

**MINUTES**

**UTAH  
Cosmetology and Associated Professions  
MEETING**

**November 18<sup>th</sup>, 2024**

**Room:474 / 4th floor – 10:00 AM  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 10:05 AM

**ADJOURNED:** 10:50 AM

**Bureau Manager:  
Board Secretary:**

David Wright  
Riane Bailey

**Board Members' Present:**

Shanna Gilchrist - Chair  
Kathleen Martell  
Kathy Davis Rees  
Darlene Durrant  
Kristy Hammon  
Shawna Allen  
Stafford Palmeri  
Hunter Allen

**Board Members Absent:**

Meredith Taylor

**Guests:**

**DOPL Staff Present:**

Bernice Palama  
David Wright  
Elisa Campbell  
Riane Bailey  
Lynn Anthony

**TOPICS FOR DISCUSSION**

General Announcement by David Wright

**DECISIONS AND RECOMMENDATIONS**

**(00:39:45)** The new rule for Eyelash/Eyebrow licensure is now available for review on the DOPL website for public comment. This will be up for 30 days. The public notice hearing will be on December 3rd, 2024.

**ADMINISTRATIVE BUSINESS:**

**Call meeting to order**

**(00:00:00)** Meeting called to order by Chairperson Shanna Gilchrist

**Review and approve minutes**

**Compliance review of November 4th**

**MINUTES:**

**Compliance Review with Bernice Palama**

Ashley Martinez  
Daniel Clayson  
Kim Johnson  
Teresa Vandyke  
Keven Mendoza

**(00:03:50)** Minutes from Nov. 4<sup>th</sup> tabled until next meeting.

**(00:04:16)** Bernice updates board members on Compliance report for current Probationers. The minutes from the November 4<sup>th</sup>, 2024, meeting was tabled to be approved at the next meeting on February 10<sup>th</sup> 2025.

**(00:04:16)**

**(00:04:25)** Compliance update for Ashley Martinez reported to board members. Ashley has submitted a letter for an early release statement for the board. Ms. Davis Rees requests Bernice for her opinion on the early release statement. Motion for compliance by Ms. Durrant, motion seconded by Ms. Davis Rees. Motion passes unanimously. Motion for early release by Ms. Davis Rees, motion seconded by Ms. Hammon. Motion passes unanimously.

**(00:09:02)** Compliance update for Daniel Clayson reported to board members. Mr. Clayson submitted a letter with an early release statement. Motion for Compliance by Ms. Hammon, seconded by Ms. Allen. Motion passes unanimously. Motion for early release by Ms. Davis Rees, seconded by Hunter Allan. Motion passes unanimously.

**(00:12:43)** Compliance update for Kim Johnson reported to board members. There are no questions from the members of the board about Ms. Johnson. Motion for compliance by Ms. Durrant, motion seconded by Ms. Martell. Motion passes unanimously.

**(00:14:10)** Compliance update for Teresa Vandyke reported to board members. Ms. Gilchrist asks if Ms. Vandyke will be "tolling" if she is unable to find employment. Ms. Bernice confirms this as true. Motion on compliance by Ms. Davis Rees, motion seconded by Ms. Hammon. Compliance for Kim Johnson stated for board members

**(00:17:35)** Compliance for Keven Mendoza

reported for board members by Ms. Palama. U/A came back negatively. Ms. Palama states that Mr. Mendoza was found with MDMA in his system. He was also arrested recently. His initial reasoning for the negative U/A that he reported to Ms. Palama did not match the written statement he emailed to Ms. Palama. Ms. Palama suggests to the board that this may require a citation of 300 dollars or more. Mr. Mendoza was found as "failure to appear" to his court hearing. This all occurred prior to the last board meeting and Mr. Mendoza failed to report this to Ms. Palama. For record purposes Ms. Palama would like to restart the reasoning for the citation. Ms. Palama states that his failed drug test, arrest, and failure to report it is why he will now be cited a second offense. **(00:36:18)** Motioned for a Citation in the amount of \$500 and found non-compliant by Mr. Allen, motion seconded by Ms. Martell. Motion passes unanimously

**ADJOURN: 10:50 AM**

Motion to adjourn by Shanna Gilchrist

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

2/10/2025

Date Approved

(ss)   
Chairperson, <Name of Organizational Unit>

2/10/2025

Date Approved

(ss)   
Bureau Manager, Division of Occupational & Professional  
Licensing