

Tooele City Public Library Meeting
May 15, 2025

Attendees: Kristalle Ford, Eric Niven, Malcolm Walden, Julie Brough, Chennelle Roth, Crystal Larmore, Chase Randall
Berna Sloane on the phone

Excused: Melody Barnett, Melodi Gochis

Reports by City Council

N/A (Melodi excused)

Director Report

- General Announcements
 - Summer reading program - starts May 27th, library is decorated with carnival theme
 - Cleaning up and deleting old delinquent accounts - about \$200,000 worth of fines
 - Retaining last four years plus current year - same as the city
 - Library now has a Twitter/X account
- Staff News
 - Fully staffed and have been for the last nine months
- Building/Grant Project Updates
 - Library canopy at the back of the building is near completion, extra book drop has been added to the area to increase capacity
 - West side of building has been converted to water wise landscaping
 - Hoping to take care of the north side next
 - Eventually xeriscaping all areas around the library
 - Buffalo project completed
 - Unveiling on May 19th at 10:30am
 - Picnic tables and garbage can will also be added
- Upcoming Events
 - Summer reading
 - Friends of the Library donated \$4,000 for the summer reading prizes
- Policy Changes
 - Library card policy
 - Community room and reading room policy
 - Internet access policy

Discussion Items

- Non-resident fee amount
 - Planning on increasing to \$40/year
 - Currently, residents pay about \$33 per person in taxes for the library. As the budget increases, this will increase. Increasing it now means that we won't have to increase it for another ten years.

- Library card policy
 - Changing it so any Utah resident can apply for a non-resident card instead of only Tooele County residents
 - Motion to accept library card policy changes - Malcolm Walden motions. Eric Niven seconds.
 - Unanimously Accepted
- Internet policy
 - Have to review every three years - slight changes/clarifications
 - Motion to accept updated Internet policy. - Crystal Larmore motions. Malcolm Walden seconds.
 - Unanimously Accepted
- Community room and reading room policy
 - Reading room reservation process was cumbersome (patron had to fill out form even if they just wanted to use it for a quiet reading space)
 - Separate processes for community room and reading room
 - Community room - stays the same (fill out form to reserve it, only adults can reserve it)
 - Reading room - can be asked for and up to staff discretion if it needs to be referred to the director (e.g., being reserved for several days, wants it weekly for the foreseeable future), can also be used by anyone nine years old and older
 - Motion to accept updated Community and Reading Room Policy - Julie Brough motions. Chennelle Roth seconds.
 - Unanimously Accepted
- Board members stepping down and process for new board members
 - Eric Niven - leaving on mission with his wife for Chicago Illinois for 18 months
 - Kristalle Ford, Berna Sloan, and Melody Barnett - term as board members has ended
 - Four positions open - received several applications, one is confirmed and the others are in the process

Minutes of January 23, 2025 Meeting

- No changes needed
 - Motion to approve January Board Meeting Minutes - Eric Niven, Seconded - Crystal Larmore
 - Unanimously Accepted

Next Meeting

September 18, 2025 at 7:00pm

Motion to adjourn - Eric Niven

Second - Malcolm Walden

Unanimously Approved