Angell Springs Special Service DistrictPUBLIC Monthly Board Meeting

AGENDA

https://us02web.zoom.us/j/6797857976?pwd+TitLSWE2NEJwYmtBclFZK1VySUd6dz09

(go to JOIN A MEETING) Meeting ID: 679 785 7976 Password: water

Thursday 5/15/2025 6:00 p.m. at the SPRINGS BLDG.

PUBLIC WELCOME TO ATTEND

Attendees: **Chairman:** Karen Blenkinship **Vice-Chairman:** Greg Maranto **Treasurer-** Diane Hundal, **IT**-Rantandeep(Tony) Hundal, **Clerk-** Jean Wojtyla **Water Master-** Shawn Bain **CCC Administrator**- Martin Mathis

Vote on April 17th Meeting Minutes

1. The board is to vote on the Proposed New Fee Schedule that was reviewed at our Public Hearing meeting on 4-17-25. This New Fee Schedule was created to obtain the required average of $14.03 per resident to meet our $26,000 / year as payback for $1,010,00 in bonds bearing no interest, to be repaid over 40 years thus to complete Phase 2 of our Master Plan of Water Improvements**.**

Karen request a motion to adopt our New Fee Schedule that is noted in Water Rate Resolution 2025-05-15 that will become effective on June 1st, 2025

A motion to adopt the New Fee Schedule was then duly made by Boardmember ________________ and seconded by Boardmember ________________, and the New Fee Schedule was put to a vote and carried, the vote being as follows:

YEA:

NAY:

ABSTAINING:

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2. Report on Accomplishments made in April

- **Karen- Provide the outcome of the Jones & DeMille Hydraulic modeling report for our Looping project of pipelines.** What is our next course of action and timeframe?.
- Report on the concrete collar bid received for the hydrant repaired on Silver Valley.

3. Water Master & CCC Admin.

- **Shawn - Any new developments?**
- **Marty- Any new developments?**
  - **Provide our training flyer for our spring distribution to residents**

4. Tony- Report on Water usage in April

5. Greg- Report on Power usage in April

6. Diane- Provide financials through April 2025

- Provide the following reports;
  a. P&L STD Financial -April 2025
  b. P&L STD YTD at a Glance -April 2025
  c. Provide April 2025's Invoice Register to Karen for Approval

- Provide the number of responses received from our request to residents asking them to convert to the email option..

- Present to the board the suggestions for our refundable deposit amounts. What steps must we take to reverse the refundable status?

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7. Jean- Provide our April A/R Aging Report

New Business Items:

1. Jean- Review the Concurrence Letter of our Updated Drinking Water Source Protection Plans for our Springs and Well regarding the beginning process of describing how the land management strategies identified for existing and future potential contamination sources were implemented.

2. Jean- Discuss plans for the board to address our **Wate**r **Conservation Plan** which is part of the Checklist for our Loan requirements**.**

3. Karen - Remind the board of our next scheduled meeting Thursday, June 19th, 2025 @ 6:00 pm

4. Karen- Request a motion to adjourn this meeting

ANGELL SPRINGS SPECIAL SERVICE DISTRICT,
WASHINGTON COUNTY, UTAH

WATER RATE RESOLUTION
May 15, 2025

RESOLUTION NO. 2025-05-15

A RESOLUTION ESTABLISHING AND FIXING RATES FOR WATER SERVICES AND RELATED MATTERS.

WHEREAS the Angell Springs Special Service District, Washington County, Utah desires to acquire and construct water system improvements to the District's culinary water system, and related matters (the "System") (the "Project"); and

WHEREAS the Angell Springs Special Service District desires to finance the Project by receiving a grant in the amount of $435,859 and additionally issuing Water Revenue Bonds in the total aggregate Principal Amount of $1,010,000 ("Bonds") bearing no interest; and

WHEREAS the Revenue from the System is necessary to pay for operations and maintenance expenses and to service the District's water revenue bonds; and

WHEREAS pursuant to Utah Code Section 17B-1-643, the rates charged for water services may be increased after a public hearing which was noticed and held on April 17, 2025; and

WHEREAS the Angell Springs Special Service District has previously complied with the Notice requirements of Section 17B-1-643(2)(d) and has held a public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Angell Springs Special Service District, Washington County, Utah, as follows:

Section 1: The Governing Board hereby adopts the attached Angell Springs Special Service District Summary of Fees.

Section 2: The rate contained on EXHIBIT A of the attached District Summary of Fees will become effective July 1, 2025. The Governing Board may also from time to time, and by resolution, establish various classes of users and enact rules for levying, billing, guaranteeing and collecting charges for water services, amend water system rates, and enact or amend all other rules, charges, or assessments necessary for the management and control of the water system.

Section 3. The Governing Board may from time to time fix by agreement or resolution special rates and conditions upon such terms as they may deem proper for users of the water service making use thereof under exceptional circumstances.

Section 4. The Governing Board is constituted as a board of equalization of water rates to hear complaints and make corrections of any assessments or charges deemed to be illegal, unequal, or unjust.

Section 5. Irrespective of the occupant, user, tenant, co-tenant, permissive user, contract purchaser, or any other person, firm, partnership, corporation or entity being in possession of the premises to which a water connection is supplied or service is made available, the owner of the premises according to the records of the Washington County recorder as of the date the charge, fee, or assessment is made, unless designated otherwise, shall be legally responsible for the payment of all charges, fees, assessments, obligations or liabilities of a water system user.

Adopted and approved this May 15, 2025.

Chair

ATTEST:

District Clerk

(S E A L)

<u>EXHIBIT A</u>

<u>District Summary of Fees</u>

ALL FEES ARE TO BE PAID UPON INVOICING

[ATTACH LIST OF FEES AND RATES TO BE SUPPLIED BY JEAN]

ANGELL SPRINGS SPECIAL SERVICE DISTRICT

PROPOSED SCHEDULE OF FEES

VOTED on :

PURCHASE FIRST !			
ALLOTMENT *(to guarantee water to your premises)*		**$12,000**	One allotment (20,000 gal) is required for each separate dwelling with water and is subject to the scheduled impact and hook up fees. P&P 8.2.4
STANDBY *(No meter, no water -Monthly fee after you purchase an allotment until you are ready to hook up water)*		**$30.00**/mo.	
WATER APPLICATION FEES: TO INSTALL METER to SERVICE HOME			
IMPACT FEE		**$9,335**	All additional buildings on one property requiring water must purchase a separate water allotment and are subject to an additional Impact & Hook up Fees. P&P 8.2.4
HOOK UP FEE		**$4,500**	
NEW CUSTOMER / TRANSFER FEE		**$100.00**	**Upfront Fee at closing** - For administrative requirements adding new customers or transferring data from original owner to new owner.
WATER RATES:			
BASIC Residential		**$65.00**/mo.	One allotment receives **up to 20,000 gal.** /mo.
DUAL BASIC Residential		**$130.00**/mo.	Two water allotments on 1 meter receives **up to 40,000 gal.** /mo. ***(for 1 dwelling only)***
BASIC Commercial		**$75.00**/mo.	One allotment receives **up to 20,000 gal.** /mo.
DUAL BASIC Commercial		**$150.00**/mo.	Two water allotments on 1 meter receives **up to 40,000 gal.** /mo. ***(for 1 COMMERCIAL ZONED building only)***
OVERAGE TIERS	**ADDTL.**	**EQUALS**	
WATER USE 20,001- 30,000	**$.0300 PER GALLON**	**$3.00 per 100 gal.**	
WATER USE 30,001- 40,000	**$.0400 PER GALLON**	**$4.00 per 100 gal.**	If a customer comes to us to prove they had a leak and shows receipts and proof of repair within the next month of billing we ***may*** only charge $3.00 per ONE HUNDRED gallons used over the 20,000 gallon mark. ***Subject to board vote upon review of circumstances.***
WATER USE 40,001- 50,000	**$.0600 PER GALLON**	**$6.00 per 100 gal.**	
WATER USE over 50,001	**$.0800 PER GALLON**	**$8.00 per 100 gal.**	
OTHER FEES:			
LATE FEE: PAST DUE ACCOUNTS		$25.00/mo.	Only stops once the customer has paid in FULL, ALL previous bills
RECONNECTION FEE		**$200.00**	
LIEN FEE		**$75.00**	
TRACKED MAIL NOTIFICATIONS FEE		**$30.00**	
TAMPERING WITH METERS, HYDRANTS, AND ALL WATER SYSTEM EQUIPMENT OWNED BY ANGELL SPRINGS SSD FINE P&P 8.9.1		**$1,000.00**	*If any water customer shall permit any person from other premises or any unauthorized person to use or obtain water from his building, premises, or fixtures, whether inside or outside a building, the supply of water may be terminated, after being notified by the District Clerk .A tampering fee as set forth in the Fee Schedule shall be charged to any person tampering with a District meter, hydrant or any water system equipment. In addition, such a person shall pay for any and all damage to District property. Amended: If any person breaks the main water line, that person is fully responsible for the repair*
OBSTRUCTION OF ACCESS TO METER P&P 8.2.7		**$500.00**	*All water customers shall maintain adequate clearance around their meters to facilitate reading, maintenance, inspection or other required operations of the District in connection therewith. The meter route of access and the meter itself must be free from litter, threat of any animals, overgrown trees, shrubs, weeds, vehicles, etc. The area surrounding the meter must be free from mud and debris washed in and or any other hindrance which may be detrimental to the safety of the employee or obstructive to their ease of access to obtain an accurate reading. Fences placed on the utility easement must have adequate clearance cutout designed all around the meter(s) to allow access. Gates or chains with or without locks are not permitted as a provision for reasonable access. ASSSD is not responsible for damage to any customers fence, landscaping, structure or vehicle that is obstructing the utility easement while performing emergency work on ASSSD equipment. Customers who are in violation or not being in compliance will receive written warnings and fines will be charged within 30 days if not corrected. Failure to comply shall be just cause for terminating water service to the subject property.*
CROSS CONNECTION PENALTY FEES		**$150, $500, $800**	1st Offense $150.00, 2nd Offense $500.00, 3rd Offense $800.00

Past Due Accounts over 60 days are presented to the ASSSD board for action.
After 90 Days in arrears, there will be a 14 day shut off letter sent. Then there will be a 24 hrs.
shut off notice presented to the homeowner. Within the By-Laws, water can be turned off for
non-payment, and Liens will be imposed on passed due property.
Reconnection fees will be charged at the rate of $200.00

Angell Springs Special Service District

Standard Financial Report
51 Water - 04/17/2025 to 05/15/2025
41.67% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1112 State Bank Checking	269,495.90	(52.66)	0.00
1113 US Bank Checking Account	0.00	(2,084.94)	265,458.19
1175 Undeposited receipts	0.00	686.00	686.00
Total Cash and cash equivalents	**269,495.90**	**(1,451.60)**	**266,144.19**
Receivables			
1311 Accounts receivable	113.71	(796.00)	28,425.61
1312 Rent Receivable - Infowest	(400.00)	0.00	(400.00)
Total Receivables	**(286.29)**	**(796.00)**	**28,025.61**
Total Current Assets	**269,209.61**	**(2,247.60)**	**294,169.80**
Non-Current Assets			
Capital assets			
Work in Process			
1601 Construction in progress	79,766.27	0.00	79,766.27
Total Work in Process	**79,766.27**	**0.00**	**79,766.27**
Property			
1611 Land	63,544.00	0.00	63,544.00
1612 Easements	2,000.00	0.00	2,000.00
1621 Buildings	31,080.35	0.00	31,080.35
1631 Improvements	4,942.00	0.00	4,942.00
1641 Water system	615,658.72	0.00	615,658.72
1661 Equipment	99,924.06	0.00	99,924.06
Total Property	**817,149.13**	**0.00**	**817,149.13**
Accumulated depreciation			
1741 Accumulated depreciation	(331,929.84)	0.00	(331,929.84)
Total Accumulated depreciation	**(331,929.84)**	**0.00**	**(331,929.84)**
Total Capital assets	**564,985.56**	**0.00**	**564,985.56**
Other non-current assets			
1613 Water allotments	38,800.00	0.00	38,800.00
Total Other non-current assets	**38,800.00**	**0.00**	**38,800.00**
Total Non-Current Assets	**603,785.56**	**0.00**	**603,785.56**
Total Assets:	**872,995.17**	**(2,247.60)**	**897,955.36**
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
2131 Accounts payable	(1,650.22)	20.68	(1,654.54)
2330 Refundable deposits	(5,480.20)	100.00	(5,380.20)
Total Current liabilities	**(7,130.42)**	**120.68**	**(7,034.74)**
Long-term liabilities			
2510 Long-term debt reserve- New Tank	(31,000.00)	0.00	(15,000.00)
Total Long-term liabilities	**(31,000.00)**	**0.00**	**(15,000.00)**
Total Liabilities:	**(38,130.42)**	**120.68**	**(22,034.74)**
Equity - Paid In / Contributed			
2980 Retained earnings	(834,864.75)	2,126.92	(875,920.62)
Total Equity - Paid In / Contributed	**(834,864.75)**	**2,126.92**	**(875,920.62)**
Total Liabilites and Fund Equity:	**(872,995.17)**	**2,247.60**	**(897,955.36)**
Total Net Position	**0.00**	**0.00**	**0.00**

Angell Springs Special Service District
Standard Financial Report
51 Water - 04/17/2025 to 05/15/2025
41.67% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Income or Expense					
Income From Operations:					
Operating income					
5140 Water sales (Metered Water Revenue)	99,203.52	0.00	41,871.10	85,000.00	85,000.00
5310 Hook up fees (Connection Fees)	0.00	0.00	4,500.00	0.00	0.00
5410 Late fees & Penaltys (Other INCOME)	1,425.00	(50.00)	325.00	1,350.00	1,350.00
5440 Rental income	4,800.00	0.00	1,600.00	4,800.00	4,800.00
5511 Misc Revenue	0.00	0.00	(1,227.46)	0.00	0.00
5520 Impact fee (Connection Fees)	0.00	0.00	9,335.00	0.00	0.00
5980 Appropriated Net Position	0.00	0.00	0.00	20,000.00	20,000.00
Total Operating income	**105,428.52**	**(50.00)**	**56,403.64**	**111,150.00**	**111,150.00**
Operating expense					
6210 Dues & subscriptions-WIX/Spectrum/GoDaddy/Zoo	842.00	217.15	432.47	870.00	870.00
6230 Continuing education (Course Fees only)	0.00	0.00	780.00	1,000.00	1,000.00
6231 Training Expenses (Lodging/Food & Day fees)	4,209.92	0.00	2,550.00	3,000.00	3,000.00
6232 Travel (Mileage* .70)	0.00	0.00	201.60	600.00	600.00
6240 Office supplies (Materials & Supplies)	309.96	29.32	122.14	500.00	500.00
6241 Postage and delivery (Materials & Supplies)	369.36	0.00	297.86	450.00	450.00
6260 Small tools & Equip (Tool Shed Supplies)	0.00	0.00	0.00	3,000.00	3,000.00
6270 Landscaping and groundskeeping	0.00	0.00	0.00	1,430.00	1,430.00
6280 Utilities (Power)	1,115.70	36.41	138.14	1,500.00	1,500.00
6281 Telephone (Infowest)	449.40	53.79	374.43	500.00	500.00
6310 Professional services-(Lawyer)	2,304.63	0.00	421.00	2,000.00	2,000.00
6312 Accounting-(Pelorus & Auditor)	2,385.00	0.00	1,180.00	3,000.00	3,000.00
6420 Water testing expense (Laboratory)	411.00	1,740.25	1,915.25	2,000.00	2,000.00
6450 Repairs & maintenance- (Require Labor)	20,114.22	0.00	0.00	26,000.00	26,000.00
6451 Supplies (Repair & Maint.Materials w/o Labor)	639.59	0.00	0.00	3,000.00	3,000.00
6461 Contract labor - Water Board Clerk	4,200.00	0.00	1,400.00	4,200.00	4,200.00
6462 Contract labor - Water Board Treasurer	4,550.00	0.00	1,400.00	4,550.00	4,550.00
6463 Contract labor - Water Master	12,996.00	0.00	4,332.00	14,000.00	14,000.00
6464 Contract labor-IT/Asst. Water Master	7,500.00	0.00	1,000.00	3,000.00	3,000.00
6465 Contract labor - Cross Connect Admin.	0.00	0.00	1,500.00	5,500.00	5,500.00
6467 Contractual Serv(Control Systems & SCADA)	0.00	0.00	0.00	4,000.00	4,000.00
6470 Rent expense - equipment	0.00	0.00	0.00	1,000.00	1,000.00
6510 Insurance	5,664.53	0.00	5.13	6,000.00	6,000.00
6610 Miscellaneous expenses	65.88	0.00	0.00	0.00	0.00
6611 Bank charges	0.00	0.00	70.85	50.00	50.00
6690 Depreciation expense	0.00	0.00	0.00	20,000.00	20,000.00
Total Operating expense	**68,127.19**	**2,076.92**	**18,120.87**	**111,150.00**	**111,150.00**
Total Income From Operations:	**37,301.33**	**(2,126.92)**	**38,282.77**	**0.00**	**0.00**
Non-Operating Items:					
Non-operating income					
5610 Interest & Dividend income	250.04	0.00	2,773.10	0.00	0.00
Total Non-operating income	**250.04**	**0.00**	**2,773.10**	**0.00**	**0.00**
Total Non-Operating Items:	**250.04**	**0.00**	**2,773.10**	**0.00**	**0.00**
Total Income or Expense	**37,551.37**	**(2,126.92)**	**41,055.87**	**0.00**	**0.00**

Angell Springs Special Service District

Operational Budget Report
51 Water - 01/01/2025 to 05/15/2025
41.67% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water sales (Metered Water Revenue)	99,203.52	0.00	41,871.10	85,000.00	49.26%
5310 Hook up fees (Connection Fees)	0.00	0.00	4,500.00	0.00	0.00%
5410 Late fees & Penaltys (Other INCOME)	1,425.00	(50.00)	325.00	1,350.00	24.07%
5440 Rental income	4,800.00	0.00	1,600.00	4,800.00	33.33%
5511 Misc Revenue	0.00	0.00	(1,227.46)	0.00	0.00%
5520 Impact fee (Connection Fees)	0.00	0.00	9,335.00	0.00	0.00%
5980 Appropriated Net Position	0.00	0.00	0.00	20,000.00	0.00%
Total Operating income	**105,428.52**	**(50.00)**	**56,403.64**	**111,150.00**	**50.75%**
Operating expense					
6210 Dues & subscriptions-WIX/Spectrum/GoDaddy/Zoo	842.00	217.15	432.47	870.00	49.71%
6230 Continuing education (Course Fees only)	0.00	0.00	780.00	1,000.00	78.00%
6231 Training Expenses (Lodging/Food & Day fees)	4,209.92	0.00	2,550.00	3,000.00	85.00%
6232 Travel (Mileage* .70)	0.00	0.00	201.60	600.00	33.60%
6240 Office supplies (Materials & Supplies)	309.96	29.32	122.14	500.00	24.43%
6241 Postage and delivery (Materials & Supplies)	369.36	0.00	297.86	450.00	66.19%
6260 Small tools & Equip (Tool Shed Supplies)	0.00	0.00	0.00	3,000.00	0.00%
6270 Landscaping and groundskeeping	0.00	0.00	0.00	1,430.00	0.00%
6280 Utilities (Power)	1,115.70	36.41	138.14	1,500.00	9.21%
6281 Telephone (Infowest)	449.40	53.79	374.43	500.00	74.89%
6310 Professional services-(Lawyer)	2,304.63	0.00	421.00	2,000.00	21.05%
6312 Accounting-(Pelorus & Auditor)	2,385.00	0.00	1,180.00	3,000.00	39.33%
6420 Water testing expense (Laboratory)	411.00	1,740.25	1,915.25	2,000.00	95.76%
6450 Repairs & maintenance- (Require Labor)	20,114.22	0.00	0.00	26,000.00	0.00%
6451 Supplies (Repair & Maint.Materials w/o Labor)	639.59	0.00	0.00	3,000.00	0.00%
6461 Contract labor - Water Board Clerk	4,200.00	0.00	1,400.00	4,200.00	33.33%
6462 Contract labor - Water Board Treasurer	4,550.00	0.00	1,400.00	4,550.00	30.77%
6463 Contract labor - Water Master	12,996.00	0.00	4,332.00	14,000.00	30.94%
6464 Contract labor-IT/Asst. Water Master	7,500.00	0.00	1,000.00	3,000.00	33.33%
6465 Contract labor - Cross Connect Admin.	0.00	0.00	1,500.00	5,500.00	27.27%
6467 Contractual Serv(Control Systems & SCADA)	0.00	0.00	0.00	4,000.00	0.00%
6470 Rent expense - equipment	0.00	0.00	0.00	1,000.00	0.00%
6510 Insurance	5,664.53	0.00	5.13	6,000.00	0.09%
6610 Miscellaneous expenses	65.88	0.00	0.00	0.00	0.00%
6611 Bank charges	0.00	0.00	70.85	50.00	141.70%
6690 Depreciation expense	0.00	0.00	0.00	20,000.00	0.00%
Total Operating expense	**68,127.19**	**2,076.92**	**18,120.87**	**111,150.00**	**16.30%**
Total Income From Operations:	**37,301.33**	**(2,126.92)**	**38,282.77**	**0.00**	**0.00%**
Non-Operating Items:					
Non-operating income					
5610 Interest & Dividend income	250.04	0.00	2,773.10	0.00	0.00%
Total Non-operating income	**250.04**	**0.00**	**2,773.10**	**0.00**	**0.00%**
Total Non-Operating Items:	**250.04**	**0.00**	**2,773.10**	**0.00**	**0.00%**
Total Income or Expense	**37,551.37**	**(2,126.92)**	**41,055.87**	**0.00**	**0.00%**