

**MINUTES OF THE WASATCH COUNTY COUNCIL  
ACTING AS THE  
GOVERNING BOARD OF THE STRAWBERRY RANCH  
SPECIAL SERVICE DISTRICT  
MAY 13, 2025**

**PRESENT:** Board Chair Spencer Park  
Board Member Luke Searle  
Board Member Kendall Crittenden  
Board Member Erik Rowland  
Board Member Colleen Bonner

**EXCUSED:** Board Member Mark Nelson  
Board Member Karl McMillan

**STAFF:** Max Covey, General Manager  
David Fuller, Assistant General Manager  
Theresa Baronek, District Treasurer  
Doug Scow, Water Rights Manager  
Wade Webster, Keetley Water Treatment Plant Manager  
Kierstan Smith, CPA  
Rick Tatton, Court Reporter via Zoom  
Dana Kohler, Administrative Assistant.

Board Chair Spencer Park called the meeting to order on Tuesday May 13, 2025, at 4:10 p.m. The record should also reflect that all the Governing Board Members of the Strawberry Ranch Special Service District are present except for Board Member Karl McMillan and Board Member Mark Nelson who are excused. The record should also reflect that the Governing Board Member of the Owl's Nest Special Service District are meeting in the Wasatch County Council Chambers located in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

**REGULAR SESSION**

**APPROVAL OF THE MINUTES FOR JANUARY 14, 2025**

**Board Member Luke Searle made a motion to approve the minutes for January 14, 2025, as they are written. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park  
AYE: Board Member Luke Searle**

**AYE: Board Member Kendall Crittenden  
AYE: Board Member Erik Rowland  
AYE: Board Member Colleen Bonner**

**NAY: None.**

### **WARRANT LIST APPROVAL**

Max Covey, the General Manager, indicated that this is the same action as in the previous Special Service District. We just transferred \$134,064.92 from Grand Valley Bank to Zions Bank that can give us better security.

**Board Member Erik Rowland made a motion to approve the warrants as presented. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote.**

**AYE: Board Chair Spencer Park  
AYE: Board Member Luke Searle  
AYE: Board Member Erik Rowland  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Colleen Bonner**

**NAY: None.**

### **APPROVAL OF QUARTERLY FINANCIALS AND FINANCIAL SURVEY ALL IN ONE.**

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Ranch Special Service District and indicated that everything looks good for the Quarterly Financials and Financial Survey.

**Board Member Erik Rowland made a motion to approve the Quarterly Financials and Financial Survey as presented. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park  
AYE: Board Member Erik Rowland  
AYE: Board Member Luke Searle  
AYE: Board Member Colleen Bonner  
AYE: Board Member Kendall Crittenden**

**NAY: None.**

## **2024 FRAUD ASSESSMENT PRESENTATION**

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Ranch Special Service District and indicated that everything is good regarding the 2024 Fraud Assessment regarding the points that were presented in the Owl's Special Service District.

**Board Member Kendall Crittenden made a motion to approve the Fraud Risk Assessment as presented. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park  
AYE: Board Member Luke Searle  
AYE: Board Member Kendall Crittenden  
AYE: Board Member Erik Rowland  
AYE: Board Member Colleen Bonner**

**NAY: None.**

## **OTHER BUSINESS**

Max Covey, the General Manager, and the Governing Board of the Strawberry Ranch Special Service District both indicated that there is nothing further.

## **ADJOURNMENT**

**Board Member Colleen Bonner made a motion to adjourn. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park  
AYE: Board Member Luke Searle  
AYE: Board Member Colleen Bonner  
AYE: Board Member Erik Rowland  
AYE: Board Member Kendall Crittenden**

**NAY: None.**

The meeting adjourned at 4:12 p.m.

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SPENCER PARK/ BOARD CHAIR