

**MINUTES
CHELSEY PUBLIC INFRASTRUCTURE DISTRICT NOS. 1-2
COMBINED SPECIAL MEETING**

NOTICE IS HEREBY GIVEN THAT THE BOARD OF TRUSTEES OF CHELSEY PUBLIC INFRASTRUCTURE DISTRICT NOS. 1-2 HELD A COMBINED SPECIAL MEETING ON TUESDAY, MAY 13, 2025 AT YORK HOWELL, 10610 SOUTH JORDAN GATEWAY, SUITE 200, SOUTH JORDAN, UTAH 84095

AT 1:30pm

A. Call to Order

M. Thomas Jolley called to order the combined special meeting of Chelsey Public Infrastructure District Nos. 1-2 at 1:30pm on Tuesday, May 13, 2025, at York Howell, 10610 South Jordan Gateway, Suite 200, South Jordan, Utah 84095.

The combined special meeting convened at 1:32pm.

B. Roll Call

M. Thomas Jolley conducted a roll call. The following individuals were present:

Members Present:

- Joe Darger – Trustee (via Zoom)
- Ryan Kent – Trustee (via Zoom)
- Vicki Kelsch – Trustee (via Zoom)

Also Present:

- M. Thomas Jolley – District Counsel (in-person)
- Alyssa Clayton – District Counsel Paralegal (in-person)
- David Hutchison – District Accountant (via Zoom)

C. Preliminary Action Items

1. Consider combined board meeting for Chelsey Public Infrastructure District Nos. 1-2.
 - a. Joe moves for a combined board meeting for Chelsey Public Infrastructure District Nos. 1-2.
 - b. Vicki seconds the motion for a combined board meeting for Chelsey Public Infrastructure District Nos. 1-2.
 - c. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
 - d. The motion passes unanimously

2. Renewal of Trustees' Conflict of Interest Disclosure Forms and Ethical Behavior Pledge Forms
 - a. Joe Darger reviews, completes, and signs his Conflict of Interest Disclosure Form and Ethical Behavior Pledge Form.
 - b. Ryan Kent reviews, completes, and signs his Conflict of Interest Disclosure Form and Ethical Behavior Pledge Form.
 - c. Vicki Kelsch reviews, completes, and signs her Conflict of Interest Disclosure Form and Ethical Behavior Pledge Form.

D. Consent Items

1. Approve the draft minutes of the Chelsey Public Infrastructure District Nos. 1-2 board meeting held on December 10, 2024.
 - a. Vicki moves to approve the draft minutes of the Chelsey Public Infrastructure District Nos. 1-2 board meeting held on December 10, 2024.
 - b. Joe seconds the motion to approve the draft minutes of the Chelsey Public Infrastructure District Nos. 1-2 board meeting held on December 10, 2024.
 - c. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
 - d. The motion passes unanimously
3. Approve and ratify payment applications and requisition requests made since last board meeting.
 - a. Ryan moves to approve and ratify payment applications and requisition requests made since last board meeting.
 - b. Joe seconds the motion to approve and ratify payment applications and requisition requests made since last board meeting.
 - c. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
 - d. The motion passes unanimously

E. Action Items

1. Consider accepting the Q4 financial statements for calendar year 2024.
 - a. Joe moves to accept the Q4 financial statements for calendar year 2024.
 - b. Vicki seconds the motion to accept the Q4 financial statements for calendar year 2024.
 - c. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
 - d. The motion passes unanimously
1. Consider accepting the Q1 financial statements for calendar year 2025.
 - a. Joe moves to accept the Q1 financial statements for calendar year 2025.

- b. Ryan seconds the motion to accept the Q1 financial statements for calendar year 2025.
 - c. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
 - d. The motion passes unanimously
- 2. Consider approval and/or ratification of the proposal/engagement agreement from HintonBurdick to perform auditing services for 2024 for Chelsey Public Infrastructure District No. 1, and authorizing the Chair to sign.
 - a. Ryan moves to approve and/or ratify the proposal/engagement agreement from HintonBurdick to perform auditing services for 2024 for Chelsey Public Infrastructure District No. 1, and authorizes the Chair to sign.
 - b. Joe seconds the motion to approve and/or ratify the proposal/engagement agreement from HintonBurdick to perform auditing services for 2024 for Chelsey Public Infrastructure District No. 1, and authorizes the Chair to sign.
 - b. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
 - c. The motion passes unanimously.

F. Administrative Non-Action Items

- 1. Annual Board Training – Open and Public Meetings Act (<https://training.auditor.utah.gov>)
 - a. Joe Darger intends on completing his training before the next special meeting.
 - b. Ryan Kent intends on completing his training before the next special meeting.
 - c. Vicki Kelsch intends on completing his training before the next special meeting.
- 2. Open meeting discussion with Board members of any public infrastructure district business.
 - a. No matters for discussion are presented.

G. Adjourn

- 1. Ryan moves to adjourn the meeting.
- 2. Joe seconds the motion to adjourn the meeting.
- 3. Joe Darger: Aye / Ryan Kent: Aye / Vicki Kelsch: Aye
- 4. Meeting adjourned at 2:09pm

Signed: _____
Vicki Kelsch, District Clerk/Secretary

Date: May 13, 2025