Bingham Creek Regional Park Authority | Minutes

Date/Time: April 21, 2025, 12:00 pm – 1:00 pm
Location: South Jordan City Hall/ Zoom option

Board Members		Attendance
Don Tingey	Chair	In person
Angela McGuire	Vice Chair	In person
Lars Erickson	Board Member	Online
Amber Brown	Board Member	Online
Colby Hill	South Jordan Representative	In person
Patrick Leary	Salt Lake County Representative	Online

Others Present: Blake Jackson (online), Andrea Sorenson (online), Anna Crookston, Sonia Lopez

This meeting was conducted both in-person and electronically via Zoom. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn.

A. Welcome, Roll Call, and Introduction: *Board Chair, Don Tingey*

Board Chair Don Tingey brings the meeting to order.

B. Public Comment:

Don Tingey opened the public hearing. There were no public comments. Don Tingey closed the public comment portion of the meeting.

C. Approval of February 24, 2025 Minutes

***Action*:** Amber Brown motioned to approve. Lars Erickson seconds the motion. The board approves unanimously.

D. Park Maintenance & Operations:

D.1. New Event or Field Requests, *Patrick Leary, SLCo Parks and Recreation*
Action Item: Approval(s) *if necessary*

Don Tingey reported that there were no new field or event field reservation requests at this time. He noted that a new request may be submitted next month. He also reminded the board that South Jordan has an upcoming event in May, with activities scheduled each weekend as part of their Arts Boutique Fair. Setting up around the pavilion and grass area.

D.2. Park Maintenance & Operation and Financial Update. *Patrick Leary and Blake Jackson SLCo Parks and Recreation*

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Blake Jackson reported that fertilization was completed early last week, and the soccer field is beginning to respond positively, showing improved growth after previously appearing dormant. Fertilizer applications will continue every four to six weeks to maintain healthy turf. Staff have also kept up with pre-emergent spraying in native areas to control weed growth, and aeration work in the park is nearly complete. He highlighted ongoing vandalism to the restroom doors, noting repeated damage to door closers and hinges. He expressed concern over the frequency and severity of the damage, especially given the park's relatively short time in operation. The cause of the vandalism is unclear, but it may involve attempts to access the roof or restrooms after hours. The board was encouraged to consider possible solutions, including a security camera system. A temporary security tower with lights and surveillance capabilities was suggested by Colby Hill as a short-term option to deter vandalism and assess the level of activity, though it would be a significant monthly investment. Additionally, Blake Jackson addressed continued truck traffic in the park. "No truck" signs have been prepared and will be installed shortly. Although the road will be closed during the winter months, trucks still access parts of the park, especially near the roundabout, which poses potential damage concerns. Despite these challenges, he noted that the park is greening up and activity is increasing with the improving weather.

Don Tingey reported that the target date for turning on the secondary water system is the second week of May. The system will initially run on culinary water to flush and clean the lines, allowing staff time to ensure that all pumps are functioning properly before switching to secondary water.

Blake Jackson added that the team is monitoring weather conditions to determine whether irrigation is needed this week. While it's still early in the season for regular watering, the park showed signs of needing moisture prior to fertilization. Depending on conditions, they may apply a light watering one night this week to support turf health.

Don Tingey stated he plans to bring the issue of truck traffic in the park to the city's traffic committee for further discussion. He emphasized the need to address the ongoing issue of unauthorized truck access. He noted that there are new managers at the Brickyard, and he has a meeting scheduled with them later this month following the promotion of the previous manager. He plans to bring up relevant park concerns during that meeting. Regarding the security system, he mentioned that Prospector Park previously hosted a demo, possibly at no cost, and asked whether a similar demonstration could be arranged at the current park under the Park Authority's name to explore potential security solutions.

The board held a discussion regarding the possibility of conducting a security system demonstration at the park. It was suggested that if the Park Authority reached out—preferably someone other than the individual who arranged the previous demo—a new demonstration could potentially be scheduled. Contact information will be provided to facilitate this effort. Board members also considered the option of renting a security system for a trial period of two to three months, especially if funding is available. This would allow them to evaluate its effectiveness during a time when incidents typically increase, particularly as weather improves

and school lets out for the summer. Don Tingey offered to reach out once the contact information is shared and report back to the board.

Angela McGuire inquired about the presence of trash in the flower beds, noting that she had observed some debris while driving through the park. She asked Blake Jackson whether there was a plan in place to address the cleanup or if it had already been taken care of.

Blake Jackson responded that staff had informed him their crews planned to do a sweep to clean up trash in the flower beds. He noted that overflowing garbage cans, particularly over weekends, can sometimes lead to debris blowing out into landscaped areas. However, the team works to stay on top of cleanup efforts, and a dedicated pass-through for trash removal was already in the works.

E. Future Park Development:

E.1. 2025 ZAP Grant Application, Park Phase II & Master Plan Update, *Patrick Leary and Blake Jackson SLCo Parks and Recreation*

Don Tingey reported that he was emailed the facilities planning and funding process for the ZAP grant earlier that morning. As of April, there has been no formal direction from the county council regarding the grant. The call for submissions is expected to open between June and July, with a deadline in October, allowing ample time to prepare proposals. Staff is closely involved and they have been discussing their project ideas. Although application criteria were scheduled to be established in March, the applications are not yet available. Once released, they will proceed with the application process and continue moving forward.

F. Public Stewardship:

F.1. Park Authority Monthly Financial Report(s). *Board Chair, Don Tingey*

Don Tingey mentioned five key points he wanted to address. The year-to-date park expenses as of March 31 showed nothing unusual so far. Patrick Leary had no additional updates, and the group acknowledged that fertilizer costs may increase as the season progresses. The board reviewed the balance sheets for February and March with no questions raised. Don Tingey requested a signature on one check for accounting services related to the first quarter. The accountants had also prepared the invoice for the 2024 services, which was the next topic for discussion. Don Tingey explained that the accountants found a reconciliation adjustment related to the December 31, 2024 numbers. The adjustment involved a prior error in calculating shared expenses from last year. Specifically, an expense had been backed out incorrectly before applying a 50% allocation. This error was corrected after the accountants identified it. The adjustment primarily affected total water costs incurred. Further details were being reviewed to finalize the correction.

F.2. Disclosure Statement Update. *Board Administrative Assistant, Anna Crookston*

Anna Crookston noted she would be having the board each sign a physical copy of the disclosures in person during the coming meetings.

F.3. 2024 Annual Report – approval. *Board Chair, Don Tingey*

Don Tingey stated the report will be forwarded to both the city and the county.

F.4. 2025 Insurance Renewal Update. *Board Chair, Don Tingey*

Don Tingey provided an update on the 2025 insurance renewal. Their current insurance provider, which is not the underwriter but the managing company, notified them that they will no longer write park policies next year, resulting in a cancellation notice. This means they must find a new insurer and complete a new application process, which has proven to be quite involved. He noted that he and others are actively working on securing new coverage.

F.5. May 19, 2025 Meeting Agenda Items. *Board Chair, Don Tingey*

Angela McGuire requested to discuss the possibility of undertaking some small projects this year at the next meeting. She also suggested adding a discussion about strengthening stakeholder relationships. She proposed exploring ways to increase outreach to park users and the broader community to enhance engagement.

G. Stakeholder Relationships

G.1. Board appointment updates. B*oard Chair, Don Tingey & Patrick Leary, SLCo Parks & Recreation*

Don Tingey noted that there was only one City Council meeting in April, which Sonia Lopez attended during the work session. The council approved her appointment, which will be formally ratified by resolution at the next city council meeting. He also mentioned that Patrick Leary is handling the county's appointment process.

Closing Comments:

None.

ADJOURN

Angela McGuire motioned to adjourn. Patrick Leary seconded the motion. The board approves unanimously.

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