



**City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, May 20, 2025
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City**

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1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM MAY 6, 2025

4 SPECIAL ORDER

Special orders will proceed as follows: Chair introduction of item, staff presentations, Questions by Board, Chair opens public hearing, citizen input; Chair closes public hearing, then Board final discussion

4.1 PUBLIC HEARING: FISCAL YEAR 2025-2026 TENTATIVE BUDGET

To receive and consider comment on the City's proposed tentative budget for Fiscal Year 2025-26.

**4.2 PUBLIC HEARING: TO HEAR COMMENT IN SUPPORT AND OPPOSITION
TO AMENDING THE FISCAL YEAR 2025 BUDGET**

To receive and consider comments on amending the Fiscal Year 2024-25 budget.

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

5. NEW BUSINESS

5.1 MOTION/RESOLUTION 25-08: FISCAL YEAR 2025 BUDGET AMENDMENT

6. ADJOURNMENT OF MEETING: CHAIR ALLEN

City of Washington Terrace
Minutes of a Redevelopment Meeting
Held on Tuesday, May 6, 2025
Following the Regular City Council Meeting
City Hall, 5249 South 400 East, Washington Terrace City, Utah

BOARD MEMBERS AND STAFF MEMBERS PRESENT

Chair Mark C. Allen
Board Member Jill Christiansen
Board Member Zunayid Z. Zishan
Board Member Cheryl Parkinson
Vice Chair West
Board Member Michael Thomas
City Recorder Amy Rodriguez
City Manager Tom Hanson
Weber County Sheriff Lt. Shaun Endsley

Others Present

None

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM APRIL 1, 2025

Items 3.1 and 3.2 were approved by general consent.

4. NEW BUSINESS

**4.1 MOTION: TENTATIVELY APPROVE THE TENTATIVE BUDGET
FOR FISCAL YEAR 2025-2026**

Hanson stated that the budget includes \$100,000 expenditure in the Southeast RDA fund for the incentive on the Adams Avenue Office Building Project.

Hanson stated that the funds in the RDA come from tax increments that would normally have been paid to other entities within the district. Hanson stated that the entities all pay into the fund to help bring business opportunities into the area which will benefit the community in the long run. Hanson stated that the money is protected within the RDA and does not come from general fund.

Hanson stated that once the RDA expires, the funds that we put into the RDA will be put into the general fund which will help sustain the operations of the city.

Motion by Board Member Parkinson
Seconded by Board Member Christiansen
To tentatively approve the tentative budget
For fiscal year 2025-2026
Approved unanimously (5-0)

5. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

Motion by Board Member West
Seconded by Board Member Christiansen
To adjourn the meeting
Approved unanimously (5-0)
Time: 7:53

Date Approved

City Recorder/Secretary

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 25-08

**A RESOLUTION AMENDING THE WASHINGTON TERRACE
REDEVELOPMENT AGENCY FISCAL YEAR 2024-2025 BUDGET**

WHEREAS, it is the desire of the Redevelopment Agency Board of the City of Washington Terrace to continue to function in an efficient and cost efficient manner in providing the citizens with a safe and healthy environment; and

WHEREAS, the Washington Terrace Redevelopment Agency Board deems it necessary to amend the Fiscal Year 2024-2025 Redevelopment Agency Budget as detailed in the attached budget worksheet.

NOW THEREFORE BE IT RESOLVED by the Redevelopment Agency Board of Washington Terrace City to amend the Redevelopment Agency Fiscal Year 2024-2025 budget as attached hereto.
APPROVED this 20th day of May 2025

City of Washington Terrace

Mark C. Allen, Mayor/ Chair

ATTEST:

(SEAL)

Amy Rodriguez, City Recorder

Roll Call Vote:
Board Member Jill Christiansen
Board Member Cheryl Parkinson
Board Member Michael Thomas
Board Member Jeff West
Board Member Zunayid Z. Zishan

Resolution 25-08

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj 5 20 25 CRA72 73

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Period 03/25 (03/31/2025) - 05/25 (05/31/2025)

Account Number	Account Title	2024-25 Current year Budget	2024-25 Budget Adj (+/-)	2024-25 Current year Adj Budget	Budget Adj Justification
CRA SOUTH POINTE FUND 72					
72-31-10	Tax Increment - South Pointe	0	177,065	177,065	72-31-10 Recognize first year of South Pointe project area tax increment.
Total :		0	177,065	177,065	
EXPENDITURES					
72-40-50	Charges for services GF 10	0	5,902	5,902	72-40-50 Project administrative costs (3% of tax increment collected).
72-40-82	Budgeted Increase Fund Balance	0	171,163	171,163	
Total EXPENDITURES:		0	177,065	177,065	72-40-82 Net increase to fund balance. Amounts to be used for project redevelopment activities.
CRA GOLDENWEST PROJECT AREA 72 Revenue Total:					
		0	177,065	177,065	
CRA GOLDENWEST PROJECT AREA 72 Expenditure Total:					
		0	177,065	177,065	
Total CRA GOLDENWEST PROJECT AREA 72:		0	0	0	

Resolution 25-08

CITY OF WASHINGTON TERRACE

Budget Worksheet - Budget Adj 5 20 25 CRA72 73

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Period 03/25 (03/31/2025) - 05/25 (05/31/2025)

Account Number	Account Title	2024-25 Current year Budget	2024-25 Budget Adj (+/-)	2024-25 Current year Adj Budget	Budget Adj Justification
CRA SOUTH POINTE HOUSING FUND 72					
REVENUES					
73-31-10	Tax Increment - South Pointe	0	19,674	19,674	73-31-10 South Pointe CRA 10% of tax increment collected for future affordable housing requirements.
Total :		0	19,674	19,674	
EXPENDITURES					
73-40-82	Budgeted Increase Fund Balance	0	19,674	19,674	73-40-82 Net increase to fund balance. Amounts to be used for future affordable housing requirements.
Total EXPENDITURES:		0	19,674	19,674	
CRA GOLDENWEST PROJECT AREA 72 Revenue Total:					
		0	19,674	19,674	
CRA GOLDENWEST PROJECT AREA 72 Expenditure Total:					
		0	19,674	19,674	
Total CRA GOLDENWEST PROJECT AREA 72:		0	0	0	
Grand Totals:		0	0	0	