

## MAYFIELD TOWN COUNCIL MEETING MINUTES

April 9, 2025 7:00 PM

Mayfield Town Hall

<b>Council Members Attending:</b>	Mayor Steve Anderson, Keston Christiansen, Jack Wilber, Catherine Medler, Catherine Bartholomew
<b>Council Members excused:</b>	
<b>Administration attending:</b>	Amanda Bennett, Krista Dutton, Jake Nielson
<b>Others attending:</b>	Cade Penney, John Bogh, Dawn & Daniel Robertson, Rhonda Adair, Alisa Liddiard, Car Taylor, Rebecca & Hannah Edwards, Mark Hopkins, Joe Medler, Stan & Kim Southam, Larry & Stacey Peterson, Braden Peterson, Marcus Kupitz, Karen Willden, Cathay Connelly, Bunny Sabey, Mitzi Fuller, John Biederman, Eldon Olsen, Stetson Dutton, Victor Willden, Mark Hales, Dave Thomas
<b>Conducting:</b>	Mayor Steve Anderson

### Agenda Item

### Discussion

### Vote:

<p><b>1. Public Comments</b></p> <p>a. Time set aside for council to receive public comments on matters not listed on the agenda- See Note</p>	<p>A number of residents attended the meeting to address letters they received concerning violations of various Mayfield Town ordinances. Mrs. Adair shared her circumstances regarding trailers on her property. In response, the Mayor invited public input on whether the current ordinances are too restrictive and how they align with residents' lifestyles.</p> <p>Mr. Willden expressed that his property has long been considered recreational and questioned who determined the limit of three trailers per property. Ms. Sabey raised concerns about enforcement, specifically questioning why individuals living in RVs have not been addressed. Mrs. Liddiard voiced worries about potential groundwater contamination from RVs. Eldon Olsen discussed issues related to backflow prevention and cross-contamination risks associated with RVs.</p> <p>Jack suggested the Town consider revising ordinances to reflect evolving lifestyles, potentially allowing for additional uses through conditional use permits. The Mayor explained the concept of animal management areas and referenced practices in other municipalities. Catherine B. recalled that the ordinance was adopted in response to numerous community complaints. Mr. Peterson questioned the quality of care some animal owners provide and its impact on neighbors. Catherine M. clarified that animal units are regulated based on lot size.</p> <p>To aid understanding, the Mayor used a map to demonstrate scenarios involving animal management areas. Ms. Sabey inquired about the allowed number of dogs,</p>	
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	<p>stating that her neighbors appeared to be in violation. Mark acknowledged concerns about dog ownership and emphasized the need for consistent ordinance enforcement.</p> <p>The discussion then turned to property clutter. The Mayor reviewed existing ordinances related to yard maintenance. Mrs. Robertson requested clarification regarding vehicles, while Ms. Fuller noted that Mayfield is a small rural town and advocated for ordinances that reflect local values rather than those resembling an HOA. Eldon asked whether livestock manure and compost piles are regulated, emphasizing the importance of preserving Mayfield's agricultural identity.</p> <p>Jack commented that while some residents received notices for a single violation, others may be violating multiple ordinances. He thanked everyone for their participation. Overall, there was general agreement on maintaining Mayfield's farming character while also upholding reasonable regulations.</p> <p>Cade Penney concluded by reminding the group that any ordinance changes require a public hearing, and recommended that personal invitations be extended to those most directly affected.</p>	
<p><b>2. Discussion and Action Items</b></p> <p>a. Discussion and possible approval of follow up on the Town Ordinance Violations</p> <p>b. Review and potential approval of bids for Impact Fee Analysis on Roads and Park</p> <p>c. Cade Penney- Outdoor Recreation Planning Assistance grant</p> <p>d. Approval of bid from JCI for chip seal of 2025 road project</p>	<p>The Council acknowledged public comments regarding ordinance violation notices and assured residents that all feedback will be carefully considered before any further actions are taken.</p> <p>Ms. Willden inquired whether she would be subject to an impact fee if she builds a new home on the site of a previously demolished house. The discussion focused on the distinction between an impact fee and a connection fee. The Mayor advised that the State Office of the Property Rights Ombudsman is a valuable resource for property-related inquiries and stated that the Town would follow up with a definitive answer regarding the fee requirement.</p> <p>Requests for Proposals (RFPs) were distributed to several firms for the purpose of conducting a road and park impact fee analysis. Proposals were received from Ensign Engineering and EFG Consulting. A motion was made and approved to accept Ensign Engineering's proposal in the amount of \$8,820.</p> <p>Cade Penney provided an overview of the Outdoor Recreation Planning Assistance grant, which may be used to offset the cost of the impact fee analysis. Amanda will coordinate with Cade to submit an application for this grant.</p> <p>Jake presented bids for the 2025 road project as outlined in the Town's Road Plan. Two bids were received -from Christensen Ready Mix and Johansen Construction Incorporated (JCI). A motion was made and approved to accept the JCI bid in the</p>	<p>Motion: Keston Second: Jack Vote: Unanimous 'Aye'</p> <p>Motion: Jack Second: Catherine M. Vote: Unanimous 'Aye'</p> <p>Motion: Catherine M. Second: Catherine B. Vote: Unanimous 'Aye'</p>

<ul style="list-style-type: none"> <li>e. Approval to hire Randy Nielson as part-time seasonal employee</li>   <li>f. Approval of Fiscal Year 2025 Quarter 3 financial report</li>   <li>g. Jake- Discussion of residential backflow preventers</li>   <li>h. Discussion and possible approval of Sanpete Food Pantry request for a food shed at Town Hall</li>   <li>i. Discussion of applicants and possible approval of cabin cleaner</li> </ul>	<p>amount of \$61,025.66.</p> <p>One application was received for the part-time seasonal grounds maintenance position. The applicant, Randy Nielson, is the father of Jake. The Council determined that there was no conflict in hiring him for this seasonal role and approved the hire.</p> <p>Amanda presented the Fiscal Year 2025 Quarter 3 financial report, noting a total balance of \$788,729.90 across all Town funds.</p> <p>Jake provided an update on the Town's cross connection control program. He emphasized the importance of public awareness and annual testing for residential dual connections. He also explained the role of backflow prevention in protecting the water system.</p> <p>Dave Thomas, representing the Sanpete Food Pantry, proposed installing a 5x3-foot shed to distribute food to residents in need. The Council discussed potential locations and a motion was made to place the shed at the southwest corner of the Town Hall property near the bulletin board on a trial basis.</p> <p>Three applications were received for the cabin cleaner position. The Council directed Amanda to schedule interviews with the applicants.</p>	<p>Motion: Keston Second: Catherine M. Vote: Unanimous 'Aye'</p>
<p><b>3. Council Business</b></p> <ul style="list-style-type: none"> <li>a. Department Reports <ul style="list-style-type: none"> <li>i. Mayor Anderson- <ul style="list-style-type: none"> <li>1. Safe Path Connect project report</li> </ul> </li>   <li>ii. Review and approval of Claims-Invoices from the register dated 03/13/2025 thru 04/09/2025</li>   <li>iii. Review and approval of Minutes-Regular meeting March 12, 2025</li> </ul> </li> </ul>	<p>The Mayor reported that the Safe Path Connect Project is currently underway, with a projected budget of approximately \$470,000.</p> <p>The Council discussed a concern raised by Doug B. regarding the fees associated with using the Town Hall. Doug expressed that the facility should either be available to all residents free of charge or that any fees applied should be consistent and equitable across all users. The Council agreed to review the policy to ensure fairness.</p> <p>The Mayor provided an update on Phase IV of the Mayfield Estates drainage project, noting progress and ongoing planning.</p> <p>Invoices from the accounts payable roster dated March 13 through April 9 were reviewed by the Council. A motion was made and approved to authorize payment of all claims as presented, with no changes.</p> <p>The minutes from the regular March meeting were reviewed. A motion was made and approved to accept the minutes as submitted, with no corrections.</p>	<p>Motion: Catherine B. Second: Keston Roll Call Vote: Unanimous 'Aye'</p> <p>Motion: Keston Second: Catherine M. Vote: Unanimous 'Aye'</p>

<p><b>4. Unfinished Business</b></p>	<p>Daniel Robertson addressed the Council regarding the ordinance violation letter he received. Specific concerns included the placement of a shipping container on his property and the presence of multiple RVs. The Mayor and Council reviewed and explained the applicable sections of Town ordinances in response to his inquiries.</p> <p>A broader discussion followed regarding possible methods of addressing ordinance violations—whether through citations, notices, or other legal avenues. Cade Penney provided additional clarification and answered Mr. Robertson's questions.</p> <p>Commissioner Bennett was in attendance and inquired about the Town's enforcement measures concerning inoperable or abandoned vehicles located on public rights-of-way. The matter was acknowledged for further review and consideration.</p>	
<p><b>5. Adjourn</b></p>	<p>Motion to adjourn was made at 9:55 PM</p>	<p>Motion: Jack Second: Catherine M. Vote: Unanimous 'Aye'</p>

Minutes Approval

Date:

05-14-2025

By: Steve Anderson, Mayor      Attest: Amanda Bennett, Recorder

