

Richfield Public Library Meeting
3/12/2025

1. Welcome – Camisha Reed
 - a. Roll call:
 - i. Board President: Camisha Reed
 - ii. Board Members: Glen Taylor, Lacy Echeverria, Derek Stokes, Brandon Harrison, Vonae Swensen, Marva Peterson
 - iii. City Council Rep: Elaine Street
 - iv. Library Director: Tiffany Andersen
 - v. Excused: Elaine Street, Tif Andersen, Marva Peterson

Minutes

- Reviewing Minutes from the (March 12, 2025) Meeting
 - Motion to approve minutes: Brandon Harrison
 - Motion Seconded: Elaine Street
 - Motion passed: Unanimous
2. Board Training/Policy Review
 - a. Internet services and privacy
 - i. Do we have LSTA funding or E-rate funds?
 - b. Internet and online access policy
 - i. Motion Approved: not at this time
 - ii. Motion Seconded:
 - iii. Motion Passed: Unanimously
 - c. computer and internet use policy: discussed simplifying and consolidating the computer and internet use policy, internet use policy, wireless internet service policy, policies and procedures for internet use violations. Consider having a permission signed for minors when library cards are renewed or you agree to these terms by using the internet have policy posted and easy to find. Vonae looked up Provo's policy it contains library's responsibility and what the patron/users agree to. Change computer use and wireless use policy. Vonae and Glen will work with Tif to create a new policy.
 - i. Motion Approved: not at this time
 - ii. Motion Seconded:
 - iii. Motion Passed: Unanimously
3. Library Director Updates:
 - a. Financials: 71.61% of budget used with 75% of the year elapsed
 - b. Projects: seed library up, spice of the month cooking club starting in April
 - c. Staffing: hired Lizzy, possibility of staff training 1st Wed from 3-3:30 and close library
 - i. Motion to close the library for staff meeting approved by Derek Stokes
 - ii. Seconded by Brandon Harrison
 - iii. Motion passed: Unanimously
 - d. Event Planning: book sale Saturday March 22nd
 - e. Volunteer updates:
 - f. Civic duties (City Council Meetings, Chamber of Commerce, ect.)
4. Committee Reports/Board Updates
 - a. Administration

- b. Public Relations: suggestion from patrons to get key chain cards
- 5. Follow- up Items: Internet policies revised in May
- 6. End of Meeting:
 - a. Motion to end meeting: Vonae Swenson
 - b. Motion seconded: Derck Stokes
 - c. Motion passed Unanimously
- 7. Next Meeting is (April 11) at 8:00 am.