

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 PM POLICY SESSION
April 22, 2025

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Mayor Mark Shepherd

PRESENT: Mayor Mark Shepherd, Councilmember Nike Peterson, Councilmember Tim Roper, Councilmember Megan Ratchford, Councilmember Dakota Wurth

ABSENT: Councilmember Karece Thompson

STAFF PRESENT: City Manager JJ Allen, City Attorney Stuart Williams, Police Chief Kelly Bennett, Assistant City Manager & Economic Development Director Spencer Brimley, City Clerk Nancy Dean, Deputy City Recorder Chersty Titensor, Public Works Director Adam Favero, Communications Jayden Martin, Community Development Director Stacy Millgate, Sergeant Chris Ferreira, Victim Advocate Teresa Allen

VISITORS: Jenna Nelson, Taylor Nielsen, Alan Millard, Clearfield City Youth Commissioners

Mayor Shepherd called the meeting to order at 7:04 p.m.

Councilmember Ratchford asked the Youth Commission to lead the Opening Ceremonies by updating the Council of recent activities they had participated in. Addison Adams, Chair of the Youth Commission, Ian Barlow, Vice-Chair outlined different experiences they had.

APPROVAL OF MINUTES

January 28, 2025 – work session

March 25, 2025 – policy session

April 8, 2025 – policy session

Councilmember Ratchford moved to approve January 28, 2025 work session, March 25, 2025 policy session, April 8, 2025 policy session, seconded by Councilmember Wurth.

RESULT: **Passed [4 TO 0]**

YES: Councilmember Peterson, Councilmember Roper, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Thompson

OPEN COMMENT PERIOD

- Allen Mallard, Clearfield resident, said he noticed a garbage can in front of his house today and wondered what it was. He expressed dissatisfaction that he would have to

pay to have the can removed. He said businesses did not work that way and neither did an ethical city government.

- Taylor Nielsen, Clearfield resident, spoke against the opt-out process for the new green waste can. He said he was stuck with a recently increased bill to pay for a can that was forced on him or pay a fee to take it back. He thought it was unethical and unreasonable to have an opt-out program instead of an opt-in program.
- Mayor Shepherd explained that the opt-out program had been reviewed for months and while neighboring cities initiated mandatory programs this Council decided to at least have an opt-out option.
- Jenna Nelson, Advisor for the Youth Commission, expressed her pride in the Youth Commissioners and expressed condolences to the South Jordan Fire Department who had recently lost a member. Ms. Nelson recounted personal experiences in recognition of April as Sexual Assault Awareness Month. She reported that she had helped craft HB247 in 2020 which extended the statute of limitations to the age of 28 to report sex crimes against a minor between the ages of 14-18. She expressed appreciation to Clearfield City for its support of victims.
- Teresa Allen, Victims Advocate for Clearfield City, offered information about the services provided to victims by providing support from the incident through the criminal justice process and beyond. She reported that last year Clearfield Police Department had responded to 63 sex offenses. She said they worked closely with Safe Harbor to make sure survivor needs were met. She pointed out that she could help victims regardless of whether they reported the crime to the police or not. She said she could help them get in touch with resources to help heal. She expressed her appreciation of the City's support of victims. Mayor Shepherd said the City had designated the month of April as Sexual Assault Awareness month permanently each year.

APPROVAL OF A PROCLAMATION DECLARING APRIL 25, 2025 AS ARBOR DAY IN CLEARFIELD CITY

Mayor Shepherd read the proclamation declaring April 25, 2025 as Arbor Day in Clearfield City.

Councilmember Wurth moved to approve the Proclamation officially declaring April 25, 2025 as “Arbor Day” in the City of Clearfield and authorize the mayor’s signature to any necessary documents, seconded by Councilmember Peterson.

RESULT: Passed [4 TO 0]

YES: Councilmember Peterson, Councilmember Wurth, Councilmember Roper, Councilmember Ratchford

NO: None

ABSENT: Councilmember Thompson

APPROVAL OF RESOLUTION 2025R-06 APPROVING THE POLLING LOCATION AND VOTE CENTERS FOR THE MUNICIPAL ELECTIONS ON AUGUST 12, 2025 AND NOVEMBER 4, 2025

Chersty Titensor, Deputy City Recorder, explained the legal requirement for the City’s legislative body to approve the polling location and vote centers for the upcoming Municipal Elections on August 12, 2025 and November 4, 2025. She informed Council that the polling location in Clearfield was at City Hall in the multi-purpose room on the 2nd floor.

Councilmember Roper moved to approve Resolution 2025R-06 approving the polling location and vote centers for the municipal elections on August 12, 2025 and November 4, 2025 and authorize the mayor’s signature to any necessary documents, seconded by Councilmember Wurth.

RESULT: **Passed [4 TO 0]**

YES: Councilmember Peterson, Councilmember Roper, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Thompson

COMMUNICATION ITEMS

MAYOR'S REPORT

Mayor Mark Shepherd

- He reported that he had attended the Utah League of Cities and Towns (ULCT) meetings and said they had received good information and great discussions.
- He announced he would be out of town Wednesday April 23rd and Thursday, April 24th.

CITY COUNCIL'S REPORTS

Councilmember Peterson

- Addressed the residents that had provided public comment and welcomed them to stay after the meeting to discuss the decision for the opt-out program. She let them know she was the City’s representative on the Board and was happy to meet for more discussion.

Councilmember Ratchford

- She reported that the North Davis Fire District’s new ambulance was on site.

Councilmember Wurth

- He gave a shoutout to the Clearfield PD officers that joined the Circles “Together We Ball” event.
- He announced that coinciding with the resolution passed for Arbor day was an Arbor Day event Friday, April 25, 2025 at 10:00 a.m. at Kiwanis Park.
- He announced that the Clearfield Community Band would be performing at Clearfield High School starting at 7pm. He encouraged all to attend.
- He announced the Skate Park Grand Re-opening on May 17, 2025. He commended the Parks and Recreation Commission for the excellent job in ensuring a great facility for skaters and community members. He said there would be food trucks and swag.

- He praised the Youth Commission for coming to speak with the Council tonight and for the renewed energy they had as they worked hard to recruit additional members. He emphasized that once an individual got involved in community it could lead to future leadership opportunities.

Councilmember Roper

- He announced the Davis Chamber Business Expo would be held on Wednesday, April 30, 2025. He said it was an opportunity to support businesses in Davis County.

CITY MANAGER'S REPORT

JJ Allen, City Manager

- He expressed appreciation for everyone’s collaboration during the budget process.
- He gave kudos to everyone in the Community Services Department that hosted the recent Easter Egg hunt.
- He reported that he had a good week at Utah City Manager’s Association (UCMA) and ULCT conferences. He said there was good training and considered it time well spent.

STAFF REPORTS

Nancy Dean, City Recorder

- No meeting next week
- May 6, 2025 – work session
- May 13, 2025 – work and policy session
- May 20, 2025 – work session
- May 27, 2025 – work and policy session

Councilmember Wurth moved to adjourn at 7:31 p.m., seconded by Councilmember Peterson.

RESULT: Passed [4 TO 0]

YES: Councilmember Peterson, Councilmember Roper, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Thompson

**APPROVED AND ADOPTED
This 13th day of May 2025**

/s/ Mark R. Shepherd, Mayor

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 22, 2025.

/s/ Nancy R. Dean, City Recorder