



# APPROVED MINUTES

## April 2025 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **April 8, 2025** at the Piute County Courthouse in Junction, Utah. Teresa Morgan called the meeting to order at **3:30 P.M.** Present was Teresa Morgan, Jeremy Pearson, Erin Jensen, Neccia Dalton and Rick Dalton. Also present was Superintendent Koby Willis and Business Administrator Dallas Sylvester. Guests at the meeting were: Shauna Bagley, Eric Jessen, Paul James, Jeri Sylvester, Tyrel Ivie, Janette Lee, Tavin Jessen, Miriam Thomas, Amy Morgan, Hadley Morgan, Sarah Morgan, Cade Morgan, Oscar Pitts, and Priscilla Morgan.

**Work Meeting:** The board met before the normal meeting to tour the new bus garage.

### Opening Remarks:

- President Teresa Morgan welcomed everyone to the meeting. After the pledge of allegiance was recited, opening remarks were given by Rick Dalton.

### Program Reports:

- HOSA and FBLA programs**
  - Shauna Bagley mentioned that Miriam Thomas qualified for the national HOSA competition and will need board approval to travel out of state.
  - The estimated cost for Miriam to attend the conference would be \$2,000.
  - Miriam read a statement asking for financial support from the school district to attend the national HOSA conference and also permission for her to travel out of state.
  - Shauna Bagley and some of the FBLA members gave the board a report on the FBLA program.
  - 19 students participated in FBLA this year.
  - 14 students competed at state FBLA.
  - The FBLA students gave a report to the school board about the results from the state competition.
  - 8 students will be competing in the national FBLA competition.
  - The students asked for permission to travel out of state to Anaheim California and also for a school district donation towards the trip.
  - Rick Dalton made a motion to approve out-of-state travel for the FBLA and HOSA students. Erin Jensen seconded the motion. Motion approved by unanimous vote.
  - Teresa Morgan made a motion to approve the school district to provide a \$250 donation per student for FBLA and HOSA nationals. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **Boys Basketball Program**

- Eric Jessen presented the school board with the boys basketball program.
- Eric mentioned that he feels that overall it was a good year for the basketball team.
- He mentioned that the team had to overcome a lot and started playing better towards the end of the season.
- He added that the boys basketball team played for the region championship against Panguitch this year.
- Eric thanked the board for letting him be the basketball coach.
- Superintendent Willis thanked Eric for letting students be a part of the team even though they might not have much basketball experience.

- **Choir & Broadcasting Programs**

- Tyrel Ivie gave the report on the choir & broadcasting programs.
- Tyrel showed the school board a video that was done by UEN that featured Piute High School Choir and Dance students.
- Tyrel explained how Choir, Audio and Dance students all work together to make the shows happen.
- Tyrel mentioned how the collaboration on performances teaches students to work as a team.
- Tyrel announced that the choir's rock show will be on April 26th this year.
- Tyrel mentioned that there are 31 choir students this year, which is up from last year's number of 24 students.

- **District Assessments**

- Russ Lee presented the school board with the district assessments report.
- Russ explained to the board which tests are administered in the district, which are as follows:
  - Wida - For non-English speaking students and Migrant families.
  - Acadience - for K-6 students and measures math and reading progress.
  - Rise - for 3rd-8th grade students.
  - Utahaspire - for 9th and 10th grade students.
  - ACT - for juniors.
- Russ mentioned that test scores can be accessed on the Utah Data Gateway.

## **Public Comments**

- President Teresa Morgan turned the time over to the public for public comment.
- No public comments were made.

## **Business Items:**

- **Elementary Schools & Softball Field Design Update**

- Superintendent Willis presented the school board with the updated site layout designs of each elementary school.
- Superintendent Willis explained the bid process for awarding the elementary school projects.
- Superintendent Willis presented the school board with the timeline of construction for the new elementary schools.

- Superintendent Willis mentioned that the softball field project has been put out for bid and the district is currently accepting bids. He mentioned that the project proposal is on the school district website. Bids will be accepted until April 21, 2025.
- **School Land Trust Plans 2025-2026 for CES, OES, & PHS**
  - Superintendent Willis presented the school board with the School Land Trust plans for each in-person school for 2025-2026.
  - The Utah Peak Academy plan has not been completed yet.
  - Neccia Dalton made a motion to approve the school land trusts plans for Circleville Elementary, Oscarson Elementary, and Piute High School. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.
- **Policy #4122 Interfering Devices and Electronic Communication Discussion**
  - Superintendent Willis presented policy #4122, Interfering Devices and Electronic Communication for discussion.
  - Shauna Bagley mentioned that the high school teachers would like to completely eliminate cell phone usage in the classroom next school year.
  - The policy will be reviewed by the school board again next month.
- **4 Day School Week Parent & Employee Surveys**
  - Superintendent Willis presented the school board with the results for the 4-day school week survey for both parents and employees.
  - Superintendent Willis mentioned that overall, the surveys indicate positive support for the 4-day school week from both parents and employees.
  - The school board reviewed the survey results and feedback from parents and employees.
- **UPA 2025-2026 Staffing Proposal - Technology Position**
  - Superintendent Willis mentioned that the school board will need to discuss and approve adding an additional technology position in the school district.
  - The new position will help support the online school, Utah Peak Academy, and also provide additional technology support in the school district.
  - Neccia Dalton made a motion to approve adding an additional technology position in the school district. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **High School Fees District Supplement**
  - Superintendent Willis presented the school board with the estimated cost for the school district to cover an additional \$25 for sports pay to play supplement.
  - Jeremy Pearson made a motion for the school district to cover an additional \$25 per student to the high school pay to play supplement. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Snow College Trio Grants**
  - Superintendent Willis mentioned that Snow College is pursuing a Talent Search Grant and is seeking support for the grant from surrounding school districts in order to move forward.
  - The grant would cover the costs of a talent search advisor at the high school.
  - Erin Jensen made a motion to support Snow College in pursuing the Talent Search Program Grant. Rick Dalton seconded the motion. Motion passed by unanimous vote.

- **Salary Schedule 2025-2026**
  - Superintendent Willis presented the proposed salary schedule for 2025-2026.
  - The total new ongoing expenditures are estimated at \$580,000.
  - The total new ongoing revenues are expected to increase by \$1,107,000.
  - The proposed total cost of living adjustment is 7.4% for level 18 on the salary schedule.
  - Level gaps for levels 15-18 on the certified schedule will increase from \$500 to \$1,000.
  - Rick Dalton made a motion to approve the salary schedule for 2025-2026 as presented. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Stipends Schedule 2025-2026**
  - Superintendent Willis presented the stipends schedule for 2025-2026.
  - Superintendent Willis mentioned that the stipends are based on the main salary schedule.
  - Jeremy Pearson made a motion to approve the stipends schedule for 2025-2026 as presented. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
- **Qualifications for Retirement Benefits**
  - Superintendent Willis mentioned that the school district will need to revise policy #2041, Payroll Procedures and Benefits due to the school district making the change to allow part-time employees to receive retirement and leave on their second year of employment.
  - Starting next year, a part-time employee who works more than 20 hours a week will now qualify for leave and retirement in their second year of employment. The current policy awards leave and retirement on an employee's fourth year.
  - The policy committee will review the policy at their next meeting.
- **Health Curriculum Annual Approval**
  - Superintendent Willis presented the school board with the Health Curriculum for annual approval.
  - Rick Dalton made a motion to approve the Health Curriculum. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.
- **Provisional Employee List**
  - Superintendent Willis presented the board with the list of provisional employees.
  - The list highlights employees who are still in their first 3 years of employment with the school district.
  - The school board saw no need to extend the probationary period for any provisional employees.
- **Approval of Minutes and Vouchers**
  - Erin Jensen made a motion to approve the March meeting minutes, the March payroll, and district vouchers and 25000650-25000720. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **New Hires, Assignments, and Reassignments**

#### **New Hires**

- No new hires to approve.

**Information Items:** None

**Executive Session :** At : **6:13 P.M.** Neccia Dalton made a motion to move into executive session for the Discussion of the Character, Professional Competence, or Mental Health of an Individual. Erin Jensen seconded the motion. Each individual board member was in favor of moving into executive session. Erin Jensen voted aye, Teresa Morgan voted aye, Rick Dalton voted aye, Neccia Dalton voted aye, and Jeremy Pearson voted aye.

- The school board entered the executive meeting at **6:13 P.M.**
- The school board left the executive meeting at **6:55 P.M.**

**Adjournment**

- At **6:55 P.M.** Erin Jensen made a motion to adjourn the **April 8, 2025** meeting of the school board. Neccia Dalton seconded the motion. Motion passed by unanimous vote.