jacob Hinton

Division of State Park Employees:
Chris Haramoto

Attorney General's Office Representative:
Shane Stroud

Off-Highway Vehicle (OHV) Advisory Council Members:
Jason Blankenagel (Chair), Eric Nelson (Vice-Chair), Cheryl Butler, Kirk Chester, Fred Christensen, Sheriff Curtis, Brett Davis, Dave Jacobson, Brody Johnson, Bonnie McCallister, Nicole Nielson, Scott Wheeler

Recreational Trails Program (RTP) Non-Motorized Committee:
Jason Curry, Alex Davenport, Julia Geisler, Jenna Jorgenson, Patrick Parcel, Mathew Podolinsky, Brandon Stocksdaile

FRIDAY, MAY 23, 2025

10:00 a.m. INFORMATION	1. WELCOME	
	1.1. Call to Order	Jason Blankenagel, Chair
	1.2. Attendance and Introductions	
ACTION	1.3. Approval of April 25, 2025, Meeting Minutes	Chair
10:10 a.m. ACTION	2. COMBINED RTP REVIEW & RECOMMENDED APPROVAL	Evan Beitsch, RTP Grant Administrator

10:20 a.m.	3. PUBLIC COMMENT	Chair
10:40 a.m. INFORMATION	4. STATE PARKS PRICING MENU FOR OHV EVENT PERMITS	Chris Haramoto, State Parks Deputy Director
10:55 a.m. INFORMATION	5. DESERT ROADS AND TRAILS SOCIETY LAND & BUILDING PROPOSAL	Jeff Bieber, President
11:15 a.m. ACTION	6. REVIEW & APPROVAL OF OHV ADVISORY COUNCIL BYLAWS	Chair
11:25 a.m. INFORMATION	7. OHV RESTRICTED ACCOUNT GRAMA DISCUSSION	Jason Curry, Division Director
12:10 p.m.	8. LUNCH	City Creek Pizza
12:40 p.m. ACTION	9. DISCUSSION ON TABLED OHV RECREATION (OHVR) GRANTS	Chair
	9.1. Utah Public Lands Alliance	Loren Campbell, President
	9.2. TREAD LIGHTLY!	Danielle Fowles-McNiven, Assistant Director
1:00 p.m. INFORMATION	10. OHV RECREATION GRANT ADMIN RULES	Rachel Toker, OHVR Grant Administrator
1:45 p.m. INFORMATION	11. OHVR GRANT DISCUSSION	Chair & OHVR Grant Administrator
	11.1. Assets	
	11.2. Fuel Cards and Tracking Fuel Purchases	
	11.3. Salt Lake County SAR	
	11.4. Eligible / Ineligible Requests	
	11.5. Future Grant Cycles	
	11.6. Grant Process Behind the Scenes	
	11.7. Survey	
2:45 p.m. INFORMATION	12. FUTURE PUBLIC COMMENTS DISCUSSION & DIRECTION	Wade Allinson, OHV Program Manager

3:00 p.m.
ACTION

13. ADJOURNMENT

Chair



**OFF-HIGHWAY VEHICLE ADVISORY COUNCIL
DIVISION OF OUTDOOR RECREATION
DEPARTMENT OF NATURAL RESOURCES**

DRAFT

*Minutes Of The Meeting Held on April 25, 2025, at 10:30 a.m.
Hybrid*

HOST: **Moab Grand Center**
182 North 500 West
Moab, Utah 84532
(Virtual and in-person meeting)

ATTENDEES:

OHV Council Members

Present:

Jason Blankenagel (Chair)
Eric Nelson (Vice-Chair)
Cheryl Butler
Kirk Chester
Fred Christensen
Brett Davis
Dave Jacobson
Brody Johnson
Bonnie McCallister
Nicole Neilson
Scott Wheeler

Absent:

Nathan Curtis

**Division of Outdoor
Recreation:**

Evan Beitsch
Maureen Casper
Jason Curry
Patrick Morrison
Rachel Toker

**Division of Law
Enforcement:**

Steve Bullock
Jacob Hinton

Visitors:

Wade Allinson
Jabe Beal
Randall Berger
Dennis Blackburn
Michael Bouck
Suzette Bulloch
Michael Davis
Shannon Eberhard
Ken Green
Lynn Jackson
Ellen Johnson
Clif Koontz
Keri Nelson
Jakelle Pace
Marc Pett
Scott Purcell
Brett Stewart
Scott Sully

Video recording of this meeting is located at: [Off-Highway Vehicle Advisory Council 4/25/2025](#)

TIME AGENDA ITEM AND SUMMARY

0:00 1. WELCOME

1.1. Call to Order

The Off-Highway Vehicle Advisory Council Chair, Jason Blankenagel, called the meeting to order, and Off-Highway Vehicle (OHV) Grant Administrator Rachel Toker recorded the minutes. Ms. Toker also took attendance of the council members present. With a quorum of council members in attendance, the meeting proceeded with its agenda.

1.2. Attendance and Introductions

Chair Blankenagel asked everyone in attendance to introduce themselves. Council members, Department staff, and members of the public provided their names and

affiliations for the record.

1.3. Approval of August 23, 2024, Meeting Minutes

Chair Blankenagel initiated the approval of the August 23 meeting minutes, providing council members an opportunity to review.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO APPROVE THE AUGUST 23, 2024, MEETING MINUTES. BRODY JOHNSON MADE THE MOTION, SCOTT WHEELER SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10:12 2. OPEN PUBLIC MEETINGS ACT TRAINING (OPMA)

The Attorney General's Office Representative, Shane Stroud, conducted OPMA training, emphasizing transparency, public access, proper notice, and record-keeping. He clarified that a meeting involves a quorum (simple majority) convened to discuss official business, while chance or social encounters without such discussions do not qualify. The Division of Outdoor Recreation oversees most procedural OPMA requirements. Meetings are presumed open unless closed under specific conditions, which require a two-thirds vote and a sworn statement. All votes must occur in open meetings. Mr. Stroud outlined compliance measures, including maintaining agendas, recordings, minutes, and distributed materials, and cautioned against discussing official matters in informal settings.

38:12 3. LEGISLATIVE UPDATE & OHV RESTRICTED ACCOUNT DISCUSSION

Division Director Jason Curry provided a legislative update and discussed the OHV Restricted Account, which is funded through registration fees, non-resident permits, and fuel taxes. He acknowledged the council's contributions and emphasized the importance of public engagement, transparency, and compliance with GRAMA and OPMA. Mr. Curry reviewed the growth of the grant program and the strong leveraging of state funds through matching grants. He outlined key bills from the 2025 legislative session, including HB439 (grant funding), HB456 (outdoor recreation mitigation), and SB52 (vehicle registration). Appropriations were received for a maintenance shop and ranger residences. Mr. Curry emphasized division priorities such as transparency, access protection, public education, support for law enforcement, and continued collaboration with the council.

Mr. Curry discussed the OHV Recreation Grants annual funding and the expansion of the trail crew capacity, with plans to seek additional appropriations. He discussed upcoming infrastructure projects and an economic impact study leveraging a Colorado State University model. A concern was raised about non-OHV users benefiting from OHV grants without a financial contribution. Mr. Curry stated he is committed to enhancing council involvement in grant decisions and program direction, acknowledging past gaps in input, particularly regarding the online training course. OHV Safety Representative, Fred Christensen, provided feedback on OHV education, and Mr. Curry encouraged future input through formal channels for better documentation.

1:11:31 4. PUBLIC COMMENTS & INPUT

Brett Stewart with Utah OHV Advocates raised concerns regarding trail crew funding, prompting a review of current expenditures. Mr. Stewart highlighted discrepancies between funding allocations for law enforcement rangers and trail maintenance crews, questioning why a significant portion of the OHV Restricted Account is used for law enforcement when the Utah Highway Patrol already receives dedicated funding. He suggested that general funds, rather than OHV-specific funds, should support ranger operations. Mr. Stewart also emphasized the need for greater transparency about the substantial revenue generated by OHV registration fees, noting that the account produces

more funds than expected and that this information has not been adequately shared with the advisory council.

Mr. Curry responded by clarifying that the projected cost for the new maintenance facility is \$19.5 million, reduced from an earlier estimate of \$27 million, with ongoing efforts to further lower costs. He identified three funding sources for rangers: the OHV Restricted Account, the boating account, and State Parks. While acknowledging the historical role of OHV funds in supporting law enforcement, Mr. Curry advocated for transitioning that responsibility to the general fund. Steve Bullock, with the Division of Law Enforcement, provided additional context, explaining the recent consolidation of four law enforcement divisions, the longstanding presence of rangers in OHV enforcement, and the absence of federal funding for the program. He described the varied duties performed by rangers. Mr. Curry further clarified that, although rangers enforce laws on federal lands, the program receives no federal support, making state investment essential to meeting the needs of the OHV community.

1:41:45 5. REVIEW OF MOTORIZED RECREATIONAL TRAILS PROGRAM (RTP) GRANTS

RTP Grant Administrator Evan Beitsch initiated the scoring process and introduced five applications for the Motorized RTP grants totaling \$682,986.

BRODY JOHNSON PROPOSED A MOTION TO APPROVE APP-004041 - MOAB BLM AND APP-004083 - UTAH AVALANCHE CENTER FOR FUNDING. THE MOTION WAS SECONDED BY BRETT DAVIS AND WAS PASSED BY THE COMMITTEE UNANIMOUSLY.

The top two scoring projects were selected for funding without further discussion, while the remaining projects were discussed and considered individually by the committee.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO FUND APP-004374 - SOUTHERN UTAH UNIVERSITY AND APP-004506 - UTAH STATE HISTORIC PRESERVATION OFFICE. THE MOTION WAS PROPOSED BY BRETT DAVIS AND SECONDED BY BONNIE MCCALLISTER. THE MOTION PASSED UNANIMOUSLY.

Most of the council initially gave APP-004489 a low score due to concerns about its non-motorized trail focus and the absence of partnerships with OHV groups. They also noted that the board of directors lacked representation from OHV enthusiasts and suggested either tabling the application or resubmitting it under non-motorized funding.

A motion was made and seconded to conclude the RTP grant scoring process, effectively denying the remaining application. The motion passed unanimously. Concerns cited included the applicant's weak connection to OHV interests and partnerships with groups, such as the Southern Utah Wilderness Alliance, which have historically opposed motorized use. Additionally, the restoration component of the grant was viewed as not exclusively focused on OHV trail restoration. After evaluating the proposals, the council approved the top four applications based on scoring metrics and concerns related to administrative costs and equitable funding distribution.

#	FY25 - Recreational Trails Program	Sponsor	Total Project Cost	Requested RTP Moto Funding
1	Advancing Motorized Recreation: The Moab Field Office seeks funding to improve recreation	BLM - Grand County	\$255,000.00	200,000.00

	<p>opportunities for motorized users by improving trailheads (including trailhead signage), as well as mapping, marking, and delineating motorized routes. The grant would improve the availability of digital mapping for users (for example, by providing QR codes), as well as improve the marking and delineating of the many iconic routes in the Moab Field Office. The grant would enable the marking of the many motorcycle and UTV routes that abound in the area of the White Wash Sand Dunes. Funds would be used to purchase metal kiosks, signage for those kiosks, marking materials, and materials to delineate the motorized routes. The sheer number of users of Moab's motorized route system means that maintenance needs are constant and compelling.</p>			
2	<p>Virtual Kiosk Expansion: The Virtual Trailhead Kiosk Program enhances motorized backcountry safety by expanding and improving the daily trail and avalanche conditions reporting to better serve motorized recreationists. Since winter riders make their own trails, and since it's impossible to publish avalanche reports at every trailhead, the UAC publishes them digitally, and these reports serve as virtual trailhead safety information kiosks. This program keeps motorized users safe by ensuring they have the forecast on their preferred channel - online, mobile app, email, etc. The project integrates advanced forecasting technology, user-friendly digital tools, and enhanced data accessibility to provide riders with this critical safety information. Funding from the Recreational Trails Program (RTP) Motorized grant supports avalanche forecasting to provide users with critical safety information, and the funding supports the technology to ensure it's always at users' fingertips. The UAC will also install new and replacement beacon checker signs at high-use non-motorized trailheads, providing backcountry users with a critical safety checkpoint before entering avalanche terrain. These programs help riders make informed decisions before and during their backcountry adventures, ultimately reducing accidents and increasing overall safety.</p>	Utah Avalanche Center	\$112,884.40	\$83,861.00
3	<p>Motorized Trail Improvement Crew: IIC crew members will complete work on the Markagunt and Paunsaugunt OHV Trail Systems in the Dixie National Forest, Utah, which is a network of off-highway vehicle (OHV) trails that traverse the scenic Markagunt and Paunsaugunt Plateaus between Cedar Breaks National Monument, Duck Creek, Panguitch Lake, and Bryce Canyon areas. Crews will perform repair and maintenance on the trails and trailheads to ensure the ATV/OHV trails and day-use areas remain safe,</p>	Southern Utah University	\$250,562.00	\$199,625.00

	sustainable, and enjoyable for riders while protecting the surrounding environment.			
4	Buffalo Soldier Heritage Trail Continued Educational Materials: The Utah Buffalo Soldier Heritage Trail is an ongoing project spearheaded by The Utah Cultural Site Stewardship Program, State Historic Preservation Office, and Sema Hadithi with the objective of preserving and showcasing the unique history of the Black American soldiers who served throughout Utah. This accessible trail system is centered around creating public awareness of cultural resources and the human history tied to locations that receive large numbers of outdoor recreationalists, tourists, and the general public year-round.	Utah's State Historic Preservation Office	\$19,680.00	\$11,000.00
5	GSEP Motorized Trails Maintenance and Restoration: Grand Staircase Escalante Partners (GSEP) will lead the Stewardship and Sustainable Visitation Program to restore and protect motorized trails in Grand Staircase-Escalante National Monument (GSENM). Spanning 1.9 million acres, GSENM faces growing environmental pressures from increased visitation, resulting in trail erosion, campsite expansion, graffiti, and waste accumulation. This 28-month initiative (2025–2027) will mitigate these impacts through volunteer-led trail restoration, visitor education, and expanded digital outreach.	Grand Staircase Escalante Partners	\$237,548.97	\$0
	This project was NOT selected for RTP funding.			

2:04:19 6. MOTION TO APPROVE RECOMMENDED MOTORIZED RTP GRANTS

Having reviewed and scored the five Motorized RTP applications, Chair Blankenagel sought a motion to recommend funding for four of the five applications at \$492,486.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO CONCLUDE THE RTP GRANT SCORING PROCESS, EFFECTIVELY DENYING THE REMAINING APPLICATION. SCOTT WHEELER MADE THE MOTION, AND NICOLE NEILSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

2:08:30 7. LUNCH

At this time, the OHV Advisory Council turned off the recording and took a lunch break.

2:27:17 8. OHV RECREATION (OHVR) GRANT REVIEW FOR SPRING FY25

Ms. Toker announced that applicants requesting more than \$350,000 in funding would present their proposals during the meeting. Scheduled presenters included the Utah Snowmobile Association, Wayne County, Jordan River, and Emery County Sheriff Search and Rescue. Each presentation was allotted 10 minutes, followed by five minutes for questions and answers, except for the final presentation, which was limited to five minutes total.

8.1. Applicant Presentation (APP-004313)

Michael Davis and Michael Bouck, representing the Utah Snowmobile Association, presented a grant proposal to expand the Franklin Basin parking lot.

The association expressed a willingness to divide the grant into phases to accommodate the timing of easement acquisition. The potential to leverage RTP grants and other federal funding sources was discussed. Concerns were raised regarding the need for an environmental assessment due to the use of federal funds. Snowmobile Representative, Kirk. Chester suggested prioritizing the project, citing similar needs at multiple locations statewide. U.S. Forest Service Representative Cheryl Butler recommended that the applicant explore the Outdoor Recreation Initiative funding for future large-scale efforts.

8.2. Applicant Presentation (APP-004440)

Wayne County presented on their application. The council conducted a budget review. They discussed the potential use of RTP funds for equipment such as pumps and emphasized the need for ongoing maintenance funding. Motorcycle Representative, Scott Wheeler, highlighted the value of maintaining trails, referencing positive experiences with the well-kept trail systems in Wayne County.

Mr. Christensen expressed support for the project, noting its strategic connection to other trail systems. The project's role in preserving RS2477 roads and its broader regional significance were also emphasized during the discussion.

8.4. Applicant Presentation (APP-004180)

The Emery County Sheriff's Office Search and Rescue team presented on two snowmobiles and associated safety gear. The request highlighted the growing need for updated equipment due to increased snowmobile rescue operations in the area.

During the discussion, Ms. Toker explained the application of the "flat rate" funding rule for search and rescue grants, designed to provide more consistent and equitable support for search and rescue operations. She clarified both the cost of the requested snowmobiles and how the flat rate rule would apply to this specific request.

8.3. Applicant Presentation (APP-004453)

Randall Berger with Utah State Parks presented a funding request to install permanent lighting at Jordan River OHV State Park. The project is intended to enhance safety, reduce water usage for dust suppression, and enable nighttime operations. Mr. Berger also shared future plans to install cameras on the light poles. The discussion included the park's off-road vehicle registration and fee structure.

3:20:13 9. CONT. OHVR GRANT REVIEW FOR SPRING FY25

The FY25 OHV Recreation Grant review began with the Wayne County trail project, which received the highest score of 91.7 and requested nearly \$650,000. The council voiced strong support for the project, citing the importance of trail maintenance and the county's history of strong performance. Jabe Beal with the Bureau of Land Management added that coordination between Wayne County and the BLM would be necessary. The project was ultimately approved unanimously.

The Western Single Track Alliance application prompted significant discussion due to its request for leased motorcycles, a generator, and protective equipment. Mr. Wheeler recommended removing those items and proposed a revised funding amount of \$50,500, citing asset management concerns and alternative volunteer-based solutions. The discussion extended into broader themes of non-profit equipment procurement and accountability. Ultimately, the modified proposal was approved, and council members requested additional trail-related details from the applicant.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO FUND APP-004051 AT \$50,050.00. SCOTT WHEELER MADE THE MOTION, BRODY JOHNSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

The Red Rock Rally application raised questions about the use of grant funding for promotional items like t-shirts. While the application received an 80% score, the group expressed concerns about setting a precedent. Chair Blankenagel and 4x4 Representative, Brett Davis, clarified that such items could not be used as matching funds.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO FUND APP-004470 AT \$47,787.00. BRODY JOHNSON MADE THE MOTION, BRETT DAVIS SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Similarly, the UPLA grant application was tabled to address concerns about overhead costs, measurable deliverables, and long-term funding strategies. Additional scrutiny was placed on UPLA's advocacy role and its focus on both motorized and non-motorized recreation.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO TABLE APP-004454. ERIC NELSON MADE THE MOTION, SCOTT WHEELER SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

As the meeting progressed, several applications were approved en masse based on high scores. The council voted to recommend approving all applications scoring 95% or higher.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO FUND ALL PROJECTS WHICH SCORED 95% OR HIGHER, EXCEPT FOR APP-004503 AND APP-004404. BRODY JOHNSON MADE THE MOTION, ERIC NELSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

The Helmet Project received a motion to increase its funding request by \$10,000. The additional funds were intended to provide more vouchers for youth participating in in-person safety classes.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO INCREASE APP-004503 BY \$10,000. BRODY JOHNSON MADE THE MOTION, NICOLE NEILSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

The council discussed the Tread Lightly! application, focusing on concerns regarding the requested funding amount. SITLA representative Bonnie McCallister questioned whether the funding was primarily intended to support a single individual.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO TABLE APP-004404 UNTIL THE MAY MEETING. BRODY JOHNSON MADE THE MOTION, NICOLE NEILSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

At this time, the council debated funding all projects that scored 93.3% or higher.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO FUND ALL PROJECTS WHICH SCORED 93.3% OR HIGHER. BRODY JOHNSON MADE THE MOTION, ERIC NELSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

The council discussed the San Juan County project, noting the county's small population—estimated between 6,000 and 14,000 residents—and the substantial trail work being undertaken despite limited resources. Members highlighted the impact of drought, summer floods, and increased recreational use due to the county's proximity to a much larger and busier neighboring area. Appreciation was expressed for the county's efforts, and the council considered increasing the project's funding request by \$10,000 to support continued maintenance and improvements.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO INCREASE APP-004492 BY \$10,000. BRODY JOHNSON MADE THE MOTION, DAVE JACOBSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

The council proceeded with a motion to approve the next three high-scoring applications.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO FUND APP-004511, APP-004477, AND APP-004493. BRODY JOHNSON MADE THE MOTION, ERIC NELSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Noteworthy approvals included the Franklin Basin parking lot expansion and various search and rescue applications, including those from Rich, Carbon, Sanpete, and Garfield counties. Discussions often touched on equipment cost, matching requirements, and clarifications about eligibility, such as with the North Tooele Fire Department and Kane County's ebike request.

The council discussed APP-004458 and moved to approve the project, with a directive for staff to ensure the applicant coordinates with Wayne County to avoid duplication of efforts.

CHAIR BLANKENAGEL MOVED FOR A MOTION TO HAVE THE APP-004458 COORDINATE WITH WAYNE COUNTY. NICOLE NEILSON MADE THE MOTION, SCOTT WHEELER SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Snowmobile Representative, Kirk Chester, discussed concerns with APP-004180, stating that they can perform all their search and rescue activities using an 850 snowmobile, which has specifications more suitable for such operations compared to the higher-performance Chaos model. The Chaos sled requires a higher skill level to operate and is not typically considered appropriate for search and rescue.

CHAIR BLANKENAGEL MOVED FOR A MOTION ON APP-004180 TO REDUCE THE AMOUNT FUNDED FOR EACH SNOWMOBILE TO \$15,000 EACH. KIRK CHESTER MADE THE MOTION, ERIC NELSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Toward the end of the session, the council addressed miscellaneous applications and policy matters. The SLC Built Jeep's education application was denied due to concerns about administrative vehicle modifications. Meanwhile, the Utah Off-Road Recovery Team's

request for first aid kits prompted a nuanced discussion about medical supply funding, volunteer support, and safety needs. Although some expressed concern over cost and precedent, the group acknowledged the unique nature of the request and the value of the team's work.

BRODY JOHNSON MADE A MOTION THAT THEY FUND APP-004076 AT HALF. FRED CHRISTENSEN SECOND IT.

AYE:

**BRODY JOHNSON
FRED CHRISTENSEN
CHERYL BUTLER
SCOTT WHEELER
DAVE JACOBSON
KIRK CHESTER**

NAY:

**JASON BLANKENAGEL
ERIC NELSON
NICOLE NEILSON**

ABSTAIN/ABSENT:

**BRETT DAVIS
BONNIE MCCALISTER
SHERIFF CURTIS**

The meeting concluded with various approvals and suggestions to revisit manufacturer relationships and eligibility criteria in future cycles.

SPRING FY25 - OFF-HIGHWAY VEHICLE RECREATION GRANT RECOMMENDATIONS

- Out of the **36** Off-Highway Vehicle Recreation (OHVR) grant applications received, the Off-Highway Vehicle (OHV) Advisory Council has recommended **32** for funding in the FY25 Q2 - Spring period.
 - **One** application was not recommended for funding.
 - **One** application was received but deemed ineligible.
 - **Two** applications were tabled for the next grant review.

Color Key	
Recommended for Funding	Not Recommended for Funding
Ineligible	Tabled

#	FY25 Q1 - Summer	Sponsor	Total Project Cost	Requested OHVR Funding	Category
1	2025 & 2026 Singletrack Trail Maintenance (Originally requested \$136,660.00): The Summit, Wasatch, and Weber County Singletrack Trail Maintenance Project aims to ensure the sustainability and accessibility of off-road motorcycle trails by organizing regular volunteer efforts to repair and maintain trails, preserving their natural	Western Singletrack Alliance	\$93,782.00	\$50,050.00	Trail Work

	<p>beauty, and promoting safe riding experiences for enthusiasts.</p> <p>The council opted to decrease the funding request by removing the leased machines, generator, and bike protection items, citing concerns that the cost of leasing bikes and associated equipment was far too expensive; they also reduced the contingency amount.</p>				
2	<p>Garfield SAR SxS With Tracks and 2 Med Sleds: We are seeking funding for a 4-door, Search and Rescue Side X Side with a cab, along with a set of tracks so we could use it in winter as well, and additionally, 2 medical skid/med sled units to go in the back for hauling out injured patients. The second medical skid/med sled would be for a SxS we already have for search and rescue purposes. We frequently encounter this type of Rescue operation.</p>	Garfield County Sheriff's Department Search and Rescue	\$42,814.00	\$38,365.00	Search and Rescue
3	<p>Motorized Avalanche Forecasting Infrastructure Enhancements Project: The Utah Avalanche Center (UAC) requests funding for the Motorized Avalanche Safety, Forecasting Infrastructure, and Technology Enhancements Project to improve avalanche safety for motorized users. This project supports the maintenance and expansion of weather stations, equips forecasters with necessary PPE and snowmobiles for fieldwork, and funds the labor required to produce over 1,200 daily avalanche forecasts annually. Additionally, it incorporates new technology, including radiometers, to advance machine learning applications in avalanche forecasting, enhancing the accuracy and effectiveness of public safety information. These improvements are necessary to maintain the accuracy and fidelity of our forecasting.</p>	Utah Avalanche Center	\$202,957.60	\$144,141.60	Snowmobile
4	<p>NTFD Emergency Medical & Rescue Response: The North Tooele Fire District (NTFD) seeks funding through the OHVR Grant Program to enhance</p>	North Tooele Fire Protection Service District	\$81,000.00	\$66,000.00	Search and Rescue

	<p>emergency medical and rescue response capabilities for OHV-related incidents in Tooele County, Utah. NTFD has been responding for years to recreational emergencies in Delle, Knolls, and areas of BLM recreational land along the I-80 corridor, all of which fall within NTFD's jurisdiction. This project will acquire essential response equipment—including an ATV, UTV, enclosed trailer, flatbed trailer, medbed, and related accessories—items which NTFD does not currently possess, significantly improving the efficiency and effectiveness of SAR operations, enabling timely medical intervention, and ensuring the safe transport of injured individuals in challenging terrain.</p>				
5	<p>Utah Off Road Recovery Team First Aid Kits (Originally requested \$18,500.00): The Utah Off Road Recovery Team is requesting funding for first aid kits to provide our members so they can treat minor injuries in the field if needed during recovery operations for OHV and off-road vehicles.</p> <p>The council voted to reduce the funding request by half, allowing the applicant to purchase 25 first aid kits for 25 of its most active members.</p>	Utah Off-Road Recovery Team	\$27,754.00	\$9,250.00	Education
6	<p>SLC Built Jeeps OHV Limited Mobility and Tourism: This project aims to support the preservation of public lands and promote responsible off-roading by collaborating with SLC Built Jeeps. Through educational programs on trail etiquette, off-road recovery, vehicle maintenance, and community engagement, the initiative seeks to foster a sustainable and respectful off-roading culture. By empowering enthusiasts with knowledge and skills, the project ensures the continued enjoyment and stewardship of public lands for future generations.</p>	SLC Built Jeeps	\$18,150.00	\$11,150.00	OHV Tourism

7	<p>Trails Coordinator: The Uintah County Trails Coordinator manages and enhances the county's 1,000-mile trail network through maintenance, stakeholder collaboration, and grant funding. Responsibilities include supervising a seasonal trail crew, overseeing snow grooming, ensuring signage and safety, and implementing the Trails Master Plan. The coordinator also promotes community involvement by organizing major off-road events and improving recreational access for residents and visitors.</p>	Uintah County Grants	\$222,788.40	\$142,346.88	Trail Work
8	<p>Garfield County OHV Tourism Advertising: Garfield County requests OHV promotion grant funding for May-October 2025 to promote diverse trails in Garfield County, near Bryce Canyon National Park, Grand Staircase-Escalante National Monument, and North Lake Powell, among others. The promotion will target Utah's Wasatch Front and St. George, plus regional markets in ID, WY, NV, CA, AZ, and CO. The campaign will also feature two annual OHV events: The Bryce and Ticaboo ATV Rallies. A \$50,000 media plan, including social media ads, banners, digital radio, and billboards, will reach OHV and dirt bike enthusiasts, driving tourism and economic growth.</p>	Garfield County Office of Tourism	\$50,000.00	\$37,500.00	OHV Tourism
10	<p>Emery County Trails Crew 2025 and 2026: Emery County has a thriving Trails program, which includes an active trails committee built of different user groups as well as a trails crew that completes trail work within the county monthly. This trail's crew has historically been funded through the Utah Division of Outdoor Recreation. Emery County is seeking funding to continue the great work being done.</p>	Emery County Travel Bureau	\$30,000.00	\$20,000.00	Trail Work
12	<p>Emery County Search and Rescue Snowmobile Grant 2025 (Originally requested \$51,848.00): Emery County is a snowmobile recreational destination within the Manti National Forest. Emery County Search and</p>	Emery County Sheriff Search And Rescue	\$39,553.00	\$33,848.00	Search and Rescue

	<p>Rescue desires to update our snowmobiles to allow us better access and more reliability in performing snow emergencies and rescues.</p> <p>The council opted to decrease the funding request to a flat rate of \$15,000 per snowmobile. After reviewing the model the applicant proposed to purchase for Search and Rescue (SAR), the council determined it was intended more for high-performance sport use, and that less expensive snowmobiles would be equally capable and better suited for SAR needs.</p>				
13	<p>Color Country OHV Trail Maintenance - Spring 2025: The project is to maintain the Color Country OHV Trail throughout Iron County. Funds will be used to hire a seasonal employee, an equipment operator to run the skid steer, trail dozer, and mini excavator on trails needing maintenance. Trails needing trimmed and minor repairs will be completed by the seasonal trail specialist and with volunteer assistance, and the purchase of an OHV Side-by-Side for trail maintenance.</p>	Iron County	\$94,364.75	\$70,864.75	Trail Work
14	<p>Dairy Trail Single Track Bridge Replacement and Related Maintenance: Single Track bridge replacement on the Dairy Trail and other single track maintenance on the Manti National Forest and BLM.</p>	Sage Riders Motorcycle Club	\$10,130.00	\$8,103.00	Trail Work
15	<p>Franklin Basin Parking Lot Expansion - Logan Canyon: The Franklin Basin parking lot in Logan Canyon is a popular parking lot used for winter and summer recreational access to Franklin Basin. This parking lot is often very crowded during the winter. It is used in the winter by snowmobilers, cross-country skiers, snowshoers, local private landowners, and for winter family activities. The parking lot is used in the summer by OHVs, hikers, hunters, horsemen, other recreationalists, and occasionally by</p>	Utah Snowmobile Association	\$662,050.43	\$617,877.43	Trail Work

	livestock grazing operations. The Franklin Basin parking lot should be expanded due to its popularity. The proposed expansion will increase the size of the lot from about 0.93 acres (40,305 sq ft.) to 1.57 acres (68,390 sq ft.) in Phase 1 and approximately 2.25 acres (98,000 sq ft) in Phase 2.				
16	Paiute Trail Maintenance 2026: The Paiute and associated trails are some of the best Off-highway vehicle trails in the Country. This grant will provide necessary funds for the maintenance of this renowned trail system. Visitors come from all over the world just to ride these trails. It provides a big economic impact on local communities. We must continue to provide a high-quality experience for visitors by keeping the trails well-maintained.	Fishlake National Forest	\$124,231.00	\$82,320.00	Trail Work
17	Sanpete County Search and Rescue Snowmobile Grant: Sanpete County Search and Rescue is seeking grant funding to acquire new snowmobiles and enclosed trailers to enhance their emergency response capabilities in increasingly challenging backcountry terrain. The upgraded equipment will allow SAR teams to access remote rescue locations more efficiently, improve response times, and provide a mobile command center for winter operations. This investment will strengthen SAR's ability to save lives and ensure public safety as winter recreation continues to expand.	Sanpete County Search and Rescue	\$100,320.64	\$89,610.64	Search and Rescue
18	Seasonal Employee for Trail Work: Garfield County will hire an additional seasonal worker to complete OHV trail work.	Garfield County Government	\$47,780.00	\$20,000.00	Trail Work
19	2025 Sevier County OHV Marketing: Sevier County would like to use this funding to promote the wide range of OHV trails throughout the county. ATV tourism is a staple in the community, and it's important to continue to promote these trails with a targeted digital marketing strategy. We will create campaigns targeting OHV	Sevier County Tourism	\$50,000.00	\$37,500.00	OHV Tourism

	enthusiasts across the Wasatch Front but also regional out-of-state drive markets in CA, CO, AZ, NV, WY, and ID. We'll target this audience with digital channels such as social media ads, digital radio, digital billboards, and YouTube ads.				
21	Robbers Roost Trail System: The Robbers Roost Trail System consists of nearly 800 miles of existing Roads and Trails in Wayne County, making connections to Green River in Emery County, Ticaboo, Bryce Canyon, and Antimony in Garfield County, Koosharem in Sevier County, and all of the Cities in Wayne County. Using existing RS2477 routes, the Robbers Roost trail will adjoin the Parker Trails and Paiute Trails, and Castle Country Trails. Trails are planned for the Last Chance Desert, Lower San Rafael Swell, Robbers Roost area, Factory Butte Area, the Henry Mountains, the Boulder Mountain, and the Barney Top areas.	Wayne County	\$691,694.00	\$648,144.00	Trail Work
22	Main Track Lighting: This project aims to provide the motocross community with a place to ride at night, especially during the hotter summer months. Installing lights on the main track will give riders of all ages and skill levels a safe and accessible space to ride after sunset.	Jordan River OHV State Park	\$519,868.04	\$500,000.00	Trail Work
24	Henry Mountain Field Station Travel Management Sign Maintenance: Henry Mountain Field Station (HMFS) recently completed and signed a new Travel Management Plan on January 17, 2025. Existing road signs, directional signs, and maps are out of date, require general maintenance, and need repair/replacement. The HMFS is requesting funds to conduct general maintenance to update signs on open roads, inventory, and replace directional signs, and to develop new maps (digital and paper) for road sign maintenance.	Bureau of Land Management - Richfield Field Office	\$33,9745.56	\$225,093.00	Trail Work
25	Moab REDROK Rally (Originally	Epic Off-road	\$87,149.92	\$47,487.00	OHV Tourism

	<p>requested \$49,755.00): Moab REDROK Rally is a multi-day UTV event held at the Historic Old Spanish Trail Arena in Moab, Utah, offering guided trail rides through Moab's iconic red rock landscapes. The event aims to boost motorized tourism in Moab while supporting local businesses and the community. The Rally also promotes responsible land use and trail preservation in collaboration with local, county, and state organizations.</p> <p>The advisory council noted that the applicant had requested funding for t-shirts and matching funds for event stickers. The council expressed concern that funding swag items—even though t-shirts are not single-use—could set a precedent for other applicants to request funding for similar promotional materials. With this in mind, the council opted to decrease the funding request and match, removing the t-shirts and stickers from the project.</p>	Events			
26	<p>Carbon County Search & Rescue Snowmobiles: Carbon County Search and Rescue is requesting funding for two snowmobiles to enhance their winter emergency response capabilities. Search and Rescue currently has two snowmobiles that are aging and, in future years, will need to be replaced. Adding two additional snowmobiles would also increase the number of rescuers to cover a larger area with greater efficiency.</p>	Carbon County Search and Rescue	\$36,000.00	\$27,000.00	Search and Rescue
27	<p>50" UTV: Purchase a 50" UTV for trail inspection and maintenance.</p>	Garfield County Government	\$20,000.00	\$15,000.00	Trail Work
28	<p>UCSS Off-Highway Vehicle Request and Tintic OHV Trail Education: This grant encompasses two different requests, both focused on supporting cultural resource preservation and OHV recreation here in Utah. The Utah Cultural Site Stewardship (UCSS) Program is requesting funding for a</p>	Utah's State Historic Preservation Office	\$38,306.00	\$24,000.00	Education

	<p>program-specific OHV for events related to and focused on connecting to local OHV communities, accessing archaeological sites, and other program-related initiatives, promoting responsible recreation when visiting archaeological sites. UCSS is also requesting funding for interpretive sign material for the Chief Tintic Trail system in Eureka, to enhance user experience and safety by creating, printing, and installing signs at several archaeological and historical sites in partnership with the land owner.</p>				
29	<p>Wayne County Digital Marketing Campaign: Wayne County is seeking funds for a targeted, six-month marketing campaign designed to attract out-of-state and regional off-highway vehicle (OHV) enthusiasts to our county's diverse trail system, leveraging a total budget of \$50,000 (\$12,500 county investment, \$37,500 state award). Running from May 1st to October 31st, 2025, the campaign will highlight the robust online trail resource featuring 18 distinct trails, showcasing the variety of terrain available, from desert to mountains.</p>	Wayne County Tourism	\$50,000.00	\$37,500.00	OHV Tourism
30	<p>Rich County Search and Rescue OHV Incident Response: The Rich County Search and Rescue team responds to calls in the most remote areas of the county to individuals and/or groups in dire situations. There is a current need to replace aging and unreliable OHVs that could affect the team's response. Rapid response from our team is critical in aiding these individuals or groups. Requesting assistance from neighboring agencies can take hours and could delay help for those individuals and/or groups in dire situations.</p>	Rich County Search and Rescue	\$62,110.91	\$47,500.00	Search and Rescue
31	<p>SJC Trail Maintenance (Originally requested \$54,018.00): San Juan County has had a lot of land and rock slides due to drought in the spring and summer, and flash flooding in the fall of 2024. Major damage has been</p>	San Juan County Road Department	\$73,804.80	\$64,018.00	Trail Work

	<p>caused by these extreme conditions.</p> <p>The council opted to increase the applicant's request by \$10,000 to support their four-person trail crew, helping to extend the work season and offset costs associated with increased trail crew demand.</p>				
32	<p>Dixie Nat Forest - SUU IIC - OHV Trail Improvement Crew - Markagunt Plateau: With an ATV purchase, IIC crew members can access the Markagunt OHV Trail System in Utah's Dixie National Forest. This network of trails, spanning the Markagunt Plateau, connects Cedar Breaks, Duck Creek, and Panguitch Lake. Crews will repair and maintain trails and trailheads to ensure safety, sustainability, and enjoyment for riders while preserving the surrounding environment.</p>	Southern Utah University	\$45,588.00	\$24,588.26	Trail Work
33	<p>OHV Volunteer Coordinator and Trail Maintenance Equipment: This project aims to re-establish an OHV Volunteer Coordinator within the BLM Price Field Office and acquire essential tools and equipment to enhance trail maintenance on BLM-managed lands in Carbon and Emery Counties. The initiative will facilitate multiple volunteer projects during the spring and fall, focusing on critical maintenance tasks such as installing route markers and signs, improving trailheads, repairing washouts, clearing rocks, and enhancing water drainage features. By engaging volunteers, we will promote stewardship of public lands while ensuring that OHV users can safely navigate designated routes. This effort not only supports trail sustainability but also fosters community involvement and awareness of responsible OHV use.</p>	Bureau of Land Management - Price Field Office	\$100,000.00	\$60,000.00	Trail Work
34	<p>Helmet Project (Originally requested \$27,500.00): The Paiute Helmet Project provides helmets to youth in a six-county area of south-central Utah. Helmets are distributed by cooperating law enforcement officers who</p>	Paiute Trail Committee	\$46,523.00	\$37,500.00	Education

	<p>encounter youth riding OHVs without proper headgear. While a citation may be issued, the officer can also provide a certificate for the youth to obtain a properly fitting helmet from participating dealerships. The objective of the program is to ensure that youth are protected while riding or operating motorcycles and ATVs.</p> <p>The council increased the award amount by \$10,000 to help the project reach more kids across the six-county area.</p>				
35	<p>Kane County Sheriff SAR Rescue Rangers: Kane County Sheriff Search and Rescue is looking to add two UTVs and two E-bikes to its fleet. KCSO SAR is looking to upgrade to the Polaris Ranger 1500 due to the popularity and uptick trend of recreationists accessing trails of the Kane County backcountry. KCSO SAR is looking to implement E-bikes to its fleet due to the easily accessible range and mobility of this type of equipment provides.</p>	Kane County Sheriff's Office	\$105,624.08	\$55,000.00	Search and Rescue
36	<p>Emery County Trails Equipment and Supplies: Emery County has a thriving Trails program, which includes an active trails committee built of different user groups as well as a trails crew that completes trail work within the county monthly. An important part of the success in the Emery County trails program is having appropriate supplies and equipment. We are seeking additional funding to purchase needed equipment and supplies such as new track for the mini X, a generator, a jackhammer, and culverts.</p>	Emery County Travel Bureau	\$46,662.33	\$24,966.00	Trail Work
			Total Project Cost	Requested Funding	
Total of the 32 Grants Recommended for Funding:			\$4,160,752.46	\$3,316,723.56	

Not Recommended for Funding

#	FY25 Q2 - Spring	Sponsor	Total Project Cost	Requested OHVR Funding	Category
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9	<p>SLC Built Jeeps Education Grant: This project aims to support the education of public lands and promote responsible off-roading by collaborating with SLC Built Jeeps. The initiative seeks to foster a sustainable and respectful off-roading culture through educational programs on trail etiquette, off-road recovery, vehicle maintenance, and community engagement. By empowering enthusiasts with knowledge and skills, the project ensures the continued enjoyment and stewardship of public lands for future generations.</p> <p>The council did not recommend this project for funding, noting that many items in the budget did not appear to be related to education. The council felt that the majority of the requested items were intended to outfit personal vehicles for entertainment purposes rather than supporting educational objectives.</p>	SLC Built Jeeps	\$38,000.00	\$28,000.00	Trail Work
			Total Project Cost	Requested Funding	
Not Recommended for Funding			\$38,000.00	\$28,000.00	

Ineligible

#	FY25 Q2 - Spring	Sponsor	Total Project Cost	Requested OHVR Funding	Category
11	<p>Ride for the Brave: Provide Military service members & Veterans with an opportunity to attend OHV group rides to support their journeys of reintegration. These rides provide an opportunity for Warrior Revival members to spend time with fellow members and swap stories, and provide a sense of belonging and purpose, many times which are often lost post-service.</p> <p>Although the council was interested in supporting this project, the applicant did not meet the eligible criteria for an organized user group under 41-22-19(b)(viii); therefore, the project</p>	Ride for the Brave	\$14,030.00	\$13,200.00	OHV Tourism

was removed due to ineligibility.				
			Total Project Cost	Requested Funding
Ineligible Funding Requests:			\$14,030.00	\$13,200.00

Tabled

#	FY25 Q2 - Spring	Sponsor	Total Project Cost	Requested OHVR Funding	Category
20	<p>Tread Lightly! Utah 2025 - 2027: Tread Lightly! is requesting funding to support a Utah-specific program manager who will operate a state-wide outdoor recreation ethics and stewardship/conservation program. The program manager will implement all aspects of the program, including public outreach, development and dissemination of educational materials, event attendance, and stewardship project execution.</p> <p>There was uncertainty within the project's budget regarding whether the salary request was intended for a single person and, if so, for how many months. The council felt the requested salary amount was too high for one individual. With these questions in mind, the council voted to table the grant until the next grant cycle to allow the applicant time to amend their budget and clarify their request.</p>	Tread Lightly!	\$423,678.64	\$309,220.00	Education
23	<p>Professionalizing the Leadership of UPLA: This project would enable the Utah Public Lands Alliance to hire an Executive Director to preserve, protect, and promote equitable and sustainable access to Utah's public lands. The Executive Director will lead the organization while working with other recreation groups, land managers, the State of Utah, and local communities. Programs include training on effective participation in land use planning, collaborating with or supporting local OHV groups, and providing public outreach at events across the state.</p>	Utah Public Lands Alliance	\$242,789.40	\$182,090.00	Access Protection

<p>With advice from the division's attorney, the council recommended tabling this application due to a lack of deliverables, which currently makes it ineligible. The application was tabled to allow the council time to discuss and define project overhead, access protection, employee deliverables, and related considerations.</p>				
	Total Project Cost	Requested Funding		
Total of the 2 Tabled Funding Requests:	\$666,468.04	\$491,310.00		

06:01:00 10. MOTION TO APPROVE RECOMMENDED OHVR GRANTS FOR SPRING FY25

After funding 32 projects—including 16 for trail work, seven for search and rescue, three for education, one for snowmobiles, and five for tours—a total of \$275,000 remained in the grant budget. This distribution reflects a balanced investment in infrastructure, safety, education, and public engagement, while the remaining funds offer flexibility for future needs or emerging priorities in upcoming grant cycles.

CHAIR BLANKENAGEL ENTERTAINED A MOTION TO APPROVE THE RECOMMENDED OHV RECREATION GRANT FOR THE SPRING FY25. BRODY JOHNSON MADE THE MOTION, AND DAVE JACOBSON SECONDED THE MOTION. ALL WERE IN FAVOR.

06:03:00 11. BREAK

At this time, the council forwent a break and continued on with the meeting.

06:03:45 12. REVIEW & MOTION TO APPROVE SAFETY & MEMBER-AT-LARGE REPRESENTATIVES

Jason was unanimously elected as a member at large, as they were the sole applicant.

VICE CHAIR ERIC NELSON SOUGHT A MOTION FOR THE MEMBER-AT-LARGE POSITION. BRODY JOHNSON MADE THE MOTION, AND SCOTT WHEELER SECONDED IT. ALL WERE IN FAVOR.

A paper ballot was used to elect a safety representative from two qualified candidates, Michael Cook and Paul Wells. Both applicants had experience teaching off-highway vehicle safety courses, and the discussion highlighted their respective qualifications, experience levels, and geographic representation. Concerns were raised about a potential conflict of interest related to one candidate's involvement in county grant writing.

MICHAEL COOK:
CHERYL BUTLER
FRED CHRISTENSEN
BRETT DAVIS
NICOLE NEILSON
BRODY JOHNSON

PAUL DAVIS:
ERIC NELSON
SCOTT WHEELER
DAVE JACOBSON
KIRK CHESTER

06:19:35 13. ELECT COUNCIL CHAIR, VICE-CHAIR, & SECRETARY

With minimal discussion, the council unanimously elected a new chair and also elected a vice-chair.

CHAIR BLANKENAGEL OPENED THE FLOOR FOR NOMINATIONS FOR CHAIR. ERIC NELSON MADE THE MOTION TO NOMINATE JASON BLANKENAGEL, AND BRODY JOHNSON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

CHAIR BLANKENAGEL OPENED THE FLOOR FOR NOMINATIONS FOR VICE-CHAIR. SCOTT WHEELER MADE THE MOTION TO NOMINATE ERIC NELSON, AND JASON BLANKENAGEL SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

The decision on the secretary position was postponed to the next meeting to allow time for further discussion and possible bylaw revisions. The group considered eliminating the secretary role altogether in favor of having staff manage administrative tasks. A motion to add a discussion of the secretary's responsibilities to the next meeting's agenda was approved. Rachel Toker's default role as secretary was also noted during the conversation.

BRODY JOHNSON MADE A MOTION TO TABLE THE SECRETARY NOMINATION, AND. SCOTT WHEELER SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

06:27:10 14. ADJOURNMENT

Having no further business, Chair Blankenagel sought a motion to adjourn.

DAVE JACOBSON MADE THE MOTION TO ADJOURN THE MEETING, AND BRODY JOHNSON SECONDED THE MOTION. THE MEETING WAS ADJOURNED.

2025 Recreational Trails Program Totals					
Category	Applications Recieved	Applications Awarded	Amount Requested	Amount Awarded	Total Project Value
Motorized	5	4	\$682,986.12	\$492,486.00	\$638,126.40
Non-Motorized	42	22	\$5,227,042.93	\$1,553,648.77	\$5,209,511.16
Totals	47	26	\$5,910,029.05	\$2,046,134.77	\$5,847,637.56

Motorized FY25							
APP - #####	Application Title	Applicant Organization	Amount Requested	Amount Awarded	Total Project Cost	Project County	Project Abstract
APP-004041	Advancing Motorized Recreation: Summary	BLM - Grand County	\$200,000.00	\$200,000.00	\$255,000.00	Grand	Virtual Kiosk Expansion: Enhancing Motorized Backcountry Safety: The Virtual Trailhead Kiosk Program enhances motorized backcountry safety by expanding and improving the daily trail and avalanche conditions reporting to better serve motorized recreationists. Since winter riders make their own trails, and since it's impossible to publish avalanche reports at every trailhead, the UAC publishes them digitally, and these reports serve as virtual trailhead safety information kiosks. This program keeps motorized users safe by ensuring they have the forecast on their preferred channel - online, mobile app, email, etc. The project integrates advanced forecasting technology, user-friendly digital tools, and enhanced data accessibility to provide riders with this critical safety information. Funding from the Recreational Trails Program (RTP) Motorized grant supports avalanche forecasting to provide users with critical safety information, and the funding supports the technology to ensure it's always at users' fingertips. The UAC will also install new and replacement beacon checker signs at high-use non-motorized trailheads, providing backcountry users with a critical safety checkpoint before entering avalanche terrain. These programs help riders make informed decisions before and during their backcountry adventures, ultimately reducing accidents and increasing overall safety.
APP-004083	Virtual Kiosk Expansion Summary	Utah Avalanche Center	\$83,861.00	\$83,861.00	\$112,884.40	Statewide	Advancing Motorized Recreation: Trailheads, Mapping and Marking: The Moab Field Office seeks funding to improve recreation opportunities for motorized users by improving trailheads (including trailhead signage), as well as mapping, marking, and delineating motorized routes. The grant would improve the availability of digital mapping for users (for example, by providing QR codes), as well as improve the marking and delineating of the many iconic routes in the Moab Field Office. The grant would enable the marking of the many motorcycle and UTV routes that abound in the area of the White Wash Sand Dunes. Funds would be used to purchase metal kiosks, signage for those kiosks, marking materials, and materials to delineate the motorized routes. The sheer number of users of Moab's motorized route system means that maintenance needs are constant and compelling.
APP-004374	M Trail Improvement Crew Summary	Southern Utah University	\$199,625.00	\$199,625.00	\$250,562.00	Iron	Dixie NF - SUU IIC RTP M Trail Improvement Crew: IIC crew members will complete work on the Markagunt and Paunsaugunt OHV Trail Systems in the Dixie National Forest, Utah, which is a network of off-highway vehicle (OHV) trails that traverse the scenic Markagunt and Paunsaugunt Plateaus between Cedar Breaks National Monument, Duck Creek, Panguitch Lake, and Bryce Canyon areas. Crews will perform repair and maintenance on the trails and trailheads to ensure the ATV/OHV trails and day-use areas remain safe, sustainable, and enjoyable for riders while protecting the surrounding environment.
APP-004506	Buffalo Soldier Heritage Trail Summary	Utah's State Historic Preservation Office	\$11,000.00	\$11,000.00	\$19,680.00	Garfield	Buffalo Soldier Heritage Trail Continued Educational Materials: The Utah Buffalo Soldier Heritage Trail is an ongoing project spearheaded by The Utah Cultural Site Stewardship Program, State Historic Preservation Office, and Sema Hadithi with the objective of preserving and showcasing the unique history of the Black American soldiers who served throughout Utah. This accessible trail system is centered around creating public awareness of cultural resources and the human history tied to locations that receive large numbers of outdoor recreationalists, tourists, and the general public year-round.

Non-Motorized FY25						
APP - #####	Application Title	Applicant Organization	Amount Requested	Amount Awarded	Total Project Cost	Description
APP-004229	Silver Queen and Loose Moose Trail	Mountain Trails Foundation	\$68,274.85	\$68,274.85	\$107,335.50	Addressing increasing demands, Mountain Trails Foundation plans to enhance trails for all user groups by building 2.3 miles of new trail in existing impacted corridors. Enhancing the system, this new trail connection will separate conflicting users by providing a directional route for bikes and adaptive equipment. By doing this, we remove/reduce downhill bike pressure from adjacent trails, thereby increasing safety and experience for pedestrian trail users (hikers, dog walkers, and trail runners).
APP-004472	Grooming Equipment for Spruces Winter Trails	The Utah Nordic Alliance	\$26,220.00	\$26,220.00	\$59,129.00	The Spruces has become a hub for winter trail users from all over the Salt Lake Valley as well as the youth and adult ski programs run by the non-profit Utah Nordic Alliance. USFS Employees and community volunteers have been setting track at Spruces for the past five years, and TUNA Programs have relied on this venue heavily. This project will fund improved grooming equipment in order to raise the quality and frequency of grooming to meet the needs of non-motorized recreational users.
APP-004354	High-Use Trail System Improvements and User Education	Grand County Economic Development	\$192,282.03	\$144,211.52	\$417,876.74	This application requests funding for several different projects that improve the non-motorized trail system by addressing needs related to high use. This includes four new trail construction projects that will address connectivity, safety, and user experience issues that have developed within two popular trail systems. It also requests funding for trail maintenance and user education in high-use areas such as Corona Arch Trail, which receives approximately 80,000 visitors each year. The high visitation levels, paired with an expected reduction in BLM staff who currently partner to manage these areas, make these ongoing maintenance and education efforts essential in coming years.
APP-004450	Halfway Hollow Trailhead Development	Bureau of Land Management - Vernal Field Office	\$79,306.80	\$79,306.80	\$109,477.20	This project aims to formalize the existing Halfway Hollow Trailhead, enhancing its functionality and visitor experience. Improvements will include the installation of a vault-style toilet, interpretive signage, a shade structure, picnic tables, and barricades. These additions will support sustainable recreation, improve visitor amenities, and protect the surrounding natural environment.
APP-004462	NM Recreation Winter Trail Grooming	Nordic United	\$40,720.00	\$40,720.00	\$50,925.00	Nordic United (NU) promotes and maintains three trails for non-motorized winter outdoor recreation on public lands in Cache County: Green Canyon (4 miles one-way, 1000' elevation gain), Smithfield Canyon (2.7 miles one-way, 800' elevation gain), and Beaver Bottoms (below Beaver Mountain Ski Area, 2.7 mile loop, 300' elevation gain). These trails are free to use for cross-country skiing, trail running, snow-shoeing, snow biking, and walking. NU is requesting funds to update and replace equipment used to groom and maintain the snow trail surface.
APP-004256	(Historic Mine Route)	Park City Historical Society	\$22,538.70	\$22,538.70	\$68,438.70	Park City's Historic Mine Route Hiking Trail (Historic Mine Route): The Friends of Ski Mountain Mining History (FOSMMH), is developing a sustainable heritage tourism program that brings Park City's mining history to life through self-guided, audio-assisted hiking tours. Spanning over seven miles of trails, featuring over 30 historic mining sites, the project offers an interactive experience where outdoor enthusiasts can fully engage with the rich mining heritage at their own pace and ability.
APP-004465	Trail Restoration and Education Program	Cottonwood Canyons Foundation	\$200,000.00	\$100,000.00	\$777,089.40	This project reconstructs and restores severely degraded trail portions and structures on the most-used, highest-priority trails in Davis, Salt Lake, and Toole Counties, including Adam's Canyon, Cecret Lake, Silver Lake, Lake Mary, Deseret Peak-Pocket's Fork, Peruvian Gulch, and trails in Mill Creek Canyon, and Big and Little Cottonwood Canyons.
APP-004479	Skyline Nordic Trail Equipment Upgrade	Fairview City/Skyline Nordic Trails	\$13,839.00	\$13,839.00	\$17,299.00	DNR grant funding will be used to upgrade the existing grooming snowmobile for an ATV T4S 700 Grizzly. Purchased ATV will be used to groom the Nordic trails at Skyline Mountain Resort in Fairview, Utah.
APP-004335	A Statewide Trails Training Program	Utah State University	\$52,368.70	\$52,368.70	\$65,489.05	The "Building Trail Stewards: A Statewide Trails Training Program for Utah" proposal aims to develop and provide a series of eight, high-quality trails training events throughout the state. These training events will provide Utah's trail community access to content experts to share the knowledge, skills, and expertise needed to build the stewards that care for Utah's trail assets.
APP-004039	Bears Ears National Monument Trail Work	Bears Ears Partnership	\$200,000.00	\$100,000.00	\$321,481.00	Bears Ears Partnership and our newly-acquired Canyon Country Youth Corps will partner with the USFS and BLM to conduct restoration and maintenance trailwork at priority, high-use trails within Bears Ears National Monument. Restoration and maintenance includes installing steps, walls, culverts and waterbars, along with implementing tread work, vegetation removal, and avalanche debris removal.
APP-004136	Bouldering Trails, Parking & Signage	Joe's Valley Fest	\$60,000.00	\$45,000.00	\$82,500.00	The "Safety First! Joe's Valley Bouldering Trails, Parking & Signage" project addresses new public safety concerns due to increased traffic in Cottonwood Canyon after the reopening of the Fossil Rock Mine. Moving parking further off the road, establishing connector trails, and conducting trail maintenance all contribute to users staying off the road and minimizing congestion. The Joe's Valley Coalition (under the Joe's Valley Fest nonprofit) plans to lead this project in conjunction with BLM and Forest Service over a two year period.
APP-004355	Kanarra Falls -NM	Southern Utah University	\$199,968.00	\$99,984.00	\$251,327.00	The Dixie National Forest and Kanarra Falls trails are incredibly popular family spots in the Southern Utah area and experience heavy traffic, leading to erosion, trail widening, and infrastructure wear, especially on steep and water-exposed sections. Maintenance by IIC trail crews will help stabilize pathways, reroute paths to avoid dangerous barriers, repair damage, and improve safety, ensuring these popular scenic trails remain enjoyable, safe, and sustainable for future visitors.
APP-004092	Trail Maintenance Equipment and Signage	Bureau of Land management - Price Field Office	\$12,270.00	\$12,270.00	\$19,952.60	The Wood Hill and Good Water Rim trail systems are user-created trails that have been adopted by the BLM. However, these trails do not always adhere to standard trail construction guidelines, necessitating additional labor and potential reroutes to enhance their sustainability and overall quality.
APP-004507	Weber River Safe Passage and Recreation	Trout Unlimited	\$200,000.00	\$100,000.00	\$830,887.93	This project seeks to remove an existing recreational hazard and fish barrier on the Weber River (Riverdale Bench Canal Diversion Dam) by replacing the existing vertical diversion with a rock-ramp diversion. Doing so will enable kayakers, paddleboarders, and other river users to safely move downstream an additional 7.5 miles. Additionally, fish passage will be regained for Bonneville cutthroat trout and bluehead sucker and flood risk will be reduced.
APP-004098	Expanding Trailhead Avalanche Educ NM	Utah Avalanche Center	\$72,404.00	\$36,202.00	\$92,305.00	The UAC seeks funding to expand the Virtual Trailhead Kiosk program for avalanche education and awareness programs at non-motorized trailheads and through published digital forecasts and classes, ensuring backcountry users have access to life-saving safety information. This project enhances trailhead education with beacon checker signs, printed materials, and other safety gear for educators and students; supports the educators and staff in delivering in-person safety instruction; and improves digital educational resources, including the UAC website and mobile app.
APP-004356	Southfield Park Asphalt Wheels Pumptrack	Wasatch Trails Foundation	\$188,972.00	\$188,972.00	\$693,139.00	The Wasatch Trails Foundation, the Wasatch County Parks and Recreation Department, The Wasatch Community Foundation, the Heber Valley Chamber, and Heber and Midway Cities, as community partners, seek to build the first asphalt pumptrack, or wheels park in Wasatch County and surrounding areas. This community amenity will serve multiple demographics and all levels and ages of wheel users.
APP-004058	Fixed Anchor Maintenance: Wasatch Rock Climbing Routes	Salt Lake Climbers Alliance	\$52,500.00	\$52,500.00	\$115,000.00	The Wasatch is home to world-class rock climbing, but its future depends on maintaining safe and sustainable vertical infrastructure. The Salt Lake Climbers Alliance leads the nation's only professional anchor maintenance crew. Our expertise extends beyond local stewardship—we are a model program nationwide, ensuring safe, long-term access to high-quality climbing areas for generations to come.
APP-004122	Trail Restoration and Maintenance	Trails Foundation of Northern Utah	\$200,000.00	\$100,000.00	\$270,327.00	TFNU is seeking RTP grant funding to support trail development and maintenance on USFS, County, and City lands, enhancing both winter and summer trail systems. This project will improve trail sustainability, user safety, and access for non-motorized recreation on our multi-use public trails. This year, more than ever, the TFNU trail crew will be working to help ease the discomfort that will come from funding cuts to the USFS staff, as well as being the only trail maintenance group in Northern Utah with the relationships and permissions to work in multiple municipalities and both privately and publically funded trail areas.

Non-Motorized FY25						
APP - #####	Application Title	Applicant Organization	Amount Requested	Amount Awarded	Total Project Cost	Description
APP-004108	Emma Russell Park Walking Trail	Roy City	\$45,000.00	\$44,885.00	\$75,029.00	The Roy City Emma Russell Walking Trail Project aims to restore and enhance the existing perimeter walking trail at Roy City's Emma Russell Park to improve accessibility and usability for the community. The project includes a complete replacement of the trail on the south end, trail crack patches throughout, and an overlay along the entire trail to ensure a smooth, safe, and durable surface for walkers, outdoor enthusiasts, and all park users. These improvements will revitalize the park and provide a better recreational experience for residents.
APP-004471	Indian Creek Climbing Conservation Initiative - Phase 4: TNC	Access Fund	\$185,986.00	\$92,993.00	\$442,120.70	Phase 4 will support a collaborative effort to protect cultural sites and climbing access in Indian Creek's Supercrack and Battle of the Bulge climbing areas. The project will assess site conditions, consult tribal and conservation groups, and implement sustainable recreation solutions. Efforts will include site surveys and partner visits to inform and implement trail, infrastructure, hardware, and signage improvements that will balance climbing access with cultural site preservation. This project will also include outreach efforts to help share key educational information about the project goals and objectives through Climber Stewards and media.
APP-004104	FY2025-27 GSEP Non-motorized Trails Restoration and Education	Grand Staircase Escalante Partners, Inc	\$190,726.40	\$95,363.20	\$253,247.34	Grand Staircase Escalante Partners (GSEP) will lead the Stewardship and Sustainable Visitation Program to restore and protect non-motorized trails in Grand Staircase-Escalante National Monument (GSENM). Spanning 1.9 million acres, GSENM faces growing environmental pressures from increased visitation, resulting in trail erosion, campsite expansion, graffiti, and waste accumulation. This 28-month initiative (2025–2027) will mitigate these impacts through volunteer-led trail restoration, visitor education, and expanded digital outreach.
APP-004322	Climbing Trail Maintenance & Education	Salt Lake Climbers Alliance	\$38,000.00	\$38,000.00	\$89,135.00	The Salt Lake Climbers Alliance (SLCA), Utah's leader in climbing infrastructure and stewardship since 2002, seeks funding for critical maintenance of NEPA-approved climbing access trails and staging areas in the Cottonwood Canyons—an international climbing destination just minutes from Salt Lake City. With a rapidly growing local climbing community and thousands transitioning from indoor gyms to outdoor routes, these high-use areas require ongoing maintenance to ensure safe, sustainable access. This project will stabilize access trails, mitigate erosion, recognize historic climbing sites, improve wayfinding, and enhance climber education, ensuring the long-term sustainability of Wasatch climbing.

Not Recommended FY25

Moto/Non-Moto	APP - #####	Application Title	Applicant Organization	Amount Requested
Motorized	APP-004489	APP-004489 Summary	Grand Staircase Escalante Partners, Inc	\$188,500.12
Non-Motorized	APP-004343	Enhancing Accessibility and Understanding Summary	Utah State Parks and Recreation	\$93,999.00
Non-Motorized	APP-004486	Trailhead Camera Expansion Project Summary	Snyderville Basin Special Recreation District	\$37,592.00
Non-Motorized	APP-004428	Timpanogos Foothills Trails Improvements Summary	Utah Valley Trails Alliance	\$200,000.00
Non-Motorized	APP-004199	Sevier County Bike Path Maintenance Enhancement Summary	Sevier County Tourism	\$192,235.45
Non-Motorized	APP-004158	Davis County Trails Maintenance Multi-Purpose Vehicle Summary	Davis County Government	\$200,000.00
Non-Motorized	APP-004447	Mapleton Trail Equipment Purchase Summary	Mapleton City	\$101,150.00
Non-Motorized	APP-004495	Calf Creek Trail Restoration Summary	Garfield County Sheriffs Department Search and Rescue	\$48,000.00
Non-Motorized	APP-004320	200 South Trail-1900 West to State Route 30 Summary	Logan City	\$150,000.00
Non-Motorized	APP-004293	Beaver River Trail Summary	Beaver County	\$104,340.00
Non-Motorized	APP-004368	TRAIL Connectivity - Garland City Trail Expansion Summary	Garland City Utah	\$199,000.00
Non-Motorized	APP-004497	Tabiona Centennial Park Trail-Phase II Summary	Tabby Valley Parks & Recreation Special Service District	\$155,000.00
Non-Motorized	APP-004513	Repair of Wasatch Mountain State Park Pathways Summary	Wasatch Mountain State Park	\$200,000.00
Non-Motorized	APP-004270	Ability Way Trail Summary	National Ability Center	\$97,200.00
Non-Motorized	APP-004385	Fishlake Non-motorized Trail Maintenance 2026 Summary	Fishlake National Forest	\$30,000.00
Non-Motorized	APP-004400	Kanab NICA Course Summary	Kanab Composite MTB Team	\$200,000.00
Non-Motorized	APP-004275	Jaguar Trailhead Improvement and Safety Summary	Tooele County Parks and Recreation	\$100,000.00
Non-Motorized	APP-004484	Woodland Hills Trail ? Two Dragons Connection (Phase 3) Summary	Salem City, Utah	\$160,000.00
Non-Motorized	APP-004496	Big Water Trailhead Summary	Big Water Municipal	\$200,000.00
Non-Motorized	APP-004480	Palisade SP Hiking and Mountain Biking Trail Summary	State Parks	\$133,500.00
Non-Motorized	APP-004464	Mount Saratoga Mountain Bike Trail Phase 2 Summary	City of Saratoga Springs	\$193,650.00

AMENDED AND RESTATED BYLAWS OF THE OFF-HIGHWAY VEHICLE ADVISORY COUNCIL

Pursuant to the majority of members of the Council's votes approving these Amended and Restated Bylaws of the Off-Highway Vehicle Advisory Council ("OHV Advisory Council" or "Council"), the Council hereby adopt the following:

ARTICLE I – LEGAL AUTHORITY

Section 1.1. Statutory and Regulatory Authority. Utah Code § 41-22-10 provides the Division of Outdoor Recreation ("Division") may "appoint and seek recommendations from the Off-Highway Vehicle Advisory Council representing the various off-highway vehicles (OHV), conservation, and other appropriate interests." And Utah Administrative Code R650-407-1 provides that:

The Division of Outdoor Recreation will appoint a twelve-member off-highway vehicle advisory council representing off-highway vehicle users in the state. One member will be from each of the following: one employee of the Bureau of Land Management; one employee of the U.S.D.A. Forest Service; one employee of the Utah School and Institutional Trust Lands Administration; one employee of the Public Lands Policy Coordinating Office; one member recommended by the Utah Sheriff Association with knowledge of and an interest in search and rescue activities and programs; one member with knowledge of and an interest in snowmobiling; one member with knowledge of and an interest in motorcycling; one member with knowledge of and an interest in all-terrain vehicle use; one member with knowledge of and an interest in four-wheel drive vehicle use; one member who is an off-highway vehicle dealer; one member with knowledge of and an interest in off-highway vehicle safety; and one member-at-large.

ARTICLE II – COUNCIL MEMBER QUALIFICATIONS AND TENURE

Section 2.1. Council Membership. A member must be an active operator of some type of OHV. (U.S.D.A. Forest Service, Bureau of Land Management and Utah School and Institutional Trust Lands Administration, Search and Rescue, and Public Lands Policy Coordinating Office representatives are exempt from this requirement, but are strongly encouraged to be operators so they can fully appreciate operators' interests.) Members representing a particular operator group must be active within that type of OHV operation and have a record of networking with other OHV enthusiasts and public land managing agencies. Must be an active advocate of the sport with a demonstrated passion for furthering the goals of the sport. An applicant for membership shall have at least one letter of endorsement from an OHV organization, association or group.

Section 2.2 Terms. Council members shall be appointed by the Division of Outdoor Recreation to an initial 4-year term ("Initial Term"). A member may serve a subsequent 4-year term ("Subsequent Term") following their Initial Term by making an application and securing approval of the Division. Upon the conclusion of a member's Subsequent Term, a member must

vacate their Council membership for a period of at least two calendar year before they are eligible for reappointment to another Initial Term.

Section 2.3. Absenteeism. Missing three scheduled meetings in a row, or a total of 8 during any 4-year term, without an accepted excuse approved by the Chair of the Council shall result in dismissal from the Council.

Section 2.4. Ongoing OHV Operation. Failure to continue active OHV operation without an accepted excuse approved by the Council shall result in dismissal from the Council.

Section 2.5. Interests of Represented Group. Failure to effectively communicate the interest of represented group to the Council, or failure to effectively communicate Council issues and activities to the member's represented group, shall result in dismissal from the Council.

Section 2.6. Resignation. Council members may voluntarily resign their Council position at any time.

ARTICLE III – COUNCIL DUTIES

Section 3.1. OHV Programs. The Council shall periodically review the Division's OHV program and make suggestions for changes to maximize effectiveness in carrying out the letter and intent of the OHV law.

Section 3.2. Grant Review. The Council shall review OHV Grant applications and make recommendations to the Division for allocation of OHV grant funding.

Section 3.3. OHV Issues Analyze issues affecting the use of OHV are in Utah and provide recommendations for consideration by the Division.

Section 3.4. Advise on Current OHV Laws and Rules Occasionally review the OHV laws and rules and make recommended for changes to the Division .

Section 3.5. Land Allocation and use. The Council shall advise the Division on land allocation and use planning processes affecting OHV interests.

Section 3.6. No Lobbying. Neither the Council nor its members in their roles as members of the OHV Advisory Council shall not lobby Utah State Legislative Members or Committees absent prior written approval from the Division.

ARTICLE IV – COUNCIL OPERATIONS AND MEETINGS

Section 4.1 Chair and Vice Chair, and Secretary. A Chair and Vice-Chair, and Secretary shall be elected annually by the Council members.

Section 4.2. Chair Duties. The Chair shall (i) preside at each Council meetings and may call special meetings. have general and active control over the affairs and business of the Council, (ii)

shall preside at all meetings of the Council; (iii) see that all acts and decisions of the Council are carried into effect; and, (iv) perform all other duties incident to the office of Chair.

Section 4.3. Vice Chair Duties. The Vice-Chair shall act as the Chair in the Chair's absence. If the Chair's term expires, the Vice-Chair shall serve as Chair until a new Chair is elected by the Council. If neither the Chair nor the Vice-Chair is present and able to serve at any meeting, the quorum present may select a temporary presiding Council member to conduct the business of the meeting.

~~**Section 4.4. Secretary Duties.** The secretary shall keep a record of each meeting's proceedings, arrange meeting places, and prepare meeting agendas that will be sent to the Council at least two weeks prior to each scheduled meeting.~~

Section 4.45. Meetings. Members of the Council shall meet at such time and in such places as may be determined by the Chair, upon written notice of the hour, date, and place of meetings to each member of the Council not less than twenty-four hours prior to the meeting time.

Section 4.56. Quorum. A majority of the individuals then appointed to serve on the Council shall constitute a quorum. A quorum of Council members is necessary to conduct any approved Council business.

Section 4.67. Voting. At any meeting of the members of the Council, each Council member present at such meeting shall have one (1) vote on any matter before the Council.

Section 4.78. Proxy Voting. If a Council member is unable to attend a meeting, the Council member can assign a written proxy vote to the Chair for voting purposes.

Section 4.89. Meetings Open to Public. Meetings shall be open to the public. The Chair will determine when and if members of the public will be permitted to speak in Council meetings.

Section 4.910. Roberts Rules of Order. At any meeting of the members of Council, the members shall follow the parliamentary procedures set out in Roberts Rules of Order.

ARTICLE V – ROLE OF DIVISION STAFF

Section 5.1 Division Support. Subject to the availability of funds, the Division shall provide staff support to the Council, provide meeting places, copying, mailing services and other office support, and provide information, analysis, reports or other necessary information for the Council's operation.

ARTICLE VI – AMENDMENT OF BYLAWS

Section 6.1. Amendment of Bylaws. These Bylaws may be amended, altered, changed, added to, or repealed by an affirmative vote of a majority of the members of the Council in attendance at any regular meeting of the Council.

CHAIR'S ATTESTATION

I, the undersigned, being the Chair of the OHV Advisory Council, do hereby attest the foregoing to be the Amended and Restated Bylaws of the OHV Advisory Council, as adopted by a majority of the quorum of the Council present at the regular meeting of its Council, held on the _____ day of _____, 20____.

(Name Printed), Chair

DRAFT

To: Utah OHV Advisory Council

May 21, 2025

From: Loren Campbell, President, Utah Public Lands Alliance

Subject: UPLA Access Protection Grant for Executive Director

UPLA BACKGROUND & MISSION

Since 2014, Utah Public Lands Alliance (UPLA) has evolved from a local 4x4 access group fighting for Sand Mountain into Utah's only statewide organization working to unite all responsible OHV users in collaboration with non-motorized recreationists to fight for access on our federal lands. We actively monitor, comment on, and engage with land management planning actions, including Travel Management Plans (TMPs), Resource Management Plans (RMPs), and Recreation Area planning processes.

UPLA's volunteer board and grassroots supporters have achieved substantial results, including:

- Creation and deployment of the TrailSaver.com route reporting system.
- Launch of the Comment Coach program to help the public make substantive NEPA comments.
- Major donations exceeding \$140,000 over the past 2 years to litigation and project-based partners like the BlueRibbon Coalition and Desert Roads and Trails Society.
- Establishment of a Natural Resources Consultant position to enhance technical engagement with agencies.
- Advocacy and presence at more than 35 event days in 2024 and over 10 OHV club meetings.
- Commented on 9 TMPs, RMPs, and EAs with substantive comments. For Bears Ears, our 71 substantive comments were second only to PLPCO. Redge Johnson stated that UPLA's comments definitely saved routes in some of the most adverse decisions.

STRATEGIC NEED FOR AN EXECUTIVE DIRECTOR

As President I spend 30-50 hours each week as a volunteer. This is not sustainable for the long term.

Achieving our mission now requires a full-time professional to:

- Build consistent relationships with 43+ land management offices across BLM, USFS, and NPS. This will be done one at a time with a priority on upcoming plans.
- Systematically attend and support club meetings, events, and trainings around Utah to provide support and guidance.
- Expand TrailSaver and Comment Coach to grassroots users to achieve better route and NEPA comments.

RESPONSE TO OHV ADVISORY COUNCIL CONCERNS

1. Overhead/Administrative Duties

We acknowledge the concern regarding time spent on Overhead. While many tasks such as reporting, newsletters, and outreach coordination may be regarded as administrative, they are integral to our mission delivery. The ED will have no employees to supervise and no accounting duties. We submit that rather than trying to develop a definition for "overhead" and trying to track it, which in itself is just another overhead burden, we propose:

- To increase UPLA's match to 30%. From 25%
- Full transparency via quarterly reports tied to efforts and measurable outcomes.
- Assurance that lobbying will remain excluded from ED duties.

2. Precedent for Other Grant Applicants and Ongoing Funding

We believe each grant does and must stand on demonstrable benefit to the OHV community. Our program includes specific metrics and proven tools like TrailSaver and Comment Coach that directly enhance OHV representation in land-use processes.

Our Board will evaluate the program success monthly. If successful, we hope that the Council would approve a new grant request if it is needed. We agree that there is no implication that this grant approval would promise future grant approvals.

3. Grant Term (28 months)

Our request for 28 months was strategic, not excessive:

- Hiring the right candidate is critical and may require 2–4 months. There is also the possibility the first candidate selected does not perform satisfactorily and needs to be replaced.
- We will not invoice for reimbursement until costs are incurred.
- Long-term sustainability requires continuity beyond a single year.

MEASURABLE GOALS (2025–2027)

Objective	Baseline (2024)	First 12 Months	Last 12 Months
Club Meetings Attended	10	15	20
Event Days Supported	35	45	60
TrailSaver Reports	115	240	300+
Land Managers' Relationships Established	<12	22	30+
Volunteers	69	100	120
OHV Club Contact Database	38 clubs	60 clubs	80+ clubs

FINANCIAL RESPONSIBILITY

UPLA has demonstrated fiscal growth and responsible grant management:

- Net worth increased from \$131,000 (2023) to \$157,000 (2024), and is currently \$188,420.
- UPLA intends to contribute \$100,000 in donations again in 2025 to BlueRibbon Coalition, plus supporting other Nonprofits as the Board approves.
- Has secured and responsibly managed prior DNR grants.

UPLA is ready to scale our impact, but we cannot do it without this professional. We respectfully ask the Council to view this Executive Director position as a strategic investment—one that will yield measurable returns in public engagement, agency relationships, and on-the-ground protection of OHV access. Our proposal is targeted, accountable, and mission-driven.

We appreciate your thoughtful consideration.

Sincerely,

Loren Campbell
President, Utah Public Lands Alliance

R650. Natural Resources, Outdoor Recreation.

R650-301. Off-Highway Vehicle Recreation Grant Program.

R650-301-1. Authority.

- (1) This rule is established pursuant to Sections 41-22-1 and 41-22-19 and applies to the Off-Highway Vehicle Recreation Grant Program.
- (2) This rule governs procedures for Off-Highway Vehicle Grant Program applications, eligibility, project selection, and reporting and reimbursement requirements.

R650-301-2. Definitions.

In addition to the terms defined in Section 41-22-2:

- (1) "Director" means the Director of the Division of Outdoor Recreation.
- (2) "Executive Director" means the Executive Director of the Department of Natural Resources.
- (3)
 - (a) "Off-Highway Vehicle Access Protection," as used in Section 41-22-19 and this rule, includes:
 - (i) efforts by a county or municipality to document the existence of public rights of way under Section 72-5-104;
 - (ii) litigation or other legal advocacy to protect existing public lands access for off-highway vehicles; or
 - (iii) other efforts that further the interests of preserving existing off-highway vehicle access on Utah's public lands.
 - (b) "Off-Highway Vehicle Access Protection," as used in Section 41-22-19 and this rule, does not mean lobbying or other political advocacy.
- (4) "In-kind contribution" means labor, equipment use, materials, supplies, or other costs that the grant agreement provides a grant recipient may contribute towards the total cost of a grant project, including:
 - (a) labor costs, the value of which are calculated at the rate equal to ([/independentsector.org](http://independentsector.org));
 - (b) equipment use, the value of which is calculated on an hourly rate set out in the grant agreement for each piece of equipment used; or
 - (c) materials or supplies, the value of which are calculated based on the fair-market value of the materials or supplies provided as set out in the grant agreement.

R650-301-3. Grant Application Form and Submission Procedure.

- (1) The Division shall provide a grant application form which shall be posted on the Division's website and contain the following content:
 - (a) grant application submission instructions;
 - (b) grants available for application;
 - (c) grant eligibility criteria;
 - (d) instructions regarding submission of a project description, including submission of a description of a project timeline;
 - (e) instructions for providing an outlined budget for total project costs;
 - (f) instructions for providing an explanation of funding already procured for the project;
 - (g) instructions for providing an itemized budget showing the planned use of any granted funds;
 - (h) identification of documents and information the Division determines are necessary for its verification and review of

the application; and

(i) the weighted scoring system set out in R650-301-7.

(2) The Division shall supply a paper application to any person or entity requesting a paper application.

(3) (a) Applicants shall submit completed grant applications to the Division by no later than 5 p.m. on March 31 and July 31, except for applications for grant funds for land acquisition, which applicants may submit to the Division anytime during the fiscal year.

(b) The Division may change the deadlines in subsection (3)(a) should the deadlines fall on a weekend or State or Federal holiday.

(c) The Division shall offer applicants an early review option and provide feedback to grant applicants.

(i) The Division shall publish on the application website, and in grant program materials, the deadline by which an applicant shall submit a grant application in order to receive early review.

(d) The Division shall review a final application for completeness and shall verify the application meets the requirements set out in 41-22-19 and this rule.

R650-301-4. Eligible Entities.

Grants may be awarded only to the following entities within the State of Utah:

- (1) Federal government agencies;
- (2) Utah State agencies;
- (3) Political subdivisions of the State; and
- (4) Organized user groups as defined in Section 41-22-2(17).

R650-301-5. Off-Highway Vehicle Recreation Grant Project Eligibility Criteria.

(1) Except as provided in this rule, all granted funds require matching funding from the grant recipient.

(2) A grant recipient's match may be in the form of cash, ~~labor, equipment, or materials, or~~ **Federal grants**, donations of land from a third party, ~~or in-kind contributions~~ when the cash, ~~in-kind contributions, labor, equipment, materials,~~ or land is exclusively used for the proposed project.

(3) (a) Only labor hours spent directly advancing the proposed project may be used as a grant recipient's match.

(b) A grant recipient shall obtain the Division's approval of all labor hours proposed for use as the grant recipient's match before the grant recipient expends any labor hours on the proposed project.

(c) Donated ~~materials and~~ land shall be valued at fair market value based on an appraisal approved by the Division.

(4) Granted funds may be used:

- (a) for the construction, improvement, operation, acquisition, or maintenance of publicly owned or administered Off-Highway Vehicle facilities, including public access facilities;
- (b) for the mitigation of impacts associated with Off-Highway Vehicle use;
- (c) for the education of Off-Highway Vehicle users;
- (d) for Off-Highway Vehicle Access Protection;
- (e) to support Off-Highway Vehicle search and rescue activities and programs;
- (f) to promote and encourage Off-Highway Vehicle tourism; or
- (g) for other uses that further the policy set forth in Section 41-22-1.

~~(5) Granted funds may be used for tourism promotion of a destination area to increase visitation if:~~

~~(a) the grant recipient is a county destination marketing organization or is partnered with one; and~~

~~(b) the grant recipient provides a cash match of at least 25% of the total project costs.~~

R650-301-6. Off-Highway Vehicle Access Protection Grants.

(1) Granted funds for Access Protection may be used:

- (a) for projects that further the interest of preserving existing off-highway vehicle access on Utah's public lands;
- (b) for projects that further the efforts of Utah counties or Utah municipalities to document the existence of public rights of way under Section 72-5-104; or
- (c) if the project is one that includes costs related to litigation or other legal work, for a project where the Division, at its sole discretion, determines:
 - (i) that the Access Protection litigation or legal work is not unnecessarily duplicative of other Access Protection litigation or legal work already being undertaken, or that is expected to be undertaken, by another State agency or political subdivision;
 - (ii) that the Access Protection litigation or other legal work does not conflict with other Access Protection litigation or other legal work currently being undertaken, or that is expected to be undertaken, by another State agency or political subdivision; and
 - (iii) that the granted funds, when combined with the grant recipient's match, will be sufficient to produce a deliverable product that substantially advances the interests of Access Protection.

(2) No granted funds may be used:

- (a) to bring suit, or assert any claim, against private landowners or any Utah State agency or political subdivision; (b) for overhead expenses; or
- (c) for travel expenses which the Division, at its sole discretion, determines are unnecessary or unreasonable.

R650-301-7. Method And Formula for Determining Grant Recipients.

(1) The Division shall:

- (a) use a **weighted scoring system** to enable the Advisory Council to analyze, advise, and recommend grants for award and grant amounts; and
- (b) make the scoring system available in the grant application.

(2) The scoring system shall assess and value various categories, including whether the proposed project will:

- (a) fit within at least one of the categories described in R650-301-5(4);
- (b) use granted funds in a manner considered reasonable and necessary as determined by a submitted budget or past project performance that demonstrates the applicant's fiscal integrity;
- (c) offer partnerships and cooperative efforts for the project among agencies and users, including opportunities for cooperative funding;
- (d) be in a location that offers convenient proximity and access to users or has the potential to link with existing off-highway vehicle facilities;
- (e) have the potential for multiple-season use or uses available to multiple user groups; or
- (f) have a higher percentage of matching **cash** funding from the applicant.

(3) The Advisory Council shall, upon receipt of a grant application from the Division:

- (a) review and consider the grant application; and
- (b) recommend to the Division whether granted funds should be awarded based on the ~~weighted comprehensive~~ scoring system identified in the grant application ~~and according to the percentages outlined below:~~

- ~~(i) Trail work and acquisition, a minimum of 49%;~~
- ~~(ii) Search and rescue, a maximum of 23%;~~
- ~~(iii) Education and access protection, a maximum of 15%;~~
- ~~(iv) Snowmobile, a maximum of 10%; and~~
- ~~(v) OHV tourism promotion, a maximum of 3%.~~

- (4) The Director and Executive Director shall select and approve grant applications based on the weighted scoring system identified in the grant application, taking into consideration recommendations from Division staff and the Advisory Council, which may be in the form of joint or separate recommendations.
- (5) Within two weeks of the Director's and Executive Director's approvals, the Division shall notify applicants of the final decision on the applicant's grant application.
- (6) The Division shall inform successful applicants of the expected contractual requirements.
- (7) The Division shall inform unsuccessful applicants that their application was not successful.
- (8) The Division shall inform the Commission of grants selected for awarded.

R650-301-8. Reporting And Reimbursement Cooperation Requirements.

- (1) Grant recipients shall provide any financial records related to the grant project upon the Division's request.
- (2) Grant recipients shall provide the Division with progress reports until the project is complete.
- (3) Grant recipients shall provide to the Division a description and an itemized report detailing the expenditure of granted funds or the intended expenditure of any unspent granted funds.
- (4) The reports referenced in subsections (2) and (3) shall be provided at least annually,
- (5) Grant recipients shall submit a final report no later than 60 days after the grant contract has expired.
- (6) The final report shall clearly demonstrate, and provide assurances, that all granted funds disbursed to the grant recipient have been used for the purposes specified in the grant recipient's grant application and grant ~~agreement contract~~.
- (7) To request reimbursement for approved expenditures, grant recipients shall submit the following documentation to the Division:
 - (a) a reimbursement request on a form provided by the Division;
 - (b) copies of all invoices and evidence of payment, such as checks, bank statements, or receipts, as well as records of volunteer labor or other in-kind donations for work completed on the project;
 - (c) several photos or other documentation that show the project is complete;
 - (d) a final report with the description of the project and any other information requested by the Division; and
 - (e) any other documentation the Division deems necessary to ensure compliance with the grant ~~agreement contract~~.
- (8) If granted funds have been expended within the State fiscal year (July-June), the reimbursement request referenced in subsection (7)(a) shall be submitted to the State by June 15.
- (9) (a) ~~At its sole discretion, the~~ The Division ~~may~~ shall provide an upfront grant pursuant to the provisions of Subsection 41-22-19(2)(b) when: ~~no more than 75% of granted funds, to the grant recipient before the project's completion if the grant recipient demonstrates it does not have the financial ability to pay project expenses during the contract period.~~

- (i) an entity eligible to receive an upfront grant submits to the division a plan for a project or program consistent with a use described in Subsection 41-22-19(1)(b); and
 - (ii) the entity complies with all other requirements of this rule, including all application, contracting, matching, and reporting requirements.
- (b) (i) At its sole discretion, the Division may, before a project's completion, advance granted funds to a grant recipient that is not an entity described in Subsection 41-22-19(2)(b) if the grant recipient demonstrates it does not have the financial ability to pay project expenses during the contract period.
- (ii) The division shall advance funding in increments of 25% of the total amount of granted funds, or a higher percentage at the discretion of the division.
- (iii) If a grant recipient requests an advance payment of granted funds, the division may, at its discretion, provide an initial advance of 25% of the total award upon execution of the grant agreement. The Division may approve a higher percentage for the initial advance at its discretion.
- (iv) The Division may, at its discretion, advance additional increments of 25% of the total award amount, or a higher percentage, up to 100% of the total award. Each subsequent advance shall be contingent upon receipt of a progress report from a grant recipient demonstrating a satisfactory level of completion of the portion of the project for which the division provided any prior increments of advance funding.
- (b) Applicants shall state within the grant application that they intend to request advance granted funds.
- (c) If the Division awards the grant, the grant recipient may request advance granted funds from the Division, outlining the need and expected use of the advanced granted funds for project costs incurred over ~~three~~ twelve months.
- (d) If the Division advances granted funds, the grant recipient shall, in addition to the reporting requirements set out in Subsection (9), provide a progress report and an accounting of all project expenditures pursuant to timelines set out by the Division in the grant contract.
- ~~(e) The Division shall provide the balance of granted funds to the grant recipient after the completion of the project and only after a final accounting of total project costs that details the expenditure of all granted funds or the intended cost of any unspent advanced granted funds.~~
- ~~(f)~~ The grant contract shall provide any additional conditions that a grant recipient shall fulfill in order to receive advance granted funds, as well as any continuing obligations, including documentation requirements, that the grant recipient shall fulfill if advanced granted funds are received.
- (10) Unless approved for an advance of granted funds pursuant to the provisions of Subsection (9), the division shall provide the balance of granted funds to the grant recipient after the completion of the project and only after a final accounting of total project costs that details the expenditure of all granted funds or the intended cost of any unspent advanced granted funds.
- (11) All project expenditures shall occur during the contract period.
- ~~(12)~~ The Division shall not provide the grant recipient with any granted funds for costs accrued before or after the contract period.
- ~~(13)~~ A grant recipient shall submit documentation for reimbursement within 60 days following the contract expiration, provided that the grant recipient incurred the expense during the contract period.
- ~~(14)~~ The grant recipient shall provide a description and an itemized report detailing the expenditure of all granted funds

expended during the contract period.

(154) The grant recipient shall return to the Division any advanced granted funds not spent on the project.

R650-301-9. Modifications To Grant Contracts ~~the Original Contract.~~

Modifications to an original grant contract may be made only by subsequent, written amendment, approved by the associate Division Director and the Director, and signed by all parties to the original grant contract.

KEY: outdoor recreation grants, off-highway vehicles

Date of Last Change: August 10, 2023

Authorizing, and Implemented or Interpreted Law: 41-22-19

OHVR GRANT DISCUSSION - Need to do