

**Southwest Mosquito Abatement and Control District  
Board of Trustees Meeting**

**December 12, 2024**

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on December 12, 2024, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:01 pm.

**Present:**

Doneva Hecker, New Harmony  
Mike Scott, Ivins  
Jay Lee, Virgin  
Bart Merrill, Enterprise  
Todd Sands, Toquerville  
Jay Sandberg, St. George  
Jarett Waite, Santa Clara  
Darren Prince, La Verkin  
Nanette Billings, Hurricane

**Electronic (Google Meet):**

Pat Campbell, Springdale  
Michael Evenson, Rockville

**Excused:**

Terrill Musser, Hildale  
Victor Iverson, Washington County  
Peter Mills, Leeds  
Bret Henderson, Washington City  
Jenna Vizcardo, Apple Valley

**Administration:**

Sean Amodt, SWMACD District Admin  
Karen Noffsinger, SWMACD Office & HR Admin  
Kesler Hansen, SWMACD Operations Admin

**Item #1: Roll Call**

The meeting was called to order at 4:01 pm by Chair Jarett Waite.

**Item #2: Public Hearing**

Jarett Waite opened the public hearing. No public was in attendance. Jarett Waite closed the public hearing.

**Item #3: Approval of Minutes**

The draft minutes from the November 14<sup>th</sup> meeting were reviewed. Nanette Billings made a motion to approve the minutes for November 14<sup>th</sup>, 2024, Jay Lee seconded the motion. All in attendance voted "Aye".

**Item #4: Budget Items**

Karen Noffsinger reviewed the expenses through October. She stated that there is still plenty of money to get us to the end of the year, and that we will move over \$100,000 from the general fund to the capital facilities fund before the end of the month. She also reviewed the PTIF fund balances through October. As of October, we have \$948,958.31 in the Capital Facilities fund and \$1,061,305.10 in the general fund after getting the November tax revenue. This will service us for the next year. Jay Lee made a motion to approve the expenses through October, Darren Prince seconded the motion. All in attendance voted "Aye".

Karen Noffsinger presented the 2024 budget amendments. The 2024 general budget was amended to \$960,000. She explained that the Salary and Wages budget was raised to \$470,000 because the seasonal staff was retained through the winter. The Capital Facilities budget was amended to \$145,000. This includes interest earned and the \$100,000 that will be transferred from the general fund before the end of the month. Nanette Billings made the motion to approve the 2024 budget amendment, Mike Scott seconded the motion. All in attendance voted "Aye".

Karen Noffsinger presented the 2025 proposed budget. The proposed budget was set to \$970,000 based on what tax revenues are expected to come in next year. Salary and Wages were raised to \$545,000 as the District expects to keep the entire crew for the whole year. Two more employees will need to be hired to round out the team. In the discussion, Karen

explained the reasons for any adjustments to the budget from last year. Along with the budget, there was a discussion about the end of year bonus and raises for next year. Administration based the end of year bonus on the number of hours worked by each employee. They also plan to give a 2.5% COLA raise sometime next year after evaluations. Bart Merrill made a motion to approve the 2025 proposed budget including bonuses, Pat Campbell seconded the motion. All in attendance voted "Aye".

The 2025 proposed capital facility budget was discussed. The District expects to receive roughly \$4,000 a month in interest in this fund next year. The interest revenue was updated to \$45,000 to reflect that. Mike Scott made a motion to approve the 2025 Capital Facilities budget, Jay Sandberg seconded the motion. All in attendance voted "Aye".

#### **Item #5: Policy and Action Items**

The 2025 Board meeting schedule was reviewed. Meetings will begin in February and will be the second Thursday every 3 months starting at 4:00 p.m. Nanette Billings made a motion to approve the 2025 Board meeting schedule, Doneva Hecker seconded the motion. All in attendance voted "Aye".

Sean Amodt discussed the Full-time, benefited Mosquito Surveillance Administrator position that opened. The previous employee in this position left to work somewhere else. The position was opened internally for employees to apply. Administration presented Dalin Gunter as a qualified applicant and asked the Board to approve him for the position. Dalin had worked for the District on and off over the last 8 years or so. He left to go to school full-time a couple of years ago and was rehired this year as a Lab Tech. Dalin graduated with his bachelor's degree in communications, has knowledge of the field and sites, worked in the lab, and has the years of experience required.

#### **Item #6: Manager's Report**

Sean Amodt presented the mosquito distribution chart. This chart represents all the mosquitoes caught this year in the traps. A total of 37,530 mosquitoes were caught. This number did not include the 2,500 or so mosquitoes that were caught in a test trap at Fire Lake in Ivins but those were included later. 17,882 were *Culex erythrothorax*, which is a mosquito that can carry West Nile Virus. They do not like to travel far, so they are not a top concern as a vector of disease for humans. Sean explained about our main disease carriers like *Culex tarsalis* and *Culex quinquefasciatus*. These mosquitoes will fly far and are very opportunistic for a blood meal. We caught 4079 *tarsalis* this year, which is down quite a bit from last year. There were zero (0) positive West Nile Virus, SLE, and WEE pools this season.

Sean presented his 3-minute lightning round to the Board for those who missed it at the Utah Mosquito Abatement Association conference in October. His presentation highlighted all the things we accomplished as a District in 2024 and the continuing fight of the *Aedes aegypti* invasion in the area.

#### **Item #7: Board Member Comments or Questions**

None


#### **Item #8: Adjourn**

Motion to adjourn was made by Jay Lee, Jay Sandberg seconded the motion.

The next scheduled meeting will be held on February 13<sup>th</sup>, 2025, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:10 pm.

Approved minutes signed by Executive Board Member:

Name:  Title: 5/8/25