

## NOTICE TO FF&E CONTRACTORS

The Municipal Building Authority of Carbon County, Utah (hereinafter "the Owner") requests Statements of Qualification & Bids (RFQ&B) for the following project:

**Project Name:**        **New Carbon County Administration Building  
in Price, Utah**

**Project Description:** **Fixtures, furnishings and equipment (FF&E) for a new 57,558 s.f. County  
Administration Building**

Owner is entering into a process to obtain qualifications and bids for selection of a full service FF&E Contractor to provide, manage and install furnishings associated with the above-mentioned project. The selection of an FF&E Contractor will be value based. Cost, timeliness, quality, design, style and functionality of products, ability to meet specification requirements, and a management plan will all factor into the final selection. Following review of contractor proposals, bids and presentations, Owner's selection committee will recommend selection of the Contractor to the Owner's governing board that the committee has determined provides the best overall value to Owner. The scoring matrix used to evaluate the proposing firms is included in the full RFQ&B.

All contractors responding to this procurement must comply with and require all of their subcontractors to comply with all applicable state of Utah and local licensing laws.

The solicitation documents, schedule and bidding documents will be available on 11/7/14 from the Architect. Submitters must call or email Jason Evans of Scott P. Evans, Architect and Associates, P.C., at (801) 298-1368 or [jason@spe-architect.com](mailto:jason@spe-architect.com) for a link where the full solicitation documents can be found. For questions regarding this solicitation, please contact Jason Evans at [jason@spe-architect.com](mailto:jason@spe-architect.com). All questions must be in writing. No other persons are to be contacted regarding this solicitation.

A **mandatory pre-bid meeting** will be held at the time and place noted in the schedule. Only firms that attend this mandatory meeting will be allowed to bid on this project.

Owner reserves the right to reject any or all proposals/bids or to waive any formality or technicality in any proposal/bid in the interest of the Owner.