

Pinon Forest Special Service District Meeting Held Monday April 14, 2025 at the Duchesne County Administration Building, 734 North Center Street, Duchesne, UT 84021

1. Meeting called to order at 5:00 p.m.

- 2. Present** – PFSSD Chair Melissa Hughes, Commissioner Greg Miles, PFSSD Vice-Chair Connie Sweat, PFSSD Water Operator Clyde Watkins, Jones and DeMille Representatives Jeff Baker, PFSSD Board Member Corey Biesinger as well as PFSSD Secretary Theresa Welborn.

Absent –

- 3. Read and Approve the March 10, 2025 PFSSD Meeting Minutes** – Commissioner Greg Miles motions to approve minutes as presented. PFSSD Board Member Corey Biesinger seconds the motion. The motion passed with no opposing votes.

- 4. Engineering Comments - Chlorination/Filtration System Update** Jones and DeMille representative Jeff Baker updated the board on its final steps of the chlorination and filtration project. Jeff stated there shouldn't be any more invoices sent from Dorset and Classic Services; he will be working with the State of Utah to close out the project.

5. Water Operator Report

PFSSD Water Operator Clyde Watkins stated the monthly water samples have passed testing. Clyde stated the well is running better than it ever has and he is pleased.

6. Secretary Report –

a) Status of Accounts –

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) Presentation of Bills/Reimbursements –

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$375.02
- Classic Services – \$27,308.44
- Dorsett - \$17,297.40
- Duchesne City Water - \$9.00
- Streamline - \$70.00
- Thatcher – \$544.29
- Clyde Watkins - \$1,658.85
- Strata - \$206.90
- Connie Sweat – Board Meeting \$50.00

- Theresa Welborn – Secretary Wages \$700.00
- Corey Biesinger - \$180.00

PFSSD Vice Chair Connie Sweat motions to pay the bills and the review of the financials as presented. Commissioner Greg Miles seconds the motion. The motion passed with no opposing votes.

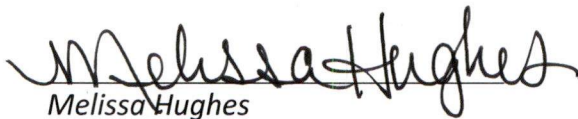
7. Old Business - None was had

8. New Business – None was had

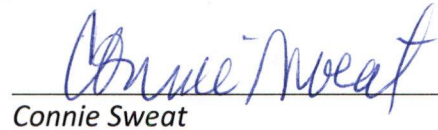
9. Adjourn Meeting –

PFSSD Vice Chair Person Connie Sweat motions to adjourn the meeting, Commissioner Greg Miles seconds the motion. The motion passed with no opposing votes. Meeting adjourns at 5:46

Read and approved this on the 12th day of May 2025.


Melissa Hughes

Chair


Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn