

WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025

The minutes of the Woods Cross City Council meeting held May 6, 2025, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jim Grover

Eric Jones
Gary Sharp
Wally Larrabee (Mayor Protem)

COUNCIL MEMBERS EXCUSED:

Mayor Ryan Westergard as noted in the minutes

STAFF PRESENT:

Bryce Haderlie, City Administrator
Curtis Poole Community Development Director
Sam Christiansen, Public Works Director
Dan Schultz, Assistant Police Chief
LaCee Bartholomew, Community Services Manager
Breeanna Sanders, Police Department

Annette Hanson, City Recorder
Brian Passey, Finance Director
Johnny Filler, Public Works
James Bigelow, Police Chief
Josh Smith, Police Department
Corey Boyle, Police Department

PUBLIC ATTENDANCE:

Beth Holbrook
Mark Anderson
Jacquelyn Stell
Lois Schrader
Drew Chadwick
Mark Anderson

Chandler Beutler
Rylie Evans
Derek Stell
Jacob Vander Toolen
Spencer McBride
Hannah Orgis

LeGrande Blackley
Brandee Evans
Don Schrader
Katrina Chadwick
Susan Barnes

INVOCATION/PLEDGE:

Gary Sharp

WORK SESSION

Review of the FY2026 Budget priorities. The work session was for discussion and informational purposes only. No vote was taken.

PROCLAMATION: NEUROFIBROMATOSIS MONTH OF MAY

The Mayor gave the floor to Council Member Checketts. She noted the Evans Family, and the Stell Family were in attendance, representing families in our community who suffer from neurofibromatosis. Jacquelyn Stell spoke about some of the struggles she has had suffering with this disease. She said her main issue is with balance, but she has been able to adapt to those issues that she has suffered from. She thanked the Mayor and Council for recognizing May as Neurofibromatosis Awareness month in Woods Cross City. Rylie Evans spoke to the Council and she thanked them for recognizing May as Neurofibromatosis month as well. She said NF has been hard to live with and sometimes makes school hard for her and NF is also painful. She said she feels "seen" because of this recognition spotlighting this disease. She said it is a reminder that she is not fighting this disease alone and she has the help and support of the community. She said it gives her hope and courage to continue to fight the battle of NF. She said she has felt love and empowerment through her community's

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 2**

support, and it has made a difference in her life she will never forget. This disease is not well known but does affect about 1 in 3,000 people, Rylie and Jacquelyn are a few who are affected by it. Neurofibromatosis affects 2 million people around the world and affects all populations equally regardless of race, ethnicity, or gender and causes tumors to grow on nerves throughout the body and can affect development of the brain, cardiovascular system, bones, and skin. NF can lead to blindness, deafness, bone abnormalities, disfigurement, learning disabilities, disabling pain, and cancer. The Children's Tumor Foundation leads efforts to promote and financially sponsor world-class medical research aimed at finding effective treatments and, ultimately, a cure for NF. Much remains to be done to raise public awareness about this disease to promote early diagnosis, proper management and treatment, prevention of complications, and support for research.

The Council said they were glad to be able to help bring awareness to this disease each year and thanked the Evans and Stell families for also helping to bring awareness to NF and for their continued involvement and efforts. The Mayor and Council thanked Rylie and Jacquelyn for their bravery and courage to help raise awareness with their struggles with NF.

Following the information given above, the Mayor made a Proclamation declaring May Neurofibromatosis Awareness Month for 2025.

PROCLAMATION: NATIONAL POLICE WEEK MAY 11-17, 2025

The Mayor noted he and the Council would like to proclaim May 11-17, 2025, as Police Week.

The Mayor and City Council said they wanted to recognize the tireless efforts of our Woods Cross City Police Department in protecting and serving the Wood Cross City community by enforcing laws and keeping our streets, schools and families safe, and are aware of the sacrifices that police officers make by risking their lives each and every day in order to safeguard the public. They wanted to recognize them for their hard work and dedication. The Mayor made a Proclamation that May 11-17 is Police Week in Woods Cross City.

COUNCIL KUDOS

The Mayor gave the floor to Council Member Checketts who said that Ms. Brandie Evans from Legacy Preparatory Academy had reached out to her, and she nominated the Woods Cross Police Department for Council Kudos recognition. Ms. Evans stated the following:

"I wish I could shout our appreciation for the Woods Cross Police Department from the rooftops! As you know, there have been many legislative changes regarding school safety, and both Chief Bigelow and Assistant Chief Schultz have gone above and beyond in supporting us through these transitions. They have been incredibly generous with their time, answering our questions and guiding us through these changes with patience and expertise. Their support has been invaluable in helping us make the best decisions for our school, ensuring that we continue prioritizing safety for our students and staff.

"Additionally, I would love to give a special shout-out to Officer Salas, who has been teaching our NOVA classes over the last few weeks. Today, I had the opportunity to attend the NOVA graduation for our 6th-grade students, and it was evident how much of an impact he has made. He has done an incredible job connecting with our students and helping them see how this program can positively influence their lives moving forward. This has been a welcome addition to Legacy Preparatory Academy (LPA), and we are truly honored to have such dedicated partners in WXPD."

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 3**

"We truly appreciate the leadership and influence they bring to our community. Thank you for considering them for this honor."

The Mayor and Council thanked the Police Department for all they do for the city of Woods Cross and how appreciative they are for the excellent police force we have working in the city.

The Mayor left at this point in the meeting and Council Member Larrabee took over as Mayor Protem for the remainder of the meeting.

UTA UPDATE

The Mayor Protem introduced Beth Holbrook from UTA and said she had a presentation for the Council to update them on upcoming changes to UTA in the area. She then introduced Chandler Beutler and said he was the newest addition to the UTA team and was also available to help with any questions the Council may have. She said he will be a great asset to their team. Ms. Holbrook then gave a presentation with an update on their five-year service plan. She said she would mostly be reviewing bus related routes.

She reported on the proposed changes for Davis County and the reasons for the changes. She reported the changes will help provide alternative routes for better coverage and connectivity.

Council Member Checketts said she had a resident ask about a pass reader for those who have purchased a monthly pass. Ms. Holbrook said it can be added online. She said she would get that information to Council Member Checketts so she can pass it on to the residents.

The Mayor Protem and Council thanked Ms. Holbrook for updating them on the new areas and services that will be offered through UTA in the coming months to the Davis County area and surrounding cities.

Council Member Checketts noted she knew there were several people in attendance who were interested in information about the Front Runner expansion. She said she had been informed that this is not a UTA project, but a UDOT controlled project, so Beth and Chandler are not over that project. She said as far the Council knows at this point the final map and property impact has not been decided yet. She said UDOT is looking at a partial property acquisition, but not an acquisition of any homes.

The City Administrator said Ms. Hannah Orgis, a representative from UDOT, was at the meeting to help with any of those questions regarding the expansion of the Front Runner. It was noted she would be going door to door in the next few days to talk with residents and help with questions they may have.

The Mayor Protem and Council invited anyone who was interested in speaking with Ms. Orgis regarding the Front Runner Expansion to meet with Ms. Orgis in the conference room and she would be able to answer any questions they might have. Council Member Sharp said they would also have website information posted for the Front Runner project that would also have further information.

CONSIDERATION TO APPROVE MINUTES

The minutes were approved for the meetings held 4/1/25 and 4/22/25 through the consent agenda.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 4**

RATIFY CASH DISBURSEMENTS

The City Council ratified the cash disbursements for the time period of 3/21/25-5/1/25 via the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2025-910 AUTHORIZING THE SURPLUS OF PD EQUIPMENT

The Police Chief presented a list of equipment declared as surplus property due to age/excessive wear/department rotation procedure. He noted all computer equipment will be picked up by ETS and wiped clean. He also noted J and J Auctions will pick up and auction off the rest of the items. This item was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2025-911 AUTHORIZING OF SURPLUS PD VEHICLES

The Police Chief presented a list of vehicles declared surplus property due to age/excessive wear/department rotation procedure. He said that J and J Auctions will pick up these vehicles and prepare them for auction. This item was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2025-912 EXPENDITURES IN THE FY2025 BUDGET

Staff is requesting consideration to approve the following expenses in FY25 with the fund balance that is adequate to cover these expenses and to memorialize them in a resolution. The purchases include:

Projects approved at the April 1st City Council meeting:

1. Re-roof at public works over community room- \$71,000
2. HRIS system implementation - \$20,000
3. Asphalt Repairs at old PW yard - \$40,000
4. Concrete repairs at city hall east drain - \$8,000

Total- \$139,000

At my request, Chief Bigelow has identified the FY26 requests that could be purchased in FY25.

- A. Accurint Software - \$6,400 (ongoing expense)
- B. 40 MM Launchers - \$27,300
- C. Simmunition Gear - \$11,400
- D. Two laptops with Wi-Fi - \$6,000
- E. Trauma kits for officers - \$8,000

Total - \$59,100

Project requests by the administration and community development departments

- Office Furniture Upgrades - \$15,000

Total - \$10,000

Grand Total Estimate - \$208,100

The Chief added the following budget requests:

Accurint: The database would be invaluable to our officers/investigators with a wealth of information. The cost for this program is \$6,400 dollars per year and would be an ongoing cost to the city.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 5**

40MM Launchers: We would like to purchase 12 more 40 MM launchers. The cost for each launcher is \$2,270. The price includes the launcher, pelican case, reusable training rounds, and 10 live foam baton rounds. The total would be \$27,300.

Simunition Gear: We would like to purchase equipment for 5 Simunition participants. This will allow multiple officers and suspects to train together. This would include 3 Glocks (we already have 2), and 5 rifle bolts. This also includes purchasing new protective gear for all 5 role players (not counting what we already have). We feel adding new masks will keep us using reliable and safe gear. The old helmets we have can still be used for non-armed role players, or for role players who will not be getting shot at. The protective gear includes head, neck, and groin protectors. This also includes converting and positively marking 5 old department rifles to be dedicated solely for the use of Simunition rounds. SL Wholesale price – \$11,400

We would like to purchase two new laptop computers; the first two laptops we got did not have the built-in Wi-Fi 33 like the ones purchased this year. We would like to replace those and keep them as back-ups. The cost would be \$6,000 for the two laptops.

Last, we would like to purchase trauma kits for our officers and train officers how to use all the items in the trauma kit. This would cost around \$8,000 depending on what we decide to put into the kits.

This item was approved through the consent agenda.

**CONSIDERATION TO ADOPT RESOLUTION 2025-913 AUTHORIZING INTERLOCAL AGREEMENT WITH
DAVIS COUNTY FOR 2025 ELECTION AND APPROVE THE POLLING LOCATIONS**

The following information was presented to the City Council regarding the interlocal agreement with Davis Council for the 2025 election and approval of the polling locations.

“2025 is an election year for Woods Cross City. Historically Woods Cross City has contracted for election services with the Davis County Clerk Auditor’s office. Davis County has provided efficient, professional services which clearly adhere to State requirements for a municipal election. Staff recommends that the city again enter into an interlocal agreement with Davis County to conduct the 2025 election for Woods Cross City and approve the designated polling places.”

This item was approved through the consent agenda.

**CONSIDERATION TO ADOPT RESOLUTION 2025-914 AUTHORIZING SUBMISSION OF A BALLOT
QUESTION TO RESIDENTS REAUTHORIZING .01% RECREATION, ARTS AND PARKS (RAP) LOCAL
SALES TAX**

The City Administrator submitted the following.

“Council approval is needed for the resolution regarding the language required by state law for Proposition #1, Official Ballot Proposition for the City of Woods Cross, Utah Recreation, Arts and Parks (RAP) Tax Reauthorization Election that will be held on November 4, 2025.” This item was approved through the consent agenda.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 6**

CONSIDERATION TO ADOPT RESOLUTION 2025-915 HIRING POLICIES

Chief Bigelow submitted the following.

“During the recruiting process, we have lost seasoned applicants to cities who are offering vacation advancement and matching vacation accrual to their previous position. Failing to match what other cities are doing puts Woods Cross at a disadvantage when trying to hire experienced and qualified employees.

“You will notice that these policy changes require the approval of the City Administrator, and we will work to create directives to guide consistent application of the policy. During a survey of annual leave accrual and use policies, we found that most cities are already using these policies, and in addition, some agencies are offering hiring bonuses in the range of \$3,000 - \$15,000 for new recruits and lateral hires.”

This item was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2025-916 AUTHORIZING CONTRACT TO SPRING STREET PRESERVATION PROJECT

The Public Works Director noted staff is recommending approving this resolution awarding the 2025 spring street preservation project to Holbrook Asphalt for \$44,019.68 to be completed before June 30, 2025. He said some of the roads and parking lots in the city are prime for the HA5 High Density Mineral Bond product applied solely by Holbrook Asphalt. He noted that there is no competition for this product currently matching the specifications. He said this product wears extremely well and is beneficial to the overall cost of maintaining our existing roads. He noted the project is being funded out of the FY 2024-26 Road Class B & C Fund 21-40-410—Street Maintenance that currently has a balance of \$81,157.00.

This item was approved through the consent agenda.

CONSENT AGENDA APPROVAL

The Mayor called for the review of the above consent agenda items.

Following the Council’s review of the consent agenda items, Council Member Jones made a motion to approve the items on the consent agenda. Council Member Sharp seconded the motion, and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENT

The Mayor then opened the meeting for comments from the public. There were no comments from the public.

Council Member Sharp noted that he would not be running for re-election for his City Council seat in the next election. He said he wanted to make sure the public knew there would be an open seat in case they wanted to run for the City Council.

There were no further comments, and the Mayor closed the public comment period.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 7**

**CONSIDERATION TO ADOPT RESOLUTION 2025-917 AUTHORIZING NO MORE THAN \$11,000,000
WATER REVENUE BONDS, IN ONE OR MORE SERIES, FOR WATER SYSTEM IMPROVEMENTS, AND
RELATED IMPROVEMENTS; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING
AND BONDS TO BE ISSUED; FIXING THE MAXIMUM AMOUNT, MATURITY, INTEREST RATE, AND
DISCOUNT ON THE BONDS; AND RELATED MATTERS**

The Mayor Pro tem gave the floor to the City Administrator who noted the following for the City Council:

"Per the City Council's direction, staff has worked with bond counsel and financial advisor to prepare the Parameters Resolution and associated exhibits that include the Authorizing Resolution, General Indenture of Trust dated Dec. 12, 2012, and Fifth Supplement Indenture of Trust for the 2025 water bonds.

"The Council will be asked to consider adoption of the Parameters Resolution that informs the public of the intent to borrow not more than \$11,000,000, at a maximum 6.5% interest, for not more than 21 years. This bond will help pay for the 1100 W waterline from approx. 2021 S to 2600 S, redrilling or repairing well #3 and rebuilding the concrete water reservoir at 200 E and 1500 S.

"A June 3, 2025 public hearing, will be posted at least 14 days before the meeting. After the public hearing, the council can choose to adopt the Authorizing Resolution. We will work with Mark Anderson, our Financial Advisor at Zions Bank, to determine the appropriate time to issue the bonds and if it is in the city's best interest to seek a competitive sale on the open market, or a negotiated sale or private placement.

"We would like to gather additional information on the well drilling and see what the water line bid comes in to ensure that we are borrowing ample money through the bonds but not too much. For this reason, we may not be selling the bonds until later this summer or fall."

Following the information given by the City Administrator, Council Member Grover asked how the city protects and limits the maximum interest rate.

Mr. Mark Anderson from Zions Bank thanked the Council for letting him be in attendance and to answer any questions they may have.

Mr. Anderson said the city is not obligated to accept any interest rate that is not acceptable to them. He said there are different parameters for the bonds, but the city will be able to choose what they would like to do. He said right now in a private placement environment you would expect to see an interest rate on a 20-year bond in the high 4% range. He said in the public market where you develop an official statement that describes the city and a particular bond issue and is sold to bid out to multiple underwriters you are looking at something more like 4%. He said as they get closer to when the city will need the funds, the bank would talk with the city and see what their preference is at the time the funds are actually needed. He said of the reasons they plug in the 6 1/2% interest rate which is much higher than the going rate, depends on the maturity date of the bond. He said the parameters resolution gives the city the ability to choose the bids for the bonds that come in. He said it also schedules the public hearing which will be June 3, at 6:30 PM. He went on to explain more about how the bond resolution parameters would work and what the best direction would be to go with the bonds.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 8**

With no further questions Council Member Checketts made a motion to adopt resolution 2025-917 authorizing no more than \$11,000,000 Water Revenue Bonds, in one or more series, for water system improvements, and related improvements; providing for the publication of a Notice of Public Hearing and Bonds to be issued; fixing the maximum amount, maturity, interest rate, and discount on the bonds; and related matters. Council Member Grover seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO ADOPT ORDINANCE 627 SETTING ELECTION FILING FEES

The Mayor Pro tem gave the floor to the City Administrator who noted the following for the City Council:

"Staff proposes amending to Woods Cross City Code Chapter 2-06 Election and Qualifications, to include a non-refundable filing fee. In the last two municipal elections, the city was required to hold a primary election due to the number of candidate filings. (If the number of candidates exceeds twice the number of available positions in any office, a primary is required.) In both elections, some candidates later withdrew or demonstrated no genuine intent to participate. Conducting a primary election doubles our election costs. In 2021, the city incurred an additional \$9,108.56 in election-related expenses, and in 2023, these costs rose to \$10,433.97.

"Historically, Woods Cross City has not charged a filing fee, but following the last election, the Council recommended that we consider implementing a filing fee to:

- Ensure candidates are serious about serving.
- Discourage frivolous or non-viable candidacies.
- Reduce administrative election costs.
-

"A survey of 30 Utah cities revealed that 27 municipalities charge a non-refundable filing fee, typically ranging from \$25 to \$100 for City Council seats and \$25 to \$150 for the Mayoral seat.

Most cities offer an alternative allowing candidates who are unable to pay the filing fee to file an Affidavit of Impecuniosity. Several cities also require that a candidate filing an Affidavit of Impecuniosity, the candidate also collect a predetermined number of residential signatures to accompany their declaration of candidacy.

Recommended Filing Fees with Option for Persons Unable to Pay Fee:

- City Council Candidates: \$35 – due upon declaration of candidacy
- Mayor Candidates: \$50 – due upon declaration of candidacy
- Persons unable to pay the fee may file an Affidavit of Impecuniosity and provide a Nomination Petition with 100 resident signatures – due upon declaration of candidacy

"These election fee amounts and options for impecuniosity are consistent with other Utah municipalities and strike a balance between deterring non-serious candidates and maintaining fair access to public office for qualified individuals from diverse economic backgrounds."

The City Administrator thanked the City Recorder for doing the research and putting together this information.

There was discussion on what amount the fee should be set to make sure people are serious about running for office. The Council said they felt like \$50 would be a good amount to run for either Mayor or City Council. There

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 9**

was also discussion about announcing the elections that will be coming up so people can prepare for when they would like to pick up their packets and start getting ready to run for office. They also discussed having the nomination form available as early as possible as well so that candidates filing an Affidavit of Impecuniosity could start gathering the signatures.

Following the information given by the City Administrator, Mayor Pro tem Larrabee made a motion to adopt ordinance 627 setting election filing fees be set at \$50 each for City Council and Mayor with the allowance of letting persons unable to pay the fee to file an Affidavit of Impecuniosity and provide a nomination petition with 100 resident signatures-due upon declaration of candidacy by the appointed deadline. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

PUBLIC WORKS REPORT

April Water Tasks

- 192 Bluestakes
- 7 After-hours callouts
- 4 Residential Meter Setters replaced
- CJ Auto Service lateral replacement
- Well 4 VFD replacement
- Replaced chlorine generator cells
- Jake passed his Treatment IV Certification
- Jake/Braeden passed Excavator 1
- Valve/Hydrant exercising
- Backflow testing reminder letters and 12 delinquent testing notices sent.

April Parks Tasks

- Overseeded athletic fields
- Added infield mix in diamonds – by hand
- Received Tree City USA award
- Opened all parks restrooms
- Charged drinking fountains
- Washed down pavilions
- Field dragging
- Limb pick-up

Spring Clean Up

- Monday – 45 vehicle loads
- Tuesday – 21 vehicle loads
- Wednesday – 32 vehicle loads
- Thursday – 24 vehicle loads
- Friday – 42 vehicle loads
- Saturday - 137 vehicle loads

Total – 301 loads dropped off at the shop

April Streets Tasks:

- Spring Cleanup
- Loading garbage, metal
- Hauling mattresses, tires
- Yard/building maintenance
- Asphalt patching
- Filling potholes
- Pulling concrete
- Storm drain cleaning
- Street tree trimming work orders
- Salvaging garbage can parts
- Garbage can work orders
- Took 2 plow trucks apart
- New blades on the loader
- Painting black waste lids green for green waste cans.

- Gopher control
- Dog pots/garbage's
- Spraying of weeds in beds
- Equipment repairs
- 11 Playground inspections
- Entrance – ongoing
- Picked up homeless camp
- Spot sprayed weeds
- Fertilized parks w/Quick Kick 21-7-14

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 10**

- 54 mattresses or box springs were dropped off (disposal fee paid by the city of \$15 each)
- 23 tires were dropped off (disposal fee paid by the City \$6.60 each)
- 240-yard dumpsters of Metal collected
- 15 40-yard dumpsters of waste collected and hauled off.
- The number of green waste loads taken to the Bountiful landfill has not been billed yet.

Electric Bikes/Scooter Damage

- Electric Scooter/Bikes Damage
- Staff have noticed some damage from Electric Scooters and E-bikes in some of our parks and green spaces.
- Damage has been spotted at Mills, A1 Linear Parkway (By Legacy Prep), and Farm Meadows Breezeway.
- LaCee is sharing information on social media to help catch the individuals.
- PD is aware but needs more information from the public.
- LaCee is sharing information on social media to help catch the individuals.
- PD is aware but needs more information from the public.

Continued Items of Note

- FY 2025-26 Road Projects
 - Was planning to do 3 streets for Mill/Overlays
 - The proposed budget of \$600,000 will only allow for the following 2 based on condition and safety
 - 875 W with 840 W Cul de sac \$290,000 Est
 - 1935 S Between 800 W and 925 W \$137,000 Est
 - The remaining \$173,000 will be used for road patching and seal coats.
 - 800 W from 1900 S to 1500 S, \$280,000 Est, will be delayed until FY 2026-27

IN THE WORKS

- West Legacy Trail concerns
 - Davis County has the proposed solution in consideration
 - Hopefully, a spring 2025 decision
- Development Review Committee
- Transportation Master Plan update in process
- CDBG Grant Application for ADA Ramps awaiting County decision
- State Water/Storm Water Infrastructure grant application
- The Reuse Plan application is still in process at the State Engineer's office.

- Preparation for the Public Works support of Memorial Day is well underway.

PROJECTS NOT LISTED ON PREVIOUS SLIDES

- 1100 W 2100 S to 2600 S Widening
 - Project management is transitioning to UDOT as per grant award.
- 2024 Water Quality Report completed and submitted to the State.
- PFAS/PFOS Class action lawsuit settlements coming in the next 6 months for the 3M settlement. Amount has yet to be determined by the court.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 11**

Council Member Grover said he appreciated the way the grass is looking at Mills Park as he walks there often. The Public Works Director said he would pass that appreciation along to the rest of the parks crew.

The Public Works Director noted it is always helpful when residents can help with input if they see something happening in the park that needs to be addressed. He specifically noted the damage that had been caused by kids riding E-Bikes in the park and ruining the grass. He said any help in reporting these types of incidents is helpful to keep the parks looking their best.

Council Member Jones asked about the grant for the ADA ramps. The Public Works Director said it is for pedestrian street corner ramps. He said they are an updated type of ramp that needs to be put in. He said they put in for a grant for the ADA ramps, but it was denied, but he said they did receive money for subsidence from that grant, so they were still awarded some money from the grant. He said as funds become available; they will continue to replace the ADA ramps.

Council Member Checketts asked when the applications will be available for subsidence assistance. The City Administrator said he would try to get those out in the next couple of weeks to the families who have emailed him and who have been affected by the subsidence.

Council Member Checketts asked about the dip in the road on 1100 South. The Public Works Director said they are looking into the matter, but he did not think it was water related but they will see what they can do to fix it.

Mayor Protem Larrabee thanked the Public Works Director and his crew for their good work with the Spring Clean Up they did during that time.

There was discussion on the many mattresses that had been dropped off during the cleanup and disproportionate fee for the mattresses. The Public Works Director said they are charged \$15 per mattress to dispose of them at the Wasatch Integrated Waste Management district. He noted there may need to be a fee assessed for mattresses being dropped off in the future. It was noted there was quite a bit of metal dropped off and they would be receiving a check for that metal. Council Member Checketts asked if the check from the metal can be used to offset the cost of the mattress pickup. The Public Works Director said he would look into that. Council Member Checketts said she felt like not charging residents for dropping off mattresses would still be best for the community, especially since there is no curbside pickup during the clean up any longer. She said it would be beneficial so people do not just drop off their mattresses anywhere they feel like or keep them in their yards because they have no way to dispose of them.

Council Member Checketts asked how the plans for the Memorial Day Celebration were coming. LaCee noted there would be a meeting held in the next few days to make sure everything is in order for the Memorial Day Celebration. It was noted Tim Yao would be the guest speaker who is a filmmaker and should be a great addition to the program. LaCee said Mr. Yao made a film called Wintergreen that it is about how bedroom communities support army and service members at large. She said since we are a bedroom community near Hill Air Force Base, Mr. Yao should have interesting and information things to say regarding community support. LaCee said the army is covering all of his expenses to come from Los Angeles to speak and he should be a great addition to the program.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 12**

CITY ADMINISTRATION/ ACTION ITEM REPORT

1. I attended the Utah City/County Manager Association and Utah League of Cities and Towns conference April 13-18, where I was able to continue my education and experience in a variety of management skills, networked with fellow city managers, and spoke with service providers on a wide range of topics including our new city hall, public financing, and information technology.
2. Working with our insurance broker GBS to prepare for our 2025-26 insurance renewal. We were able to negotiate our renewal rate with PEHP from 4.7% to 4.2%. This is well below the 6% to 10% renewal rates that other cities are receiving.
3. Prepared documents and worked with the seller and title company as we prepare to close on the purchase of 1659 S 800 W for future expansion of Hogan Park.
4. Staff met with Zions Bank representatives to discuss the upcoming water bonds for the 1100 W waterline, Well #3 reclamation, and tank replacement.
5. Worked with legal staff and Zions Bank on the parameters resolution that will be heard at the May 6 council meeting.
6. Staff held an employee appreciation lunch for our administrative assistants and received information on our Employee Assistance Program from Blomquist Hale that provides counseling services to our employees and families.
7. Ongoing work with FY25 budget amendment and FY26 tentative budget.

COUNCIL ITEMS/QUESTIONS TO STAFF/REPORTS

Council Member Grover reported on the activities of the Mosquito Abatement district. It was noted this was the first meeting he attended for this assignment. He said they had a chance to meet with the crew at the district, and they seem to do an incredible job. Commissioner Grover was given information that the district will do spraying for a special request if someone is holding a special event outside and would like spraying done before the event. He also said there is a new innovative operation that will be servicing the Legacy Parkway Trail system with a bike and specialized trailer that will fog during the early morning and late night times to help with the bug issues along the trail.

Council Member Sharp reported on the Planning Commission meeting held April 29, 2025.

Mayor Pro tem Larrabee noted that the Wasatch Integrated Waste Management District made an offer to someone to replace Nathan, and they are waiting to see if that offer is accepted.

The City Administrator said it is Professional Municipal Clerks week May 4-10 and he said he and the Mayor and Council would like to present a token of appreciation to Annette for her hard work. They said they appreciate her work for the city and always going the extra mile in the many great things that she does.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 6, 2025
PAGE 13**

Council Member Checketts asked when they will be fixing the railroad tracks on 1500 South. The Public Works Director said they are planning to fix them this summer after school is out, but they are planning to do it as soon as they can get it put into their schedule. He said they service several states so they will try and get it done as soon as possible.

ADJOURNMENT

There being no further business before the City Council, Council Member Checketts made a motion to adjourn the meeting at 8:01 P.M. with Council Member Sharp seconding the motion and all voted in favor of the motion.

Ryan Westergard, Mayor

Annette Hanson, City Recorder

DRAFT